

SOUTHEAST COMMUNITY COLLEGE

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 1:30 p.m. on Tuesday, October 16, 2018, at the Community Medical Center, Max Rathman Conference Room, 3307 Barada Street, Falls City, Nebraska

ROLL CALL:

Present:

Nancy Seim, Lincoln
James Garver, Lincoln
Robert Feit, Lincoln
Kathy Boellstorff, Johnson
Terrence Kubicek, Lincoln
Dale Kruse, Beatrice
Steve Ottmann, Dorchester
Edward Price, Lincoln
Donald Reiman, Virginia
Lynn Schluckebier, Seward
Kristin Yates, Lincoln

Absent:

Edward Price, Lincoln
Pat Galitz, Faculty Representative

Others Attending:

Paul Illich, President
Rex Schultze, Legal Counsel
Lynda Heiden, SCC Area

Registered Visitors:

Stu Osterthun, SCC Area
Bruce Tangeman, SCC Area
Bob Morgan, SCC
Jose J. Soto, SCC Area
Dennis Headrick, SCC Area
Denise Schlake-Ideus, SCC
Bev Cummins, SCC Lincoln
Scott Keene, Ameritas
Robin Moore, SCC Area

Chairperson Seim welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Seim stated the public meeting notice had been published in the *Lincoln Journal Star* on Monday, October 8, 2018, as well as posted on the bulletin board in the Area Office and the website.

She indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Seim indicated that supplementary materials were available at the entrance of the room, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, #11. To testify during this time any member of the audience may approach the Board table. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

The following items were on the Consent Agenda:

- 1) Approval of Agenda as Presented or Amended
- 2) Approval of Minutes of September 18, 2018 Regular Board Meeting
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring and/or Resignations of Instructional Staff
- 6) Purchase Agreement for Residential property (Milford)

Dr. Kruse moved approval of the consent agenda, including the resolution with regard to Consent Agenda Item 4a(6) regarding the purchase of the home adjacent to the Milford Campus. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. Questions were asked of Mr. Koster for additional information on the purchase agreement for the residential property in Milford. Mr. Koster indicated the address of the house is 307 5th St. The owner approached them about the purchase, asking \$120,000, which is \$4,000 below the appraised value. The plan is to rent the house to a community member until it is needed, approximately in two to three years.

Roll call vote follows:

FOR (10):

Kruse
Feit
Boellstorff
Yates
Schluckebier
Reiman
Kubicek
Garver
Ottmann
Seim

AGAINST (0)

Motion Carried

ABSENT (1)

Price

*Upon being called for the vote, the Board member listed below stated:

- With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to my expense reimbursement and vote to approve all other bills and claims and all other Consent Agenda items.

Mr. Reiman – V0666518

FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through September 30, 2018. He also reviewed the investment accounts.

Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses

Revenue:	Variance:	
Local Taxes	\$27,072	
Tuition	(\$409,957)	
Other	(\$14,333)	
Total Revenues	(\$397,218)	-1.54%
Expenses		
Personal Services	(\$1,548,512)	
Operating	(\$488,557)	
Travel	(\$56,272)	
Equipment		
Total Expenses	(\$2,093,341)	-9.4%
Net Position	\$1,696,123	

The budget report ending September 30, 2018 showed:

Percentage of Budget year	25.0%
Percentage of Budget spent	22.4%
Percentage of Board budget spent	17.8%

Mr. Garver moved acceptance of the financial report. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (1)</u>
Garver		Price
Feit		
Ottmann		
Yates		
Kubicek	<i>Motion Carried</i>	
Kruse		
Schluckebier		
Reiman		
Boellstorff		
Seim		

BOARD MEMBER REPORTS

Milford Awards Ceremony

Ms. Seim

Ms. Boellstorff

Award recipients were:

Outstanding Faculty Members – Dustin Kruse and Andrew Schiessl

Outstanding Staff – Renie Schaben

The Milford Awards were established by former Board member, G. Alan Dunlap. The awards are formally known as the Farmers & Merchants Outstanding Faculty & Staff Awards. Recipients receive a \$400 check. Awards were presented to the recipients by Jerry Dunlap, President of the Milford Farmers & Merchants Bank in Milford.

NAACP Banquet

Dr. Kruse

Mr. Kubicek

Mr. Garver

Rev. Price

BOARD TEAM REPORTS

Executive. Chairperson Seim stated the team met and set the agenda.

Finance & Facilities. Ms. Boellstorff handed out copies of the Project / Construction status as provided by Aaron Epps at their Facilities Team meeting prior to the regular Board meeting. Ms. Boellstorff reminded everyone about webcams showing the construction at www.southeast.edu/webcams. She also pointed out the poster boards in the hallway to see the proposed Learning Center for Falls City.

Update on the Lincoln campus roof, phase 5: Ms. Boellstorff indicated it is important to get this done before the 5% increase in 2019. It should be on the agenda in November for approval.

PRESIDENT'S REPORT

Dr. Illich reported on and/or handed out information on the following:

Facilities:

Falls City – schematic is completed, hope to have the GMP in November.

Health science – design meeting tomorrow, getting close to selecting materials.

Beatrice All Purpose Building - in process of completing the recommendation for CMR.

Civil Rights review – a proposal had been submitted, and the Office of Civil Rights has produced a counter offer. The cost of compliance was questioned. It was indicated that most of the recommendations are things the College is already doing. A lot of it is collection of data.

The Qualitative Initiative was submitted last week to the Higher Learning Commission (HLC), and SCC has \$1 million committed to this initiative.

The HLC has received notification on the new learning center sites.

A 3.91% interest rate was received on the bond last month. Scott Keene was present and answered questions about costs and savings, indicating that by having a bond insurance policy, \$225,000 was saved. Mr. Keene also reviewed the process that took away the risk of what might happen to interest rates in the future.

They have been busy reviewing and prioritizing private fundraising for each of the projects.

Diesel technology – they will bring a naming right policy to the board in November.

The community colleges were approached by Ak-Sar-Ben recently, who gave a \$75,000 grant to each community college.

Dr. Illich was invited to be a member of Blueprint Nebraska. This group's mission is to move Nebraska ahead, and the sub-group's mission is to move Nebraska ahead in the area of educational attainment.

Firespring has proposed three new potential logos. College staff have been reviewing and comment. Mr. Osterthun indicated that the logo will be proprietary and the College may trademark it.

FACULTY ASSOCIATION REPORT

No report.

STUDENT ACTIVITIES REPORT

There was no report.

PUBLIC COMMENT

There was no public comment.

Administrative Presentation/Board Review

FALLS CITY LEARNING CENTER UPDATE

Holly Carr, Coordinator of the Falls City Learning Center, discussed classes that are being offered currently. Ms. Carr has been with the Learning Center for two years. Their Learning Center shares services with Auburn, Pawnee City, Humboldt, and areas in between.

Some educational units that the Falls City Learning Center offers are: a gas metal arc metal certificate (60 hours), electrical classes, and role of supervisor classes. There are also nursing assistant classes, CEUs for nurses to keep their license, and there are SENCAP and dual credit classes for area high schools.

They also have some student service functions.

Dr. Denise Schleck-Ideus presented a demonstration on a pilot program at SCC for students attending class via a Double 2 Robot. Beginning October 15, 2018, there are six students taking a total of 7 classes on the Beatrice and Lincoln Campuses. Five of the Learning Centers have students who are participating in the pilot.

Students participating must agree to operate the robot from the Learning Center at least during the beginning of the pilot so that staff may assist with technical difficulties. After that the robot can be operated from anywhere with a good wifi.

The funding for this pilot program came from an USDA Rural Development grant. This is a three-year grant.

TUITION AND FEES, ROOM AND BOARD

Ms. Jorgens presented information on tuition and fees, room and board for 2018/19. It was requested that she send her PowerPoint presentation to all Board members for a better review.

*Chairperson Seim declared the Board in recess at 2:40 p.m.

*Chairperson Seim declared the Board in regular session at 3:00 p.m.

PUBLIC COMMENT

Charles Radditz, a member of the Falls City Economic Development Growth Enterprise (EDGE) offered public comment. He thanked the Board and administration for the efforts that have been put into the Learning Center. He indicated this is, and has been, and a long-standing need for their community. He also indicated it should be a point of pride for their community.

ACCESS/EQUITY/DIVERSITY OFFICE REPORT

Mr. Soto reviewed the 2017-18 Profile of Services to Students with Disabilities / Diversity Education report.

Mr. Soto noted the passing of Diane Rink recently, indicated she was a trusted colleague, and he could count on her in her duties.

Mr. Soto reported that for 2017-18 there were approximately 400 students with disabilities who had registered for accommodations, an increase of about 20%. There are all kinds of limitations but the most people who need accommodations are those with a learning disability. Extra time is granted, or note takers are provided. This accommodation is relatively inexpensive.

The cost of accommodations for 2017-18 was up approximately 170%. The cost was \$64,000 for accommodations, compared to approximately \$25,000 the previous year. The cost for each year is dependent on the number of people who need sign interpreters.

The Career Academy presents challenges as the students are considered high school students as well as college students. There are different federal rules for high school and postsecondary education.

Mr. Soto highlighted three trends and challenges:

- Increasing number of students with intellectual challenges and learning disabilities
- Increasing number of high school dual credit students that require disability services – challenge working with high schools and meeting ADA requirements.
- Challenges to digital access – so they are looking at software to make things more accessible.

Mr. Schultze, legal counsel, stated he recently wrote an article published in the National Federation of High Schools journal on the topic that there is no constitutional right to be a bully – which applies to high school students, college students, and the work place. Mr. Schultze indicated it should be available online or to email him if anyone wants copies.

TIME AND PLACE FOR NOVEMBER MEETING

Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, November 20, 2018, at 3 p.m., at the Beatrice Campus.

GOOD OF THE ORDER AND PUBLIC COMMENT

Chair Seim stated that there is an opening if anyone wants to attend ACCT in New York, later in October. Anyone interested should let Lynda Heiden know in the next day or two.

Chair Seim reminded Board members to read their Board book materials before arriving at the meeting.

ADJOURNMENT

Chairperson Seim adjourned the meeting at 3:21 p.m.

A handwritten signature in cursive script that reads "Kathleen A. Boellstorff".

Kathy Boellstorff, Secretary

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

October 8, 2018

Personnel Report: Staff (Non-Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	RANK		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Sunkara, Krishna Priya	Web Developer – Technology Division	N18				X		10/10/18	
Rink, Diane	Administrative Director Registration and Records – Student Affairs	A5						9/29/18	Deceased
Rinne, Lauren	Financial Aid Technician – Student Affairs	N10			X		X	10/08/18	Replaces Mary Gordon
Triplette, Tessa	Assistant Residence Life Manager – Student Affairs	N2			X			10/1/18	Replaces Vivier Kassandra

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

October 8, 2018

Personnel Report: Faculty

ACTION TAKEN

NAME	ASSIGNMENT	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Carroll, Sheila	Instructor, Nursing Assistant – Health Sciences Division		X		X	10/02/18	Replaces April Minster Reassignment
Clinch, Brian	Instructor, Computer Aided Design/Drafting – Construction & Electronics Division		X			10/2/18	Replaces Todd Roth
Edwardson, Kasey	Instructor, Healthcare Services – Health Sciences Division	X			X	10/2/18	Expanded 2018-2019 Reassignment

D=Addition

RP=Replacement

RS=Resignation

TR=Transfer