

Nursing Assistant

This Nursing Assistant course, approved by the Nebraska Department of Health, provides the basic preparation for a nursing assistant to be employed in a long-term care facility.

A nursing assistant provides basic nursing care under the supervision of a Registered Nurse or Licensed Practical Nurse.

FEB. 7-APRIL 18, 2017
FALLS CITY, NE

(Hybrid Course—Must have Internet access)

Orientation to Online: Feb. 9 from 4-6 p.m.

Lab/Clinical Location:

Falls City Care Center, 2800 Towle St.

Lab/Clinical Schedule:

Tues. & Thurs., Feb. 14-April 18 from 3:30-7:45 p.m.

Tuition: NE Resident: \$468

Non-resident: \$552

(includes liability fee, credit class fee and criminal background check fee)

Students must be 16 years of age prior to the start of classes. Lab and clinical times are mandatory. Failure to do so will result in failing the class.

For more information or to see other class listings, please visit the College website at www.southeast.edu/Continuing/NursingAssistant

SCC requires criminal background checks on students taking courses that include experience in patient care setting. At the first class, you will be required to complete an "Authorization and Disclosure Form" and "Abuse Registry Form." If your CBC indicates that you have a criminal history, you may be prohibited from participating in the course.

Feb.-April 2017

REGISTRATION: Students must be preregistered. Please register at least five working days before a session starts.

You will receive an email with more information regarding this class a week before this class begins.

Please provide your email address on the registration form below.

TUITION: Tuition must be paid at the time of registration. **This course does not qualify for financial aid.**

If a third party is paying, a billing authorization must:

- be sent with the registration form
- be on company letterhead
- include the individual student's
 - a) full name
 - b) Social Security number
- state the amount of money agreed to pay for tuition, fees and book (if applicable).

CANCELLATION: If you cannot attend the course section you registered for, you must fill out an Official Drop Form. Please contact Continuing Education right away so that the paperwork can begin and you can be officially dropped from the class. You will be responsible for paying the tuition if you do not drop the class before it starts.

BOOKS: Books may be purchased at the SCC Bookstore or by phone. Students must bring textbooks to the first class.

- SCC-Lincoln - 8800 "O" Street, www.sccbookstore.com
402-437-2560 or 800-642-4075, ext. 2560
- SCC-Beatrice - 4771 W. Scott Rd., 402-228-3468, ext. 1267, or 800-233-5027 ext. 1267

Please order books at least five working days in advance.

Instructor reserves the right to adjust class schedule as necessary.

Questions:
 402-437-2700 • 800-828-0072
continuinged@southeast.edu

REGISTRATION FORM - CREDIT COURSE

Southeast Community College

Complete this form with payment information and send via FAX or mail to:

Southeast Community College, Continuing Education
 301 S. 68th St. Place, Lincoln, NE 68510
 FAX: 402-437-2703

PLEASE PRINT
 Include credit card information or Letter of Authorization for third-party billing. The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under the Family Educational Rights and Privacy Act (FERPA). The College will be privileged to redisclose that information only with the consent of the student or in those very limited circumstances when consent is not required by FERPA.

2017 QUARTER

<input type="checkbox"/> SUMMER	<input type="checkbox"/> WINTER
<input type="checkbox"/> FALL	<input checked="" type="checkbox"/> SPRING

Social Security Number OR SCC Student ID Number		Name: Last		First	Middle Initial	Email Address	
Residence Mailing Address			City	State	Zip	County #	Cell <input type="checkbox"/> Business Phone <input type="checkbox"/>
Birth Date	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native		<input type="checkbox"/> Nebraska Resident <input type="checkbox"/> Non-Resident		Home Phone
COURSE NUMBER	SECTION	TITLE	START DATE	LOCATION	TIME	COST	
NUR401	HS5	Nursing Assistant	Feb. 7	Falls City	Online	NE Resident: \$468 Non-resident: \$552	

SIGNATURE _____

Check Cash Mastercard AMEX Discover VISA V Code _____

Name as it appears on card: _____

Exp. Date _____ CC # _____

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you?
 Yes No

SCC Staff Tuition Waiver ()

TOTAL DUE

FOR OFFICE USE ONLY

ID# _____

DE _____

Submission of this form indicates that I understand: **1)** that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; **2)** that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; **3)** that failure to attend a course does not constitute an official drop/withdrawal; **4)** the personal information contained herein is correct as shown; and **5)** any changes in SSN, legal name, address, residency, etc., must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoo@southeast.edu.