

Chairperson Kathy Boellstorff called the Special Meeting and Work Session of the Southeast Community College Board of Governors to order at 12:00 p.m. on Monday, June 21, 2021, at the Jack J. Huck Continuing Education Center, rooms 303 and 304, 301 S. 68th Street Place, Lincoln, Nebraska.

ROLL CALL:

Present:

Nancy A. Seim, Lincoln
Keith Hammons, Weeping Water
James Garver, Lincoln
Neal Stenberg, Lincoln
Arlyn Uhrmacher, Lincoln
Dale Kruse, Beatrice
Chuck Byers, McCool Junction
Kristin Yates, Lincoln (arrived at 12:35)
Ellen Weissinger, Lincoln
Linda Hartman, Faculty Representative
Kathy Boellstorff, Johnson

Absent:

Edward Price, Lincoln (unexcused)

Also Attending:

Paul Illich, Area Office
Amy Jorgens, Area Office
Derek Aldridge, Legal Counsel
Amy Bassen, Area Office

Registered Visitors:

Terry Stutzman
Alexander Taylor
Joel Michaelis
Bruce Tangeman
Robin Moore
Bev Cummins
Stu Osterthun
Katy Novak
Ed Koster
Shawna Herwick
Jill Sand
Carolee Ritter
Scott Keene

Also attending via Zoom/Conference Call:

Jose Soto

Chairperson Boellstorff welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Boellstorff stated the public meeting notice had been published in the Lincoln Journal Star Monday, June 14, 2021, as well as posted on the bulletin board in the Area Office and the website.

TOPICS FOR DISCUSSION**Budget, Finance, and Enrollment**

Dr. Illich led the work session. He encouraged an interactive meeting and welcomed questions and discussion during the presentation. He noted that questions from the Planning Team helped give context to the content of the presentation.

Dr. Illich presented a detailed PowerPoint presentation outlining:

- SCC budget components
- 2021-22 budget calendar
- Process for establishing the budget and Strategic Plan
- Vision Statement highlights
- Strategic Plan 2020-2024 goals
- Financial Planning in the context of facilities master planning
- Status of existing and future financing approaches for all renovations and new construction projects
- Enrollment
- Enrollment scenarios
- Program development

BUDGET PROCESS

Dr. Illich indicated that a preliminary budget was presented to the Board at the May meeting. There was a motion at the June 15, Board of Governors meeting to authorize Administration to move forward on expenditures consistent with the pending 2021-22 budget. He indicated that in September, the public hearings on the 2021-22 budget and tax levy will be held, the budget and set tax levy rate will be adopted, and the "Uniform Budget Act document" will be filed with the State Auditor's Office. He also indicated that is when the tax levy will be certified to the County Boards.

Dr. Illich reviewed the key budget components:

- General Fund Budget

- Restricted Fund Budget
- Capital Fund Budget
- Foundation Budget

He gave specifics as to the use of each fund, explained the breakdown of the 2020-21 Budgeted General Fund Revenue as:

- State Aid - 30%
- Property Tax - 49%
- Tuition - 20%
- Other - 1%

He also explained the State Aid formula and noted that a future revision is possible.

Dr. Illich identified growth opportunities, General Fund Expenditures priorities, Operational Priorities development, and efficiencies via cost savings and strategic investments. He noted the College currently enrolls 18-19% of the service area high school students and that seamless articulation with the University could increase that amount. He also discussed the importance of Continuing Education contract training to the College mission. He indicated employment and employer demand for asymmetrical programs.

Dr. Illich indicated ongoing review of cost versus benefit of Operational investments and expenditures, and that Student Affairs, Technology, and Instructional Master Plans are in progress. He also summarized SCC's major accomplishments for 2015–2019.

Dr. Illich shared the timeline for development of the 2020-2024 Strategic Plan and discussed the College Vision Statement. He also discussed 2015–2019 campus renovation projects, project phases, and construction/renovation funding.

FINANCES

Dr Illich discussed Financial Strategies:

- Fundraising
- Tax Levy Authority
- Student Fees & Related Auxiliaries
- Other funding options

Break: 1:18 – 1:31 p.m.

Dr. Illich introduced Scott Keene, Investment Banker for the College, from Piper Sandler.

Mr. Keene discussed:

- Municipal Bonds
- SCC's current and possible financings
- Investors
- Certificates of Participation

- Bond Rating analysis
- Revenue Bonds
- Series 2022 Bonds
- COP financing
- Call dates
- Levy
- Pay as you go

Mr. Keene indicated that the College has a good balance between levy and pay as you go financing, a good bond rating, and a lot of financing flexibility.

Break: 2:31 – 2:42 p.m.

ENROLLMENT

Dr. Illich indicated that annual enrollment stabilized after decline from 2011-2012 through 2013-2014. He indicated that the decline in 2019-2020 was due to the semester conversion excluding a Summer term and the pandemic. He also indicated an increase in enrollment for Fall 2019. Dr. Illich discussed looking at trends and ways to increase enrollment. He gave overviews of the enrollment trends by Division for 2015-2019.

Carolee Ritter, Dean of Arts and Sciences, was introduced. Ms. Ritter indicated that students prefer academic identity, and that long periods of developmental course work for underprepared students is not successful. She indicated a need for more focus on high achieving students. She discussed changes the Division is working toward in student clubs, short term and certificate opportunities, Early Childhood, Global Education, and course delivery options that increase convenience to students. She also discussed a new grant that requires more deliberate advising to ESL and GED students.

Dr. Illich indicated that the Health Sciences Division enrollment has grown since Fall 2015 and that a Pre-Health class coding change was part of the increase. Jill Sand, Dean of Health Sciences was introduced.

Ms. Sand indicated that there are limitations in enrollment; accreditation can limit cohort size, location, and delivery. She discussed health occupations that are saturated in Lincoln but are in demand in rural areas. She indicated that the demand for more nurses continues and that there is need for more Clinical space in Lincoln. She discussed programs that are fully online and expanding the delivery of education. She also discussed add on programs and expanding continuing education opportunities to graduates.

Dr. Illich discussed factors associated with the College's enrollment growth, enrollment parameters, tuition revenue growth scenarios, revenue source percentage per enrollment growth scenarios and shared dashboards related to enrollment. Dr. Illich also discussed the number of programs added since 2015, assessing student and employer demand for new and existing programs.

Dr. Illich indicated that due to time limitation for this work session, Mike Pegram, Dean of Student Enrollment, would be rescheduled to present at the July Board meeting.

ADJOURNMENT

Chairperson Boellstorff adjourned the Special Meeting and Work Session at 3:52 p.m.

Nancy A. Seim

A handwritten signature in black ink that reads "Nancy A. Seim". The signature is written in a cursive style with a large initial "N" and a distinct "A" and "S".

Secretary

SOUTHEAST COMMUNITY COLLEGE BOARD OF GOVERNORS

Monday, June 21, 2021

Southeast Community College
Jack J. Huck Continuing Education Center
301 South 68th Street Place, Lincoln, Nebraska
Rooms 303 & 304

BOARD SPECIAL MEETING AND WORK SESSION AGENDA - 12:00 P.M.

- | | |
|---|------------|
| 1. Meeting Called to Order | 12:00 p.m. |
| 2. Roll Call | 12:03 |
| 3. Public Meeting Law Compliance Statement | 12:06 |
| 4. Topics for Discussion | |
| a. Discussion of 2021-22 Budget Process, Finances, and Enrollment | 12:08 |
| 5. Adjournment | 4:00 |

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

*** Proof of Publication ***

State of Nebraska)
Lancaster County) SS.

**NOTICE OF SPECIAL MEETING
AND WORK SESSION**
OF THE BOARD OF GOVERNORS
OF THE SOUTHEAST COMMUNI-
TY COLLEGE AREA June 21, 2021
12:00 P.M. Location: Jack J. Huck
Continuing Education Center 301
South 68th Street Place, Lincoln,
NE

Notice is hereby given that a
special meeting and work session
of the Board of Governors of the
Southeast Community College
Area, will be held at 12:00 p.m. on
June 21, 2021, in the Southeast
Community College Area – Jack J.
Huck Continuing Education Center,
301 South 68th Street Place,
Lincoln, NE – Rooms 303 and 304.
Reasonable arrangements will be
made for the public to attend, hear,
and speak at the meeting, including
adequate public seating, ability of
any person in attendance to record
the meeting with their own equip-
ment, and public comment. Mem-
bers of the public and media may
also access the meeting by video
conference call by calling (402)
323-3405 and providing contact
information to obtain authorization
to enter the meeting, or by
physically attending. At least one
copy of all documents being
considered will be available to the
public at the meeting site.

The matters to be considered at the
Board of Governors special meeting
and work session are shown on an
Agenda, which is kept continuously
current and is available for public
inspection at the office of the
President of Southeast Community
College located at the Southeast
Community College – Jack J. Huck
Continuing Education Center, 301
South 68th Street Place, Lincoln,
Nebraska.

THE BOARD OF GOVERNORS OF
THE SOUTHEAST COMMUNITY
COLLEGE AREA
983263 11 Jun 14 ZNEZ

SCC PUBLICATIONS OFFICE

301 S 68TH ST
LINCOLN NE 68510

ORDER NUMBER 983263

The undersigned, being first duly sworn, deposes and says that
she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed,
published and having a general circulation in the County of Lancaster
and State of Nebraska, and that the attached printed notice was
published in said newspaper

One successive times(s) the first insertion having been on
June 14, 2021 and thereafter on _____,
_____, 20____ and that said
newspaper is the legal newspaper under the statutes of the State of
Nebraska.




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The above facts are within my personal knowledge and are
further verified by my personal inspection of each notice in each of
said issues.

Subscribed in my presence and sworn to before me on

June 15, 2021
 Notary Public

