

Check the campus to which you are applying, complete the application form, and mail to the Admissions Office on that campus.

- Beatrice Campus:** 4771 W. Scott Rd., Beatrice, NE 68310 402-228-3468, 800-233-5027
- Lincoln Campus:** 8800 O St., Lincoln, NE 68520 402-471-3333, 800-642-4075
- Milford Campus:** 600 State St., Milford, NE 68405 402-761-2131, 800-933-7223

NOTE: Please read the Admission Procedures on the reverse side before completing.

Applicant Data

Full legal name _____ S.S. # _____
as printed on your last first middle Social Security (S.S.) card

Previous other last names _____

Date of birth ____/____/____ Male Female Hispanic or Latino Not Hispanic or Latino American Indian or Alaska Native Black or African American Asian White Native Hawaiian or Other Pacific Islander

Mailing address _____ street/P.O. box # _____ city state zip _____ Nebraska county # _____

Home phone (____) _____ Cell phone (____) _____ E-mail _____
area code area code

Person to contact in case of emergency _____ name _____ address _____

relationship to applicant _____ city _____ state _____ zip _____ area code and phone # _____

Educational Data

Last high school attended (graduated from) _____ name _____ city state _____

Date of graduation: Month _____ Year _____ or GED completion: Month _____ Year _____ Location _____

College(s) attended _____ name _____ city/state _____ dates of attendance _____

_____ name _____ city/state _____ dates of attendance _____

_____ name _____ city/state _____ dates of attendance _____

Admissions Data (A list of SCC-Programs of Study is available on page 2)

I am applying for the following program/major: (please print) _____

I plan to enroll in the following quarter (please check starting date desired)

- Summer 2011 (July 13, 2011)
- Fall 2011 (October 3, 2011)
- Winter 2012 (January 4, 2012)
- Spring 2012 (March 28, 2012)
- Summer 2012 (July 11, 2012)
- Fall 2012 (October 1, 2012)
- Winter 2013 (January 7, 2013)
- Spring 2013 (April 1, 2013)

I am a: New student Former student. If former student, date of last attendance: _____

Check if applying to take a **PROGRAM** by **ONLINE LEARNING ▲** (if applicable).
You would access the course(s) from (indicate city, state)

Age Qualification

I certify that I am at least 16 years of age (at least 18 years of age or older if applying for the Professional Truck Driver Training program) at the date of my expected enrollment. Yes No

Certificate of Application

I hereby certify that 1) the above information is true, 2) this is my bona fide application for admission to Southeast Community College, and 3) if enrolled, I intend to pursue the curriculum leading to a degree, diploma, or certificate in my program of study and 4) I agree to be governed by the regulations, policies and standards of Southeast Community College.

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY: _____
Application received _____

Admission Procedures

at Southeast Community College

Please note: An online Application for Admission to Southeast Community College is available at www.southeast.edu →Apply, Register & Financial Aid →Apply Online

1. Steps for Admission:

- Complete and submit an application form.
- Request a copy of your high school or GED transcript be sent to the College Admissions Office at the appropriate campus. High school or GED transcripts are not required if a student has completed and submitted an official transcript for an Associate or Bachelor degree.
- Request copies of official transcripts from all postsecondary institutions be sent directly from the institution to the College Admissions Office at the appropriate campus.
- Students entering SCC programs need to complete one of the following:
 - ACT/SAT scores in each of the areas of writing, reading, and math.
 - COMPASS/ASSET scores in each of the areas of writing, reading, and math. (First COMPASS/ASSET basic skills assessment is available at each campus location free of charge. \$15 charge for retests.)
OR
 - Three hours or more of transfer credit from an accredited postsecondary institution with a grade of "C" or better in each of the areas of writing, reading, and math.
- Submit any additional information required for your chosen program.

2. Pre-admission advising and testing

All applicants for admission are provided opportunities for pre-admission testing, advising and career planning. If you desire pre-admission testing and/or advising, please contact the appropriate campus testing center or career advising center for arrangements. If you are required to complete a placement test, you will be notified by the appropriate campus. Students may be required to complete developmental course work before advancing to certain program courses.

3. Financial aid

Southeast Community College believes that the educational opportunities of qualified students should not be controlled by limited financial resources. The primary purpose of the SCC's financial aid program is to provide financial assistance to students who could not attend without such aid. Financial assistance consists of scholarships, grants, loans and employment. These may be offered singly or in various combinations which constitute a "financial aid package." The College requires completion of the Free Application for Federal Student Aid (FAFSA) to determine eligibility for federal financial aid, i.e., grants, loans and work study.

New students should contact the campus Financial Aid Office as early as possible—priority deadlines exist regarding timely processing of an award.

Priority filing deadline dates have been established to prevent delays in processing Financial Aid Awards. Review of documents received begins immediately. Complete information will be processed and a Financial Aid Award letter will be generated and mailed to the student, indicating financial aid eligibility for the academic year.

Priority filing deadline dates are as follows.

April 1	for summer term
July 1	for fall term
October 1	for winter term
January 1	for spring term

Please do not expect instant financial aid. Contact the campus Financial Aid Office for additional information and assistance.

