



Continuing Education

# Smart Drivers

Certified by the Department of Motor Vehicles, the following classes are designed to apply fundamental traffic laws in the avoidance of collisions and to improve driver safety.

Nebraska state law requires that driver improvement classes are 8 hours in length. Participants will NOT be admitted to class 15 minutes after scheduled start time.

## CAN BE APPLIED TOWARD:

- Under age 21, six (6) point accumulation:** Drivers under the age of 21 who accumulate traffic violations totaling six (6) points are required to complete a certified eight-hour driver improvement course or face suspension of the driving privilege.
- Reinstatement of point revocation:** Any person who loses their license under the Nebraska point system is required to complete a certified eight-hour driver improvement course prior to reinstating the drivers' license.
- Employment driving permit:** Completion of a certified eight-hour driver improvement course is required within 60 days of when the permit is issued.
- Two (2) point credit to your driving record:** Completion of a certified eight-hour driver improvement course will credit two points toward traffic violations assessed against your driving record. Credit does not apply toward traffic violations (points) that are assessed after the date you complete the course. Violations (points) will be assessed by date of the occurrence, NOT the court conviction date. You must have fewer than 12 points assessed against your driving record. A two-point credit is allowed only once within a five-year period.
- Ticket-B-Gone:** Pretrial Diversion (STOP) for minor traffic violations in Seward and Thayer counties.

**Attendance:** Report to class session for which you have registered unless you are notified that the class is full or has been cancelled. Confirmations are not mailed. Southeast Community College reserves the right to cancel classes that do not have sufficient enrollment.

**Cancellations:** One working day notice is required for cancellation or transfer. You will have the option to transfer to the next scheduled class or receive a 100 percent refund. To transfer to another class or cancel, please call 402-437-2700.

**Southeast Community College class locations:**  
SCC-Lincoln - 8800 O Street, Lincoln, Neb.  
SCC-Beatrice - 4771 W. Scott Road, Beatrice, Neb., Jackson Hall

## Fall 2011 & Winter 2012 SCHEDULE



COURSE #: TRAN-3363 TUITION: \$50

All Smart Driver Classes will be held on a Southeast Community College campus from 8 a.m. - 4:30 p.m. for one Saturday unless otherwise noted.

### FALL 2011 QUARTER

Section	Start	Day	Time	Room
<b>LINCOLN</b>				
LNFA	Oct. 8	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFB	Oct. 15	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFC	Oct. 22	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFD	Oct. 29	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFE	Nov. 5	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFF	Nov. 12	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFG	Nov. 19	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFI	Dec. 10	S	8 a.m.-4:30 p.m.	SCC, B-13
LNFI	Dec. 17	S	8 a.m.-4:30 p.m.	SCC, B-13

<b>BEATRICE</b>				
BEFH	Dec. 3	S	8 a.m.-4:30 p.m.	Jac,101

### WINTER 2012 QUARTER

Section	Start	Day	Time	Room
<b>LINCOLN</b>				
LNWA	Jan. 7	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWB	Jan. 14	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWC	Jan. 21	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWD	Jan. 28	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWE	Feb. 4	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWG	Feb. 18	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWH	Feb. 25	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWI	Mar. 3	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWJ	Mar. 10	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWK	Mar. 17	S	8 a.m.-4:30 p.m.	SCC, B-13
LNWL	Mar. 24	S	8 a.m.-4:30 p.m.	SCC, B-13

<b>BEATRICE</b>				
BEWF	Feb. 11	S	8 a.m.-4:30 p.m.	Jac, 101

### FOR MORE INFORMATION PLEASE CONTACT:

Rhonda Taft, Director of Transportation  
Continuing Education Division  
402-437-2710 or 800-828-0072 ext. 2710  
Email: rtaft@southeast.edu • FAX: 402-437-2704

Department of Motor Vehicles:  
P.O. Box 94789, Lincoln, NE 68590 402-471-2281

[www.southeast.edu/continuing](http://www.southeast.edu/continuing)

## REGISTRATION FORM - NON-CREDIT COURSE

Southeast community college

Complete this form with payment information and send via FAX or mail to: SCC-Continuing Education Center  
301 S. 68th Street Place, Lincoln, NE 68510  
FAX: (402) 437-2703

Include credit card information or Letter of Authorization for third-party billing. The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under the Family Educational Rights and Privacy Act (FERPA). The College will be privileged to redisclose that information only with the consent of the student or in those very limited circumstances when consent is not required by FERPA.

### 2011-2012 QUARTER

<input type="checkbox"/> SUMMER	<input checked="" type="checkbox"/> WINTER
<input checked="" type="checkbox"/> FALL	<input type="checkbox"/> SPRING

PLEASE PRINT

Social Security Number		Name: Last		First	Middle Initial	Email address				
Residence Mailing Address			City	State	Zip	County #	<input type="checkbox"/> Cell <input type="checkbox"/> Business Phone			
Birth Date	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaska Native		<input type="checkbox"/> Asian <input type="checkbox"/> Black or African American	Veteran or Dependent Utilizing Military Benefits <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Resident of Nebraska <input type="checkbox"/> Non-Resident of Nebraska	Home Phone		
COURSE NUMBER		SECTION		TITLE		DATE	LOCATION	TIME	COST	
T	R	A	N	3	3	6	3	Smart Drivers	8 a.m. - 4:30 p.m.	\$50

### SIGNATURE

Check  Cash  Mastercard  AMEX  Discover  VISA V Code \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Exp. Date \_\_\_\_\_ Credit card # \_\_\_\_\_

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not e-mail this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, or jsto@southeast.edu.

SCC Staff Tuition Waiver	( )
<b>TOTAL DUE</b>	

### FOR OFFICE USE ONLY

DE _____	ID# _____
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# WebAdvisor On-Line Registration

**You must have an e-mail account to register online.**

## **To Register by Logging In:**

You must know your **UserID** and **Password** to proceed.

If you do not know your UserID or Password:

- Click on the "I'm new to Webadvisor" at the bottom of the page.
- Follow the 4 quick steps to get your UserID and Password

1. Click the "**Log In**" Tab at the top of the page.
2. Enter your **UserID** (This will be your first initial of your first and last names and your student ID number, e.g. John Doe would be JD123456)
3. Enter your **Password**
4. Click on the gold "**Continuing Education**" bar

**IMPORTANT!!!!** *If you have moved or changed your contact information, please click on "Address Change" under User Account to update your information. This is the only method that will provide current contact information if classes are cancelled! If your contact information is not current, we cannot notify you if the class is cancelled.*

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5. Click on "**Register and Pay for Continuing Education Classes**"
6. **Search for your class** by entering either a key word in the title or the course number, "Submit" (Enter information in only 1 field for a broader search.)
7. **Select the course** you wish to register for, then click "**Submit**".
8. Enter your **Additional Registration Information** and "**Submit**" or just "Submit"
9. To "Pay for Classes" choose "**Register now**" as your option and select your **Payment Type**, "Submit".
10. Enter your **payment information**, "**Submit**"

## **Benefits of Logging in to WebAdvisor to register:**

- You can add/drop classes.
- You can update your contact information.
- You can see your class schedule.
- No need to provide your SSN each time.

## **To Register Without Logging In:**

- \* You must provide your Social Security Number
1. Click on "**Continuing Education**" bar
  2. Click on "**Register and Pay for Continuing Education Classes**"
  3. **Search for your class** by entering either a key word in the title or the course number, "**Submit**" (Enter information in only 1 field for a broader search.)
  4. **Select the course** you wish to register for, "**Submit**".
  5. Enter your **personal information**, certify your identification, "**Submit**"
  6. Enter your **Additional Registration Information** and "**Submit**" or just "Submit"
  7. To "Pay for Classes" choose "**Register now**" as your option and select your **Payment Type**, "Submit".
  8. Enter your **payment information**, "**Submit**"

**IMPORTANT!!!** *If you register without logging in, you must contact our office at 402-437-2700 to update your contact information or we will not be able to notify you if a class is cancelled.*

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## **Log in to WebAdvisor:**

<https://webadvisor.southeast.edu/WebAdvisor/WebAdvisor?TOKENIDX=3694120878.asp&type=M&constituency=WBCE&pid=CORE-WBCE>

\*The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.