



DACUM Overview

2019-2020

DACUM: Developing a Curriculum

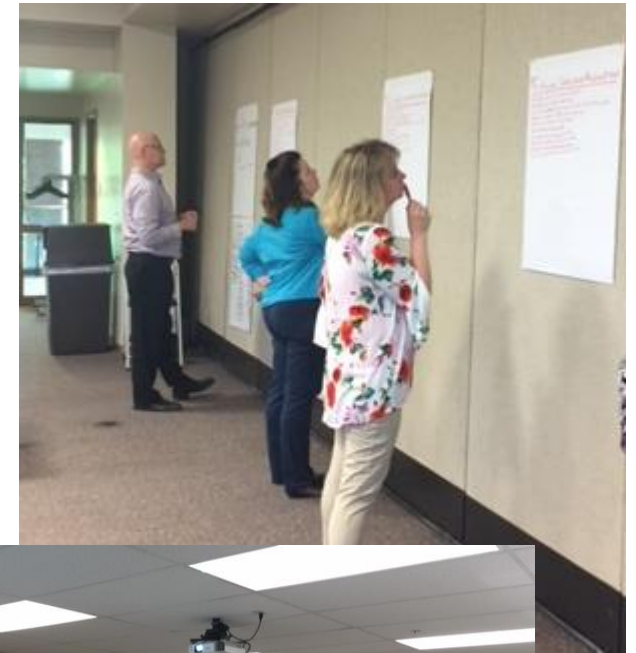
Teach what should be taught—
the latest skills & concepts



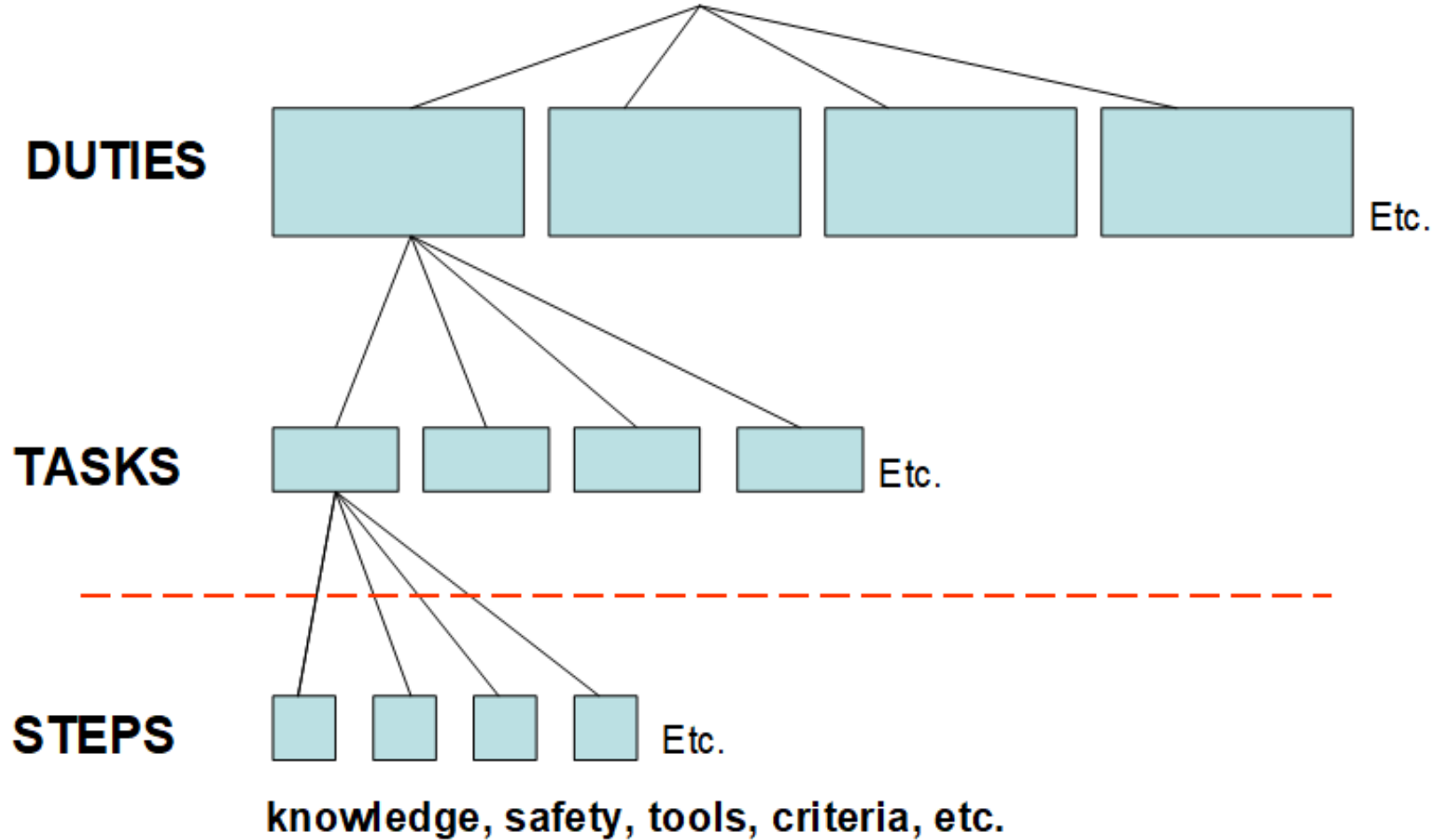
Don't teach what should not be
taught—outdated skills &
equipment



The DACUM Philosophy—*You are the expert!*



DACUM Structure: Job/Occupation—>



Duties (*General Statements*)

Main Responsibilities of the Job (Categories ... Buckets)



Tasks (*Specific unit of work*)

Something you are paid to do



Examples:

Job	Home Owner	Home Owner
Duty (Responsibility)	Maintain house exterior	Maintain the Yard
Task (Paid to do)	Paint exterior trim	Mow the Lawn
Step	Obtain supplies, prepare surface, etc.	Check oil, Fill gas tank, Start the mower, etc.

Enabler Lists*

Academic Competencies

Personal/Workplace Competencies

Industry Competencies

Tools, equipment, supplies

Future trends or concerns

Acronyms



***Enabler Lists support performance of a task (but are NOT tasks)**

Workshop Outline:

- * Orientation
- * Identify Duties (6-12 per chart)
- * Job Title/Organizational Chart
- * Identify Tasks (6-20 per duty)
- * Review the Enabler Lists
- * Review/fine-tune chart and lists



Thank You!

