

## **SOUTHEAST COMMUNITY COLLEGE**

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m., on Tuesday, February 18, 2020, at the Continuing Education Center, Room 303/304, 301 South 68 Street Place, Lincoln, Nebraska.

Chairperson Seim welcomed everyone to the meeting.

### **SWEARING IN OF APPOINTED BOARD MEMBER**

Rex Schultz asked Tim Cervený to raise his right hand and take the following oath of office:

Do you, Tim Cervený, solemnly swear or affirm that you will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that you will bear true faith and allegiance to the same; that you take this obligation freely and without mental reservation or for purpose of evasion; and that you will faithfully and impartially perform the duties of the office of Southeast Community College Board of Governors, according to law, and to the best of your ability. And do you further swear or affirm that you do not advocate, nor are you a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as you are in this position you will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help you God.

Mr. Cervený replied that he did.

### **ROLL CALL:**

#### **Present:**

Nancy Seim, Lincoln  
Kathy Boellstorff, Johnson  
Keith Hammons, Weeping Water  
James Garver, Lincoln  
Tim Cervený, Wilber  
Robert Feit, Lincoln  
Dale Kruse, Beatrice  
Edward Price, Lincoln  
Lynn Schluckebier, Seward  
Kristin Yates, Lincoln  
Linda Hartman, Faculty Representative  
Isabella Kendle, Lincoln Campus Student Representative

**Absent:**

Ellen Weissinger, Lincoln (excused absence)

**Others Attending:**

Paul Illich, President  
Rex Schultze, Legal Counsel  
Lynda Heiden, SCC Area

**Registered Visitors:**

Stu Osterthun, SCC Area  
Dennis Headrick, SCC Area  
Robin Moore, SCC Area  
Bev Cummins, SCC Lincoln  
Bob Morgan, SCC Beatrice  
Bruce Tangeman, SCC Area  
Jim Iseman, Lincoln Instructor  
Jose J. Soto, SCC Area  
Bob Redler, SCC Faculty Association

**CONSENT AGENDA**

- a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items
  - 1) Approval of Agenda as Presented or Amended
  - 2) Approval of Minutes of January 21, 2020 Regular Board Meeting and January 21, 2020 special meeting minutes
  - 3) Approval and Ratification of Bills and Claims
  - 4) Approval of Personnel Changes for College Administrative and Support Personnel
  - 5) Approval of Hiring and/or Resignations of Instructional Staff
  - 6) Ratify Appointment of Teams

Dr. Kruse moved approval of the consent agenda. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

**FOR (10):**

Kruse  
Feit  
Boellstorff  
Yates  
Schluckebier  
Hammons\*  
Cervený  
Garver  
Price  
Seim

**AGAINST (0)**

**ABSENT (1)**

Weissinger

**MOTION CARRIED**

\*Upon voting, the Board member listed below stated:

***With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to the voucher number (listed below) and vote to approve all other bills and claims and all other Consent Agenda items.***

Keith Hammons

V0721859

## **FINANCIAL REPORT**

Dr. Illich reviewed the financial report for the period through January 31, 2020. He also reviewed the investment accounts.

### ***Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses***

<b>Revenue:</b>	<b>Variance:</b>	
Local Taxes	\$555,534	
Tuition	-\$-2,639,009	
Other	\$94,711	
<b>Total Revenues</b>	<b>-\$1,988,765</b>	<b>-3.90%</b>
<b>Expenses</b>		
Personal Services	-\$6,228,988	
Operating	\$1,201,960	
Travel	-\$153,989	
Equipment	\$1,294,320	
<b>Total Expenses</b>	<b>-\$3,886,697</b>	<b>-7.2%</b>
<b>Net Position</b>	<b>\$1,897,932</b>	

## FINANCIAL REPORT (continued)

The budget report ending January 31, 2020 showed:

Percentage of Budget year	58%
Percentage of Budget spent	54.1%
Percentage of Board budget spent	36.8%

Mr. Garver moved acceptance of the financial report. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

**FOR (10):**

Garver  
Schluckebier  
Kruse  
Hammons  
Boellstorff  
Feit  
Cervený  
Yates  
Price  
Seim

**AGAINST (0)**

**ABSENT (1)**

Weissinger

**MOTION CARRIED**

## BOARD MEMBER REPORTS

Mr. Schluckebier stated that he attended the NCCA Board meeting recently. Legislative Day is February 24. Dr. Illich stated that Board members should meet at the Capitol. Then they will split into groups and visit State Senators' offices. Packets will be available to give to staff members. At 10:30 they will meet together in the Rotunda.

