

SOUTHEAST COMMUNITY COLLEGE

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m., on Tuesday, January 15, 2019, at the Milford Campus, Dunlap Center, Rooms A & B, 600 State Street, Milford, Nebraska.

SWEARING IN OF BOARD MEMBERS

Rex Schultz asked Dale Kruse, Keith Hammons, Nancy Seim, James Garver, and Ellen Weissinger to raise their right hands and take the following oath of office:

Do you, Dale Kruse, Keith Hammons, Nancy Seim, James Garver, Ellen Weissinger, solemnly swear or affirm that you will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that you will bear true faith and allegiance to the same; that you take this obligation freely and without mental reservation or for purpose of evasion; and that you will faithfully and impartially perform the duties of the office of Southeast Community College Board of Governors, according to law, and to the best of your ability. And do you further swear or affirm that you do not advocate, nor are you a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as you are in this position you will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help you God.

They indicated they did.

Chairperson Seim welcomed Dr. Weissinger and Mr. Hammons to the Board.

ROLL CALL:

Present:

Nancy Seim, Lincoln
James Garver, Lincoln
Robert Feit, Lincoln
Kathy Boellstorff, Johnson
Keith Hammons, Weeping Water
Dale Kruse, Beatrice
Steve Ottmann, Dorchester
Edward Price, Lincoln
Lynn Schluckebier, Seward
Ellen Weissinger, Lincoln
Kristin Yates, Lincoln
Linda Hartman, Faculty Representative
Nolan Baehr, Milford Campus Student Representative

Absent:

None

Others Attending:

Paul Illich, President
Rex Schultz, Legal Counsel
Lynda Heiden, SCC Area

Registered Visitors:

Stu Osterthun, SCC Area
Robin Moore, SCC Area
Bruce Tangeman, SCC Area
Ed Koster, SCC Milford
Bob Morgan, SCC Beatrice
Cayden Riley, SCC Milford-Collision Repair
Bill Vocasek, SCC Milford-Collision Repair

Chairperson Seim welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Seim stated the public meeting notice had been published in the Lincoln Journal Star on Monday, January 14, 2019, as well as posted on the bulletin board in the Area Office and the website.

She indicated that the meeting is conducted according to the principles of the revised ***Robert's Rules of Order***.

Chairperson Seim indicated that supplementary materials were available at the entrance of the room, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, #13. To testify during this time any member of the audience may approach the Board table. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

REORGANIZATION OF BOARD OF GOVERNORS

Election of Officers for 2019

Chairperson

Chairperson Seim handed out the list of Board members' interest in officer positions.

Ms. Boellstorff nominated Nancy Seim for Chairperson.

REORGANIZATION OF BOARD OF GOVERNORS (continued)

Mr. Feit moved that nominations cease and that a unanimous ballot be cast for Ms. Seim for Chairperson. Seconded by Mr. Ottmann.

Roll call vote follows:

<u>FOR (11):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Feit		
Ottmann		
Garver		
Kruse		
Price	<u>Motion Carried</u>	
Weissinger		
Boellstorff		
Yates		
Schluckebier		
Hammons		
Seim		

Vice Chairperson

Chairperson Seim then asked for nominations for Vice Chair.

Mr. Ottmann nominated Mr. Feit.

Mr. Ottmann moved that nominations cease and that Mr. Feit be elected as Vice Chairperson. Seconded by Mr. Schluckebier.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Ottmann		
Schluckebier		
Hammons	<u>ABSTAINED (1)</u>	
Boellstorff	Feit	
Garver		
Yates		
Price	<u>Motion Carried</u>	
Kruse		
Weissinger		
Seim		

REORGANIZATION OF BOARD OF GOVERNORS (continued)

Secretary

Dr. Kruse nominated Kathy Boellstorff for Secretary.

Dr. Kruse moved that Ms. Boellstorff be elected as Secretary. Seconded by Mr. Garver.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Kruse		
Garver		
Ottmann	<u>ABSTAINED (1)</u>	
Price	Boellstorff	
Weissinger		
Feit		
Yates	<u>Motion Carried</u>	
Schluckebier		
Hammons		
Seim		

Treasurer

Mr. Feit nominated Dale Kruse for Treasurer.

Mr. Feit moved that nominations cease and that a unanimous ballot be cast for Dr. Kruse as Treasurer. Seconded by Mr. Garver.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Feit		
Garver		
Boellstorff	<u>ABSTAINED (1)</u>	
Hammons	Kruse	
Schluckebier		
Ottmann		
Yates		
Price	<u>Motion Carried</u>	
Weissinger		
Seim		

Officers for 2019 are:

- Chairperson – Nancy Seim
- Vice Chairperson – Bob Feit
- Secretary – Kathy Boellstorff
- Treasurer – Dale Kruse

Chairperson Seim welcomed Linda Hartman as the new Faculty Representative to the Board.

