Beginning Self-Publishing

Do you love to write but don’t know where to start when it comes to self-publishing? Learn some simple steps to getting your written works out for the world to see. This can be done for free by publishing online. If you want to see and hold your book, some basic information will be provided on how to accomplish this at a reasonable cost. Gain the confidence you need to start or finish your book and get it self-published.

**Keyword: Publish**

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NEW! AARP Lunch & Learn: Advocating for Nebraska’s 50+ Population

What are Nebraska’s state lawmakers proposing in 2020 that will impact our 50+ population and their families? Prescription drugs, property taxes, transportation, paid family leave, retirement/long term care savings, fraud, and high speed Internet are just a few topics we will cover.

Light lunch is provided. Cost and lunch provided by AARP. Call AARP for reservations at 402-323-5427 or neaarp@aarp.org.

**Reservation deadline Feb. 4.**

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Women’s Self Defense

This class will discuss situational awareness, how to be a tough target, assessing the level of threat, and knowing you are worth fighting for. Participants will learn four kicks and four hand techniques which they will practice on a padded target. We also will cover pressure points and breakaways.

This class is geared towards women, but everyone is encouraged to attend.

**Keyword: Defense**

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Driver Education Instructor Training

Prerequisite: Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years, the instructor candidate must have no violation on record for which five or more points might be assessed. This includes probation or other situations in which no points were actually assessed for the violation. You must have no suspensions or revocations on record within the last five years, including no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.)

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.


**Location Key**

Lincoln, CEC: ............... Jack J. Huck Continuing Education Center, 301 S. 68th St. Place

Lincoln, LNK: Southeast Community College, Lincoln Campus, 8800 O St.

Welcome to Medicare

The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host “Welcome to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost.

**To register for in-person or webinar presentations, please visit [www.doi.ne.gov/shiip](http://www.doi.ne.gov/shiip). For questions, please call 402-471-2841.**

**In-person presentations are available on:**

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Online Buying & Selling

Have you thought about selling your stuff on line? Learn more about the primary places people sell items, (Craigslist, Facebook®, marketplace and eBay®) and how selling on these sites really works. We will talk about “gotchas” and types of payment processing.

This class is for personal sales ONLY. Business interest is welcome but it won’t be the focus of the class.

**Keyword: Selling**

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Check out all classes offered at [www.southeast.edu/continuing](http://www.southeast.edu/continuing)

Find us on Facebook® at [www.facebook.com/SCCNebCE](http://www.facebook.com/SCCNebCE)

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
**REGISTER ONLINE**

You must have an email account to register online.

2. **Search for your class** by entering a key word in the title or the course number. Click *Submit*. (Enter information in only one field for broader results.)
   - Key Word Example: Driver
   - Course Number Example: TRAN-3398
3. **Select the course** for which you wish to register. Click *Submit*.
4. Enter your **personal information**, certify your identification and click *Submit*.
   - *You must provide your Social Security Number.*
5. Optional: Enter your **Additional Registration Information** and click *Submit*.

*The College requires a student's Social Security number as a condition for enrollment online. A student’s Social Security number information constitutes an “educational record” under FERPA.*

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**OR REGISTER BY MAIL, FAX OR IN PERSON**

**Registration Form - Non-Credit Course**

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

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**Today's Date**

**Social Security Number OR SCC Student ID Number**  
**Birth Date**  
**Name: Last**

**Residence Mailing Address**  
**City**  
**State**  
**Zip**  
**County #**

**Email Address**  
**Cell Phone**

I identify as:  
- Male
- Female

- Nebraska Resident
- Non-Resident

**Ethnicity (select one):**
- Hispanic or Latino
- Not Hispanic or Latino

**Race (Select one or more):**
- White
- Asian
- American Indian/Alaska Native
- Native Hawaiian/Other Pacific Islander
- Black/African-American

**COURSE NUMBER**  
**TITLE**  
**START DATE**  
**COST**

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**SIGNATURE**

- [Check](#)  
- [Cash](#)  
- [Mastercard](#)  
- [AMEX](#)  
- [Discover](#)  
- [VISA](#)  
- [V Code](#)

Name as it appears on card: ____________________________

Exp. Date __/____

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)  
For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

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Submission of this form indicates that I understand: (1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the course(s) I elect; (2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit this form; (3) I will fully complete all coursework as outlined in the course description, and if the stated course requirements are not met, I agree to be subject to the same consequences as if no course work was completed; (4) that any changes in name, address, residence, etc. must follow the procedures outlined in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Requests concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.

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301 S. 68th St. Place, Lincoln, NE 68510  
402-437-2700 • 800-828-0072 • FAX 402-437-2703  
www.southeast.edu/continuing