Learning About Genealogy
Do you want to learn more about your family history but aren't sure where to start? Learn how to use tools to research your family history and basic genealogy.

Keyword: Genealogy

Jan. 23
Thompson
6-8 p.m.
$19
AREA-5053-FCSA

Location Key
Falls City, FCLC.................................................... Learning Center at Falls City,
3200 Bill Schock Blvd.

For more information, contact Holly Carr at 800-828-0072, ext. 3396, or hcarr@southeast.edu

Check out all classes offered at www.southeast.edu/FallsCityLC
Find us on Facebook at www.facebook.com/SCCLearningCenteratFallsCity

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Registration Form - Non-Credit Course

Social Security Number OR SCC Student ID Number
Birth Date
Name: Last First Middle Initial
Residence Mailing Address
City State Zip County #
Email Address
Cell Phone
Home Business Phone
I identify as: □ Male □ Female □ Nebraskan Resident □ Non-Resident
Ethnicity (select one): □ Hispanic or Latino □ Not Hispanic or Latino
Race (Select one or more): □ White □ Asian □ American Indian/Alaska Native □ Native Hawaiian/Other Pacific Islander □ Black/African-American

COURSE NUMBER TITLE START DATE COST

TOTAL DUE

Would you like a receipt mailed to you? □ Yes □ No

TOTAL DUE

For Office Use Only

ID# __________________
DE __________________

Signature

Name as it appears on card: __________________________
Exp.Date ________ CC # ______
Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Submission of this form indicates that I understand: 1) that my registration is complete and that I am responsible for the tuition and fees and subject to a grade in the course listed; 2) that I shall officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SCC, legal name, address, residence, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admissions, attendance, and employment matters. SCC will consider applications for reasonable accommodation for persons with disabilities, consistent with applicable law. Account balances that are delinquent shall be subject to collection action by the College. Inquiries concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.
Register Online for 
SCC Continuing Education Classes

You must have an email account to register online.


2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
   - Key Word Example: *Driver*
   - Course Number Example: *TRAN-3398*

3. **Select the course** for which you wish to register. Click **Submit**.

4. Enter your **personal information, certify your identification** and click **Submit**.
   * You must provide your Social Security Number.

5. **Optional**: Enter your **Additional Registration Information** and click **Submit**.

6. If you want to register for additional classes, select **Search for more classes** under “Choose one of the following.” If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.

7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number**, **SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

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*The College requires a student’s Social Security number as a condition for enrollment. A student’s Social Security number information constitutes an “educational record” under FERPA.*