

## SOUTHEAST COMMUNITY COLLEGE

Chairman Dale Kruse called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, September 19, 2017, at the Milford Campus, Dunlap Center, Rooms A & B, 600 State Street, Milford, Nebraska.

### **ROLL CALL:**

#### **Present:**

Dale Kruse, Beatrice  
Nancy Seim, Lincoln  
James Garver, Lincoln  
Robert Feit, Lincoln  
Kathy Boellstorff, Johnson  
Terrence Kubicek, Lincoln  
Steve Ottmann, Dorchester  
Edward Price, Lincoln  
Donald Reiman, Virginia  
Lynn Schluckebier, Seward  
Kristina Yates, Lincoln  
Pat Galitz, Faculty Representative  
Brandon Schroeder, Milford Campus Student Representative

#### **Absent:**

None

#### **Others Attending:**

Paul Illich, President  
Rex Schultze, Legal Counsel  
Lynda Heiden, SCC Area

#### **Registered Visitors:**

Stu Osterthun, SCC Area  
Bob Morgan, SCC Beatrice  
Jose J. Soto, SCC Area  
Bruce Tangeman, SCC Area  
Robin Moore, SCC Area  
Dennis Headrick, SCC Area  
Dennis Toalson, Patron  
Bob Redler, Faculty Association

Chairman Kruse welcomed everyone to the meeting.

## PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairman Kruse stated the public meeting notice had been published in the *Lincoln Journal Star* on Monday, September 11, 2017, as well as posted on the bulletin board in the Area Office and the website.

He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairman Kruse indicated that supplementary materials were available at the entrance of the room, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, and to testify during this time any member of the audience may approach the Board table. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

### Consent Agenda

Mr. Schultze, legal counsel, reported on a September 8 opinion from the Nebraska Accountability & Disclosures Commission, Opinion #203. The opinion deals with Board members voting on approval of their own expenses. Their ruling is that they should not vote on matters of direct financial gain or detriment to themselves. A potential conflict of interest statement should be submitted at the commencement of a board member's service noting that conflicts of interest may arise with regard to expense issues.

Statute 85-1509 was cited that a board member has a conflict of interest in approving their own expenses. Mr. Schultze indicated that to comply from a procedural point of view that those expenses for each Board member should be removed from the consent agenda and voted on individually and separately.

Mr. Schultze pointed out that there are three board members with expenses for bills for ratification. These are listed on the bills and claims, page 69 – Terry Kubicek; page 74 – Kathy Boellstorff, and on page 99 - Don Reiman. In order to approve each separately, bills and claims should be removed from the consent agenda.

Mr. Schultze also pointed out that part of the opinion of the NADC involves officers or directors of associations, in that officers or directors of associated associations may not vote on any related issues to provide financial gain or detriment to the NCCA since this is a business with which they are associated. A potential conflict of interest statement should be submitted to reflect this situation.

Ms. Boellstorff moved to remove Ratification of Bills and Claims from the Consent agenda. Seconded by Mr. Schluckebier.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Boellstorff		
Schluckebier		
Seim		
Reiman		
Yates	<b><i>Motion Carried</i></b>	
Feit		
Kubicek		
Price		
Garver		
Ottmann		
Kruse		

Mr. Garver moved to approve the Consent Agenda as modified. Seconded by Mr. Feit.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Garver		
Feit		
Ottmann		
Yates		
Price	<b><i>Motion Carried</i></b>	
Seim		
Kubicek		
Boellstorff		
Reiman		
Schluckebier		
Kruse		

Mr. Schluckebier moved to remove from the bills and claims the following people/and their expenses and the NCCA dues: Kathy Boellstorff, Don Reiman, Terry Kubicek, and NCCA dues. Seconded by Mr. Feit.

Chairman Kruse asked for discussion. There was none.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Schluckebier		
Feit		
Boellstorff		
Yates		
Seim	<b><i>Motion Carried</i></b>	
Reiman		
Kubicek		
Price		
Garver		
Ottmann		
Kruse		

## APPROVAL/RATIFICATION OF BILLS AND CLAIMS

Ms. Boellstorff moved approval of the bills and claims to be approved as modified above.  
Seconded by Ms. Seim.

Chairman Kruse asked for discussion. There was none.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Boellstorff		
Seim		
Kubicek		
Price		
Yates	<b><i>Motion Carried</i></b>	
Ottmann		
Feit		
Garver		
Reiman		
Schluckebier		
Kruse		

Mr. Feit moved approval of expenses for Kathy Boellstorff in the amount of \$237.54. Seconded by Mr. Schluckebier.

Roll call vote follows:

<b><u>FOR (10):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Feit		
Schluckebier	<b><u>ABSTAINED (1)</u></b>	
Seim	Boellstorff	
Reiman		
Yates	<b><i>Motion Carried</i></b>	
Kubicek		
Price		
Garver		
Ottmann		
Kruse		

Mr. Garver moved approval of expenses for Don Reiman in the amount of \$217.75. Seconded by Ms. Seim.

Roll call vote follows:

<b><u>FOR (10):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Garver		
Seim		
Kubicek	<b><u>ABSTAINED (1)</u></b>	
Price	Reiman	
Yates		
Ottmann		
Feit	<b><i>Motion Carried</i></b>	
Boellstorff		
Schluckebier		
Kruse		

Mr. Feit moved approval of expenses for Terry Kubicek in the amount of \$238.61. Seconded by Mr. Ottmann.

Roll call vote follows:

<b><u>FOR (10):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Feit		
Ottmann	<b><u>ABSTAINED (1)</u></b>	
Garver	Kubicek	
Price		
Boellstorff	<b><i>Motion Carried</i></b>	
Yates		
Schluckebier		
Seim		
Reiman		
Kruse		

Mr. Garver moved approval of the payment to the NCCA. Seconded by Mr. Feit.

Roll call vote follows:

<u>FOR (9):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Garver		
Feit	<u>ABSTAINED (2)</u>	
Ottmann	Price	
Yates	Schluckebier	
Seim		
Kubicek	<b><i>Motion Carried</i></b>	
Boellstorff		
Reiman		
Kruse		

Chairman Kruse asked for discussion. There was none.

## FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through August 31, 2017. He also reviewed the investment accounts.

### ***Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses***

<b>Revenue:</b>	<b>Variance:</b>	
Local Taxes	(\$23,384)	
Tuition	(\$456,526)	
Other	\$6,754	
Miscellaneous		
<b>Total Revenues</b>	<b>(\$473,156)</b>	<b>-3.63%</b>
<b>Expenses</b>		
Personal Services	(\$1,195,646)	
Operating	\$14,850	
Travel	(\$43,524)	
Equipment		
<b>Total Expenses</b>	<b>(\$1,224,320)</b>	<b>-8.4%</b>
<b>Net Position</b>	<b>\$751,164</b>	

## FINANCIAL REPORT (continued)

The budget report ending August 31, 2017 showed:

Percentage of Budget year	17%
Percentage of Budget spent	14%
Percentage of Board budget spent	-8.4%

Mr. Garver moved acceptance of the financial report. Seconded by Mr. Ottmann.

Chairman Kruse asked for discussion. There was none.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Garver		
Ottmann		
Price		
Kubicek		
Feit	<b><i>Motion Carried</i></b>	
Boellstorff		
Yates		
Schluckebier		
Seim		
Reiman		
Kruse		

## BOARD MEMBER REPORTS

Board members reported attendance at the following:

Steve Ottmann – TCA Joint Board meeting; he rotated into President of the group

Kathy Boellstorff & Don Reiman – met with Falls City representatives who discussed their needs, goals, and timeline. Ms. Boellstorff and Mr. Reiman shared with the representatives what SCC has been working on. Dr. Illich pointed out that in June the Coordinating Commission had approved a proposal submitted by representatives of SCC for a new off-campus center with long-term commitment - Falls City Learning Center.

## BOARD TEAM REPORTS

**Executive.** Chairman Kruse stated the team met and set the agenda.

**Finance & Facilities.** Ms. Boellstorff stated the team met prior to the Board meeting, and there are several agenda items that deal with their discussion, which will be reported on later in the agenda.

Ms. Boellstorff handed out information from Madison College. This is the institution that some of the members of the Facilities Team had visited. Those who attended the visit were Ms. Boellstorff, Mr. Ottmann, Mr. Garver, and Dr. Illich. Dr. Illich reviewed their facilities space.

