Nursing Assistant

Overview of the health care system and role of the nursing assistant as a health care team member. Discussions on the concepts of basic human needs, professional behavior, communication, legal/ethical issues, and multicultural diversity. Teaches basic nursing skills, including:

- bathing
- assisting with dining
- ambulating
- transferring
- toileting

Included in this course are classroom, nursing lab and clinical experiences in a health care setting.

March 10-May 7, 2020
Milford, NE

(Hybrid Course—Must have Internet access)

Online Portion: Starts March 10

Lab/Clinical Location:
SCC, Milford Campus, Eicher Technical Center
600 State St., Room 224

Lab/Clinical Schedule:
Starting March 10 Tues. & Thurs.
from 4:30-9:15 p.m.

Semester Credits: 4.0

Cost: NE Resident: $432 / Non-resident: $516
(Includes credit class fee and criminal background check fee)

Course Number: HLTH-1150-HBM1

Medication Aide

The purpose of the Medication Aide position is to provide a safe way for individuals other than licensed health care professionals (doctors, nurses, etc.) to provide medications to individuals who are not able to take medications by themselves. Medication Aides assist with the provision of medications. You must be at least 18 years of age or older to be employed as a medication aide in the state of Nebraska.

State laws control the activities of a Medication Aide. These laws ensure the health, safety, and welfare of people by providing for the accurate, cost-effective, efficient, and safe utilization of Medication Aides to assist in administration of medications.

You will be responsible for the additional costs charged by the state of Nebraska to complete your licensure.

SCC Requirement: Medication Aide students MUST be at least 18 by the start date of the class.

Jan. 13-March 2, 2020
Milford, NE

(Face-to-Face)
No class Jan. 20

Location: SCC Milford Campus,
Eicher Technical Center,
600 State St., Room 224

Day/Time: Mon. & Wed. from 5-9 p.m.

Semester Credits: 2.5

Cost: NE Resident: $270
Non-resident: $322.50

Course Number: HLTH-1040-ML01

Students must be 16 years of age prior to the start of classes. The first session of class is mandatory and attendance of all sessions is required. No-shows do not receive an automatic refund.

Course is approved by the Nebraska Department of Health and Human Services Regulation and Licensure. Upon successful completion of this course, the student is eligible to test for placement on the Nebraska Nursing Assistant Registry.

SCC requires criminal background checks on students taking courses that include experience in patient care setting. At the first class, students will be given directions for completing the CBC online electronically. If your CBC indicates that you have a criminal history, you may be prohibited from participating in the course.
REGISTRATION:
Students must be preregistered. Please register at least five working days before a session starts.

**You will receive an email with more information regarding this class a week before this class begins. Please provide your email address on the registration form.**

COST:
Tuition and fees are due on or before the first day of class. **This course does not qualify for financial aid.** For funding options, contact Natasha Holly at 402-437-2552 or nholly@southeast.edu.

**If a third party is paying,** a billing authorization must:
- be sent with the registration form
- be on company letterhead
- include the individual student’s
  - a) full name
  - b) Social Security number
- state the amount of money agreed to pay for tuition, fees and book (if applicable).

CANCELLATION:
You must drop the class online using WebAdvisor on the Hub OR complete and submit an “Official Drop/Add Form for Credit Classes” to the Registration & Records Office. Failure to attend classes does not constitute a drop or withdrawal.

Students must submit an official drop form prior to the refund deadline to be eligible for a tuition refund. Failure to attend classes does not absolve the student of making complete payment for all tuition and fees associated with the student’s registration.

BOOK + MATERIALS:
**Nursing Assistant Class:** Book and materials may be purchased online, at the SCC Campus Store or by phone. Students must bring book to the first class.

**Medication Aide Class:** Book may be purchased online, at the SCC Campus Store or by phone. Students must bring book to the first class.

- [www.sccbookstore.com](http://www.sccbookstore.com)
- SCC-Lincoln - 8800 O St., 402-437-2560 or 800-642-4075, ext. 2560
- SCC-Beatrice - 4771 W. Scott Road, 402-228-8267 or 800-233-5027, ext. 1267
- SCC-Milford - 600 State St., Dunlap Center, 402-761-8214 or 800-933-7223, ext. 8214

Please order book and materials (if applicable) at least five working days in advance.

