

# EFFECTIVE CHARGE NURSE CONFERENCE

The role of the Charge Nurse is key to providing leadership at the “point of care.” However, most charge nurses, when asked about their role, responsibility, accountability, and authority within their organization, lacked confidence not only in these areas, but other areas as well.

Please join us as we dialogue, discover approaches and provide interactive activities that will ensure success in the Charge Nurse role.

**Objectives: At the conclusion of this program, participants will be able to:**

- Discuss the role of a Charge Nurse
- Review current literature regarding the Charge Nurse role
- Identify and discuss the attributes and traits of a Charge Nurse
- Identify and discuss the responsibilities of a Charge Nurse
- Practice Interactive activities to apply in the workplace

6.0 contact hours awarded to nurses. For other health care professionals, check with your licensing agencies to verify that this workshop will count as continuing education in your field. Participants must attend the entire workshop to receive credit.

**Speaker: Sue Hill, RN-BC, is a certified gerontological nurse and national Green House Educator. Sue has more than 35 years of experience in the health care field, in a variety of roles, including former director of Corporate Education for Tabitha Health Care Services and community presenter of motivational, spiritual, cultural, and health-related training and workshops.**



**Tuesday,  
Sept. 10, 2019**

Jack J. Huck  
 Continuing Education Center  
 Room 302  
 301 S. 68th St. Place, Lincoln, NE  
**8:30 a.m.-3:30 p.m.**  
*(Check-in begins at 8 a.m. Lunch provided)*  
**Early Bird \$75** (on/before Aug. 30)  
**\$85** (after Aug. 30)  
 Online Registration Keyword: Nurse

**Register today!**

We limit number of participants at each conference to assure everyone attending has the opportunity to fully participate.

**Comments from Past Participants:**

*“Sue was an excellent speaker. She was very knowledgeable on the subject matter and had a lot of life situations that related to the content!”*

*“Sue is a great lecturer, she keeps the class interesting, providing valuable information.”*

*“First workshop I’ve been to that I didn’t want to end early. I agree, this could definitely be made into a class.”*

*Southeast Community College Continuing Education Division is an approved provider of continuing nursing education by the Midwest Multistate Division, an accredited approver by the American Nurses Credentialing Center’s Commission on Accreditation.*

For more information, contact us at [continuinged@southeast.edu](mailto:continuinged@southeast.edu), 402-437-2700 or 800-828-0072.

**Cancellation/Refund Policy:** You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

**REGISTRATION FORM - NON-CREDIT COURSE**

*Southeast community college*

Complete this form with payment information and send via FAX or mail to:

**Southeast Community College, Continuing Education**  
 301 S. 68th St. Place, Lincoln, NE 68510  
 FAX: 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/collegecatalog](http://www.southeast.edu/collegecatalog) for additional information.

**Today’s Date**

PLEASE PRINT

Social Security Number OR SCC Student ID Number		Name: Last		First	Middle Initial	Email Address	
Residence Mailing Address			City	State	Zip	County #	<input type="checkbox"/> Cell <input type="checkbox"/> Business Phone
Birth Date	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Asian <input type="checkbox"/> Black or African American	<input type="checkbox"/> Nebraska Resident <input type="checkbox"/> Non-Resident	Home Phone	

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 NURS-3154-CEFA NURS-3154-CEFB

**SIGNATURE**

Check  Cash  Mastercard  AMEX  Discover  VISA V Code \_\_\_\_\_  
 Name as it appears on card: \_\_\_\_\_  
 Exp. Date \_\_\_\_\_ CC # \_\_\_\_\_  
 Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)  
 For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you? <input type="checkbox"/> Yes <input type="checkbox"/> No	SCC Staff Tuition Waiver ( )	<b>FOR OFFICE USE ONLY</b> ID# _____ DE _____
<b>TOTAL DUE</b>		

Submission of this form indicates that I understand: **1)** that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; **2)** that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; **3)** that failure to attend a course does not constitute an official drop/withdrawal; **4)** the personal information contained herein is correct as shown; and **5)** any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or [jstoto@southeast.edu](mailto:jstoto@southeast.edu).

# Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to <http://bit.ly/RegisterCE>.
2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)  
Key Word Example: *Driver*  
Course Number Example: *TRAN-3398*
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information, certify your identification** and click **Submit**.  
\* You must provide your Social Security Number.
5. *Optional*: Enter your **Additional Registration Information** and click **Submit**.
6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

## *Southeast Community College*

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402-437-2700 • 800-828-0072 • FAX 402-437-2703

\* The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.