2) Team Membership Solicitation

Chairperson Seim handed around a team membership sign-up sheet. She requested that the sign-up sheet be returned by the end of the meeting.

Chairperson Seim also handed out the Board listing of addresses and phone numbers and asked the Board members to review for any changes.

CONSENT AGENDA

- a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items
 - 1) Approval of Agenda as Presented or Amended
 - 2) Approval of Minutes of December 18, 2018 Regular Board Meeting
 - 3) Approval and Ratification of Bills and Claims
 - 4) Approval of Personnel Changes for College Administrative and Support Personnel
 - 5) Approval of Hiring and/or Resignations of Instructional Staff
 - 6) Approval of Beatrice Campus Custom Farming Agreement as attached.
 - 7) Adoption of the 2019-20 College budget calendar.
 - 8) Approval of the Naming Right/Gifting Policy

Dr. Kruse moved that Item 8 on the Consent Agenda be moved to Agenda Item 15. Seconded by Dr. Weissinger.

Roll call vote follows:

<u>FOR (11):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Kruse		
Weissinger		
Price		
Garver		
Ottmann	<i><u>Motion Carried</u></i>	
Feit		
Boellstorff		
Yates		
Schluckebier		
Hammons		
Seim		

CONSENT AGENDA (continued)

Mr. Garver moved approval of the consent agenda as amended. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (11):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Garver		
Feit*		
Ottmann		
Yates		
Price	<i><u>Motion Carried</u></i>	
Weissinger		
Boellstorff		
Hammons		
Schluckebier		
Kruse		
Seim		

*Upon being called for their vote, the Board member listed below stated:

With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to the voucher number (listed below) and vote to approve all other bills and claims and all other Consent Agenda items.

Bob Feit V0677772

FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through December 31, 2018. He also reviewed the investment accounts.

Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses

Revenue:	Variance:	
Local Taxes	(\$258,939)	
Tuition	(\$663,130)	
Other	\$69,974	
Total Revenues	(\$852,095)	-2.07%
Expenses		
Personal Services	(\$3,266,856)	
Operating	280,053	
Travel	(113,046)	
Equipment		
Total Expenses	(\$3,099,849)	-6.9%
Net Position	\$2,247,754	

The budget report ending December 31, 2018 showed:

Percentage of Budget year	50%
Percentage of Budget spent	46.7%
Percentage of Board budget spent	39.7%

Mr. Garver moved acceptance of the financial report. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (11):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Garver		
Schluckebier		
Ottmann		
Kruse		
Price		
Weissinger		
Feit		
Boellstorff		
Yates		
Hammons		
Seim		
	<u>Motion Carried</u>	

BOARD MEMBER REPORTS

Board members reported attendance at the following:

- Chairperson Seim stated that orientation was held for the new Board members on January 10.
- Mr. Garver indicated he has provided a summary of the projects that SCC is involved in to the Lancaster County Democratic newsletter.
- Handing out diplomas at graduation in December were:

Steve Ottmann – Beatrice
Nancy Seim –Lincoln
Lynn Schluckebier - Milford

BOARD TEAM REPORTS

Executive. Chairperson Seim stated the team met and set the agenda.

NCCA. Mr. Schluckebier stated the NCCA Board will meet January 25. The last day bills will be introduced is January 23. Ms. Boellstorff requested that legislative information be provided to Board members prior to Legislative Day, February 7

TCA. Mr. Ottmann stated that the Joint Board of The Career Academy met the week before.

Finance & Facilities. Ms. Boellstorff reported on the committee meeting held prior to the meeting. She indicated they had reviewed information on the proposed classroom building for Beatrice. She also reminded Board members that progress can be checked out on the webcams from the College's website.

Ms. Boellstorff handed out information on the Facilities Project Status and Facilities Construction Status.

Ms. Boellstorff asked Mr. Morgan to review the proposed classroom building for the Beatrice Campus. Handouts that were made available during the Facilities Team meeting were shared and a review was provided by Mr. Morgan.