Mr. Feit stated he attended the Lincoln Chamber of Commerce meeting. They celebrated 150 years.

## BOARD TEAM REPORTS

**Executive.** Chairperson Seim stated the team met and set the agenda. She encouraged Board members to use their SCC email.

Chairperson Seim also indicated that she and Dr. Illich provided an orientation for new Board Member Tim Cervený.

**Finance & Facilities.** Ms. Boellstorff handed out the construction progress chart and reviewed it. She reported that the Grand Opening / ribbon cutting of the Diesel Technology Center will be held the next day (February 19) at 3:00 p.m.

Ms. Boellstorff stated that action will be taken later in the meeting to approve authorization of funding of the second Milford Residence Hall and the Beatrice Soccer Field projects. The Facilities Team reviewed both and supports both projects.

## **PRESIDENT'S REPORT**

Dr. Illich reported on and/or handed out information on the following:

- The Coordinating Committee unanimously approved SCC's Program Statement for Building Master Plan, Phases 2 & 3: Student and Academic Support on February 5.
- Dr. Illich, along with Chairperson Seim, held an orientation session for Tim Cervený.
- Funding options for second residence hall in Milford is being investigated.
- A list of bills that relate to the community colleges was handed out. It also indicates which bills that the NCCA supports.

## **FACULTY ASSOCIATION**

Mr. Redler presented a Faculty Association report. Recently he, along with students, attended a tour of B & D Company, in Columbus, Nebraska. The town has a great demand for skilled employees.

On March 3 in Milford, a career fair will be held. Employers will be there recruiting.

## **STUDENT ACTIVITIES REPORT**

Isabella Kendle reported for the Lincoln Campus Student Senate. She indicated they created a town hall setting for students on the threat situation a week ago. This might become a weekly occurrence.

Ms. Kendle reported on activities: last week a video game tournament was held. One of the upcoming events is murder trivia. They are also prepping for mid-terms, and one of the activities is melting crayons.

The Student Senate formed a membership committee and hope to increase membership of the Student Senate.

In response to why she chose SCC, Ms. Kendle indicated she wasn't sure what she wanted to do. She participated in the Learn to Dream program. She hopes to be a mental health practitioner and to eventually open her own practice.

## ***Administrative Presentation/Board Review***

### **2020-2021 BOARD MEETING SCHEDULE**

Chairperson Seim reviewed the proposed 2020-2021 Board meeting schedule. One meeting will be held at the Nebraska City Learning Center, beginning at 1 p.m., touring their space, with the actual meeting held at the Nebraska City Schools meeting space. Then a meeting will be held at the Falls City Learning Center.

Chairperson Seim also reviewed a change in the current schedule. The April Board meeting will be held at Education Square this April.

### **GRADUATION CALENDAR SIGN-UP**

May 6, 2020 has been set as the date for the spring 2020 graduation ceremony for Beatrice, Lincoln and Milford students. The ceremony will be held at Pinnacle Bank Arena at 7:00 p.m.

Chairperson Seim handed around a sign-up sheet for those who were interested and able to participate in this ceremony.

### **INSTITUTIONAL RESEARCH REPORT**

Rebecca Carr, from the Institutional Research Office, presented a report on the student course performance and an update on the peer comparison reports.

The student performance report includes success rates, withdrawal rates, and GPA by several demographic variables. She compared the past semester to previous quarters. She showed where this information can be located on the College's website and how to use it.

The peer comparison reports, which were established last year and built on publicly-available data from the U.S. Department of Education, have been expanded to allow other Nebraska community colleges to highlight their performance compared to their peer groups. The NCCA Director and the Presidents and IR staff at these schools are aware that these tools are available for their use.

The reports can be compared by peer groups as identified by IPEDS, Coordinating Commission identified peer groups, or the group of Nebraska community colleges.

