

NEW STUDENT FINANCIAL AID CHECKLIST

New students making application into a declared program of study at Southeast Community College may be eligible to apply for federal financial aid (federal grants and loans).

The following checklist will help address all the necessary steps required for meeting eligibility and moving forward with the awarding process.

- _____ Complete an application for Admission to a specific program of study at SCC and necessary Admissions requirements.

- _____ Once your Admissions process is complete, sign and return page two of your Acceptance letter to the Admissions Office. Receipt of this form will identify the student as being “officially” in a declared status for financial aid purposes.

- _____ Complete the Free Application for Federal Student Aid (FAFSA). Form can be found on the Internet at www.FAFSA.ed.gov. (A PIN number is needed and can be requested on-line.)
SCC school code is 007591.

- _____ If selected for verification a letter will sent to you. Please complete the necessary paperwork and submit to the Financial Aid Office within 10 days of the receipt of the letter. **NOTE:** Priority filing deadlines are set for each quarter to insure adequate time for processing aid. **ALL** necessary forms must be received **PRIOR** to the published priority deadline date to insure completion of aid for applicable quarter of entry.

- _____ Upon receipt of the Financial Aid Award Notification Letter, the student should view awards on web advisor and follow the instructions provided in the “Terms and Conditions” (Accept or reject loans and complete Loan Entrance Counseling and Master Promissory Note).

Questions regarding special circumstances need to be directed to the **Financial Aid Office** for further guidance.

Students with a completed Financial Aid and Admissions process **prior to the start of the quarter** may be allowed to charge books on their student account. If the process is not complete due to late submission of forms, **the student must be prepared to pay for their books on their own.**

Financial aid will be applied to student accounts after Census Day (the 10th day of classes). Tuition, fees, housing (if applicable) and any book charges do not need to be paid prior to the start of the quarter if financial aid is determined. Funds are applied to the student account upon receipt and any remaining credit will be refunded directly to the student via US mail or direct deposit.

SCC BEATRICE CAMPUS

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Beatrice, NE 68310-7042
800-233-5027
402-228-3468, ext. 1215

SCC LINCOLN CAMPUS

8800 O Street
Lincoln, NE 68520-1299
800-642-4075
402-471-3333, ext. 2610

SCC MILFORD CAMPUS

600 State Street
Milford, NE 68405-8498
800-933-7223
402-761-2131, ext. 8250