Instructor reserves the right to adjust class schedule as necessary.

Questions:
**Natasha Holly**
402-437-2552 or nholly@southeast.edu

**Vicki Coffin**
402-437-2707 or vcoffin@southeast.edu

For more information or to see other class listings, please visit the College website at:
- [www.southeast.edu/nursingassistant](http://www.southeast.edu/nursingassistant)
- [www.southeast.edu/medicationaide](http://www.southeast.edu/medicationaide)
### REGISTRATION FORM
#### CREDIT COURSES

**PLEASE PRINT CLEARLY**

<table>
<thead>
<tr>
<th>Legal Name: Last</th>
<th>First</th>
<th>Middle</th>
<th>SCC ID Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Former Name:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>E-mail Address:</td>
<td>(required for students on class waitlists)</td>
<td>Social Security Number</td>
<td></td>
</tr>
<tr>
<td>Local / Preferred Mailing Address:</td>
<td>City</td>
<td>State</td>
<td>Zip</td>
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<td>Birth Date:</td>
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<td>Cell Phone:</td>
<td>Home Phone:</td>
<td>Business Phone:</td>
<td>Veteran or Dependent Utilizing Military Benefits</td>
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<tr>
<td></td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>High School Attended/GED*:</td>
<td>City</td>
<td>State</td>
<td>Start Date (mo/year)</td>
</tr>
<tr>
<td>College Attended Post High School:</td>
<td>City</td>
<td>State</td>
<td>Start Date (mo/year)</td>
</tr>
</tbody>
</table>

#### TERM

- **Year:** 2019
- **TERM:** Fall
- **Yes, I am Declared:** (list program of study)

#### NEWSPAPER RELEASE

- **Hometown Newspaper:**
- **Address:**

#### CREDIT COURSES

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Begin Time</th>
<th>End Time</th>
<th>Room</th>
<th>Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>E N G L 1 1 2 0 L N 8 1</td>
<td>ENGLISH BASICS (sample only)</td>
<td>3</td>
<td>8 a.m.</td>
<td>9:20</td>
<td>T-5</td>
<td>T / R</td>
</tr>
</tbody>
</table>

**Total Credit Hours**

**Student Signature**

**Date**

**Program Director/Advisor Signature**

**Signature**

**Date**

**Declaration of policy on equity/anti-discrimination**

- La política publica de Southeast Community College es de proveer equidad, y prohíbe discriminación, en todos asuntos referentes a la admisión, participación, y empleo contra toda persona por motivo de raza, color, religión, sexo, edad, estado civil, origen nacional, raza, condición de veterano, orientación sexual, incapacidad, y otros factores prohibidos por la política del Colegio. Para más información y preguntas relacionadas a la política sobre equidad/antidiscriminación de Southeast Community College, llame al Director de Admisiones al 402-323-3412, o al 1-800-234-6677, o visite su sitio web en www.southeast.edu.

**Equal Opportunity/Non-Discrimination Policy**

- It is the policy of Southeast Community College to provide equal opportunity and nondiscrimination in all admissions, attendance, and employment matters to all persons without regard to race, color, religion, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of Southeast Community College’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, or jsoto@southeast.edu.

**Submission of this form indicates that I understand:**

1. My information is correct and I am accountable for the tuition and fees and subject to a grade in the courses listed.
2. To drop or withdraw from classes, I must submit an 'Official Drop/Add Form for Credit Classes' in writing to the Registration Office located in Student Affairs or drop the classes using WebAdvisor. Failure to attend a course does not constitute an official drop;
3. I understand tuition charges and refund policies are published in the College Catalog;
4. The personal information contained herein is correct as shown; and
5. Any changes in SSN, legal name, address, residency, etc., must follow the College procedures in the College Catalog.

**LAST DAY to Drop or Withdraw**

- **Day designations when class meets:**
  - M = Monday
  - T = Tuesday
  - W = Wednesday
  - R = Thursday
  - F = Friday
  - S = Saturday
  - U = Sunday
  - (T R means class meets Tuesday AND Thursday)