4. Reasonable accommodations for persons with disabilities

SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the Student Services Office on the campus you plan to attend.

5. Acceptance for admission

You will be notified as soon as possible about your admission status. The Admissions Office will issue acceptances as soon as it is determined that space is available. Information concerning registration procedures and new student activities will be sent to all accepted applicants in advance of intended enrollment. Because of differing enrollment times of the programs, not all students will receive the same information at the same time. If you haven't received information on acceptance at least one month prior to your expected enrollment date, please contact the campus Admissions Office.

6. Campus visits

Visitors are both encouraged and welcomed on the campuses. Contact the Admissions Office in advance to ensure adequate arrangements will be made for your visit. The College staff looks forward to personally meeting all new applicants. If you have questions, please call the campus Admissions Office.

7. Equal Opportunity/Non-discrimination Policy

Equal Opportunity/NonDiscrimination Policy - It is the policy of Southeast Community College to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of Southeast Community College's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, or jsoto@southeast.edu.

Declaración de política sobre equidad/antidiscriminación - La política pública de Southeast Community College es de proveer equidad, y prohíbe discriminación, en todos asuntos referentes a la admisión, participación, y empleo contra toda persona por motivo de raza, color, religión, sexo, edad, estado civil, origen nacional, etnia, condición de veterano, orientación sexual, incapacidad, u otros factores prohibidos por ley o política del Colegio. Preguntas relacionadas a la política sobre equidad/antidiscriminación de Southeast Community College deben dirigirse a: Vice President for Access/Equity/Diversity, SCC Area Office, 301 S 68 Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, o jsoto@southeast.edu.

Limitations of Application Information - This application should not be considered a contract between Southeast Community College and any prospective student. The Board of Governors of Southeast Community College reserves the right to make changes in graduation requirements, costs, curriculum, course structure and content, and the calendar of operation, during the life of the application and without notice.

PHONE NUMBERS

Beatrice402-228-3468, 800-233-5027
Lincoln402-471-3333, 800-642-4075
Milford402-761-2131, 800-933-7223

Admissions

Beatrice402-228-8214
Lincoln402-437-2600
Milford402-761-8243

Career Advising

Beatrice402-228-8242
Lincoln402-437-2620
Milford402-761-8202

Financial Aid

All402-437-2610

GED Classes

Beatrice402-228-3468 ext. 1345
Lincoln402-437-2717
Milford402-761-8202

Housing

Beatrice402-228-8291
Milford402-761-7398

Testing/Assessment Center

Beatrice402-228-8242
Lincoln402-437-2715
Milford402-761-8202

Programs of Study

(B) = Beatrice • (L) = Lincoln • (M) = Milford

▲ = Entire program available online

- Academic Transfer (B,L)
- Agriculture Business & Management Technology (B)
- Architectural-Engineering Technology (M)
- Associate Degree Nursing (L)
- Auto Collision Repair Technology (M)
- Automotive Technology (L,M)
- Building Construction Technology (M)
- Business Administration (B,L,M,▲)
- Chrysler (CAP) - (M)
- Computer Aided Design Drafting (L)
- Computer Information Technology (L)
- Computer Programming Technology (M)
- Criminal Justice (B,L)
- Deere Construction & Forestry Equipment Tech (M)
- Dental Assisting (L,▲)
- Diesel-Ag Equipment Service Technology (M)
- Diesel Technology - Truck (M)
- Early Childhood Education (L,▲)
- Electrical & Electromechanical Technology (M)
- Electrician Construction IBEW (M)
- Electronic Systems Technology (L,M)
- Emergency Medical Services/Paramedic (L)
- Energy Generation Operations (M)
- Fire Protection Technology (L)
- Food Service/Hospitality (L)
 - Food Industry Manager Online Certificate (▲)
- Ford (ASSET) - (M)
- General Motors (ASEP) - (M)
- Graphic Design (M)
- Heating, Ventilation, Air Conditioning & Refrigeration Technology (M)
- Human Services (L)
- John Deere Tech (M)
- Laboratory Science Technology (L)
- Land Surveying/Civil Engineering Technology (M)
- Long Term Care Administration (▲)
- Machine Tool Technology (L,M)
- Major Appliance Professional Technology (M)
- Manufacturing Engineering Technology (M)
- Medical Assisting (L,▲)
- Medical Laboratory Technology (L)
- Motorcycle, ATV & Personal Watercraft Technology (L)
- Nondestructive Testing Technology (M)
- Office Professional (B,L,▲)
- Parts Marketing & Management (M)
- Pharmacy Technician (B,▲)
- Physical Therapist Assistant (L)
- Polysomnographic Technology (L,▲)
- Practical Nursing (B,L,▲*)
- Professional Truck Driver Training (L)
- Radiologic Technology (L,▲)
- Respiratory Care (L,▲)
- Surgical Technology (L,▲)
- Visual Publications (L)
- Welding Technology (L,M)

*Clinicals must be completed at approved Nebraska sites.



www.southeast.edu