Pharmacy Technician
Getting Started Checklist

We are committed to helping you achieve your goals! Follow the steps on this guide to apply for the Pharmacy Technician Program.

This program offers courses face-to-face and online on the Lincoln Campus. Face-to-face students are admitted every Fall semester and online students are admitted every Spring semester. See program website for additional information.

☐ Complete Program Application: Online application is available at: https://www.southeast.edu/applynow/

☐ Meet with Pharmacy Technician Faculty Advisor: Schedule an advising appointment contact Julie Wollberg at jwollberg@southeast.edu. To make the most of your appointment bring your placement scores and college transcripts if applicable.

☐ Demonstrate Appropriate Level of Proficiency in Reading and/or Math
  • ENGL1010: English Composition
  • MATH0950: Beginning Algebra
  Proficiency can be demonstrated with placement test scores OR course completion. For details related to placement testing or to schedule a placement test go to https://www.southeast.edu/nextgenerationaccuplacer/.

☐ Submit Official Transcripts: Submit official transcripts if applicable showing college coursework completed at a college/university other than SCC, to SCC Admissions Office 8800 O Street Lincoln, NE 68520. The following courses can be transferred to SCC, taken prior to, or during the program:
  • Written Communications OR Speech Communications Course
  • One course from GELO Category 6: Career and Life Skills (see advisor or catalog for complete list of options)

☐ Complete Program Professional Awareness Activity: See program website for instructions and forms to submit.

☐ Complete Digital Resume: Using the following link, provide your experiences requested. Paper resumes are not accepted. Complete digital resume during application period. Digital Resume: Digital Resume

☐ Complete Program Application: Online application link will be available during the application periods.
  Online: September 1 to October 15. Notification of acceptance will be after November 15.
  Face-to-Face: February 1 to March 15. Notification of acceptance will be after April 15.
  To apply: https://www.southeast.edu/applynow/

☐ Complete Special Program Requirements: Submit the following during the application period. Submit documentation to the Health Sciences Building (HSB 230) or email: healthsciences@southeast.edu.
  • Proof of current CPR for BLS Healthcare Providers American Heart Association only
  • Complete Student Health Statement (see documentation form on program website)
  • Complete current Tuberculosis two-step skin test (see documentation form on program website)
  • Submit copy of High School Diploma or GED

Program Director Contact Information: Julie Wollberg Email: jwollberg@southeast.edu Phone: 402-437-2787

Program Website: https://www.southeast.edu/pharmacytech/