Chairperson Seim declared the Board in recess at 4:20 p.m.

Chairperson Seim declared the Board in regular session at 4:35 p.m.

***Discuss, Consider and Take All Necessary Action with Regard to:***

**RESOLUTION AUTHORIZATION FUNDING OF MILFORD RESIDENCE HALL**

Ms. Jorgens explained that the Board needs to vote to allow the College to incur expenses associated with the second Milford residence hall and to authorize that the College will be reimbursed from the revenue bond series in the spring.

Mr. Schultze stated that a different motion is needed than what was originally proposed.

Ms. Boellstorff moved that the Board of Governors hereby approve the resolution declaring the official intent of the Board of Governors of Southeast Community College to reimburse certain expenses in connection with the construction of student housing facilities from the proceeds of tax-exempt interest bearing obligations. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

**FOR (10):**

Boellstorff  
Feit  
Price  
Garver  
Cervený  
Kruse  
Yates  
Schluckebier  
Hammons  
Seim

**AGAINST (0)**

**ABSENT (1)**

Weissinger

**MOTION CARRIED**

**PRESIDENT’S GOALS FOR 2020**

The Board reviewed the President’s Goals last month. Dr. Illich briefly reviewed his goals.

Dr. Kruse moved to approve the President’s Goals for 2020. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

**FOR (10):**

Kruse  
Schluckebier  
Hammons  
Boellstorff  
Garver  
Feit  
Cerveny  
Yates  
Price  
Seim

**AGAINST (0)**

**ABSENT (1)**

Weissinger

**MOTION CARRIED**

**BEATRICE SOCCER FIELD**

The Beatrice Soccer Field project was presented. Ms. Boellstorff stated the Facilities Team reviewed the project and recommend approval.

Ms. Boellstorff moved to accept the low bid of \$550,000 from Nemaha Construction for the construction of the Beatrice soccer field project. Seconded by Mr. Feit.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

**FOR (10):**

Boellstorff  
Feit  
Price  
Garver  
Cerveny  
Kruse  
Yates  
Schluckebier  
Hammons  
Seim

**AGAINST (0)**

**ABSENT (1)**

Weissinger

**MOTION CARRIED**

**TIME AND PLACE FOR MARCH MEETING**

Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, March 17, 2020, at 3 p.m., at the Beatrice Campus.

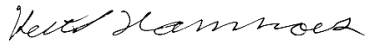


## **GOOD OF THE ORDER AND PUBLIC COMMENT**

There were no items for Good of the Order or Public Comment.

## **ADJOURNMENT**

Chairperson Seim adjourned the meeting at 4:45 p.m.

A handwritten signature in cursive script that reads "Keith Hammons".

Keith Hammons  
Secretary

**SOUTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS**

**Tuesday, February 18, 2020  
301 South 68<sup>th</sup> Street Place, Room 303/304  
Lincoln, Nebraska**

**REGULAR MEETING AGENDA – 3:00 P.M.**

- |  |           |
|--|-----------|
| 1. Meeting Called to Order   | 3:00 p.m. |
| 2. Swearing in of Appointed Board Member   | 3:02      |
| 3. Roll Call   | 3:05      |
| 4. Public Meeting Law Compliance Statement   | 3:06      |
| 5. Consent Agenda  |           |
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| 4) Approval of Personnel Changes for College Administrative and Support Personnel                            |           |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff                                   |           |
| 6) Ratify Appointment of Teams   |           |
| 6. Financial Report  | 3:11      |
| 7. Board Member Reports  | 3:13      |
| 8. Board Team Reports  | 3:17      |
| 9. President's Report  | 3:25      |
| 10. Faculty Association Report   | 3:30      |
| 11. Student Activities Report  | 3:35      |
| 12. Public Comment   | 3:40      |
| 13. Administrative Presentation/Board Review   |           |
| a. Institutional Research Report   | 3:45      |
| b. 2020-2021 Board Meeting Schedule  | 4:00      |
| BREAK  |           |
| c. Graduation Calendar Sign-up   | 4:20      |
| <b>14. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:</b>                                   |           |
| a. Resolution Authorization Funding of Milford Residence Hall  | 4:45      |
| b. President's Goals for 2020  | 4:50      |
| c. Beatrice Soccer Field   | 4:55      |
| 15. Legal Counsel Report (Executive/closed session possible)   | 5:00      |
| 16. Time and Place for March Meeting   | 5:05      |
| 17. Good of the Order and Public Comment   | 5:10      |
| 18. Adjournment  | 5:05      |



