

Long Term Care Administration

Associate of Applied Science Degree
 NHA focus -93 credit hours; AL focus 91.5 credit hours or 61 - 62 Sem. Hours
 Calendar Year: July 2018 – June 2019
Advising Sheet for Spring 2019

Student Name: _____

ID: _____

Advisors: Refer to the test scores, and/or transfer credits to see if any competency courses below are needed.

Students—Transitions Lab Option: Before taking a competency class below, you can first sign up for the Transitions Lab course if needed.

The Transitions Lab (ABE0700) is a non-credit course to help refresh your skills with the goal of improving your test scores. A free placement exam is included as part of the class. The class is offered in the classroom or online and is approximately \$20. Call 402-437-2660 for more information or to find out how to register for the Transitions Lab!

ABE0700 Taken:

- Yes
 No

Competency	<input checked="" type="checkbox"/> Met	Requirement Needed: Check options below; complete any course sequences. Record [grade] for required course(s).
Reading		<input type="checkbox"/> ENGL0900 Reading Workshop____[] <i>Important: If Reading Workshop is required, take it concurrently with ENGL0960.</i>
Writing		1 st <input type="checkbox"/> ENGL0960 Beginning College Reading/Writing____[] 2 nd <input type="checkbox"/> ENGL0985 Intermediate College Reading/Writing____[]
Math		1 st <input type="checkbox"/> MATH0950 Beginning Algebra____[]

LONG TERM CARE ADMINISTRATION CURRICULUM

Course No.	Course Title	Prerequisites and Competencies (Need C or higher in prerequisite courses below.)	Credits	Term	Grade
First Quarter (Spring 19)			13.5		
BSAD1010	Microsoft Applications I		4.5		
ENGL1010	English Composition I	ENGL0985 Int. College Reading/Writing	4.5		
LTCA 1000	Introduction to Long Term Care		4.5		
NO SUMMER CLASSES					
First Semester (1st 8 weeks) (Fall 19)			18 / 12		
LTCA 2040	Financial Management for LTC		4.5 / 3		
LTCA 2000	Physical Environment & Safety in LTC		4.5 / 3		
First Semester (2nd 8 weeks) (Fall 19)					
LTCA 2030	Ethics in Health Administration		4.5 / 3		
BSAD1090	Business Law I		4.5 / 3		
Second Semester (1st 8 weeks) (Winter 2020 Called Spring Sem 2020)			18 / 12		
SPCH2810	Business & Professional Com		4.5 / 3		
LTCA 1050	Long Term Care Administration		4.5 / 3		
Second Semester (2nd 8 weeks) (Winter 2020 Called Spring Sem 2020)					
LTCA 1020	Death, Dying, Grieving, Loss & Hospice		4.5 / 3		
PSYC 1810	Introduction to Psychology (no sub)		4.5 / 3		
Third Semester (1st 8 weeks) (Fall 2020 Called Fall Sem 2020)			18 / 12		
LTCA 2020	Marketing & Public Relations for LTC		4.5 / 3		
LTCA 1040	Assisted Living Administration I		4.5 / 3		
Third Semester (2nd 8 weeks) (Fall 2020 Called Fall Sem 2020)					
LTCA 2010	Foundations of Leadership		4.5 / 3		
BSAD 2370	Human Resources Management		4.5 / 3		
Fourth Semester (1st 8 weeks) (Spring 2021)			16.5 / 11		
LTCA 1030	Food and Nutrition for LTC		3 / 2		
LTCA 2050	Rules, Regulations & Standards OR	LTCA 2050 - NHA Focus	4.5 / 3		
LTCA 1090	Assisted Living Adm II	LTCA 1090 – ALA Focus			
Fourth Semester (2nd 8 weeks) (Spring 2021)					
LTCA 2070	NHA Licensing Exam Review Course	LTCA 2070 - NHA Focus	4.5 / 3		
LTCA 2060	OR Assisted Living Practicum	LTCA 2060 – ALA Focus			
LTCA 1080	Gerontology		4.5 / 3		
Fifth Semester (1st 8 weeks) (Fall 2021)			9 / 6		
BSAD1050	Introduction to Business		4.5 / 3		
MATH1040	Business Math OR any MATH1040 or higher	MATH0950 (Beg. Algebra) or Math competency met	4.5 / 3		