



Chairperson Kathy Boellstorff called the regular meeting of the Southeast Community College Board of Governors to order at 3:03 p.m. on Tuesday, October 19, 2021, at the Jack J. Huck Continuing Education Center, 301 S 68th Street Place, Lincoln, NE.

ROLL CALL:

Present:

Dale Kruse, Beatrice
Keith Hammons, Weeping Water
James Garver, Lincoln
Neal Stenberg, Lincoln
Arlyn Uhrmacher, Lincoln
Chuck Byers, McCool Junction
Kristin Yates, Lincoln
James Sherwood, Lincoln
Ellen Weissinger, Lincoln
Linda Hartman, Faculty Representative
Kathy Boellstorff, Johnson

Absent:

Nancy A. Seim, Lincoln (Excused)

Chairperson Boellstorff welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Boellstorff stated the public meeting notice had been published in the Lincoln Journal Star on Monday, October 11, 2021, as well as posted on the bulletin board in the Area Office and on the website. She indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Boellstorff indicated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 12. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

PROCLAMATION OF GRATITUDE FOR SERVICE

Chairperson Boellstorff proclaimed gratitude and presented a plaque to Reverend Edward Price for his years of service to the Southeast Community College Board of Governors.

CONSENT AGENDA

Mr. Byers moved approval of the consent agenda. Seconded by Dr. Weissinger.

- 1) Approval of Agenda as Presented or Amended
- 2) Approval of Minutes of Sept 14, 2021, Special Meeting (Budget Hearing) & Regular Board Meeting, and September 28, 2021, Work Session
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring / Resignations / Terminations of Instructional Staff

Chairperson Boellstorff asked for discussion. There was none.

Roll call vote follows:

FOR (10):

Byers
Weissinger
Stenberg
Hammons
Yates
Uhrmacher
Garver
Kruse
Sherwood
Boellstorff

AGAINST (0)

ABSENT (1):

Seim

Motion Carried

Mr. Stenberg stated:

Madame President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0786600 and vote to approve all other bills and claims and all other Consent Agenda items.

Dr. Weissinger stated:

Madame President, with regard to the Consent Agenda item for Bills and Claims, out of an abundance of caution, I abstain from the action with regard to voucher numbers V0785835 and V0786635 and vote to approve all other bills and claims and all other Consent Agenda items.

FINANCIAL REPORT

Financial Summary through September 30, 2021

General Fund	Budget 21-22	Year to Date through September 30, 2021			
		Budget	Actual	Variance	% Variance
Revenues:					
State aid	29,186,711	2,918,671	2,918,671	-	--
Local taxes	48,653,946	14,527,517	14,473,640	(53,877)	-0.37%
Tuition	15,965,050	7,822,875	7,879,725	56,850	0.73%
Other	600,000	150,000	52,206	(97,794)	-65.20%
Total Revenues	94,405,707	25,419,063	25,324,242	(94,821)	-0.37%
Expenses					
Personal services	77,185,524	19,296,383	17,555,598	(1,740,785)	-9.0%
Operating	15,358,519	3,839,631	4,068,030	228,399	5.9%
Travel	331,295	82,824	20,041	(62,783)	-75.8%
Equipment	1,530,369	705,393	1,388,195	682,802	96.8%
Total Expenses	94,405,707	23,924,231	23,031,864	(892,367)	-3.7%
Net Position	-	1,494,832	2,292,378	797,546	

Dr. Illich reviewed the financial report for the period through September 30, 2021. He also reviewed the investment accounts.

The budget report ending September 30, 2021 showed:

- Percentage of Budget year: 25%
- Percentage of Budget spent: 24.4%
- Percentage of Board budget spent: 10.2%

Dr. Sherwood moved acceptance of the financial report. Seconded by Dr. Kruse.

Chairperson Boellstorff asked for discussion. There was none.

Roll call vote follows:

FOR (10):

- Sherwood
- Kruse
- Yates
- Garver
- Stenberg
- Hammons
- Byers
- Uhrmacher
- Weissinger
- Boellstorff

AGAINST (0)

ABSENT (1):

- Seim

Motion Carried

BOARD MEMBER REPORTS

Chairperson Boellstorff reported text spamming that had occurred with her personal cell phone number, texts were received by other board members. Ed Koster gave information about text spamming. Dr. Yates suggested board member phone numbers be removed from SCC website, Board Members agreed.

Chairperson Boellstorff reported attending a Beatrice choral performance and encouraged others to attend an upcoming play performance in December.

Mr. Uhrmacher and Mr. Hammons reported attending the Milford Campus Outstanding Faculty and Staff Awards on September 24.

Dr. Sherwood reported touring the Milford campus with Ed Koster and an upcoming tour of the Beatrice campus scheduled with Brett Bright.

Mr. Hammons reported attending the NCCA Annual Conference, October 3-4, at Western Nebraska Community College.

BOARD TEAM REPORTS

Executive. Chairperson Boellstorff stated the Executive Team met prior to the Board meeting and set the agenda.

Equity and Human Resources. Dr. Kruse reported that the team met prior to this meeting and will be meeting again next week, discussing policies.

Finance & Facilities. Dr. Yates reported the team met prior to the Board meeting and provided an overview of the status of the projects included on the Facilities Project Status chart and upcoming projects.

- **Beatrice Classroom Building:** Punch List items are being completed.
- **Lincoln Health Sciences Building:** Punch List items are being completed.
- **Milford Campus:**
 - **Residence Hall:** Punch list items left.
 - **Nebraska Hall:** Renovations are being planned, a contract for abatement and demolition of Cornhusker Hall demolition would be an action item at this meeting. Recommend it be approved.
- **Agriculture Facility:** Wrapping things up to present to new Vice President of Program Development in Beatrice.
- **Student and Academic Support Project:** On schedule, not expecting supply chain problems.
- **STEM Facility:** Consultants making recommendations on building.
- **Student Housing in Lincoln:** Dormitory planning has begun. Bond resolution will be voted on at this meeting.
- **Construction Trade Building:** Planning has begun.

- **Beatrice Campus Jackson Hall:** Demolition will be future action item for approval.
- **Learning Center at York:** May have identified new location to lease. Negotiating with owner.

Dr. Yates also noted that the exact locations of the Welding, STEM, and dormitory facilities on Lincoln Campus is being determined.

Planning Team. Dr. Weissinger stated the Planning Team met prior to the Board meeting. She indicated that they received an update from Robin Moore on the timeline for redistricting and noted the Board will have work to do in December for this project. She also indicated that the annual President's evaluation and timeline are being reviewed and proposal will go the Executive Team.

NCCA Representative. Mr. Hammons reported attending the NCCA Annual Conference, October 3-4, at Western Nebraska Community College, where Courtney Wittstruck was introduced as the new Executive Director of the NCCA. Mr. Hammons reported that Dr. Illich presented the SCC Distinguished Alumni Award to Scott Cordes, and that other special awards were presented. Sessions offered on October 4, included; a welcome by John Marrin, Interim President of Western Nebraska Community College, keynote speaker Dr. Tom Bordenkircher, Vice President of Accreditation Relations, HLC, and a question and answer session with Dr. Bordenkircher. Concurrent breakout sessions were also offered, topics included; roles & responsibilities of boards with Dr. Bordenkircher, Diversity/Equity/Inclusion Commitment in Higher Education with Jose Soto, Vice President for Access/Equity/Diversity, SCC, and panel session on partnerships and collaborations. Mr. Hammons also indicated that tours of the campus were offered at the conclusion of the conference. The 2022 conference will be held at Central Community College.

The Career Academy Joint Board. Dr. Weissinger reported meeting October 12. She indicated TCA enrollment as of that date was over 600 students. She noted that Joshua Jones presented 2021-22 goals to increase matriculation 7% per year for each of next three years to SCC, and other goals also related to recruiting and retaining students.

PRESIDENT'S REPORT

Dr. Illich reported on the following:

- Pursuing American Rescue Plan Act (ARPA) dollars to partner with City of Lincoln for workforce development post COVID-19. City allocates the funding.
- ARPA funds at state level will be distributed through legislation. Community Colleges are coming together to request and hearing was held. No action will occur until next legislative session.
- HEERF III funds being distributed to students. First round of distribution will be in November, second will be during Spring semester.
- Reported that he typically speaks at each new employee orientation, noting that two new Faculty Members met today were SCC Milford graduates.
- Steel is going up on Student Services project.
- Capital campaign for IT STEM, Welding, Building Construction and Trades, and Ag Center is in silent phase. Talking with potential benefactors about lead gifts.

- Strategic Planning Celebration Week focused on SCC vision statement. The last day centered on Goal 9 with a panel discussion.
- Stated that Robin Moore, Administrative Director Institutional Research, is working with gWorks on the redistricting project and that the timeline for the project was discussed with the Planning Team prior to the Board meeting.
- Reported attending the NCCA Conference.
- Administrative Team members that had been assigned fleet vehicles have turned them in and will move to receiving a stipend. Anticipates cost savings.
- Brett Bright gave an update on SCC athletics:
 - Indicated that Fall sports are coming to end, regional competitions are being held. Also noted an overall athletics Facebook page may be created.
 - Dr. Illich indicated that more information will be brought to the Board in the future in regard to additional athletics.

FACULTY ASSOCIATION REPORT

Ms. Hartman reported on the men's cross country team ranking eleventh nationally, the continuation of the annual funding of a Precision Machining scholarship by a private donor, and participation in Strategic Planning Week Celebration activities.

STUDENT ACTIVITIES REPORT

Braeden Perkins, Lincoln Campus Student Senate President, shared that student activities are becoming more accessible with declining Coronavirus numbers, and that the student senate has acquired more members. He reported on activities that have occurred and are planned for Fall including: free SCC student admission to the Lincoln Children's Zoo, reduced ticket prices to pumpkin patch, and midterm relaxation activities.

PUBLIC COMMENT

Chairperson Boellstorff asked for public comment. There was none.

ADMINISTRATIVE PRESENTATION/BOARD REVIEW

Access/Equity/Diversity Office Report (1.6, 9.6)

Jose Soto presented the 2020-21 Profile of Services to Students with Disabilities/Diversity Education report. He reviewed trends and outcomes in providing these important services. The most disclosed disability was learning, second most was mental health.

Mr. Soto reviewed the executive summary, reporting that for 2021-22 accommodations were provided to 421 students, a 7% decrease from the previous year. In compliance with Title IX, support to pregnant and parenting students was provided to thirteen students. He reported that the majority of accommodations provided were cost-free and that each year the largest expenditure has been for sign language interpreters (SLI). For 2020-21 the amount spent on SLI was \$27,270.30, for a total of \$1,696,652.90 since 2004.

Mr. Soto reviewed the Diversity Education Requirement for employees; full-time regular, three hours annually, part-time regular, two hours annually.

Revenue Bond for Lincoln Housing Facility (1.3, 1.4, 2.1, 8.5)

Dr. Illich stated that this was a review of the bond resolution discussed during the September 28, 2021, work session. The resolution language authorizes the issuance of bonds not to exceed \$26,500,000 principal amount of facilities revenue bonds, Series 2021, of Southeast community College Area, in the State of Nebraska.

Investment banker, Scott Keene of Piper Sandler, reviewed information including; the pledge to bond holders, debt service payments, and borrowing rates. Mr. Keene answered Board member questions regarding certificates of participation and interest rates. Bond counsel representative, Colleen Duncan of Gilmore Bell, also answered questions in regard to the resolution.

NCCA Dues (9.4)

Chairperson Boellstorff stated that the invoice for the NCCA dues for 2022 has been received in the amount of \$64,006.33. Dues for 2021 were \$61,070.87.

Break: 4:18 p.m. – 4:36 p.m.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

14a. Revenue Bond Resolution

Mr. Garver moved to approve the Resolution, attached hereto and as presented at this meeting, for the purpose of (1) authorizing the issuance of facilities revenue bonds not to exceed \$26,500,000 principal amount to finance capital construction of a student housing project at the SCC Lincoln Campus; (2) prescribing the form of the bonds and the covenants and agreements to provide for the payment and security thereof; (3) authorizing officers to determine final terms of the bonds; and, (4) authorizing actions and documents and prescribing other matters relating thereto.

Seconded by Mr. Uhrmacher.

Chairperson Boellstorff asked for discussion. There was none.

Roll call vote follows:

FOR (10):	AGAINST (0)	ABSENT (1)
Garber		Seim
Uhrmacher		
Stenberg		
Byers		

Yates
Sherwood
Weissinger
Kruse
Hammons
Boellstorff

14b. Authorize Construction Contract for Abatement and Demolition of Cornhusker Hall on SCC Milford Campus.

Edward Koster, Vice President Research, Planning and Technology/Milford Campus Director, explained that following correct advertising for bids, Gana Trucking & Excavating, Inc. was the lowest responsible bidder.

Potential Action: Motion to select Gana Trucking & Excavating, Inc. as the lowest responsible bidder for the demolition, including asbestos abatement, of Cornhusker Hall on the SCC Milford Campus, and to authorize and approve a construction contract with such contractor in the total contract amount of \$352,704, and to authorize, direct and delegate authority to the President of the College, or designee, to negotiate, sign, execute and deliver such construction contract, and any documents or agreements called for in such construction contract, for and on behalf of the College, to sign and approve any contract amendments, modifications, and change orders, and to retain any necessary professionals for assistance, to pay the contract amount and expenses and all transaction costs, change order increases, and expenses related to the demolition project to be performed and completed, and to take or cause to be taken all other action necessary or appropriate to complete any requirements or obligations under the construction contract, and to rescind all action taken by the board at the September 14, 2021 board meeting on this same demolition project.

Mr. Byers moved to approve the Construction Contract for Abatement and Demolition of Cornhusker Hall on SCC Milford Campus. Seconded by Dr. Kruse

Chairperson Boellstorff asked for discussion. There was none.

Roll call vote follows:

FOR (10):	AGAINST (0)	ABSENT (1)
Byers		Seim
Kruse		
Weissinger		
Hammons		
Uhrmacher		
Stenberg		
Garver		
Sherwood		
Yates		

Boellstorff

Motion Carried

14c. Authorize Construction Contract for Demolition of Jackson Hall and of Adams Hall on the Beatrice Campus.

Amy Jorgens, Vice President of Administrative Services, reported that bids were received October 15. More time is needed to determine the lowest responsible bidder.

Chairperson Boellstorff recommended tabling this matter until a future date.

Mr. Byers moved to table the Authorization of Construction Contract for Demolition of Jackson Hall and of Adams Hall on the Beatrice Campus. Seconded by Weissinger.

Chairperson Boellstorff asked for discussion. There was none.

Roll call vote follows:

FOR (10):	AGAINST (0)	ABSENT (1)
Byers		Seim
Weissinger		
Hammons		
Uhrmacher		
Sherwood		
Kruse		
Yates		
Stenberg		
Garver		
Boellstorff		

Motion Carried

LEGAL COUNSEL REPORT

Derek Aldridge, Legal Counsel, indicated there was not report.

TIME AND PLACE FOR NOVEMBER MEETING

Chairperson Boellstorff stated the next regular Board meeting is scheduled for November 16, 2021, at the Beatrice Campus, Academic Excellence Center, Room 134, 3:00 p.m.

GOOD OF THE ORDER AND PUBLIC COMMENT

Ms. Boellstorff reminded Board Members:

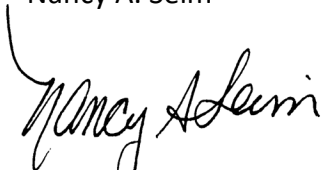
- Review OnBoard and SCC email
- The December Board Meeting is scheduled for December 14, at the Jack J. Huck Continuing Education Center in Lincoln.

- Contact Amy Bassen if planning to attend the Higher Learning Commission Conference, April 1-5, 2022, in Chicago, IL.

ADJOURNMENT

Chairperson Boellstorff adjourned the meeting at 4:48 p.m.

Nancy A. Seim



Secretary

**SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

Tuesday, October 19, 2021

Southeast Community College
Jack J Huck Continuing Education Center
301 South 68th Street Place, Lincoln, Nebraska
Rooms 303 & 304

REGULAR MEETING AGENDA – 3:00 P.M.

- | | |
|--|-----------|
| 1. Meeting Called to Order | 3:00 p.m. |
| 2. Roll Call | 3:03 |
| 3. Proclamation of Gratitude for Service | 3:06 |
| 4. Public Meeting Law Compliance Statement | 3:11 |
| 5. Consent Agenda | 3:13 |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items | |
| 1) Approval of Agenda as Presented or Amended | |
| 2) Approval of Minutes of September 14, 2021, Special Meeting (Budget Hearing) & Regular Board Meeting, and September 28, 2021, Work Session | |
| 3) Approval and Ratification of Bills and Claims | |
| 4) Approval of Personnel Changes for College Administrative and Support Personnel | |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff | |
| 6. Financial Report | 3:16 |
| 7. Board Member Reports | 3:25 |
| 8. Board Team Reports | 3:30 |
| 9. President's Report | 3:40 |
| 10. Faculty Association Report | 3:55 |
| 11. Student Activities Report | 4:00 |
| 12. Public Comment | 4:05 |
| 13. Administrative Presentation/Board Review | |
| a. Access/Equity/Diversity Office Report (1.6, 9.6) | 4:10 |
| b. Revenue Bond for Lincoln Housing Facility (1.3, 1.4, 2.1, 8.5) | 4:20 |
| c. NCCA Dues (9.4) | 4:35 |
| Break | |
| 14. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO: | |
| a. Revenue Bond Resolution | 4:55 |

- b. Authorize Construction Contract for Abatement and Demolition of Cornhusker Hall on SCC Milford Campus 5:05
- c. Authorize Construction Contract for Demolition of Jackson Hall and of Adams Hall on the Beatrice Campus 5:15
- 15. Legal Counsel Report 5:25
- 16. Time and Place for November Meeting 5:30
- 17. Good of the Order and Public Comment 5:32
- 18. Adjournment 5:35

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

October 8, 2021

Personnel Report: Staff (Non-Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	RANK		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Al-Asadi, Mohammed	Custodian II – Physical Plant – Student Affairs Division	N12			X		X	9/20/21	Internal Transfer Replaces Thomas Heywood
Banks, Kelly	Assistant Director, Continuing Education – Instructional Division	P02			X			9/20/21	Replaces Sarah Murtagh
Callahan, Danielle	Custodian I – Physical Plant – Technology Division	N05				X		9/29/21	Terminated
Murtagh, Sarah	Administrative Director, Human Resources – Human Resources, Professional Development & Safety Division	A05			X		X	10/01/21	Internal Transfer Replaces Sarah Kramer
Nelms, Mercedes	Project Coordinator – Child Development Center – Administrative Services & Resources Development Division	P03				X		9/30/21	End of Assignment
Rasmussen, Kris	Project Coordinator – President Staff	P1		X				10/25/21	Expanded
Younger, Heather	Case Reporting Specialist – Full Time Temporary – Student Affairs Division	N14		X				9/20/21	Expanded

AD=Addition RP=Replacement RS=Resignation TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

October 8, 2021

Personnel Report: Staff (Faculty)

ACTION TAKEN								
NAME	ASSIGNMENT	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Micek, Parker	Instructor, Welding – Transportation, Welding & Agriculture Division			X			11/15/21	Replaces Sam Rosenau
Kisby, Zachary	Instructor, Nondestructive Testing - Const, Elect, CI Technology & Manufacturing Division			X			10/19/21	Replaces Austin Aksamit
Spann, James	Instructor Diesel Truck - Transportation, Welding & Agriculture Division		X				10/19/21	Expanded

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

Board Report	SOUTHEAST COMMUNITY COLLEGE		
	Approved Position Requisitions		
Application Deadline Date	Job Title	Justification	Status as of 10/12/21
1/29/2021	Enterprise Systems Specialist (FTT)	Replacement	
Open Until Filled	Assistant Residence Life Manager	Replacement	To Team
Open Until Filled	Maintenance Worker II - HVAC and Controls Technician	Replacement	
7/21/2021	Instructor, Business	Replacement	To Team
8/12/2021	Student Affairs Technician	Replacement	To Team
8/18/2021	Administrative Director, Human Resources	Replacement	To Team
9/9/2021	Administrative Assistant I, Arts & Sciences	Replacement	Recommendation
9/14/2021	Associate Director Financial Aid	Replacement	To Team
9/20/2021	Instructor, Emergency Medical Services/Paramedic	Replacement	To Team
9/14/2021	Associate Director Financial Aid	Replacement	Recommendation
9/27/2021	Instructor, Practical Nursing	Replacement	To Team
9/27/2021	College Advisor - Milford & Lincoln	Replacement	Recommendation
9/30/2021	Administrative Assistant I - Admissions	Replacement	To Team
9/30/2021	Administrative Assistant I - Registration & Records	Replacement	To Team
10/4/2021	Director of Transitions & Tutoring	Replacement	Recommendation
10/4/2021	Custodian	Replacement	To Team
10/4/2021	Administrative Assistant I, Admissions/Advising	Expanded	To Team
10/10/2021	Associate Director of Registration and Records Milford	Replacement	To Team
10/10/2021	Associate Director of Registration and Records Beatrice	Replacement	To Team
10/10/2021	Human Resources Coordinator	Replacement	To Team