<b>Area Office</b>	301 S. 68th St. Place	Lincoln, NE	68510-2449	402-323-3400/800-642-4075	FAX: 402-323-3420
<b>Beatrice Campus</b>	4771 W. Scott Rd.	Beatrice, NE	68310-7042	402-228-3468/800-233-5027	FAX: 402-228-2218
<b>Lincoln Campus</b>	8800 O St.	Lincoln, NE	68520-1299	402-471-3333/800-642-4075	FAX: 402-437-2402
<b>Milford Campus</b>	600 State St.	Milford, NE	68405-8498	402-761-2131/800-933-7223	FAX: 402-761-2324
<b>Learning Centers</b>	in Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, and York				
<b>Deaf TDD</b>	402-437-2702				

[www.southeast.edu](http://www.southeast.edu)

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

**\*\*\* Proof of Publication \*\*\***

State of Nebraska )  
Lancaster County ) SS.

**NOTICE OF REGULAR MEETING**

The Board of Governors of the Southeast Community College Area will hold their regular meeting on Tuesday, February 18, 2020, at the Continuing Education Center, 301 South 68 Street Place, Room 303 /304, Lincoln, Nebraska, beginning at 3:00 p.m. Persons needing reasonable accommodations to attend and participate at a Board meeting should contact the President's Office at 402 323-3415 at least two days prior to the meeting. A current and continuing agenda is posted for public inspection in accordance with the public meeting law on the public bulletin board in the Area Office of the Southeast Community College, located at 301 South 68 Street Place, Fifth Floor, Lincoln, Nebraska.  
900367 11 Feb 11

SOUTHEAST COMMUNITY COLLEGE-LINCOLN

ACCOUNTS PAYABLES

301 S 68TH ST PLACE Floor 5

LINCOLN, NE 68510

ORDER NUMBER 900367

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper

one successive times(s) the first insertion having been on February 11, 20 20 and thereafter on \_\_\_\_\_, 20\_\_\_\_ and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

*Mary Alice*

Section: Class Legals

Category: 0099 LEGALS

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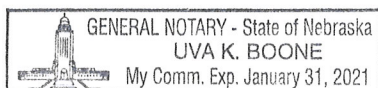
FILED ON: 2/11/2020

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Subscribed in my presence and sworn to before me on

Feb 11, 20 20

*U K Boone* Notary Public



**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**February 11, 2020**

<b>Personnel Report: Staff (Non-Faculty)</b>									
<b>ACTION TAKEN</b>									
<b>NAME</b>	<b>ASSIGNMENT</b>	<b>RANK</b>		<b>AD</b>	<b>RP</b>	<b>RS</b>	<b>TR</b>	<b>EFFECTIVE DATE</b>	<b>COMMENT</b>
Alder, Tatje	Café Line Cook – Administrative Services	N03		X				2/17/20	
Chaipis, Jonathan	Information Security Analyst – Technology	N17		X				2/17/20	
Keitges, Jennifer	FTT Director Healthcare, Continuing Education	P01						1/02/20	Moved from .75 FTE to 1.0 FTE
Mason, Geraldine	TRIO SSS Retention and Support – Student Affairs	P02				X		2/29/20	Retirement
Palacios, Juan	Public Safety Officer – Human Resources	N13			X			1/27/20	Replaces Darrell Eastin

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**February 11, 2020**

**Personnel Report: Staff (Faculty)**

**ACTION TAKEN**

<b>NAME</b>	<b>ASSIGNMENT</b>		<b>AD</b>	<b>RP</b>	<b>RS</b>	<b>TR</b>	<b>EFFECTIVE DATE</b>	<b>COMMENT</b>
Mueller, Dale	Instructor Land Surveying Civil Engineering - Construction/ Electronics/CIT & Manufacturing Division				X		1/29/20	Retirement

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer