

Application for Admission

Check the campus to which you are applying, complete the application form, and mail to the Admissions Office on that campus.

- Beatrice Campus:** 4771 W. Scott Road, Beatrice, NE 68310 (402) 228-3468, 1-800-233-5027
- Lincoln Campus:** 8800 O Street, Lincoln, NE 68520 (402) 471-3333, 1-800-642-4075
- Milford Campus:** 600 State Street, Milford, NE 68405 (402) 761-2131, 1-800-933-7223

NOTE: Please read the Admissions Procedures on the reverse side before completing.

Applicant Data

Full legal name _____ S.S. # _____
as printed on your social security (S.S.) card
last first middle

Previous other last names _____

Mailing address _____
street/rural route/box # city state zip county

Telephone (_____) _____ E-mail _____
area code

Person to contact in case of emergency (optional) _____
name address

relationship to applicant city state zip area code and phone #

Educational Data

Last high school attended _____
name city state

Date of graduation: Month ____ Year ____ or GED completion: Date _____ Location _____

College(s) attended _____

give name, city, state and dates of last attendance

Admissions Data (A list of SCC-Programs of Study and Academic Transfer options are available on the back)

I am applying for the following program/major: (please print) _____

Check if applying to take courses by Distance Learning (if applicable)
 You would access the course(s) from: _____

I plan to enroll in the following quarter (please check starting date desired)

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Summer, 20____ | <input type="checkbox"/> Fall, 20____ | <input type="checkbox"/> Winter, 20____ | <input type="checkbox"/> Spring, 20____ |
| (2005 • Jul 13-Sep 22)
(2006 • Jul 12-Sep 21) | (2005 • Oct 3-Dec 15)
(2006 • Oct 2-Dec 14) | (2005 • Jan 5-Mar 17)
(2006 • Jan 5-Mar 17)
(2007 • Jan 4-Mar 16) | (2005 • Mar 30-Jun 9)
(2006 • Mar 29-Jun 8)
(2007 • Mar 28-Jun 7) |

For **SCC-Lincoln** campus applicants **ONLY**
 Daytime classes
 Evening classes

I am a: New student Former student. If former student, date of last attendance: _____

Age Qualification

I certify that I am at least 16 years of age (at least 18 years of age or older if applying for the Professional Truck Driver program) at the date of my expected enrollment. Yes No

Certificate of Application

I hereby certify that 1) the above information is true, 2) this is my bona fide application for admission to Southeast Community College, and 3) if enrolled, I agree to be governed by the regulations, policies and standards of Southeast Community College.

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY: Application received _____

Admissions Procedures

at Southeast Community College

1. Steps for Admission:

- a. Complete and submit an application form.
- b. Request a copy of your high school or GED transcript be sent directly to the College Admissions Office at the appropriate campus. High school or GED transcripts are not required if a student has completed and submitted an official transcript for an Associate's or Bachelor's degree.
- c. Request copies of official transcripts from all postsecondary institutions be sent directly from the institution to the College Admissions Office at the appropriate campus.
- d. All students entering SCC programs must complete a basic skills assessment by at least one of the following:
 - d1. Appropriate ACT scores in each of the areas of language, reading, and math as required by specific program.
 - d2. Three hours or more of transfer credit from an accredited postsecondary institution with a grade of "C" or better in each of the areas of English, math, and a course which indicates reading ability, i.e. social studies, psychology.
 - d3. COMPASS/ASSET placement scores as required by specific program. (First COMPASS/ASSET basic skills assessment is available at each campus location free of charge. \$15 charge for retests.)

Students who cannot fulfill any one of these criteria should discuss the alternatives available with a College career advisor.

- e. Submit any additional information required for your chosen program.
- f. You will be notified as soon as possible about your admissions status.

2. Pre-admission advising and testing

All applicants for admission are provided opportunities for pre-admission testing, advising and career planning. Some applicants may be required to complete diagnostic testing to assess their potential for success in a selected program

of study. If you desire pre-admission testing and/or advising, please contact the appropriate campus Admissions Office for arrangements. If you are required to complete diagnostic pre-admission testing, you will be notified by the appropriate campus. Students may be required to complete developmental course work before advancing to certain program courses.

3. Financial aid

Southeast Community College believes that the educational opportunities of qualified students should not be controlled by limited financial resources. The primary purpose of the Southeast Community College financial aid program is to provide financial assistance to students who could not attend without such aid. Financial assistance consists of scholarships, grants, loans and employment. These may be offered singly or in various combinations which constitute a "financial aid package." The College requires completion of the Free Application for Federal Student Aid (FAFSA) to determine eligibility for federal financial aid, i.e., grants, loans and work study.

New students should contact the campus Financial Aid office as early as possible and preferably three months or more prior to the expected enrollment date. The College **DOES NOT** have institutional deadlines for filing and awarding financial aid. However, new students must be aware of the lead time required by the processing agencies and the additional time required by the College to process any awards. Please do not expect instant financial aid. Contact the campus Financial Aid office for additional information and assistance.

4. Reasonable accommodations for persons with disabilities

SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the Student Services Office on the campus you plan to attend.

5. Acceptance for admission

You will be notified as soon as possible about your admission status. Programs will issue acceptances as soon as it is determined that space is available. In many cases, these acceptances are mailed in the quarter or semester prior to the requested date of enrollment. Information concerning registration procedures and new student activities will be sent to all accepted applicants in advance of intended enrollment. Because of differing enrollment times of the programs, not all students will receive the same information at the same time. If you haven't received information on acceptance at least one month prior to your expected enrollment date, please contact the campus Admissions Office.

6. Campus visits

Visitors are both encouraged and welcomed on the campuses. Notifying the Admissions Office in advance will ensure that adequate arrangements may be made for your visit. The College staff look forward to personally meeting all new applicants. If you have questions, please call the campus Admissions Office.

7. Equal Opportunity Nondiscrimination Policy

It is the policy of Southeast Community College to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ancestry, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of Southeast Community College's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Affirmative Action, Equity and Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, or jsoto@southeast.edu via E-mail.

Programs of Study

• Academic Transfer Program

Options: (please check and/or fill in the blank)

- Agricultural Sciences and Natural Resources
- Architecture and Interior Design
- Bryan School of Nursing
- Business Administration Associate to Bachelor Option (UNL)
- Business and Finance
- Criminal Justice
- Early Childhood Birth to Grade 3 Associate to Bachelor Option (UNL)
- Education
- Engineering
- Fine and Performing Arts
- Health Professions (_____)
- Humanities/Liberal Arts (_____)
- Journalism and Mass Communications
- Law
- Nursing
- Nutritional Science and Dietetics
- Radiologic Technology (General Education)
- Respiratory Care (General Education)
- Science (_____)
- Textile Clothing & Design
- Other (_____)
- Undecided

- Agriculture Business & Management Technology (B)
- Architectural-Engineering Technology (M)
- Associate Degree Nursing (L)
- Auto Collision Repair Technology (M)
- Automotive Technology (L,M)
- Building Construction Technology (M)
- Business Administration (B,L,M)
- Computer Aided Drafting & Design Technology (L)
- Computer Programming Technology (M)
- Construction Electrician - IBEW Option
- DaimlerChrysler (CAP) - College Automotive Program (M)
- Deere Construction & Forestry Equipment Tech (M)
- Dental Assisting (L)
- Diesel Technology - Farm (M)
- Diesel Technology - Truck (M)
- Early Childhood Education (L)
- Electrical & Electromechanical Technology (M)
- Electronic Servicing & Electronic Engineering Technology (L,M)
- Electronic Technology - Navy Option
- Fire Protection Technology (L)
- Food Service/Hospitality (L)
- Ford (ASSET) - Automotive Student Service Educational Training Program (M)
- General Motors (ASEP) - Automotive Service Educational Program (M)
- Graphic Design (M)

- Heating, Ventilation, Air Conditioning & Refrigeration Technology (M)
- Human Services (L)
- John Deere Ag Parts (M)
- John Deere Ag Tech (M)
- Laboratory Science Technology (L)
- Land Surveying/Civil Engineering Technology (M)
- Machine Tool Technology (L,M)
- Manufacturing Engineering & CAD Technology (M)
- Mass Media (B)
- Medical Assisting (L)
- Medical Laboratory Technology (L)
- Microcomputer Technology (L)
- Motorcycle, ATV, & Personal Watercraft Technology (L)
- Nebraska Law Enforcement (B,L)
- Nondestructive Testing Technology (M)
- Office Technology (B,L)
- Parts Marketing & Management (M)
- Practical Nursing (B,L)
- Professional Truck Driver Training (L)
- Radiologic Technology (L)
- Respiratory Care (L)
- Surgical Technology (L)
- Visual Publications (L)
- Welding Technology (L,M)

(B)=Beatrice • (L)=Lincoln • (M)=Milford