PRESIDENT'S REPORT

Dr. Illich reported on and/or handed out information on the following:

- Reported on the State of the College address that he presented at each campus last week.
- Bill proposed by Senator Kolterman regarding funding, LB 27, which would change provisions related to the use of proceeds from community college levies.
- February 7 is Legislative Day – they will go to staff offices and provide packets for the senators and their staff.
- Blueprint Nebraska – Dr. Illich is serving as a member of this group.
- Dr. Illich stated that Aaron Epps is doing an excellent job as facilities director. Ms. Boellstorff asked Mr. Epps to stand so that the new Board members knew who he is.
- February 20 groundbreaking for diesel tech Milford Campus
- Martin Luther King breakfast is January 18.
- There is a new mileage reimbursement rate for 2019 - 58 cents/mile.

FACULTY ASSOCIATION REPORT

Mr. Redler reported the following:

- Arts & Sciences – robotics is being used in some of the Arts and Sciences classes – connects remotely – interactive
- Amy Doty – named the Nebraska Development Consortium Teacher of the Year.
- Illuminations – placed 3rd in literary magazine contest this year.

STUDENT ACTIVITIES REPORT

Nolan Baehr stated that he is a 5th quarter student in the Electromechanical Program. He also works at Lincoln Industry as a Maintenance Intern, with a goal of working at 3M after graduation.

The Student Senate will hold a blood drive soon. They are also looking to either purchase new pool tables or provided some work on some outside spaces. The Student Senate will vote tomorrow.

A job fair will be held March 3.

Through the Student Senate, their program Electro-Mechanical is starting to work on a mentoring program with students in beginning quarters. Student advisers are also helping to get the program going.

Mr. Baehr had some suggestions of problems he has noticed on campus:

- The safety magnet does not work well as they end up on the floor. He has a solution to keep them from falling on the floor.
- After seeing a student falling on the ice in the parking lot this week – he identified a problem: the students living in the dorm park the closest to the dorms and their cars do not get moved much and the snow and ice does not get cleared out. He suggested that they park further back and those who commute to campus be allowed to park closer to the building so that the lot can be cleared off when they aren't there. Also that a walk space be made in the middle of the parking lot.

Mr. Baehr stated he is from Lincoln.

PUBLIC COMMENT

There was no public comment

Administrative Presentation/Board Review

AUTO COLLISION REPAIR PRESENTATION

- **NAME OF PRESENTER** Bill Vocasek
- **TITLE OF PRESENTER** Program Chair
- **SHORT DESCRIPTION OF PRESENTATION** Changes in the Collision Repair Industry and new technologies

Mr. Vocasek stated he was one of 14 instructors asked to serve in developing curriculum for Auto Body.

A demonstration of the use of a virtual paint booth was conducted.

Mr. Vocasek indicated that he has some graduates making \$90,000 and over in the Auto Body Collision Repair Industry.

PRESIDENT'S GOALS FOR 2019

Dr. Illich handed out copies of his proposed goals for 2019.

These will be discussed at the work session on February 14.

PROGRAM DEVELOPMENT PROCESS

Bob Morgan, Vice President of Program Development/Beatrice Campus Director, discussed the College's new program development process. He has been working with various divisions and programs to assist in the potential launching of new programs. He discussed the collaborative

process that involves the Office of Institutional Research and instructional programs to ensure there is appropriate employer and student demand for a program.

Dr. Morgan stated that successful new program addition are:

- Milford Campus Academic Transfer Associate Degree
- Surgical First Assistant Certificate
- Plumbing Technology Diploma
- Health Care Services Certificate

*Chairperson Seim declared the Board in recess at 4:44 p.m.

*Chairperson Seim declared the Board in regular session at 4:49 p.m.

GRADUATION CALENDAR/SIGN-UP

Chairperson Seim stated that this will be brought back to the February meeting.

STUDENT PERFORMANCE REPORT

Robin Moore, from the Institutional Research Office, presented a report related to student course performance. This included success rates, withdrawal rates, and GPA by several demographic variables as well as by program.

NAMING RIGHT / GIFTING POLICY

Rex Schultze, College Legal Counsel, and Dr. Illich reviewed the proposed policy and a gift from an anonymous donor of \$2 Million dollars. A lengthy discussion followed of the policy as drafted between Board members and Dr. Illich. Board members questioned parts of the proposed policy, and why the Board of Governors should not be responsible for the assignment of a name for a building. During such discussion Dr. Illich disclosed a potential gift to the College by a confidential donor involving potential naming rights of a building.

After such discussion Dr. Kruse moved the Board go into closed session for purposes of strategy for negotiation regarding a potential gift to the College by a confidential donor, and for the protection of the public interest. Seconded by Ms. Boellstorff.

Discussion with Mr. Schultze ensued regarding the motion for the Board of Governors to go into executive session for purposes of negotiation of an agreement for the \$2 million dollar gift from an anonymous donor, and for the protection of the public interest. Discussion closed.

Roll call vote follows:

<u>FOR (9):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Kruse		
Boellstorff		
Garver	<u>ABSTAINED (2)</u>	
Feit	Yates	
Ottmann	Weissinger	
Price		
Hammons		
Schluckebier	<u>Motion Carried</u>	
Seim		

Motion was declared as passed.

Chairperson Seim declared the Board in closed session at 5:45 p.m. The Motion to go into executive session was restated on the record with the limitation of the subject matter of the closed session by Chairperson Seim.

Attending the closed session: Kruse, Boellstorff, Garver, Ottmann, Price, Boellstorff, Yates, Schluckebier, Weissinger, Hammons, Seim and invitees, Dr. Illich and Mr. Schultze

The Board of Governors reopened the meeting room.

Ms. Boellstorff moved the Board come out of closed session at 5:58 p.m. Seconded by Mr. Schluckebier.

Roll call vote follows:

<u>FOR (11):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Boellstorff		
Schluckebier		
Hammons		
Yates		
Feit	<u>Motion Carried</u>	
Weissinger		
Price		
Garver		
Ottmann		
Kruse		
Seim		

Discussion followed of the Naming Rights policy continued between Board members and Dr. Illich. Discussion closed.

Mr. Garver moved that the Naming of College Facilities Policy be approved with the following changes: change "Personal Name" to "Particular Name" on 2d and 3c and further changing 3c to read "... shall be recommended by the College President and approved by the Board of Governors." Seconded by Mr. Feit.

Roll call vote follows:

<u>FOR (11):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Garver		
Feit		
Boellstorff		
Hammons		
Schluckebier		
Kruse	<u>Motion Carried</u>	
Ottmann		
Yates		
Price		
Weissinger		
Seim		

TIME AND PLACE FOR FEBRUARY MEETING

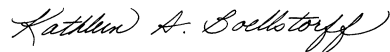
Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, February 19, at 3 p.m., at the Continuing Education Center.

GOOD OF THE ORDER AND PUBLIC COMMENT

Chairperson Seim reminded Board members to turn in their team forms. She also reminded them of Legislative Day February 7 and of the work session on February 14.

ADJOURNMENT

Chairperson Seim adjourned the meeting at 6:13 p.m.



Kathy Boellstorff
Secretary

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

January 4, 2019

Personnel Report: Staff (Non-Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	RANK		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Belina, Stacy	Administrative Assistant I – Business Division	N8				X		1/11/2019	Resignation
Lawrence, Kristi	FTT - Assistant Director Career Academies - Instructional	P2			X			1/07/2019	FTT assignment ending May 31, 2019 Replaces Cheryl Parks
Hartshorn, Gary	Custodian I – Physical Plant	N5				X		1/04/2019	Deceased
Novak, Katy	Assistant to the President - Special Projects Liaison	A7		X				2/04/2019	Expanded
Richards, Gayle	Account Clerk II – Administrative Services	N9			X			1/22/2019	Replaces Marcia Redler (reassigned)
Simpson, Blake	Administrative Director of Institutional Compliance for Access/Equity/Diversity	A5		X				1/22/2019	Expanded
Stoltenberg, Shelley	Student Outreach Success Coach – Student Affairs	P2		X				1/02/2019	Expanded

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

January 4, 2019

Personnel Report: Faculty

ACTION TAKEN

NAME	ASSIGNMENT	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Baer, Brody	FTT Instructor, Welding – Agriculture, Welding & Transportation Division		X			1/04/2019	FTT assignment ending June 12, 2019 Replaces Brent Wohl
Bruha, Dean	Instructor, Auto Technology - Agriculture, Welding & Transportation Division			X		5/15/2019	Resignation
Ehmke, Courtney	Instructor, Associate Degree Nursing – Health Sciences Division		X			1/04/2019	Replaces Lori Thompson
Love, Wendy	Instructor, Architectural/Engineering – Construction & Electronics Division			X		3/31/2019	Resignation
Moyer, Robert	Instructor, Science/Math – Arts & Sciences Division			X		3/31/2019	Resignation
Thompson, Lori	Instructor, Associate Degree Nursing – Health Sciences Division			X		12/31/2018	Resignation
Weber, Diane	Instructor, LPN/Nursing Assistant – Health Sciences Division	X				1/04/2019	Expanded
Wohl, Brent	Instructor, Welding - Agriculture, Welding & Transportation Division			X		12/31/2018	Resignation

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer