



Chairperson Neal Stenberg called the regular meeting of the Southeast Community College Board of Governors to order at 1:59 p.m. on Tuesday, April 18, 2023, at the Learning Center at York, 401 N. Lincoln Avenue, York, NE.

**Swearing in of Newly Voted Board Member Vicki Haskell by Mr. Aldridge, Legal Counsel.**

**ROLL CALL:**

**Present:**

Nancy A. Seim, Lincoln  
Brandon Gunther, Hickman  
Kathy Boellstorff, Johnson  
Arlyn Uhrmacher, Lincoln  
Chuck Byers, McCool Junction  
James Sherwood, Lincoln  
Carina McCormick, Lincoln  
Vicki Haskell, Fairbury  
Linda Hartman, Faculty Representative  
Neal Stenberg, Lincoln

**Absent:**

Kristin Yates, Lincoln  
Joann Herrington, Lincoln

Chairperson Stenberg welcomed everyone to the meeting.

**PUBLIC MEETING LAW COMPLIANCE STATEMENT**

Chairperson Stenberg stated the public meeting notice had been published in the Lincoln Journal Star on Monday, April 10, 2023, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised ***Robert's Rules of Order***.

Chairperson Stenberg stated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 12. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

**COMMUNITY COLLEGE MONTH RESOLUTION & STUDENT PANEL**

The Community College Month Proclamation, signed by Chairperson Stenberg and Secretary, Dr. Sherwood, was read aloud by Mr. Stenberg.

The Uhler triplets discussed their experience in taking dual credit courses while students at York High School.

## **CONSENT AGENDA**

Dr. McCormick moved to remove the Special Board Meeting minutes from the consent agenda and consideration of that item be discussed separate.

- 1) Approval of Agenda as Presented
- 2) Approval of Minutes of March 28, 2023, Regular and Special meeting.
- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring / Resignations / Terminations of Instructional Staff
- 6) Ratify Chair's appointment of Vicki Haskell to the Finance and Facilities Team

**Chairperson Stenberg asked for discussion.** After obtaining the unanimous consent of the Board, Chairperson Stenberg stated that the Approval of Minutes of March 28, 2023 Special Board Meeting, would be removed, and that consideration of that item would be postponed until the meeting scheduled for May 16, 2023.

Mr. Uhrmacher moved approval of the consent agenda with the exception of the Approval of Minutes of March 28, 2023 Special Board Meeting, would be removed and postponed until the meeting scheduled for May 16, 2023. Seconded by Mr. Byers.

Roll call vote follows:

**FOR (9):**

Uhrmacher  
Byers  
Seim  
Boellstorff  
Gunther  
McCormick  
Haskell  
Sherwood  
Stenberg

**AGAINST (0)**

**ABSENT (2):**

Yates  
Herrington

**Motion Carried**

Mr. Byers stated:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0845097 and vote to approve all other bills and claims and all other Consent Agenda items.

## **FINANCIAL REPORT**

**Financial Summary through March 31, 2023**

General Fund	Budget <u>22-23</u>	Year to Date through March 31, 2023			
		<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Variance</u>
<b>Revenues:</b>					
State aid	29,873,785	20,911,650	20,911,650	-	--
Local taxes	50,778,465	28,165,424	27,492,160	(673,264)	-2.39%
Tuition	16,352,786	15,862,202	15,099,357	(762,845)	-4.81%
Other	800,000	600,000	1,666,406	1,066,406	177.73%
<b>Total Revenues</b>	<b>97,805,036</b>	<b>65,539,276</b>	<b>65,169,573</b>	<b>(369,703)</b>	<b>-0.56%</b>
<b>Expenses</b>					
Personal services	79,432,212	59,574,159	54,184,123	(5,390,036)	-9.0%
Operating	16,955,269	12,716,453	15,307,138	2,590,685	20.4%
Travel	395,055	296,292	168,439	(127,853)	-43.2%
Equipment	1,022,500	753,908	1,915,406	1,161,498	154.1%
<b>Total Expenses</b>	<b>97,805,036</b>	<b>73,340,812</b>	<b>71,575,106</b>	<b>(1,765,706)</b>	<b>-2.4%</b>
<b>Net Position</b>	<b>-</b>	<b>(7,801,536)</b>	<b>(6,405,533)</b>	<b>1,396,003</b>	

Dr. Illich reviewed the financial report for the period through March 31, 2023. He also reviewed the investment accounts.

The budget report ending March 31, 2023 showed:

Percentage of Budget year: 75%  
 Percentage of Budget spent: 73.2%  
 Percentage of Board budget spent: 75%

Ms. Boellstorff moved acceptance of the financial report. Seconded by Dr. Sherwood.

**Chairperson Stenberg asked for discussion.** There was none.

Roll call vote follows:

**FOR (9):**

Boellstorff  
 Sherwood  
 McCormick  
 Uhrmacher  
 Byers  
 Haskell  
 Seim  
 Gunther  
 Stenberg

**AGAINST (0)**

**ABSENT (2):**

Yates  
 Herrington

**Motion Carried**

## **BOARD MEMBER REPORTS**

Ms. Boellstorff, Mr. Stenberg, Ms. Seim, Mr. Gunther, and Dr. Sherwood elaborated on the All-Nebraska Academic Team Recognition ceremony that was on April 12.

Mr. Uhrmacher mentioned the Sandhill Global Ribbon Cutting and the All-Nebraska Academic Team Recognition ceremony.

Ms. Hartman mentioned Discovery Days and elaborated on one of the SCC Lincoln Campus recipients for the All- Nebraska Academic Team.

Dr. McCormick asked if any other Board member would join her in making a proposal for a presentation at the annual ACCT meeting.

Ms. Haskell mentioned attending the New Board Member Orientation that was on April 17.

## **BOARD TEAM REPORTS**

**Executive.** Mr. Stenberg stated the Executive Team met prior to the Board meeting and set the agenda. He also discussed the New Board Member Orientation that occurred on April 17.

**Finance & Facilities.** Ms. Boellstorff stated the team met prior to the Board meeting. She provided an overview of the status of projects included on the Facilities Project Status chart and upcoming projects. Ms. Boellstorff also reminded Board members of the upcoming ribbon cutting on the Lincoln campus for the Student Academic and Support Center.

**Planning.** Dr. Sherwood stated the team met prior to the Board meeting. He stated the team also met April 13. He indicated the May 16 meeting will have a Work Session starting at 12:30 p.m. followed by a Regular Board of Governor meeting.

**Equity and Human Resources.** Mr. Stenberg stated the team met prior to the Board meeting to review the Faculty Agreement, C-3 Policy on Student Affairs and C-3b Procedure Graduation Requirements. He indicated the team recommends the policy be presented at this meeting but the action on this policy be tabled on the May meeting.

**NCCA Representative.** Mr. Byers mentioned Legislative Bills, an increase of 3 to 3.5% for the NCCA dues, and Perkins's funding still in committee.

**TCA.** Mr. Uhrmacher discussed the students who won the Ed-Rising State Championships and FFA State Champion. He also mentioned the increase in enrollment and Strategic Plan at TCA.

Dr. McCormick suggested that some special recognition be given to TCA students who placed well in various state competitions. Mr. Urmacher said he would follow up with the TCA Board.

**Executive Compensation Team.** Mr. Urmacher stated they have not met.

## **PRESIDENT'S REPORT**

Dr. Illich reported on the HLC Site Visit schedule of events for April 24-25 for Lincoln, Beatrice, and Milford Campus.

Dr. Illich mentioned attending the All-Nebraska Academic Team Recognition ceremony that was on April 12.

Dr. Illich discussed the Sandhill Global groundbreaking ceremony. He also mentioned the Ribbon Cutting for the Student and Academic Support being April 28. He provided an update on the 8800 O Street dirt cleanup and landscaping.

Dr. Illich discussed the amendment of the LB 783 being LB 243. He mentioned this will be further discussed during the Work Session May 16.

## **FACULTY ASSOCIATION REPORT**

Theresa Hruza, Faculty Association Area President, discussed:

- The Art Exhibit in the Beatrice Public Library April 8-30.
- The Office Professional at the SCC Booth FFA State Conference was March 29, 2023.
- The Automotive Service Excellence Education site visit and audit was April 7 and the site visit to Milford is April 21.
- Ms. Hruza mentioned the SkillsUSA Awards All Gold Medal winners from TCA and SCC qualify for the National Leadership and Skills Conference in Atlanta this June.
- She mentioned the College and Community Service Organization scholarship winners.

## **PUBLIC COMMENT**

**Chairperson Stenberg asked for public comment.** There was none.

**Chairperson Stenberg declared the Board in recess at 3:12 p.m.**

**Chairperson Stenberg declared the Board in session at 3:25 p.m.**

## **ADMINISTRATIVE PRESENTATION/BOARD REVIEW**

**Instructional Presentation: Learning Center at York**

Learning Center at York Coordinator, Diane Houdek, presented on opportunities at the Learning Center since opening, presence in the community, partnerships, dual credit students, student success stories, and events happening at the Learning Center.

Mr. Byers discussed the Cyclonaire Employee Training.

**CCPE Program review**

Dr. Joel Michaelis, Vice President of Instructions, discussed the Coordinating Commission for Postsecondary Education Program Review. He elaborated on programs that didn't meet the minimum numbers and need to be on monitoring. Dr. Michaelis mentioned that enrollment in various programs has increased and wants the programs to meet the standard of the students.

**Renovation of locker rooms, offices, and exterior walls on the Lincoln Campus**

Bev Cummins, Vice President of Program Development/ Lincoln Campus Director, provided an update on the construction at Lincoln Campus. The majority of the Lincoln campus is fire suppressant. She discussed the new renovation of the administrative offices, locker rooms, and exterior walls plan and cost. Dr. Illich mentioned this will be an action item in May.

**DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:**

**Faculty Contract Agreement**

Mr. Uhrmacher motioned that the Board of Governors of Southeast Community College should and does hereby approve the Negotiated Agreement between the College and the Southeast Community College Faculty Association for the 2023-2024 contract year, in the form on file with official College records or as presented at this meeting, and further hereby authorizes the President of the College to sign, execute and deliver such Negotiated Agreement, and to take all other action necessary to carry such Negotiated Agreement into effect. Seconded by Dr. Sherwood.

**Chairperson Stenberg asked for discussion.** There was none.

Roll call vote follows:

<b>FOR (9):</b>	<b>AGAINST (0)</b>	<b>ABSENT (2)</b>
Uhrmacher		
Sherwood		
Seim		Herrington
Gunther		
Haskell		
Boellstorff		
McCormick		
Byers		Yates

Stenberg

**Motion Carried**

**LEGAL COUNSEL REPORT**

Derek Aldridge, Legal Counsel, stated there was no report.

**TIME AND PLACE FOR MAY MEETING**

Chairperson Stenberg stated a Work Session commencing at 12:30 p.m., followed by a regular Board meeting May 16, 2023, at the Milford Campus, at 3:00 p.m.

**GOOD OF THE ORDER AND PUBLIC COMMENT**

Chairperson Stenberg indicated Board Members should plan to attend the Commencement Ceremony on May 4, 2023, at Pinnacle Bank Arena.

Mr. Byers mentioned the ACCT Leadership Conference in October in Las Vegas.

**ADJOURNMENT**

Chairperson Stenberg adjourned the meeting at 4:09 p.m.

James Sherwood

A handwritten signature in cursive script that reads "James E. Sherwood".

Secretary

**SOUTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS**

**Tuesday, April 18, 2023**

Learning Center at York  
401 N. Lincoln Avenue, York, Nebraska  
Room D 101

**REGULAR MEETING AGENDA – 2:00 P.M.**

- |   |           |
|---|-----------|
| 1. Meeting Called to Order  | 2:00 p.m. |
| 2. Swearing in of Newly voted Board of Governor                                   |           |
| 3. Roll Call  | 2:10      |
| 4. Public Meeting Law Compliance Statement  | 2:12      |
| 5. Community College Month Resolution & Student Panel                             | 2:14      |
| 6. Consent Agenda   |           |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda               | 2:19      |
| and/or Approve Consent Agenda Items   |           |
| 1) Approval of Agenda as Presented  |           |
| 2) Approval of Minutes of March 28, 2023, Regular and Special Board Meeting       |           |
| 3) Approval and Ratification of Bills and Claims                                  |           |
| 4) Approval of Personnel Changes for College Administrative and Support Personnel |           |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff        |           |
| 6) Ratify Chair's appointment of Vicki Haskell to the Finance and Facilities Team |           |
| 7. Financial Report   | 2:22      |
| 8. Board Member Reports   | 2:27      |
| 9. Board Team Reports   | 2:32      |
| 10. President's Report  | 2:37      |
| 11. Faculty Association Report  | 2:47      |
| 12. Public Comment  | 2:52      |
| <b>Break</b>  |           |
| 13. Administrative Presentation/Board Review                                      | 3:07      |
| a. Instructional Presentation: Diane Houdek, Learning Center at York              |           |
| b. CCPE Program review  |           |
| c. Renovation of locker rooms, offices, and exterior walls on the Lincoln Campus  |           |
| <b>14. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:</b>        |           |
| a. Faculty Agreement  | 3:47      |
| 15. Legal Counsel Report  | 3:57      |
| 16. Time and Place for May Meeting  | 3:59      |



- 17. Good of the Order
- 18. Adjournment

4:02  
4:05

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

\*\*\* Proof of Publication \*\*\*

State of Nebraska )  
Lancaster County ) SS.

**NOTICE OF THE MEETING**  
OF THE BOARD OF GOVERNORS  
OF THE SOUTHEAST COMMUNITY  
COLLEGE AREA April 18, 2023  
2:00 P.M. Location: Southeast  
Community College Learning Center  
at York – Room D 101 401 N.  
Lincoln Avenue, York, Nebraska  
Notice is hereby given that the  
regular meeting of the Board of  
Governors of the Southeast Community  
College Area, will be held at  
2:00 p.m. on April 18, 2023, at the  
Southeast Community College  
Learning Center at York, in room D  
101, or other location therein, 401  
N. Lincoln Avenue, York, NE. The  
agenda for the meeting, kept  
continuously current, is available for  
public inspection during regular  
business hours at the Jack J. Huck  
Continuing Education Center, 301  
South 68th Street Place, Lincoln,  
Nebraska.  
THE BOARD OF GOVERNORS OF  
THE SOUTHEAST COMMUNITY  
COLLEGE AREA  
1151083 4:10 ZNEZ

SCC PUBLICATIONS OFFICE

301 S 68TH ST  
LINCOLN NE 68510

ORDER NUMBER 1151083

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Clerk of the Lincoln Journal Star

Signature *Wagon Janner* Date 4-10-23

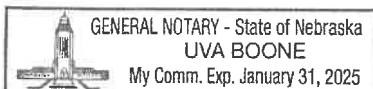
Section: Class Legals  
Category: 0099 LEGALS  
PUBLISHED ON: 04/10/2023

TOTAL AD COST: 15.83  
FILED ON: 4/10/2023

Subscribed in my presence and sworn to before me on

April 10, 20 23

*U. Boone* Notary Public



**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**April 12, 2023**

<b>Personnel Report: Staff (Non-Faculty)</b>									
<b>ACTION TAKEN</b>									
<b>NAME</b>	<b>ASSIGNMENT</b>	<b>RANK</b>	<b>SALARY</b>	<b>AD</b>	<b>RP</b>	<b>RS</b>	<b>TR</b>	<b>EFFECTIVE DATE</b>	<b>COMMENT</b>
Huamancha, Reynaldo	Custodian II	N12				X		6/9/2023	Retirement
Schoettlin, Robin	Senior Director, Workforce Solutions	A7			X			5/1/2023	Replacing
Hyde Boilesen, Deanne	Library Resource Specialist – Lincoln	N13					X	2/20/2023	Transfer to Replace
Cooper, Diane	Library Resource Specialist - Beatrice	N13			X			5/1/2023	Replacing
Gehrig, William	Custodian II	N12			X		X		Transfer to Replace
Yunker-Rowell, Matthew	Arts & Sciences Administrative Assistant I	N8				X		3/20/2023	Separation
Stanczyk, Jordan	Student Affairs Technician – Beatrice	N10			X			4/3/2023	Replacing
Vosika, Susan	College Advisor (Milford)	P2					X	4/3/2023	Transfer to Replace
Farr, Haley	Administrative Assistant II, Business Division	N10			X			5/1/2023	Replacing
Algharib, Faris	Custodian I – FTT	N05			X		X	4/3/2023	Transfer to Replace
Chloupek, Leslie	Associate Director, Marketing	A5			X			5/1/2023	Replacing
Olsen, Dan	Environmental Health & Quality Safety & Quality Assurance Coordinator – FTT	P1		X				5/1/2023	New Position
Stutzman, Chelsea	Account Clerk III	N12			X			5/1/2023	Replacing
Snyder, Jennifer	Communications Specialist	P2			X		X	4/3/2023	Transfer to Replace

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**April 12, 2023**

<b>Personnel Report: Staff (Non-Faculty)</b>									
<b>ACTION TAKEN</b>									
<b>NAME</b>	<b>ASSIGNMENT</b>	<b>RANK</b>	<b>SALARY</b>	<b>AD</b>	<b>RP</b>	<b>RS</b>	<b>TR</b>	<b>EFFECTIVE DATE</b>	<b>COMMENT</b>
McCloy, Jessie	Library Resource Center Specialist - Milford	N13			X			5/1/2023	Replacing
Redler, Marcia	Account Clerk II	N9				X		3/4/2023	Departed
Varejcka, Korena	Senior Director, Campus Operations – Lincoln	A7					X	5/1/2023	Reclassification

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**April 12, 2023**

**Personnel Report: Staff (Faculty)**

<b>ACTION TAKEN</b>								
<b>NAME</b>	<b>ASSIGNMENT</b>	<b>SALARY</b>	<b>AD</b>	<b>RP</b>	<b>RS</b>	<b>TR</b>	<b>EFFECTIVE DATE</b>	<b>COMMENT</b>
Harpster, Brandon	Food Service Instructor				X		3/31/2023	Resignation
Stara, Loran	Instructor, Building Constructions – TCA				X		7/31/2023	Retirement
Kuebler, Terry	Instructor, Motorcycle/ATV/Personal Watercraft				X		7/31/2023	Resignation
Moskal, Stormi	Instructor, Speech Communication – Beatrice			X			8/1/2023	Replacing Jacob Bonander who
Abdel-Latif, Samir	Instructor, English				X		3/20/2023	Separation

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

<b>Board Report</b>	<b>SOUTHEAST COMMUNITY COLLEGE</b>		
	<b>Approved Position Requisitions</b>		
<b>Application Deadline Date</b>	<b>Job Title</b>	<b>Justification</b>	<b>Status as of 4/12/2023</b>
Open Until Filled	Learning Center Coordinator (Wahoo)	Replacement	
Open Until Filled	Computer Applications Workforce Trainer	New Grant Funded Position	
Open Until Filled	Instructor, Practical Nursing - Beatrice and Milford	Replacement	
Open Until Filled	Instructor, Associate Degree Nursing (Two Positions)	Replacement	
Open Until Filled	Weekend Overnight Public Safety Officer (PT)	Replacement	
Open Until Filled	Kitchen Assistant - Child Development Center (PT)	Replacement	
12/1/2022	Instructor, Emergency Medical Services/Paramedic	Replacement	To Team
2/16/2023	Administrative Assistant I - Registrations and Records (PT)	Replacement	To Team
2/19/2023	Instructor, Business	Replacement	To Team
3/7/2023	College Advisor (PT Beatrice)	Replacement	To Team
3/14/2023	Navigator, English Language Learners (FT)	Replacement	To Team
3/22/2023	SENCAP Facilitator (PT)	Replacement	To Team
3/26/2023	Apprenticeship Coordinator (FTT)	New Grant Funded Position	To Team
3/26/2023	Data Analyst	Replacement	To Team
3/29/2023	Testing Center Specialist (PT)	Replacement	To Team
3/30/2023	Instructor, Art	Replacement	To Team
3/30/2023	Instructor, Developmental Mathematics	Replacement	To Team
3/30/2023	Career Coach (FTT)	New Grant Funded Position	To Team
3/30/2023	Student Activities Coordinator/Head Women's Wrestling Coach	New/Replacement	To Team
4/4/2023	Instructor, John Deere Tech (Two Positions)	Replacement	
4/6/2023	Summer Mentor, Upward Bound (PTT - Two Positions)	Replacement	
4/16/2023	Instructor, Diesel Technology - Truck	Replacement	
4/18/2023	Administrative Assistant I, Adult Education (FT)	Replacement	
4/18/2023	Instructor, Agriculture Management & Production	Replacement	
4/18/2023	Instructor, Nondestructive Testing Technology	Replacement	
4/24/2023	Custodian (PT - Multiple Positions)	Replacement	
4/26/2023	Mental Health Counselor - Counseling Assistance Program for Students (CAPS) (PT)	Replacement	
4/26/2023	Administrative Assistant I - Admissions (FT)	Replacement	
4/30/2023	Summer Camp Staff (PTT Seasonal)	Replacement	