Dr. Illich pointed out that Madison College learned, through their project update, that:

- New facilities create opportunities to serve the community
- Change community perception of the college
- Build flexible space
- Build student-oriented space
- Enforce uniformity of design standards

## PRESIDENT'S REPORT

Dr. Illich reported on and/or handed out information on the following:

- FMP – Phase I – A draft program statement is completed for the new building for the Diesel Tech program.
- A work session to get everyone informed on the ongoing projects, etc., will be held in October or November.
- Site assessment is beginning in Falls City.
- The contract with faculty still has some problems to be worked out.
- Dr. Illich gave a presentation to the board at McClennan Community College on what he learned at McClennan and applied here.
- Applications received for the Facilities Director and Advancement Director and will be interviewing candidates soon.
- Bob Morgan is now responsible for program development and is looking at possible new programs.
- A new scholarship program with Wesleyan is being developed
- A partnership with Kaplan is being investigated
- Semester conversion is going well.

Dr. Headrick reviewed LB 1110, which creates a new partnership with industry. It is new to Nebraska. It emphasizes industry taking the lead in determining the needs for training and education. There may be workforce leadership teams developed. As a result, the current advisory committee meetings will not be held this fall as the new partnerships with industry is being developed.



## **FACULTY ASSOCIATION REPORT**

Mr. Redler reported that 300 students attended Construction Careers Day, which was held earlier in the day. This is one of the replacements for open house. Discovery Day is different as it has a different agenda and encompasses every program on campus.

He indicated they are still working on ironing out things with contract; it hasn't worked out as expected. When asked what the issues are, Mr. Redler responded that they are technical issues. Part of it is the acceptance of the professional model.

## **STUDENT ACTIVITIES REPORT**

Brandon Schroeder presented the student activities report. He indicated that he is in the Land Surveying program in the 4<sup>th</sup> quarter. He will start his coop experience next quarter, starting work next week.

Some of the student activities included: the eclipse viewing, blood drive (surpassed goal by 162%), suicide prevention, treat days, and national positive thinking day.

Mr. Schroeder indicated he is from Holdrege, Nebraska. He chose to attend the Milford Campus as his father had attended and was in the Machine Tool & Die. He had also talked to instructors in his program before he chose to enroll.

## **PUBLIC COMMENT**

There was no public comment.

### **Administrative Presentation/Board Review**

## **2017-18 BUDGET HEARING AND PUBLIC COMMENT**

Chairman Kruse convened the 2017-18 public budget hearing at 4:17 p.m.

Dr. Illich presented the 2017-18 budget. He reviewed the general fund budget for 2017-18, \$89,234,319, and then the general fund budgeted expenditures by PCS—continuation, \$88,304,377, and expanded budget. The general fund budget for 2016-17 was \$86,386,254. The continuation budget for 2017-18 increased by \$1,918,123, a 2.2% increase.

Dr. Illich pointed out the expanded projects, state aid distribution, restricted and unrestricted budget. He indicated there was a 4.4% increase in valuations, a .5% decrease in state aid, and the total budget was a 3.3% increase, \$2,848,065, of the 2016-17 budget.

## 2017-18 BUDGET HEARING AND PUBLIC COMMENT (continued)

The budget for restricted and unrestricted funds is:

<i>Unrestricted</i>	<i>\$89,234,319</i>
<i>Restricted</i>	<i>\$160,835,507</i>
<i>Capital Improvement Fund</i>	<i>\$82,949,610</i>
<b><i>TOTAL BUDGET</i></b>	<b><u><i>\$250,069,826</i></u></b>

Dr. Kruse asked if Board members had questions. There were none.

Chairman Kruse asked for public comment.

Dennis Toalson addressed the Board as a taxpayer. He questioned the additional administrative layer of the position of Associate Dean. And adding six positions of Associate Dean. The salary is listed at \$63,000, and with benefits, each position would cost over \$100,000. There is already one or two Associate Deans employed. This adds up to over \$840,000 to the budget. He questioned how much of a load needs to be taken off of the Program Deans. He asked the Board to question this and to think of their constituency.

Chairman Kruse asked for additional comments. There were none.

Chairman Kruse declared the budget hearing closed 4:29 p.m.

## 2017-18 PROPERTY TAX REQUEST/TAX LEVY HEARING AND PUBLIC COMMENT

Chairman Kruse convened the 2017-18 tax levy hearing at 4:29 p.m.

Dr. Illich reviewed the general fund budget history, property valuations by county, and property tax levy history. The proposed levy for \$100 of valuation for 2017-2018 is 7.07 cents (2015-16 - 5.94 cents; 2016-17 – 6.47 cents) for the general fund and 2.00 cents (2015-16 – 1.58; 2016-17 – 1.05) for the capital improvement fund levy, and none for the ADA levy, for a total of 9.07 cents (2015-16 - 7.57 cents; 2016-17 - 7.52 Cents),

Dr. Illich pointed out that among the community colleges, this is the second lowest rate. Chairman Kruse asked for questions / public comment. Mr. Garver questioned if Central's tax dollars are so high because of a high capital levy. There were no more comments.

Chairman Kruse declared the property tax request/tax levy hearing closed at 4:35 p.m.

\*Chairman Kruse declared the Board in recess at 4:35 p.m.

\*Chairman Kruse declared the Board in regular session 4:47 p.m.

## **MANUFACTURING ENGINEERING PRESENTATION**

Elaine Vavra, Program Chair of the Manufacturing Engineering Technology program, gave a presentation on manufacturing processes and cycles. She provided general information about the different fields in manufacturing. She also gave each Board member some objects and asked them to create something for those items as an interactive exercise to simulate the application of the manufacturing cycle.

Included in the information presented a definition of what manufacturing is. She indicated that manufacturing is the second largest economy in Nebraska, and 10% of the workforce is employed in manufacturing.

Ms. Vavra handed out a booklet, An Introduction to Manufacturing, which is a teacher's guide, recommended for grades 6-12. This booklet was produced as part of the dreamit. DO IT program.

Ms. Vavra is a graduate of the program, and she has been an SCC instructor for 20 years.

## **INSTITUTIONAL RESEARCH PRESENTATION FACT BOOK**

Robin Moore, Administrative Director of Institutional Research, provided an overview of the College's interactive fact book. She showed how to view various types of data including headcount, course enrollment, service area statistics, graduate counts, and other institutional data.

Ms. Moore reviewed county information, including age, educational attainment, employment status; gender, income levels, industry, etc.

## **ROOF REPLACEMENT AT LINCOLN CAMPUS (88 & O Streets)**

Over the last two years, the College has replaced three sections of the roof on the 88 & O Lincoln campus. The original roof, constructed in 1978, was nearly 40 years old. One section still needs to be replaced. The College has received bids for replacing this last section and has identified a potential vendor.

Craig Thelen, Lincoln Campus Plant Superintendent, handed out a copy of the map of the roof replacement. He also indicated that the pricing for the bid was a negotiated price through Garland, which is a part of the GSA pricing. Garland replaced the roof for Phases I, II, and III.

Mr. Thelen pointed out this is the last phase to be completed. It is the roof for the far north of the building, which is over the Automotive and Truck Driving areas. It is a 30 year roof. They hope to start re-roofing this fall.

## **ASSOCIATE OF ARTS, ARTS & SCIENCES AT MILFORD**

Dr. Illich indicated that the College is seeking to add an Associate of Arts in Arts and Sciences on the Milford Campus. While the College offers general education courses within its technical programs at Milford, it has not offered a full Associate of Arts degree. The College is required to receive Coordinating Commission approval prior to offering this degree. Bob Morgan, Vice President of Program Development/Beatrice Campus Director, and Dr. Headrick reviewed the programming statement that will be submitted to the Commission for approval.

Mr. Morgan indicated that the proposal will be forwarded for the Coordinating Commission for their approval. The Coordinating Commission will review it for approval in October or November. It is anticipated that the program will begin in January 2018.

### **DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:**

#### **2017-18 BUDGET APPROVAL**

After consideration of the public budget hearing, 2017-18 budget needs adoption.

Mr. Schluckebier moved to adopt the 2017-18 budget resolution as follows and to authorize Chairman Kruse to sign the resolution.

#### **2017-18 BUDGET RESOLUTION**

BE IT RESOLVED that the Board of Governors of Southeast Community College Area does hereby adopt the proposed Budget Statement for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in the amount of \$ 250,069,825.60 of budgeted expenditures prepared on State of Nebraska 2017-18 Basic Budget Form and does hereby authorize and direct the Secretary of the Southeast Community College Area Board of Governors to certify a copy of said adopted Budget Statement, attach thereto a copy of the proof of publication of the notice of hearing, and file the same with the Boards of Equalization of Lancaster, Gage, Jefferson, Cass, Fillmore, Johnson, Nemaha, Otoe, Pawnee, Richardson, Saline, Saunders, Seward, Thayer and York Counties, on or before September 20, 2017, and with the Auditor of Public Accounts of the State of Nebraska, all as provided by law.

BE IT FURTHER RESOLVED that the Board of Governors of Southeast Community College Area does hereby approve the amount of budgeted restricted funds as defined by L.B. 989, found in State Statute Sections 13-518 through 13-522, for the fiscal year beginning July 1, 2017, and ending June 30, 2018, equal to last year's total of budgeted restricted funds of \$ 83,876,479.13, plus the statutory 2.5% increase equal to \$ 2,096,911.98 plus allowable growth of \$ 0 plus an additional 1% increase of \$ 838,764.79 approved by at least 75% of the Governing Board resulting in total restricted funds authority of \$ 86,812,155.90 and the carryforward to future budget years of unused restricted funds authority in the amount of \$ 19,782,274.00. Such unused restricted funds authority may be used in later years as the Board of Governors deems appropriate to increase total restricted funds allowed by law.

Seconded by Mr. Ottmann.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Schluckebier		
Ottmann		
Yates		
Price		
Seim	<b><i>Motion Carried</i></b>	
Kubicek		
Feit		
Garver		
Boellstorff		
Reiman		
Kruse		

## 2017-18 CERTIFICATION OF PROPERTY TAX REQUEST AND TAX LEVY

Statutory requirements require certification of our 2017-18 property tax request and tax levy. This is the levy was discussed in the earlier hearing and supports our approved 2017-18 budget.

Ms. Boellstorff moved to adopt the 2017-18 property tax request and tax levy resolution as follows and to authorize Chairperson Kruse to sign the resolution.

### 2017-18 CERTIFICATION OF PROPERTY TAX REQUEST AND TAX LEVY RESOLUTION

BE IT RESOLVED that the Board of Governors of Southeast Community College Area does hereby set for said area for its fiscal year beginning July 1, 2017, and ending June 30, 2018, a property tax request of \$ 41,062,495 which based on a valuation of \$ 58,079,907,417 results in a levy of 7.07 cents per \$100 of actual valuation for the purpose of supporting operating expenditures of Southeast Community College Area, and a property tax request of \$ 11,615,981 which based on a valuation of \$ 58,079,907,417 results in a levy of 2.00 cents per \$100 of actual valuation for the purpose of, establishing a capital improvement fund, a bond sinking fund, or for the retirement of general obligation bonds if and when any such bonds may be validly issued by Southeast Community College Area, and further does hereby authorize and direct the Secretary of the Southeast Community College Area Board of Governors to certify these property tax requests and resulting levies to the Boards of Equalization of Lancaster, Gage, Jefferson, Cass, Fillmore, Johnson, Nemaha, Otoe, Pawnee, Richardson, Saline, Saunders, Seward, Thayer, and York Counties, on or before October 15, 2017.

Seconded by Mr. Feit.

## 2017-18 CERTIFICATION OF PROPERTY TAX REQUEST AND TAX LEVY (continued)

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Boellstorff		
Feit		
Kubicek		
Price		
Garver	<b><i>Motion Carried</i></b>	
Ottmann		
Reiman		
Seim		
Schluckebier		
Yates		
Kruse		

### APPROVAL OF BID FOR BIOLOGICAL SERVICES LAB CONSTRUCTION - Milford

The Facilities Team reviewed the final bids for the Milford Campus Biological Services lab prior to the meeting. Ms. Boellstorff reported that they recommend approval of the bids.

Ms. Boellstorff moved to approve the construction and equipment purchases necessary to create a Biological Services Lab on the Milford Campus with a total cost of approximately \$183,034. Seconded by Mr. Schluckebier.

Chairman Kruse asked for discussion. There was none.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Boellstorff		
Schluckebier		
Reiman		
Garver		
Feit	<b><i>Motion Carried</i></b>	
Ottmann		
Yates		
Price		
Seim		
Kubicek		
Kruse		

## APPROVAL OF BID FOR ROOF SECTION REPLACEMENT AT LINCOLN CAMPUS (88 & O Streets)

Ms. Boellstorff stated that the enclosed contract for roof replacement for the West Section Phase IV of the Lincoln Campus was reviewed by the Facilities Team, and the Facilities Team recommends approval. The contract is for a maximum amount of \$1,031,983.

Mr. Garver moved to approve the contract with Garland/DBS, Inc. of Cleveland, Ohio, to replace the roof on the West Section Phase IV, at a cost not to exceed \$1,031,983. Seconded by Mr. Ottmann.

Chairman Kruse asked for discussion. There was none.

Roll call vote follows:

<b><u>FOR (11):</u></b>	<b><u>AGAINST (0)</u></b>	<b><u>ABSENT (0)</u></b>
Garver		
Ottmann		
Price		
Kubicek		
Feit	<b><i>Motion Carried</i></b>	
Boellstorff		
Yates		
Schluckebier		
Seim		
Reiman		
Kruse		

## APPROVAL OF PROGRAM STATEMENT FOR ASSOCIATE OF ARTS, ARTS & SCIENCES AT MILFORD

After hearing the presentation earlier in the meeting, approval of the program statement as presented is needed.

Mr. Feit moved to approve the new instructional program request to offer the Associate of Arts and Associate of Science degrees in Academic Transfer on the Milford Campus and to approve the report and authorize the submittal of it to be presented to the Coordinating Commission for Postsecondary Education for their approval. Seconded by Mr. Schluckebier.

Chairman Kruse asked for discussion. There was none.

## APPROVAL OF PROGRAM STATEMENT FOR ASSOCIATE OF ARTS, ARTS & SCIENCES AT MILFORD (continued)

Roll call vote follows:

<u>FOR (11):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Feit		
Schluckebier		
Reiman		
Boellstorff		
Garver	<b><i>Motion Carried</i></b>	
Ottmann		
Yates		
Price		
Seim		
Kubicek		
Kruse		

### TIME AND PLACE FOR MEETING

Chairman Kruse reported that the next regular Board meeting is scheduled for Tuesday, October 17, at 3 p.m., at the Continuing Education Center.

### GOOD OF THE ORDER AND PUBLIC COMMENT

Chairman Kruse reminded Board members about the upcoming NCCA annual meeting in McCook. Registration information needs to be turned in by October 13.

Dr. Illich reminded Board members of a possible work session in October / November.

### ADJOURNMENT

Chairman Kruse adjourned the meeting at 5:32 p.m.



James J. Garver, Secretary



**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**September 8, 2017**

<b>Personnel Report: Staff (Non-Faculty)</b>								
<b>ACTION TAKEN</b>								
NAME	ASSIGNMENT		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Eastin, Darrell	Security & Safety Specialist – Human Resources		X				9/08/17	
Heyen, Ronald	Call Center Technician – Technology				X		9/15/17	Retirement
Houti, Joan	Project Manager – Administrative Services						9/30/17	End of Assignment Grant Funded
Hromek, Amanda	Account Clerk III – Administrative Services			X			9/18/17	Replaces Marcie Delong
Jurgens, Kandice	TRIO Administrative Assistant I – Student Services				X		8/31/17	Position changed to PT
Keller, Cody	Custodian I – Physical Plant			X			9/06/17	Replaces Kurtis Welch
Mays, Marita	Assistant Residential Services Manager – Student Services				X		9/30/17	
Michaels, Bailey	Admissions Representative – Student Services			X			9/06/17	Replaces Pat Frakes
Ripple, Traci	CCAMPIS Project Coordinator – Community Services & Resources				X		8/23/17	
Uhrich, Bridget	Admissions Technician – Student Services				X		8/11/17	
Wood, Harlan	Maintenance Worker I – Physical Plant				X		8/30/17	
Zahourek, Stefanie	Associate Dean Virtual Learning – Instructional		X				9/25/17	Reorganization

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**September 8, 2017**

**Personnel Report: Faculty**

**ACTION TAKEN**

NAME	ASSIGNMENT		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Atha, Tammy	Instructor, English – Arts & Sciences Division			X			10/02/17	Replaces Danny Delong
Bargmann, Chris	Instructor, Precision Ag – Agriculture Division			X			10/02/17	Replaces Doug Malone
Dunkle, Kevin	Instructor, Precision Machine – Manufacturing Division		X				9/18/17	
Kluender, Rowdy	Instructor, Ford ASSET – Transportation Division				X		9/21/17	
Christensen-Nader, Lyndie	Instructor, Social Science – Arts & Sciences Division			X			10/02/17	Replaces Mark Packard

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer