Welcome to Southeast Community College’s Continuing Education Division.

What Are Non-Credit Courses?
These are designed to enhance your current workforce skills, upgrade your job skills, or for personal pleasure. Each quarter, new specialty classes appear, and new academic and technical courses are added. Classes are small, and instructors understand the needs of adult learners.

What Are Credit Courses?
Program credit courses may be taken without being admitted to an SCC degree program. If you would like to pursue a particular Program of Study and earn a college degree, contact the Admissions Office. You can request program information by calling 402-437-2600 or visiting www.southeast.edu.

At SCC, you can take classes for non-credit or credit.

How to Read the Schedule

| New Course Notation | Prerequisites | Course Title
|---------------------|--------------|-----------------
| Course prerequisites are listed when appropriate | Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience | OneNote 2016
| Course Description | Learn to create, organize and share notes and information with others. Gather pictures, audio and video recordings, projects, and presentations in an electronic notebook and share seamlessly with colleagues, family and friends. Topics include creating a notebook; entering, formatting, and organizing notes; creating templates; and integrating with other applications such as Word and Excel. Required course notes are available at the SCC Campus Store, 8800 O St, Lincoln, or at www.sccbookstore.com. | Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Class Location</th>
<th>City, Building, Room Location Key on page 64</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 4</td>
<td>F Lincoln, CEC, 407 1-4 p.m.</td>
<td>Massey OFFT-7247-CEF8</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-credit Class Refund/Drop Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>The student is entitled to a 100% refund for any non-credit class if the class is dropped the day before class begins. If a student drops a class the day class begins or after, there will be no refund.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>must be dropped using WebAdvisor or must have written notice to drop. The drop date will be the date the student provides the College’s Registration and Records Office with an official WRITTEN request to drop/withdraw.</td>
</tr>
</tbody>
</table>

| SCC reserves the right to cancel any credit/non-credit classes that do not have sufficient enrollment. A full refund of tuition and fees will be processed. |

<table>
<thead>
<tr>
<th>Limitations of Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>This schedule should not be considered a contract between Southeast Community College and any prospective student. SCC’s Board of Governors reserves the right to make changes in graduation requirements, costs, curriculum, course structure and content, and the calendar of operation during the life of the schedule and without notice.</td>
</tr>
</tbody>
</table>

For more information, see the index for registration and policy information.
BUSINESS DEVELOPMENT
2 Accounting, Financials & Insurance
3 Agri-Business
4 Small-Business Essentials
6 Social Media for Business

CAREERS & PROFESSIONAL DEVELOPMENT
7 Business Leadership
10 Professional Development
10 Real Estate/Pre-Licensure Preparation

TRADES & INDUSTRIAL TECHNOLOGY
11 Automotive
11 Electrical Maintenance & Coding
12 Fiber Optics
13 Forklift
14 Industrial, Manufacturing & Welding

HEALTH CARE
15 CPR/Basic Life Support/First Aid
16 Emergency Medical Services
16 Health Care Providers CEUs
16 Health Occupations

COMPUTERS & TECHNOLOGY
17 Getting Started
19 Social Media
19 Programming & Networking
20 Software Applications
23 Web Development & Design

ONLINE LEARNING
24 Ed2Go
24 UGotClass

ADULT EDUCATION
25 Basic Education, GED® Preparation & English as a Second Language (ESL)

PERSONAL INTEREST
26 Animals & Pets
28 Arts, Crafts & Hobbies
39 Bus Trips & Tours
40 Dance
41 Explore
42 Family Matters
43 Foods
47 Genealogy
47 History
47 Home & Garden
49 Languages
50 Mind & Body
52 Money Matters
52 Music
53 Performing Arts
54 Personal Development
55 Photography
56 Sports, Recreation & Fitness
59 Youth

TRAFFIC SAFETY & LICENSING
61 Driver Education & Safety
62 Motorcycle Safety

IMPORTANT INFORMATION
66 Course List by Region
65 How May We Assist You?
64 Location Key
72 Registration Forms
70 Registration Information/Policies
65 SCC Building Locations
63 SCC Services

Questions?
Email continuinged@southeast.edu
Call 402-437-2700 or 800-828-0072

This class schedule is printed on recycled paper.
NEW! Accounting for Small Business Owners

This course is taught by a CPA and is intended for business owners, managers and others looking to gain a basic understanding of the accounting used in small business or organizations. We will explore the various types of business entities, basic business registration and compliance requirements, general bookkeeping and accounting concepts, components of financial statements and how to read these, budgeting and basic income tax accounting.

This course is offered in the morning before “Working with QuickBooks Online” if you wish to take both courses on the same day.

**Keyword: Accounting**

- **April 16**
  - Th 8:30 a.m.-Noon
  - Lincoln, CEC, 408
  - Johnson
  - ACCT-3516-CESA
  - $109

- **June 23**
  - T 8:30 a.m.-Noon
  - Lincoln, CEC, 408
  - Johnson
  - ACCT-3516-CESA
  - $109

QuickBooks 2018: Basic

Prerequisite: Windows experience

Learn how to use the basic features and functions of QuickBooks Pro software. You will create a company, set your preferences/passwords, work with vendors, set up and invoice customers, manage vendors and pay bills, work with banking and credit card transactions, and utilize reports from the system.

This basic course does not customize features to your business. Lunch is on your own. Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Keyword: QuickBooks**

- **April 16**
  - Th 1-4:30 p.m
  - Lincoln, CEC, 408
  - Johnson
  - ACCT-3515-CESA
  - $79

- **June 23**
  - T 1-4:30 p.m
  - Lincoln, CEC, 408
  - Johnson
  - ACCT-3515-CESA
  - $79

Customized On-site Training for Business & Organizations

SCC provides ON-SITE TRAINING. This training can be delivered exclusively to your organization and customized to your unique needs. Grants may be available to assist with your learning and development initiatives.

Contact Marguerite Himmelberg, Training Solutions, at 402-323-3388; 800-828-0072, ext. 3388; or mhimmelberg@southeast.edu.
QuickBooks 2018: Intermediate
Prerequisite: QuickBooks 2015 or 2018: Basic or equivalent experience
Now that you’ve learned the basics of QuickBooks, learn how to deal with inventory, set up and pay sales tax, issue refunds, handle credits from vendors and to customers, and memorize recurring transactions. Also learn about setting up budgets, processing payroll, pay payroll liabilities, and year-end W-2s and 1099s.

For specialized assistance, bring your own documents and/or laptop. A portion of this course is tailored to your specific business needs. Lunch is on your own. Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

NEW! QuickBooks Desktop 2019: Intermediate
Prerequisite: QuickBooks 2018 or 2019: Basic or equivalent experience
Expand your understanding of QuickBooks Pro through learning how to manage inventory, set up and manage sales taxes, prepare estimates, perform job costing, work with Balance Sheet accounts, set up budgets, process payroll and related reporting, and advanced customization options.

A portion of this course allows for discussion and/or tailoring of software for your organization’s needs. If personalized assistance is desired during the course, bring your own documents and/or laptop. Lunch is on your own.

Artificial Insemination in Cattle
This course is designed to provide participants instruction and “hands-on” training with the basic skills necessary to successfully artificially inseminate cattle.

Participants will receive one-on-one training and assistance. Classwork will be both indoors and outdoors. Dress should be comfortable and appropriate for the situation, and overshoes are recommended. Students are required to assist in handling cattle and restraining for practice AI. The first session will be held from 2-6 p.m. The second and third sessions will be held from 9 a.m.-4 p.m.

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Looking for Instructors to Teach
SCC is seeking instructors who would enjoy teaching. From electrical to software, leadership to QuickBooks, we offer a variety of classes at many locations. Have a class you’d like to teach that we don’t offer? Let us know.
Submit courses you would like to teach at: http://bit.ly/wanttoteachsc
SMALL-BUSINESS ESSENTIALS

SCC is pleased to present classes designed to assist current and prospective small-business owners and managers to enhance their businesses’ success. We offer classes based on recommendations from the area business community and SCC Focus Suites.

For more information about the SCC Focus Suites, see page 63, call 402-323-3629 or visit www.southeast.edu/entrepreneurship.

NEW! Navigating the Monetized Internet

Why do they call it a “cookie” if you can’t eat it? How can these websites afford to give me so many free gifts? Find out the inner workings of how money circulates online. Topics covered include: sales funnels, traffic monetization models, affiliate and vendor marketing, and paid advertising.

This is a general overview of the Internet marketing economy aimed at curious laypeople, not seasoned Internet professionals.

Payment is due at time of registration for all non-credit classes.

NEW! How to Monetize Your Blog

Heard of all those millionaires who made it big via their personal weblog? Eager to join their ranks by starting a new or growing your existing site? Save yourself time and explode your site’s value by learning these guidelines that cover both sound business models with greatest profitability potential as well as the various methods to generate revenue using your blog.

NEW! Google Adwords Basics

Want to know more about how you can leverage the search engine that handles 90 percent of daily search traffic? In this introductory course, we cover the most salient highlights from a critically acclaimed text that many self-made Internet entrepreneurs referenced on their way to success.

Business Plan Basics

Learn how to take your business idea and write up a complete business plan ready to present. Discussion will include topics like identifying your product and customers, marketing your business, identifying your start up and ongoing costs, how to obtain funding, and putting it all in a final business plan.

SCC staff tuition waiver does not apply.

NOTE: All sections are live-streamed from York.

Location Key is on page 64.

Space is limited. Register today!

FREE TRAINING

The Gap Tuition Assistance Program provides financial assistance for need-based tuition and other eligible costs for approved, credit and non-credit short-term training programs for in-demand occupations. Short-term training focused on employment!

Are You Eligible?

SCC’s Continuing Education Division utilizes the Gap Tuition Assistance program to provide financial assistance for tuition and other eligible costs to participants. Depending on your financial eligibility, you may receive full or partial assistance with your direct training costs, including tuition, books, required fees, and equipment.

For more information, visit www.southeast.edu/cefinassist or contact us at 402-323-3394 or hbloomquist@southeast.edu

Approved Programs of Study are available in the following areas:

- Professional Truck Driver Training NEW!
- Nursing Assistant NEW!
- Medication Aide
- RN/LPN Refresher Course
- Machining
- Electrical Maintenance
- Welding
- Microsoft Applications
- Leadership Certificate
- Lean/Six Sigma
- A+ (IT Technician)
- CompTIA N+
- CCNA (1-2 and 3-4)
- Fiber Optics
Business Development

Business Plan 2.0
Time to go beyond the basics! Take your business plan to the next level. Whether looking at adding a product, needing to do market analysis or develop a marketing plan, this class has you covered.

NOTE: All sections are live-streamed from York.

Keyword: Business

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Time</th>
<th>Instructor</th>
<th>Task</th>
<th>Cost</th>
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<tr>
<td>June 8</td>
<td>Beatrice</td>
<td>6-9 p.m.</td>
<td>Hurley</td>
<td>BSAD-6091-BEUA</td>
<td>$69</td>
</tr>
<tr>
<td>June 8</td>
<td>Hebron</td>
<td>6-9 p.m.</td>
<td>Hurley</td>
<td>BSAD-6091-HNUA</td>
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<td>Hurley</td>
<td>BSAD-6091-YKUA</td>
<td>$69</td>
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</table>

Common Sense Marketing for Small Business
The workshop will help small-business owners correctly identify their customer segments and learn techniques for reaching those segments. The workshop also will cover common marketing mistakes made by small businesses. The workshop will emphasize how business owners can effectively spend their limited marketing dollars.

NOTE: Beatrice sections are live-streamed from Lincoln.

Keyword: Marketing

<table>
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<tr>
<th>Date</th>
<th>Location</th>
<th>Time</th>
<th>Instructor</th>
<th>Task</th>
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<td>Beatrice</td>
<td>6-9 p.m.</td>
<td>Bors</td>
<td>BSAD-7313-BESA</td>
<td>$56</td>
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<tr>
<td>May 5</td>
<td>Lincoln</td>
<td>6-9 p.m.</td>
<td>Bors</td>
<td>BSAD-7313-CESE</td>
<td>$56</td>
</tr>
<tr>
<td>June 6</td>
<td>Beatrice</td>
<td>9 a.m.-Noon</td>
<td>Bors</td>
<td>BSAD-7313-CEUA</td>
<td>$56</td>
</tr>
<tr>
<td>June 6</td>
<td>Lincoln</td>
<td>9 a.m.-Noon</td>
<td>Bors</td>
<td>BSAD-7313-CESA</td>
<td>$56</td>
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</tbody>
</table>

NEW! Accounting for Small Business Owners
See page 2 for more information.

NEW! Working with QuickBooks Online
See page 2 for more information.

Marketing 2.0
After the website, social media platforms and chamber memberships, what’s next for your business and/or personal profile? Marketing 2.0 covers a few key components: blogging for business, email/target marketing, additional content marketing (other multimedia such as video, podcasts, newspaper, and radio), leveraging events for lead generation/customer advocacy, and touch-point lists. Establishing approaches for these components allow you to take your marketing beyond the introductory level without breaking the bank.

NOTE: All sections are live-streamed from York.

Keyword: Marketing

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<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Time</th>
<th>Instructor</th>
<th>Task</th>
<th>Cost</th>
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<td>Beatrice</td>
<td>6-9 p.m.</td>
<td>Roush</td>
<td>BSAD-7116-BESA</td>
<td>$69</td>
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<td>May 18</td>
<td>Hebron</td>
<td>6-9 p.m.</td>
<td>Roush</td>
<td>BSAD-7116-HNBA</td>
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<td>6-9 p.m.</td>
<td>Roush</td>
<td>BSAD-7116-YKBA</td>
<td>$69</td>
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</table>

9 Building Blocks of Successful Businesses
Every business owner should understand these foundational aspects about their business, to either start a new business or make decisions in an existing one. Learn a unique way to view your target market, which will help you create your marketing strategy.

Keyword: Blocks

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<th>Date</th>
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<th>Instructor</th>
<th>Task</th>
<th>Cost</th>
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<td>April 21</td>
<td>Lincoln</td>
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<td>Lenhoff</td>
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<td>$149</td>
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<td>Lincoln</td>
<td>6:30-8:30 p.m.</td>
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<td>BSAD-6382-CESC</td>
<td>$149</td>
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<td>Lenhoff</td>
<td>BSAD-6382-CESE</td>
<td>$149</td>
</tr>
</tbody>
</table>

Using Video in Marketing
From the background behind this tool to editing video, this class will provide an engaging opportunity to learn how to use video when marketing your small business. Learn the important elements needed to enhance your marketing needs using videos.

NOTE: Hebron section are live-streamed from Falls City.

Keyword: Video

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<tr>
<th>Date</th>
<th>Location</th>
<th>Time</th>
<th>Instructor</th>
<th>Task</th>
<th>Cost</th>
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<td></td>
<td>BSAD-7305-HNUA</td>
<td>$99</td>
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</tbody>
</table>

Adobe Spark / Canva
See page 21 for more information.

Introduction to Podcasting
See page 55 for more information.

Job Enhancement Scholarship Available
(For selected courses)

Attention: Nebraska City Residents
Are you looking for a scholarship for training that could:
• Make a difference in your career/job?
• Help you reach your professional goals?
• Potentially advance your position or pay?
• Have a positive impact on your employer?

For more information, visit http://www.southeast.edu/nebraskacitylc or contact Cindy at 402-323-3636 or cmeyer@southeast.edu.

Funds are being provided by the Nebraska City Community Foundation Fund
What's Involved in Starting a Small Business?
Topics include advantages and disadvantages of business ownership; need for a detailed business plan; purpose and importance of market research; general recordkeeping requirements; overview of legal structures for small business; general types of financing, including what a lender will want to know; and business insurance considerations.

Workshop is offered in cooperation with the Small Business Administration and the Lincoln SCORE Chapter. NOTE: Cost includes a boxed lunch.

**Keyword: Business**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>April 4</td>
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<td>Lincoln, CEC, Aud</td>
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<td>May 2</td>
<td>8:15 a.m.-5 p.m.</td>
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<td>June 6</td>
<td>8:15 a.m.-5 p.m.</td>
<td>Lincoln, CEC, Aud</td>
<td>$49</td>
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</table>

Perk Up Thursday Weekly Coffee
May 7-June 25 • 10-11 a.m.
Focus Suites Commons (3rd Floor)
285 S. 68th St. Place
Join us Thursday mornings for relaxed networking and free coffee! Each week we feature a speaker who shares real stories about their business experiences and entrepreneurial journey. These stories include why an entrepreneur got started in their business, what they have learned along the way (the good, the bad and sometimes the ugly) and what keeps them perked up and passionate about what they do.

**Keyword: Facebook**

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<th>Fee</th>
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<td>Lincoln, CEC, 408 Sloan</td>
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<tr>
<td>May 12</td>
<td>2-5 p.m.</td>
<td>Lincoln, CEC, 408 Sloan</td>
<td>$56</td>
</tr>
</tbody>
</table>

Facebook© for Business: Basic
More than 1.1 million people in Nebraska are on Facebook©. Are you using this social media tool to its full potential? If you want to promote your business on Facebook© but don’t know where to start, this class is perfect for you. We will start with the basics such as why Facebook© is such a great marketing tool, give you success stories and then walk you through how to set it up. It could change your business!

Please have a working social knowledge of Facebook© and bring with you your username, password.

**Keyword: LinkedIn**

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<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
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<tr>
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<td>1-4 p.m.</td>
<td>Lincoln, CEC, 408 Siefkes</td>
<td>$56</td>
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</table>

LinkedIn© for Business: Basic
If Facebook© is the place to check in with family and friends, LinkedIn© is the place to network with customers, expand your business network, and job hunt. We'll cover the basics of LinkedIn© and learn the terminology, as well as how to get more out of LinkedIn©.

LinkedIn© account and login information required.

**Keyword: Adobe Spark / Canva**

See page 24 for more information.

Connect with Us!

**SCCNebCE**

sccbeatricece
SCCLearningCenteratFallsCity
SCCLearningCenteratHebron
SCCLearningCenteratNebraskaCity
SCCLearningCenteratPlattsmouth
SCCLearningCenteratWahoo
SCCLearningCenteratYork
SCC.Eship

**SCCNebCE**

SCC_Eship

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.

Space is limited. Register today!

Free Training
See page 4 for information on the Gap Tuition Assistance Program or visit www.southeast.edu/cefinassist for additional options.

Social Media for Business Certificate (Online—UGotClass)
See page 24 for more information.

Adobe Spark / Canva
See page 21 for more information.
Handling Workplace Conflict

Right now, you may be experiencing conflict and are looking for help in solving it. But what if conflict isn’t just something that happens but a manifestation or “cataracts” that are affecting how we see the world? By removing the cataracts, we can be agents that can reduce the conflict around us!

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. NOTE: April 8 Sections: Hebron section is live-streamed from Nebraska City. April 13 Sections: All sections are live-streamed from Lincoln. Registration deadline March 30.

**Keyword: Conflict**

**April 8**
- W 8:30 a.m. - 5:00 p.m. $200
  - Hebron, HNLC, 101
  - Ne City, NCIC, 105
  - Beatrice, KEN, 506
  - Lincoln, CEC, 302
  - April 13
  - M 8:30 a.m. - 5:00 p.m. $200
    - Hebron, HNLC, 101
    - Ne City, NCIC, 105
  - Lincoln, CEC, 302

Managing & Resolving Conflict

Participants learn how to recognize different types of conflict and how to resolve it before it becomes destructive. This program will explore five modes people use in dealing with conflict and how to determine when each mode is most appropriate/least appropriate. Participants will learn and practice a six-step collaborative process for resolving conflict.

A certificate of professional development and 0.4 CEUs will be awarded for successfully completing this class. NOTE: Hebron section is live-streamed from Falls City.

**Keyword: Managing**

<table>
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<tr>
<th>Date</th>
<th>Time</th>
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<th>Course Code</th>
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<tbody>
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<td>Falls City, FCLC</td>
<td>BSAD-7759-FC5A</td>
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<tr>
<td>May 6</td>
<td>W 1-5 p.m.</td>
<td>Hebron, HNLC</td>
<td>BSAD-7759-HN5A</td>
</tr>
</tbody>
</table>

Payment is due at time of registration for all non-credit classes.

NEW! Top 7 Tools to Help You Manage Projects

Are you interested in project management but don’t know where to start? This practical half-day workshop will give you the tools you need to get started on the road to success in basic project management. Home, work and volunteer projects.

A certificate of professional development and 0.4 CEUs will be awarded for successfully completing this class. NOTE: Registration deadline for Sec. CESA and PLSA is March 31, Sec. CEUA and NCUA is May 13 and Sec. CEUB is June 4. NOTE: All sections are live-streamed from Lincoln.

**Keyword: Project**

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<td>April 14</td>
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<td>Lincoln, CEC, 304</td>
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<td>April 27</td>
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<td>Lincoln, CEC, 302</td>
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<tr>
<td>May 18</td>
<td>Th 8 a.m.- Noon</td>
<td>Lincoln, CEC, 302</td>
<td>BSAD-3011-CEUB</td>
<td>$145</td>
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</tbody>
</table>

Managing Risks in Projects

Every day, projects fail due to a lack of risk-management planning. Learn how to get ahead of those risks in your projects by utilizing tools that will be provided during this half-day workshop. Together we’ll learn how to identify risk, how to deal with it and how to find opportunities. Increase your project success by putting these tools to work for you!

A certificate of professional development and 0.4 CEUs will be awarded for successfully completing this class. Registration deadline May 13.

**Keyword: Projects**

<table>
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<tr>
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<th>Time</th>
<th>Location</th>
<th>Course Code</th>
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How to Lead Projects

Today’s organizations need strong project managers to help ensure success in the multitude of projects and priorities they are facing. Even more essential to these organizations are strong project LEADERS who are able to not only lead projects, but the people who will see those projects to fruition. Gain new insights and ideas to help propel you above the management fray to become the successful leader you were meant to be.

A certificate of professional development and 0.4 CEUs will be awarded for successfully completing this class. Registration deadline for Sec. CESE and PLSA is March 31 and Sec. CEUA is June 4. NOTE: Plattsmouth section is live-streamed from Lincoln.

**Keyword: Lead**

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Register for Top 7 Tools to Help You Manage Projects and Managing Risks in Projects for ONLY $229!

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Register for Top 7 Tools to Help You Manage Projects for ONLY $229!

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Being Radically Inclusive: It’s Not So Radical
Everybody knows a little about a growing field of knowledge called Diversity, Equity and Inclusion but what has your experience involved? In this interactive workshop, participants will take a deep look into our own implicit biases, how they form, how to address them and how to appreciate our increasingly diverse world. The facilitator will include discussions on the use of pronouns for those with gender non-conforming identities and concepts such as intersectionality. The group will practice how to be more inclusive and create a space where no one is shamed or judged.

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline April 9.

Developing Successful Employees & Teams
Successful leaders understand that regular coaching is integral to their job. We present coaching and training as part of an overall development process and show how to integrate both into other management processes. This enables managers to build their team all of the time, not just coach them when there is a problem that needs attention. The result is more productive, more effective teams. Participants will learn to use coaching to improve the performance of others.

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline: April 30. NOTE: All sections are live-streamed from Lincoln.

Building Better Teams
Whether the focus is on service, quality, cost, value, speed, efficiency, or performance, effective teams are the building blocks of successful organizations. Consequently, your success as an organization can often depend on how well you and other team members operate together. How are your problem-solving skills? Is the team enthusiastic and motivated to do its best? Do you work well together? This course can help you get there!

Registration deadline May 28. One hour for lunch on your own. NOTE: All sections are live-streamed from Lincoln.

Leadership & Execution
Leading through Influence
Influence is the capacity to build support for an idea, agenda or direction. The ability to influence without authority is the hallmark of a leader. Successful influencers maximize outcomes by building consensus and gaining cooperation. They exhibit personal authority that is not dependent solely on their position, enabling them to lead others in good times or in times of turmoil. In this interactive program, participants will learn key skills of influencing others and apply them to various scenarios.

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class. Registration deadline March 26. One hour for lunch on your own. NOTE: York section is live-streamed from Lincoln.

Leadercast Live 2020: Positive Disruption
Disturbance. Disorder. Disarrangement. Many people think these are negatives in the workplace, but Leadercast Live 2020 will show how disruption is the best way to make positive lasting changes in your organization and beyond. The speakers who will take the stage are change-makers. They are trailblazers and face big ideas head-on to take their teams to new heights. Learn from our leadership experts on how to purposefully interrupt organizational functions to bring new energy, ideas, processes and success to your team. Discover how to upset the status quo to incite positive change that will echo throughout your organization.

The one-day leadership event in the world is broadcast live each year in Atlanta. This career-changing leadership event brings together globally respected experts on one stage to share knowledge and insights from their leadership journeys and provides leaders of all levels with the tools and wisdom to grow in their leadership and transform their organizations for the better.

Featured World-Renowned Change Makers:
- Bozoma Saint John, Chief Marketing Officer, Endeavor
- Andy Stanley, Best-Selling Author and Leadership Communicator
- Matt Wallaert, Behavioral Scientist and Chief Behavior Officer, Clover Health
- Sangram Vojce, Co-Founder and Chief Evangelist, Terminus: Account-Based Marketing

Cost includes breakfast, lunch and afternoon refreshments. Single, group and room rates available. For more information and rates, visit leadercast2020southeastlincoln.eventbrite.com.

Payment is due at time of registration for all non-credit classes.
Managing People & Projects

NEW! Managing Multiple Generations
The key to any organization's success is motivating, retaining and developing their talent. This informative workshop explores five generations in the workforce. This course offers practical knowledge to increase participant's generational knowledge and ability to deal with the unique perspectives, motivations and expectations of the generations.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline April 9. NOTE: All sections will be live-streamed from Lincoln.

**Keyword: Generations**

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NEW! Managing by Personality
We all have different personalities. Effective leaders recognize this and don’t take a one-size-fits-all approach to managing their people. They tailor their own style, based on each individual employee. Happier, more engaged and productive employees are the result. This program introduces participants to the Insight Personality Spectrum. Insight is a powerful, user-friendly version of the Meyers-Briggs Type Indicator (MBTI), the most widely used and scientifically valid personality assessment in the world. The program then goes on to demonstrate how to apply the information Insight yields to program then goes on to demonstrate how to apply the information Insight yields to.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline April 9. NOTE: All sections will be live-streamed from Lincoln.

**Keyword: Personality**

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Project Management Certificate (Online—UGotClass)
See page 24 for more information.

Space is limited. Register today!

Process Improvement

Six Sigma Green Belt Certification Training
The Six Sigma Green Belt Certification training is designed to give you a comprehensive understanding of Six Sigma principles and teach you how to effectively work on a Six Sigma team. What makes SCC’s offering unique is that every student will identify a project applying various Green Belt principles that will drive improvements. Students will have an opportunity to work closely with our instructors to apply the DMAIC process to their project and begin to implement changes that will produce measurable results in efficiency, profitability and/or customer service.

(6.3 CEUs) Individuals who successfully complete the class will be certified. **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cfhtml for assistance options. Registration deadline April 16. Lunch is on your own. NOTE: Class will be held on April 28-30, May 19-21 and June 23-25.

**Keyword: Sigma**

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Professional Effectiveness

NEW! Critical Thinking in Today’s Workplace
Because the quality of our thinking affects the quality of our lives, critical thinking is integral to all that we do. In today’s workplace, critical thinking (the power to comprehend, analyze and evaluate) makes all the difference. This course will examine the role and challenges of critical thinking at work, spotlight wicked obstacles to your thinking and fallacies that can derail you and identify actions to develop your own and others’ critical thinking to help you: spot flaws in arguments that others accept without question; find creative, workable solutions where others see only problems; clearly articulate your position; make quicker informed decisions; and take a confident stand for yourself.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. NOTE: Class will be held on April 28-30, May 19-21 and June 23-25.

**Keyword: Thinking**

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Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
Enhance Your Public Speaking
One of the most valuable skills is one of the hardest. This class will fill your toolbox with the essentials of successful public speaking. Through discussion, peer reviews, and hands on experience, you will leave this class with an enhanced comfort to take on your next public speaking event.
Class meets May 5 from 6-9 p.m. and May 12 from 6-8 p.m.

Marketing 2.0
See page 5 for more information.

Food Protection Manager Online Class Online
See page 46 for more information.

Data Analysis Certificate (Online—UGotClass)
See page 24 for more information.

This Dekra AQS Management Systems’ Exemplar Global Certified course is presented in association with Leadership Education And Development Group and SCC. This course meets the training portion of the requirements for certification of individual Quality Systems Auditors, per Exemplar Global requirements.
Per Person Investment $1,599. Attendees must attend and participate in all sessions. They also must pass an Exemplar Global certified test. Attendees must bring a copy of ISO 9001:2015 and IATF 16949:2016 to class. All other materials are provided. Class meets Monday through Thursday from 7:30 a.m.-7 p.m. and Friday from 7:30 a.m.-noon. To register, contact Tami Damian at tdamian@LEADGroup.net or 402-560-8264.
Per Person Investment $1,599. Attendees must attend and participate in all sessions. They also must pass an Exemplar Global certified test. Attendees must bring a copy of ISO 9001:2015 and IATF 16949:2016 to class. All other materials are provided. Class meets Monday through Thursday from 7:30 a.m.-7 p.m. and Friday from 7:30 a.m.-noon. To register, contact Tami Damian at tdamian@LEADGroup.net or 402-560-8264.

Nebraska Worker Training Grant Writing Workshop
If you are planning to submit a Nebraska Worker Training Grant for the March 31 or June 30 application cycle, this is an opportunity you don’t want to miss. This is a hands-on grant application writing workshop.
A checklist to assist you in preparing for the seminar will be provided prior to the workshop. There is NO CHARGE to attend the workshop. To register, visit sccneb.eventbrite.com.

Data Analysis Certificate (Online—UGotClass)
See page 24 for more information.
Automotive

Troubleshooting Automotive Electrical System

This course covers basic principles and applications of electronic circuits, electromagnetism, and the safe use of a Digital Multi-meter when measuring Volts, Amperes, and Ohms. Also covered is a circuit theory to understand Ohm’s Law for Series, Parallel, and Series Parallel circuits, as well as the Design, safe operation and testing of lead acid storage batteries. Troubleshooting electrical problems. Learn to read wiring schematics.

(0.6 CEUs) Training consists of three hours lecture and three hours lab. Safety glasses must be worn at all times by students while in the shop, and loose clothing and jewelry are not allowed in the shop.

Automotive Restoration & Collision Repair

This is a 15-hour open lab/shop course designed to teach the basics of dent repair, metal fabrication and the use of plastic fillers.

First-time students are required to complete safety/shop orientation at the first session. Goggles, earplugs and dust masks are required.

Electrical Maintenance & Coding

Electrical Code

This course studies the national electrical code and helps prepare apprentices for the exam that leads to licensing.

Required book available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com; should be purchased prior to class. This course has been approved for 30 code hours by the Nebraska State Electrical Board.

Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefnnassist for assistance options. (3.0 CEUs)

National Electrical Code Seminar

Code topics include wiring, protection, equipment, special occupancies, code changes, and more.

This 12-hour seminar for licensed electricians meets the Nebraska State Electrical Act’s 12 contact hours of continuing education requirement. The seminar will be held Friday 8 a.m.-5 p.m. and Saturday 8 a.m.-noon.

Electrical Fundamentals

This three-day seminar covers electrical fundamentals from a troubleshooting perspective. Participants will learn what to expect in operational series, parallel and combination circuits through measuring voltage, resistance and current flow with digital multimeters. Topics include electrical terminology, Ohm’s Law, schematic reading, components, wiring, and safe work practices.

(2.4 CEUs) To help the participants develop and retain skills, 50 percent of the time is hands-on lab time using custom training consoles. Lunch is on your own. Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefnnassist for assistance options. SCC staff tuition waiver doesn’t apply. NOTE: Sec. NCSA: See page 4 for Job Enhancement Scholarship information.

Motor Control & Relay Logic

Prerequisite: Electrical Fundamentals (ELEC-6075) or equivalent

Three-phase motors, motor starters, wiring, relays, timers, schematics, wiring diagrams, industrial symbology, relay logic, and timer circuits will be covered using discussion and hands-on training equipment.

(2.4 CEUs) Digital multimeters are provided; however, learn more by bringing the digital multimeter you normally use. Lunch is on your own. Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefnnassist for assistance options. SCC staff tuition waiver doesn’t apply.

Payment is due at time of registration for all non-credit classes.
**Electrical Troubleshooting**
Prerequisite: Electrical Fundamentals (ELEC-6075) and Motor Controls & Relay Logic (ELEC-6076) or equivalent.
Participants will use training equipment with industry standard devices to improve their electrical troubleshooting skills. Course includes proven tips and techniques for experts and beginners.

(2.4 CEUs) Lunch is on your own. **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options.

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**Basic RS LOGIX 500, Allen-Bradley PLCs**
Prerequisite: Knowledge of industrial machine controls.
This three-day session will provide general background theory, applications information and programming practice for mechanics, technicians and engineers who specify or maintain PLC-based systems using RS Logix 500.

(2.4 CEUs) Class size limited to 12 to permit hands-on practice using Allen-Bradley PLCs and RSLogix 500 and RSLinx for training work stations. **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options. SCC staff tuition waiver doesn’t apply.

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**Advanced RS LOGIX 500, Allen-Bradley PLCs**
Prerequisite: Basic RS LOGIX 500, Allen-Bradley PLCs (ELEC-6078) or equivalent.
This course is intended to provide the students with the knowledge to design and implement PLC systems using Allen-Bradley PLCs and RSLogix 500 and RSLinx.

(2.4 CEUs) **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options. SCC staff tuition waiver doesn’t apply.

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**Basic RS5000/Logix Programming**
Prerequisite: Basic RS LOGIX 500, Allen Bradley PLCs (ELEC-6078) or equivalent.
Participants will receive an introduction to the “Logix” family of Allen-Bradley Controllers. Topics include an overview of Logix family hardware, an introduction to the RS5000 software, basic ladder logic programming, timer, counter, math, compare, tags, organizing projects, uploading/downloading, online editing, and more.

(2.4 CEUs) Hands-on training provided with Allen-Bradley PLCs and custom designed training stations. **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options. SCC staff tuition waiver doesn’t apply.

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**PLC Operator Interface Programming**
Prerequisite: Familiarity with machine controls and a basic understanding of programming PLCs.
Students will learn how to program an Industrial HMI Touch Panel for operator interface with various brands of PLCs. Entry and display of variables, operator prompts, statistical data display, and alarm messages will be developed and tested on the trainer console with PLC and AutomationDirect C-More HMI.

(2.4 CEUs) **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options. SCC staff tuition waiver doesn’t apply.

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**Variable Frequency Drives**
This course gives maintenance technicians, specifiers and supervisors insights to basic theory, installation considerations, control wiring, and programming of parameters to utilize VFDs in industrial and commercial applications. This is an excellent opportunity to apply theory to hands-on lab projects that reflect problems that may be encountered in one's daily work.

(1.6 CEUs) The class is approximately 50 percent hands-on time, utilizing actual industry devices. Lunch is on your own. **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options. SCC staff tuition waiver doesn’t apply.

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**Industrial Communications & Networking**
This training will provide participants with an overview of common industrial networking protocols. Introduction of the OSI model, TCP/IP, IP networking, switches and routing, and VLANs. Hands-on network setup and testing.

(2.4 CEUs) **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options. SCC staff tuition waiver doesn’t apply.

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**Fiber Optics**
**Certified Fiber Optics Technician**
Prerequisite: Basic computer knowledge
This introductory course is designed for anyone interested in becoming a Certified Fiber Optic Technician. It also introduces the industry standards governing Fiber to the Desk, Fiber to the Home, K-12 (schools), and explains Zone vs. Distribution Cabling. Students will learn how to identify fiber types; recognize various connectors used in fiber installation; and install, terminate, splice, and properly test installed fiber cable to existing standards. Anyone interested in becoming a CFOT should attend this class.

(2.4 CEUs) This fiber optic training combines theory and 50 percent hands-on activities to prepare participants to take the CFOT® test sanctioned by The Fiber Optic Association, Inc., given and graded the final class day. BICSI recognizes this course for continuing education credits. **Gap Tuition Assistance is available for those who qualify.** See page 4 or visit www.southeast.edu/cenefassist for assistance options. SCC staff tuition waiver doesn’t apply.

**Space is limited. Register today!**
Certified Fiber Optics Specialist/Splicing

Prerequisite: CFOT® course or any other formal fiber optics training course within previous six months or one year, fiber optics related experience and passed Basic CFOT exam

This course explains the importance of high-performance splicing and further details the points necessary to achieve these splices. An overview of OTDR functions and trace understanding also is provided. Both inside and outside plant fiber optic cable types will be utilized during these hands-on sessions, along with inside and outside plant enclosures and splice trays. The technician will make and test both single- and multi-mode mechanical and fusion splices. In addition, they will be required to correctly and efficiently install spliced fibers into splice trays and trays in enclosures, including both rack and wall-mounted splice enclosures, as well as outside plant enclosures.

(1.6 CEUs) Seventy-five percent hands-on classroom activities will provide training in both fusion and mechanical splicing of both single- and multimode fiber optic cables. The course standards are a splice loss of less than 0.15 dB for all splices and demonstrated proficiency in interpretation of splice loss using OTDR splice traces. BICSI recognizes this course for continuing education credits. Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver does not apply.

Certified Fiber Optics Specialist/Testing & Maintenance

Prerequisite: CFOT® course or any other formal fiber optics training course within previous six months or one year, fiber optics related experience and passed Basic CFOT® exam

This course is designed to offer specialized fiber optics training to anyone involved with the testing and maintenance of fiber optics networks. It includes background information to allow the technician to understand what he/she is testing and how to troubleshoot problems in long-haul and short-haul fiber optics networks. This course will teach differences between applications (telco/CATV/LAN, etc.), so the student can intelligently work in today's fiber optics environment; explain the variety of testing standards, equipment and technological approaches and how to choose among them; explore the overall spectrum of testing and maintenance; and provide a better comfort level with regard to testing and maintenance of both single mode and multimode networks.

(1.6 CEUs) Includes detailed study of ANSI/TIA/EIA-562-14A, OTDR fundamentals and uses, OTDR vs. insertion loss testing, return loss testing, and proper maintenance of high performance fiber networks. The CFOS/T exam is given the final day of class. BICSI recognizes this course for continuing education credits. Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver does not apply.

Keyword: Fiber

March 20       5-7  Lincoln, CEC, 403  $65
March 27       8-10  Lincoln, CEC, 403  $65
May 1         8-10  Beatrice, FOR, 109  $65
May 2         8-10  Lincoln, LNK, M-8  $65
May 29         8-10  Beatrice, FOR, 109  $65
June 5          8-10  Lincoln, LNK, M-8  $65
June 6          8-10  Beatrice, FOR, 109  $65
June 7          8-10  Lincoln, LNK, M-8  $65
June 8          8-10  Beatrice, FOR, 109  $65

Keyword: Forklift

March 20       F  Noon-5 p.m.  $65
April 4        5-9  Lincoln, CEC, 403  $65
May 1         F  Noon-5 p.m.  $65
May 2       S 8:30 a.m.-1:30 p.m.  $65
May 29         9 a.m.-3 p.m.  $65
June 6       S 8:30 a.m.-1:30 p.m.  $65
June 7          9 a.m.-3 p.m.  $65
June 8          9 a.m.-3 p.m.  $65

Payment is due at time of registration for all non-credit classes.

Looking for classes in your area? See pages 66-69 for the Course List by Region. Location Key is on page 64.
INDUSTRIAL, MANUFACTURING & WELDING

Basic Welding
This is an opportunity to learn basic welding skills and for experienced welders to enhance their skills. Classes include safe operation of stick, Mig, Tig and Oxyacetylene welders and related shop equipment through hands-on practical welding experiences.

(2.4 CEUs) Students will need to provide safety glasses, leather gloves, arc-welding helmet, and pliers. They must pass the shop safety test and wear leather boots, cotton pants/jeans (no shorts) and long-sleeve cotton shirt. Supplies can be purchased from the SCC Welding Technology program.

Gas Metal Arc Welding
This is basic instruction in Gas Metal Arc Welding (MIG) for manufacturing and is designed to be two-thirds hands-on practice. This course includes steel and stainless steel hands-on welding; theory, safety, reading prints, and welding symbols; welding principles and procedures; filler wires, shielding gases, welding power sources, and joint configurations; and manipulative skills and welding positions.

(6.0 CEUs) Students’ personal safety gear is required and can be purchased at your local farm store. The items needed are welding gloves, safety glasses, helmet, pliers, burn jacket, boots, and vise grip. Half hour lunch on your own for full-day class. Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver does not apply.

Customized Welding Training Offered for Your Company
Looking to improve welding skills and techniques for your employees? SCC’s Training Solutions can work with your company to customize training for your business.

Contact Caleb Berg, Training Solutions, at 402-437-2508; 800-828-0072, ext. 2508; or cberg@southeast.edu. For welding for individuals, please see the Basic Welding class.

Nebraska Finishing Technologies Certification Program
This class uses state-of-the-art virtual reality technology to provide hands-on training on increasing transfer efficiencies, decreasing material usage, spray booth maintenance, safety procedures, and environmental regulations. This technology shows each finisher how well they do within 1 percent for transfer efficiency and .5 mil for finish thickness.

(0.6 CEUs) Participants completing this training by passing an exam will earn a five-year certification that can be used as an option to satisfy the federal certification standard and the Nebraska hazardous air pollutant best available control technology requirements. Lunch is on your own.

Locating for Instructors to Teach
SCC is seeking instructors who would enjoy teaching. From electrical to software, leadership to QuickBooks, we offer a variety of classes. Have a class you’d like to teach but we don’t offer? Let us know.

Submit courses you would like to teach at: http://bit.ly/wanttoteachsccl

Looking for classes in your area?
See pages 66-69 for the Course List by Region.

Keyword: Welding
Keyword: Finishing
First Aid Heartsaver®

This AHA course teaches management of illness and injuries in the first few minutes until professional help arrives. This course is recommended for people who respond to first aid emergencies in the workplace.

This class meets the day care first aid requirement.

CPR - HeartCode® Basic Life Support Online + Skills Session

HeartCode® BLS is for health care professionals seeking an alternative method for completing a BLS course. This AHA CPR Basic Life Support course is now offered in a convenient online format as an alternative method for certification. Online courses are perfect for those who need recertification or those with difficult schedules.

Once you are registered for a specific skills session date (listed below), you will receive a non-refundable AHA key for the online portion via email. Complete the online portion, then print your HeartCode® BLS completion certificate and bring it when you meet for the skills session.

♥ Include your email address with your registration, so we can email you the appropriate key. Online keys will be emailed approximately one week prior to skills date.
♥ You need to bring your AHA Part 1 HeartCode® BLS Online Course Completion Certificate to be admitted to the Skills Session.

CPR AED Online + Skills Session

This AHA Heartsaver® course is now offered in a convenient online format as an alternative method for certification. Online courses are perfect for those who need recertification or those with difficult schedules.

Once you are registered for a specific skills session date (listed below), you will receive a non-refundable AHA key for the online portion via email. Complete the online portion, then print your completion certificate and bring it when you meet for the skills session.

♥ Include your email address with your registration, so we can email you the appropriate key. Online keys will be emailed approximately one week prior to skills date.
♥ You need to bring your AHA Part 1 Heartsaver® CPR AED Online Course Completion Certificate to be admitted to the Skills Session.

CPR AED (Community)

This AHA Heartsaver® course teaches CPR, AED, foreign body airway obstruction, and barrier devices for adults, children and infants. This course is recommended for those who want to be prepared for an emergency in any setting.

This class meets day care CPR requirement.

Space is limited. Register today!

FREE TRAINING

See page 4 for information on the Gap Tuition Assistance Program or visit www.southeast.edu/cefassist for additional options.
CPR - Basic Life Support
(formerly known as CPR for Health Care Providers)
This AHA CPR-Basic Life Support course teaches high-quality CPR, use of an AED, foreign-body airway obstruction, high-performing team dynamics and barrier devices for adults, children and infants.

(0.45 CEUs) This course is for health care providers (nurses, EMTs, doctors, lifeguards, etc.).

**EMERGENCY MEDICAL SERVICES**

**EMT Medical/Trauma Assessment Scenarios**
Students will participate in a hands-on scenarios-based learning by performing assessments and treating simulated medical/trauma patients, followed by a brief debriefing on the pathophysiology of the patient’s condition.

For more information, contact Cherri Fuehring at 402-437-2882 or clynch-fuehring@southeast.edu.

**EMS Instructor Course**
The 48-hour EMS Instructor Course focuses on various methodologies of instructional preparation, presentation and evaluation in the classroom. Upon completion of this course, the student will be able to develop a topic for presentation in the classroom using proven educational methods and tools.

To become a Nebraska State licensed EMS instructor, it is required to have a valid EMT license or higher (for a minimum of three years) and possess an American Heart Association BLS or ACLS Instructor certification at the time of licensure application.

Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or online at www.sccbookstore.com. Watch for a new Campus Store, 8800 O St., Lincoln, or online at www.southeast.edu/medicationaide.

For more information, contact Cherri Fuehring at 402-437-2882 or clynch-fuehring@southeast.edu.

**EMT Refresher**
The EMT Refresher meets the National Registry and state requirements for renewal.
This 20-hour course can be taken for National Registration Renewal and/or CEUs can be given. This class is scheduled based on community needs. For more information, contact Cherri Fuehring at 402-437-2882 or clynch-fuehring@southeast.edu.

**EMS Additional Skills Courses**
**EMR Courses:** Aspirin administration course, epinephrine auto-injector course, application of immobilization devices course, and patient transport course.

**EMT Courses:** Non-visualized advanced airway management course, continuous positive airway pressure course, glucometer course, intravenous fluid monitoring only course, peripheral intravenous access and monitoring course and albuterol nebulizer and epinephrine auto-injector administration course.

For more information, contact Cherri Fuehring at 402-437-2882 or clynch-fuehring@southeast.edu.

**EMT Course: IV Administration**
Class on Friday will be from 6-10 p.m. and Saturday will be from 9 a.m.-4:30 p.m.

**HEALTH CARE PROVIDERS CEUs**
For a full list of continuing education (CEU) courses, please visit http://bit.ly/cennursingprofessionals. For questions, call 402-437-2700 or email continuinged@southeast.edu.

**HEALTH OCCUPATIONS**
Nursing Assistant
For more information, visit www.southeast.edu/nursingassistant.

Medication Aide Training
For more information, visit www.southeast.edu/medicationaide.
One-on-One Computer Training: 3 Hours

This learning opportunity is designed for any person who wants one-on-one attention from a computer applications subject matter expert. Registration gives you up to three hours of personalized attention on the computer topic that meets your specific need. Training topics may include: Windows or Apple/MAC Operating System, Basic Computer Assistance, MS Office, Word, Excel, Access, Outlook, Evernote, social media, and QuickBooks.

After registration, a college representative will contact you to discuss your training needs. Training is scheduled at a time convenient for the student and instructor. Training is held at an SCC facility.

Intermediate Computers
Prerequisite: Basic Computers (OFFT-3502) Maximize your computer knowledge! Learn the importance of deleting unnecessary Internet files, maintaining disks, defragmenting, troubleshooting, and setting a system restore date. Back up files on removable storage devices and explore the use and meaning of cloud storage. Create folders and save files using extended sort information to make photo and document searches more effective. Discover the interface features of Windows 10.

Windows 10
This course introduces you to Windows 10, Microsoft's newest operating system. Explore the new Start Menu, Tiles, and Apps. Discover how to share and organize files and folders.

Introduction to Personal Computers for the Senior Citizen II
Prerequisite: Introduction to Personal Computers for the Senior Citizen I (OFFT-3503) or equivalent experience
We will expand on the topics of safely navigating the World Wide Web, find helpful information/locations on the Web and save/download items to your hard drive. We will organize email and gain confidence with attachments, explore the help categories on your hard drive, protect and save your information to various removable storage devices, customize your desktop, start menu and taskbar to make your computer quick and easy to use.

While taught on a Windows 10 operating system, the skills learned in these classes are easily transferred to other Windows environments. It is strongly recommended that participants have a computer at home. This class provides time for in-class hands-on practice and one-on-one assistance from the instructor.

Introduction to Personal Computers for the Senior Citizen I
This class is for the senior citizen who wants to learn to use a computer. Topics include components of a computer, including hardware and software; using the Windows desktop, menus and toolbars; creating and saving documents, managing files and folders, and navigating the Internet.

Basic Computers
Through hands-on experience you will learn to use function keys, the mouse and the numeric keypad. Begin learning computer terminology necessary in the 21st Century. Learn to use the Internet, email and word processing and spreadsheet applications. Practice opening, closing, saving, and deleting files and folders.

Students need to have computer access to practice outside of class.

Space is limited. Register today!
Intermediate Mac
Prerequisite: Macintosh Basics (GDMA-3575) or equivalent experience
This course will expand your basic Macintosh skills. Topics include basic maintenance, troubleshooting, backup strategies, disk repair and other tools to get the most out of your Mac. Learn tips and techniques to expand your computing skills. You also will learn how to increase the efficiency and security of your computer.

Each class session is customized to the students’ needs. No book required.

Keyword: Mac
April 6 W 6-8 p.m. $30
Lincoln, CEC, 404 T. Jensen GDMA-3578-CESA

Apple ID, iCloud & Photo Management with Photos for Mac
Learn what options you have with your Apple ID including editing and sharing photos. Cloud services routinely back up your data so you should never lose your photos even if your own computer explodes. Discover how easy it is to manage your content and photos in the cloud.

Any iOS device, including iPad or iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release. NOTE: Not a photography class but a photo management class. Bring your device fully charged.

Keyword: Photo
April 22 W 6-8 p.m. $30
Lincoln, CEC, 404 T. Jensen LLLX-0570-CESA

One-on-One Smart Device Training
This learning opportunity is for the person who wants one-on-one instruction on using a smartphone or smart device. Subject-matter experts will work with you at a comfortable learning pace. Instruction is available for beginners and troubleshooting with iPhone, iPad and Android devices.

Registration gives you up to one hour of personalized attention on the smart device that meets your specific need. After registration, a college representative will contact you.

Keyword: Smart
Falls City Area $35 AREA-0880-FCSA
Hebron Area $35 AREA-0880-HNSA
Nebraska City Area $35 AREA-0880-NCSA
Pleasanton Area $35 AREA-0880-PLSA
Wahoo Area $35 AREA-0880-WHSA

Space is limited. Register today!

Online Buying & Selling
Have you thought about selling your stuff online? Learn more about the primary places people sell items, (Craigslist, Facebook®, marketplace and eBay®) and how selling on these sites really works. We will talk about “gotchas” and types of payment processing.

This class is for personal sales ONLY. Business interest is welcome but it won’t be the focus of the class.

Keyword: Selling
April 15 W 6-8 p.m. $20
Lincoln, CEC, 404 T. Jensen LLLX-0571-CESA

Shutterfly Photo Book Memories
Learn how to master the free Internet website Shutterfly to design and create your own photo books and/or albums. Shutterfly has all the tools with easy options for ordering your finished product.

This class is for personal sales ONLY. Business interest is welcome but it won’t be the focus of the class.

Keyword: Shutterfly
April 11-18 5:30-8 p.m. $29
Beatrice, KEN, 400 Clay BBBX-1382-BESB

Scratch 3.0: Imagine, Program, Share (Ages 8-12)
See page 60 for more information.

Free Training
See page 4 for information on the Gap Tuition Assistance Program or visit www.southeast.edu/cfnsassist for additional options.
One-on-One Social Media Training
This learning opportunity is designed for the person who wants one-on-one instruction for how to use social media. Subject-matter experts will work with you at a pace in which you are comfortable. Instruction is available for beginning users as well as those who have developed specific questions and want to delve deeper into Facebook®, Pinterest, Twitter, etc.
Registration gives you up to one hour of personalized attention on topics that meet your specific need. After registration, a college representative will contact you to help develop your individualized training plan.

Facebook® is for You
Get face to face with Facebook®. Learn all the neat things this popular social media site can do. Surprise your children, grandchildren and friends with your newfound knowledge. Connect with relatives, friends and even high school and college classmates. Spruce up your profile with information and pictures, all while learning to use Facebook® safely.
You will need an email address to set up a Facebook® account.

CompTIA A+ (IT Technician): Core 2
The A+ course prepares an individual for both of the A+ certification exams. The exams are designed to certify the competency of entry-level service technicians, and the A+ certification signifies that the certified individual possesses the knowledge, skills and customer relations attributes necessary to be a successful computer technician. The A+ course covers a broad range of hardware and software technologies (not related to any vendor-specific products). Core 1 covers material for exam 220-1001. Core 2 covers material for exam 220-1002.
Required books are available at the SCC Campus Store, 8800 O St., Lincoln, or www.sccbookstore.com. This class is taught from the official CompTIA A+ Training study material and is taught by certified instructors. If the student decides to take the certified A+ exams at the conclusion of the class, two exams are required: (1) Essentials 220-1001 and (2) Practical Application 220-1002. Cost for these certified exams are separate. Payment plans for this class are available! Contact the Business Office at 402-437-2558 for details.

CompTIA Network+
The N+ course prepares you for the N+ certification exam. The intermediate level certification is designed to certify the knowledge of networking technicians with at least nine months of experience in the IT industry. The course covers a wide range of vendor and product-neutral networking technologies, including network cables and devices; networking operations systems; and network design, implementation, and maintenance.
(3.5 CEUs) This class is taught from official CompTIA material by certified instructors. Required book is available at the SCC Campus Store. Cost for the certification exam (N10-006) is separate and exam can be scheduled through the testing center. Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefinaid for assistance options. Payment plans for this class are available! Contact the Business Office at 402-437-2558 for details.

CompTIA Security+
Prerequisite: Basic Windows user skills and a fundamental knowledge of computer and networking concepts. CompTIA A+ and Network+ certifications or equivalent knowledge as well as six to nine months experience in networking, including configuring security parameters are recommended.
CompTIA Security+ is for the IT professional who has networking and administrative skills in Windows-based Transmission Control Protocol/Internet Protocol (TCP/IP) networks; familiarity with other operating systems, such as macOS, UNIX, or Linux. This course will prepare students for the CompTIA Security+ certification exam (SY0-501). Topics include knowledge of and professional experience with security fundamentals networks, and organizational security as well as skills required to implement basic security services on any type of computer network.

CCNA 3-4: Scaling Networks & WAN Technologies
Prerequisite: CCNA 1-2 (ELEC-6891)
This course builds on the routing and switching knowledge gained in the CCNA 1-2 course. Students examine advanced concepts utilized in larger and more robust networks and expand on the operation of routing and switching protocols used to scale networks and make them more fault tolerant. Various WAN technologies are discussed, including WAN connection types and VPNs. Students gain the knowledge needed to operate and maintain a complex network design.
(10.4 CEUs) This course, paired with the CCNA 1-2 course, will prepare students to sit for the CCNA Routing and Switching exam (200-120). Gap Tuition Assistance is available for those who qualify. See page 4 or visit www.southeast.edu/cefinassist for assistance options. Class will be offered in Fall 2020.

SOFTWARE APPLICATIONS

Introduction to Crystal Reports (Online—Ed2Go)
See page 24 for more information.

ADOBE

Adobe Creative Cloud Training Opportunities!
Want to bring the latest updates to Photoshop, InDesign or Illustrator to your workplace? Contact us to learn more about customized training opportunities either at your location or at the Jack J. Huck Continuing Education Center in Lincoln.
Contact Training Solutions at 402-437-2700.

Adobe Acrobat DC Pro
Prerequisite: Word Basic or equivalent experience
Learning the ins and outs of Adobe Acrobat DC Pro will simplify your life! Learn how to create Adobe PDF files, create Adobe PDFs from Microsoft Office files, and combine files in PDF portfolios. Almost any document, text file, file created in a page layout application, scanned document, Web page, or digital photo can be converted to Adobe PDF using Acrobat software. Learn the best way to create a PDF for specific situations.
No book required. Lunch is on your own.
Keyword: Adobe
April 24   W   8:30 a.m.-12:30 p.m.  $180
Lincoln, CEC, 402  Mossey  GDMA-7031-CESB

Introduction to InDesign CC
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience and knowledge of Adobe CC software
This class is for beginners who want to master the fundamentals of Adobe Illustrator and begin creating vector graphics. We will cover the tools of Illustrator, the interface, how to save and print files, and how to work with basic shapes, lines and color. This hands-on course will give you practice on actual art and plenty of resources for continued Illustrator work.
While taught in a Windows environment, the skills learned in this class are easily transferred to a Macintosh environment. No book required.
Keyword: InDesign
April 15   W   8:30 a.m.-12:30 p.m.  $89
Lincoln, CEC, 402  Guthard  GDMA-3697-CESB

Adobe InDesign: Exploring Graphic Features
Prerequisite: Introduction to InDesign CC (GDMA-3697)
This class introduces the more advanced features of InDesign CC that will make your workflow more effective and efficient. Features such as character styles, paragraph styles, object styles, master pages and templates, tables and table styles, and a brief look at interactive PDFs will be introduced.
While taught in a Windows environment, the skills learned in this class are easily transferred to a Macintosh environment.
Keyword: InDesign
April 3    W   8:30 a.m.-12:30 p.m.  $89
Lincoln, CEC, 402  Guthard  GDMA-3697-CESB

Certificate in Structured Query Language (SQL)
(Online—UGotClass)
See page 24 for more information.

Hack Your Way to Security / Introduction to Python 2.5 Programming / SQL Series
(Online—Ed2Go)
See page 24 for more information.

Space is limited. Register today!
Payment is due at time of registration for all non-credit classes.
Introduction to Photoshop CC
Prerequisite: Experience navigating in Mac or PC environment
Ready to get up close and personal with the top choice of professional editors, designers and photographers to create powerful images? Whether you've played around in Photoshop just a bit or have never opened the application, this is the class for you. We'll learn about contrast, saturation, color correction, making selections, working with layers, blend modes, and adding text.

While taught in a Windows environment, the skills learned in this class are easily transferred to a Macintosh environment. No book required.

**Keyword: Photoshop**
March 12-13 Th, F 9 a.m.-12:30 p.m. $159
Lincoln, CEC, 408 - Kunce GDMA-3620-CESB
May 28-29 Th, F 9 a.m.-12:30 p.m. $159
Lincoln, CEC, 402 - Kunce GDMA-3620-CEUA

Digital Photography 101
See page 56 for more information.

Adobe Spark
Prerequisite: Windows Operating System and Internet experience
Create branded webstories, animated videos, and social graphics with Adobe Spark. This class will help you get started to create, edit and share visual stories from any device.

**Keyword: Spark**
April 29 W 1-4 p.m. $69
Lincoln, CEC, 402 - Guthard GDMA-7290-CESB

Canva
Prerequisite: Windows Operating System and Internet experience
Learn to use Canva’s drag and drop feature and professional layouts to design stunning graphics. The tools can be used for both Web and print media design. No design skills necessary.

**Keyword: Canva**
April 29 W 9 a.m.-Noon $69
Lincoln, CEC, 402 - Guthard GDMA-7285-CESB

MS Office
SCC offers a series of concentrated computer software training classes. Full course descriptions can be found at www.southeast.edu/Technology.

Access 2016: Intermediate
Prerequisite: Access Basic or equivalent experience
Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

**Keyword: Access**
March 11-12 W, F 8:30 a.m.-4:30 p.m. $259
Lincoln, CEC, 408 - La Cross OFFT-7162-CESA

Access 2016: Advanced
Prerequisite: Access Intermediate or equivalent experience
Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

**Keyword: Access**
April 10 F 8:30 a.m.-4:30 p.m. $199
Lincoln, CEC, 408 - La Cross OFFT-7162-CESA

Excel 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience

**Lincoln Sections:** Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Beatrice, Falls City, Nebraska City, and Wahoo Sections:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Lunch is on your own for full-day classes.

**Keyword: Excel**
March 2-9 M 9 a.m.-Noon $159
York, KVC, K - Hopwood OFFT-7166-VKSA
March 6 F 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 OFFT-7166-CESC
March 12 F 8:30 a.m.-4:30 p.m. $159
Falls City, FELE - White OFFT-7166-CESA
March 16-18 M, W 9 a.m.-5:30 p.m. $159
Falls City, FELE - White OFFT-7166-CESA
April 14 T 8:30 a.m.-4:30 p.m. $159
Beatrice, KEN, 334 OFFT-7166-BESC
April 18 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 OFFT-7166-CESC
April 17 F 8:30 a.m.-4:30 p.m. $159
NE City, NECC, 102 - Deremer OFFT-7166-NSEA
May 6 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 OFFT-7166-CESC
May 26-June 2 T 6-9:30 p.m. $159
Wahoo, WHLC, 101 - Lewis OFFT-7166-WSHA

Excel 2016: Intermediate
Prerequisite: Excel Basic or equivalent experience

**Lincoln Sections:** Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Beatrice and Nebraska City Sections:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Lunch is on your own for full day classes.

**Keyword: Excel**
March 20 F 9 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 OFFT-7167-CESC
April 24 T 8:30 a.m.-4:30 p.m. $159
Beatrice, KEN, 334 OFFT-7167-BESC
April 29 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 OFFT-7167-CESC
May 27 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 OFFT-7167-CESC
May 29 F 8:30 a.m.-4:30 p.m. $159
NE City, NECC, 102 - Deremer OFFT-7167-NCEA

Does your organization need computer training?
Let SCC Training Solutions help you develop a training program that fits your needs. Classes may be offered at your workplace or at any of our Southeast Community College locations (Lincoln, Beatrice, Milford, and all six of our Learning Centers). We offer flexible solutions for today’s workforce.

Some of the classes we offer: Microsoft Office (Excel, Word, PowerPoint, OneNote, Outlook, Access), QuickBooks, Adobe Creative Cloud Suite (Acrobat DC Pro, Illustrator, InDesign), and more.

For more information, contact Lora Ives, Training Solutions, at 402-437-2714; 800-828-0072, ext. 2714; or lives@southeast.edu.

FREE TRAINING
See page 4 for information on the Gap Tuition Assistance Program or visit www.southeast.edu/cefsmithassit for additional options.
Excel 2016: Advanced
Prerequisite: Excel Intermediate or equivalent experience
Lincoln Section: Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.
Plattsmouth Section: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.
Lunch is on your own.

Excel 2016 Macros: Basic
Prerequisite: Excel Advanced or equivalent experience
This class introduces students to the capabilities of Excel’s Visual Basic for Applications. Learn how to automate repetitive spreadsheet tasks, read and edit code generated in Excel’s Visual Basic Editor, write decision-making code using IF statements and loops, as well as create interactive message and input boxes which prompt the user for more information. You also will learn how to make macros easily available via keyboard shortcuts, buttons, or by assigning them to Excel’s menus or toolbars.

Required book available at the SCC Campus Store, 8800 O St, Lincoln, or at www.sccbookstore.com. Lunch is on your own.

Office 365 Basics
An introduction to Office 365 for users who have traditionally used standalone versions of Microsoft Office on their PC or laptop.
As businesses turn to subscription-based software, Microsoft has catered to this by offering Office 365, which contains the favorites, such as Excel, PowerPoint and Word but includes new or updated apps to work, communicate and collaborate with colleagues, wherever you are. You will become familiar with the Office 365 interface and the applications within the plan including OneDrive, SharePoint, MS Office products and other apps, Sway, Forms, OneNote, and Outlook.
30-minute lunch is on your own, or you may bring a sack lunch/drink. NOTE: All sections are live-streamed from Nebraska City.

PowerPoint 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Lincoln Section: Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.
Hebron, Nebraska City and Plattsmouth Sections: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St, Lincoln, or at www.sccbookstore.com.
Lunch is on your own for full day class. NOTE: All sections are live-streamed from Nebraska City.

Excel 2016: Advanced
Prerequisite: Excel Intermediate or equivalent experience
Lincoln Section: Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.
Plattsmouth Section: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.
Lunch is on your own.

Excel 2016 Macros: Basic
Prerequisite: Excel Advanced or equivalent experience
This class introduces students to the capabilities of Excel’s Visual Basic for Applications. Learn how to automate repetitive spreadsheet tasks, read and edit code generated in Excel’s Visual Basic Editor, write decision-making code using IF statements and loops, as well as create interactive message and input boxes which prompt the user for more information. You also will learn how to make macros easily available via keyboard shortcuts, buttons, or by assigning them to Excel’s menus or toolbars.

Required book available at the SCC Campus Store, 8800 O St, Lincoln, or at www.sccbookstore.com. Lunch is on your own.

Tips & Tricks: Excel
Prerequisite: Basic Computer
Whether looking to enhance on your basic skills with Excel or learn new ones, this hands on “tips and tricks” class is ideal. This class will cover and expand on the basics functions. Time will be available to ask any questions.
Books will be provided for in use during class.

Office 365 Basics
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Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
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Hebron, Nebraska City and Plattsmouth Sections: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St, Lincoln, or at www.sccbookstore.com.
Lunch is on your own for full day class. NOTE: Hebron and Plattsmouth sections are live-streamed from Nebraska City.

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Prerequisite: Basic Computer
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Books will be provided for in use during class.

Office 365 Basics
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As businesses turn to subscription-based software, Microsoft has catered to this by offering Office 365, which contains the favorites, such as Excel, PowerPoint and Word but includes new or updated apps to work, communicate and collaborate with colleagues, wherever you are. You will become familiar with the Office 365 interface and the applications within the plan including OneDrive, SharePoint, MS Office products and other apps, Sway, Forms, OneNote, and Outlook.
30-minute lunch is on your own, or you may bring a sack lunch/drink. NOTE: All sections are live-streamed from Nebraska City.

NEW! Outlook Tips & Tricks
Prerequisite: Basic Computer class and must have outlook account
Outlook is an essential tool to help you manage contact information. Whether looking to enhance on your basic skills with Outlook or learn new ones, this hands on “tips and tricks” class is ideal. This class will cover and expand on the basics functions, such as email, calendar and tasks. Time will be available to ask any questions not covered in the class.
NOTE: All sections are live-streamed from York.

Outlook 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Lincoln Section: Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.
Hebron, Nebraska City and Plattsmouth Sections: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St, Lincoln, or at www.sccbookstore.com.
Lunch is on your own for full day class. NOTE: Hebron and Plattsmouth sections are live-streamed from Nebraska City.

Tips & Tricks: Excel
Prerequisite: Basic Computer
Whether looking to enhance on your basic skills with Excel or learn new ones, this hands on “tips and tricks” class is ideal. This class will cover and expand on the basics functions. Time will be available to ask any questions.
Books will be provided for in use during class.

Office 365 Basics
An introduction to Office 365 for users who have traditionally used standalone versions of Microsoft Office on their PC or laptop.
As businesses turn to subscription-based software, Microsoft has catered to this by offering Office 365, which contains the favorites, such as Excel, PowerPoint and Word but includes new or updated apps to work, communicate and collaborate with colleagues, wherever you are. You will become familiar with the Office 365 interface and the applications within the plan including OneDrive, SharePoint, MS Office products and other apps, Sway, Forms, OneNote, and Outlook.
30-minute lunch is on your own, or you may bring a sack lunch/drink. NOTE: All sections are live-streamed from Nebraska City.

PowerPoint 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Lincoln Section: Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.
Hebron, Nebraska City and Plattsmouth Sections: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St, Lincoln, or at www.sccbookstore.com.
Lunch is on your own for full day class. NOTE: Hebron and Plattsmouth sections are live-streamed from Nebraska City.

Space is limited. Register today!
**Introduction to QuickBooks**

This class will cover and expand on the basics functions. Time will be available to ask questions.

*Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience*

**Lincoln Section:** Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Nebraska City and York Sections:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Lunch is on your own.

**June 15-22**
- **M:** 5:30-9 p.m. **$159**
  - York, YKLC, K Hopwood OFFT-7238-YKUA

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**Word 2016: Basic**

**Prerequisite:** Basic Computer Class (OFFT-3502) or equivalent experience

**Lincoln Section:** Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Nebraska City and York Sections:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Lunch is on your own for full day classes.

**Keyword: Word**

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**Word 2016: Intermediate**

**Prerequisite:** Word: Basic or equivalent experience

**Lincoln Section:** Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Nebraska City Section:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

**Keyword: Word**

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**Word 2016: Advanced**

**Prerequisite:** Word: Intermediate or equivalent experience

Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

**Keyword: Word**

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**Tips & Tricks: Word**

**Prerequisite:** Basic Computer

Whether looking to enhance your basic skills with Word or learn new ones, this hands-on “tips and tricks” class is ideal. This class will cover and expand on the basics functions. Time will be available to ask questions.

**Keyword: Word**

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**FREE TRAINING**

See page 6 for information on the Gap Tuition Assistance Program or visit www.southeast.edu/cefinassist for additional options.

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**NEW! Introduction to QuickBooks Online / QuickBooks 2018: Basic & Intermediate**

See page 2 for more information.

**QuickBooks 2019 Series (Online—Ed2Go)**

See page 25 for more information.

**WEB DEVELOPMENT & DESIGN**

**Building a Website Level I**

**Prerequisite:** Basic Computer (OFFT-3502) or equivalent experience

This class introduces basic concepts needed to create a website. It begins with an introduction to Web technologies and then provides a comprehensive overview of HTML5. In-class exercises focus on basic webpage layout, HTML5 syntax, text formatting, graphics, hyperlinks, and tables.

- Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. NOTE: All sections are live-streamed from Falls City.

**Keyword: Web**

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<td>T, Th</td>
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<td>Falls City, FCLC</td>
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**Building a Website Level II**

**Prerequisite:** Building a Website Level I (INFO-3862) or equivalent experience

This class picks up where Level I ends. Learn to create an attractive and organized website using HTML5 and Cascading Style Sheets. In-class exercises guide students through developing a full-fledged website using HTML5 and CSS.

**Lincoln Section:** Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Falls City and Hebron Sections:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. NOTE: Hebron section is live-streamed from Falls City.

**Keyword: Web**

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<td>Falls City, FCLC</td>
<td>$159</td>
</tr>
</tbody>
</table>

**SharePoint**

If you are looking for basic SharePoint training to help your employees better understand the most common tasks associated with updating/editing your SharePoint environment, or if you want to expand your knowledge and use of specific features of SharePoint, SCC can assist you.

For more information on customized SharePoint training, contact Lora Ives, Training Solutions, at 402-437-2714; 800-828-0072, ext. 2714; or lives@southeast.edu.

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**Adobe Spark / Canva**

See page 21 for more information.

**Using Video in Marketing**

See page 5 for more information.
QuickBooks 2019 Series
Small business owners should be using QuickBooks to manage invoices, pay bills and track expenses. If you want to take control of your business's finances, this course will introduce you to QuickBooks 2019 and teach you the accounting software's more advanced features.

Introduction to Crystal Reports
Learn how to use Crystal Reports to create attractive business documents that are easy to read and understand.

Introduction to Python 2.5 Programming
Learn the fundamentals of computer programming in Python with topics that include basic decisions and loops, advanced data structures, object-oriented programming, and graphical user interfaces.

Hack Your Way to Security
Use ethical hacking techniques to locate and close security holes in your own network.

Accounting Fundamentals Series
If you're interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you. You will learn the basics of double-entry bookkeeping, while also learning how to analyze and record financial transactions, as well as prepare various financial reports at the end of the fiscal period.

SQL Series
SQL is one of the most requested skills from today's data-driven employers. Learn the coding language in these easy to follow online courses.

Data Analysis Certificate
Data analysis is quickly becoming one of the most sought-after skills in the workplace. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills.

Project Management Certificate
Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancelation.

Social Media for Business Certificate
Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook® to Twitter, blogging, YouTube, Linkedin, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization.

Certificate in Structured Query Language (SQL)
Structured Query Language (SQL) is the industry standard database programming language. It is one of the most in demand skills in occupations that require interaction with data and analyzing data. Through your knowledge of Structured Query Language, you will become more marketable in computer-related career fields that pertain to database administration. Learning SQL also can lead to a job that is specific to analyzing data such as a data analyst, a quality assurance analyst, or a business analyst. This certificate will enhance your competitiveness in the field of database administration and data analyst jobs.

Instructor: Cecilia Allison
$595 for full certificate

Introduction to SQL: Offerings start monthly, February-September; Single Course $245

Intermediate SQL: Offerings start monthly, March-October (not available as single course)

Advanced SQL: Offerings start monthly, April-November (not available as single course)
Providing opportunities for adult learners to strengthen their lives through educational experiences.

- Do you want a high school diploma?
- Do you want to strengthen your English skills in an English as a Second Language (ESL) class?
- Do you want to improve your math, reading or writing skills before enrolling in college classes or to improve your job opportunities?

Southeast Community College has classes for you!

### Adult Education Class Locations

- Beatrice
- Falls City
- Hebron
- Lincoln
- Nebraska City
- Tecumseh
- Wahoo
- York

Class times and days vary. Contact 402-437-2840 for information.

### Free Basic Education & GED® Preparation

Refresh your skills in math, reading, writing, computer literacy, and employability skills or take GED® preparation classes.

GED® prep classes are for individuals without a high school diploma who are 16 or older.

### Free English as a Second Language (ESL)

SCC provides non-credit ESL classes for people who want to improve their ability to speak, read, and write in English.

Students of all English abilities are eligible to attend the free ESL classes at SCC. Books for classroom use are provided.

All new students must attend an ESL Orientation before registering for class. For orientation and class schedules, refer to www.southeast.edu/ESL.

### Advanced & Professional English Communication ESL

Students who can already communicate in English can continue improving their English speaking and writing skills in Advanced and Professional English Communication ESL courses.

Students pay tuition and purchase the required books for the classes. In these ESL classes, instructors guide the students to strengthen their skills in:

- Conversational English
- Grammar Development
- Professional Writing
- Reading and Vocabulary

All new students must attend an ESL Orientation before registering for class. For orientation and class schedules, refer to www.southeast.edu/ESL.

### Interpreter Training

Southeast Community College has classes to help you improve your language interpreting skills.

SCC offers several courses focusing on skills training for interpreters. All new students must register for ESL Orientation to determine if they are eligible to enroll in the interpreter training class.

To register for ESL Orientation, come to SCC, Room J-2, 8800 O St., Lincoln.

### Volunteer Opportunities

Volunteers allow the Adult Education Program to provide individual attention to students. Adult Education classroom volunteers encourage and direct students toward their educational goals.

To volunteer in Lincoln, contact vcarper@southeast.edu. In areas outside of Lincoln, contact jfreeman@southeast.edu.

For information or questions about:

- **Registration and Orientation:**
  - Call 402-437-2840 or come to Room J-2 at SCC, 8800 O St., Lincoln
  - **GED® and Basic Skill Classes:**
  - Email lsaffer@southeast.edu
  - **ESL:** Email skash-brown@southeast.edu

Visit www.southeast.edu/adulteducation

Distance learning opportunities are available.

Call 402-437-2840 or email lsaffer@southeast.edu for details.
Backyard Chickens
This class will provide individuals with the knowledge they’ll need to start their own backyard poultry flock. We’ll discuss caring for your baby chicks and what to do as they grow older and start laying eggs.

NOTE: All sections are live-streamed from Hebron.

**Kennel Classes**

**Sport Sampler of Dog Activities**
Try a little bit of everything! Obedience, rally, agility, scent work and canine good citizen. Four weeks of learning and fun with your dog, inside where it is cool.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $45 + Sales Tax $2.48)

| June 3-24 | W 11 a.m.-Noon | $47.48 |
| Lincoln, KENL | LLLX-0724-OCSA |

**Daytime Fun: Dog Obedience**
Greeting other dogs and people, structured walking, come when called, door manners, sit down and stay, and more!

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $45 + Sales Tax $2.48)

| June 3-24 | W 9-10 a.m. | $47.48 |
| Lincoln, KENL | LLLX-2104-OCSA |

**Daytime Fun: Dog Agility**
Our beginner agility class is a great way to introduce your dog to jumping, going through tunnels, walking a plank and paying attention to you. This is an indoor class where a good time will be had by all!

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $45 + Sales Tax $2.48)

| May 5-26 | T 1-2 p.m. | $47.48 |
| Lincoln, KENL | LLLX-2107-OCSB |

**Adopted...Now What?**
Do you have an adopted or rescued pooch? Some dogs join your family knowing commands, while others are scared, and still others a little over-confident. We will work individually with each dog and discover the most caring and humane way to help your dog learn and trust you as their new owner.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $45 + Sales Tax $2.48)

| May 6-27 | W 11 a.m.-Noon | $47.48 |
| Lincoln, KENL | LLLX-0721-OCSB |

**Basic Dog Obedience**
During this fun six-week session, you will be instructed on how to train your dog to be a better companion. Points covered: walk on a loose lead, sit on command, lie down, come when called, stay on command, and become better socialized.

The first class is orientation for owners only. Do NOT bring your dog. The last session is learning tricks and a special recognition for you and your dog. Your dog must be at least four months old, and you must provide proof of current vaccinations.

Rain location is Memorial Park picnic area two blocks east. (Cost $29 + Sales Tax $2.48)

**Key Word: Dog**

| June 3-24 | W 9-10 a.m. | $31.38 |
| Lincoln, KENL | LLLX-2104-OCUB |

**Pet Massage**
Learn hands-on massage techniques to relax muscles, stimulate circulation, improve mood, flexibility and enhance the range of motion for your four-legged family members. The benefits that pets get from a massage is very similar to the benefits that humans experience.

You may bring your pet to the class if you wish. Please have dogs on a leash. (Cost $29 + Sales Tax $2.48)

**Key Word: Pet**

| June 13 | S 9-11 a.m. | $31.38 |
| NE City, NCLC, 101 Krefels | AREA-3975-NCUA |

**Greater Lincoln Obedience Club Classes**
Go to www.glodcdogs.org for the welcome letter and list of items to bring to class.

**Good Dog Class:**
Obedience Level 1
Does your dog need to learn manners? Help your dog be a better companion. Points covered are: basic behavior and manners, socialization, bonding games and much more.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

| April 11-May 15 | W 6:30-7:20 p.m. | $85.80 |
| Lincoln, GRLN | LLLX-2105-OCSB |

| May 18-June 22 | W 6:30-7:20 p.m. | $85.80 |
| Lincoln, GRLN | LLLX-2105-OCSR |

| May 19-June 23 | T 6:30-7:20 p.m. | $85.80 |
| Lincoln, GRLN | LLLX-2105-OCTC |

| May 20-June 24 | W 6:30-7:20 p.m. | $85.80 |
| Lincoln, GRLN | LLLX-2105-OCSU |

| May 22-June 26 | F 8:30-9:30 p.m. | $85.80 |
| Lincoln, GRLN | LLLX-2105-OCSV |

| May 23-June 27 | S10-10:50 a.m. | $85.80 |
| Lincoln, GRLN | LLLX-2105-OCSW |

**Good Dog Class:**
Obedience Level 2
Prerequisite: Good Dog Class: Obedience Level 1 (LLLX-2105)
Build on new knowledge and make your dog an even more responsive companion. Points covered: additional cues for behavior at a distance, longer stays, learning despite distractions, bonding games, and more.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

| April 3-May 21 | W 6:30-7:20 p.m. | $85.80 |
| Lincoln, GRLN | LLLX-2105-OCSB |

**Looking for Classes in your Area?**
See pages 66-69 for the Course List by Region.

**Location Key** is on page 64.
Puppy Manners
Does your puppy jump, chew and nip? The entire family is to attend this class with the 8- to 20-week-old puppy. Socialization, beginning obedience and general care are some of the topics that will be covered.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

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**Agility 101**
Prerequisite: Dog must be at least 9 months old
Class will cover specific skills that your dog needs before you begin obstacle training. The foundation skills covered will make your future agility training and sequencing much more enjoyable!

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

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**Agility 102**
Prerequisite: Agility 101
Teach your dog to confidently negotiate basic agility obstacles. Simple handling skills will be introduced to prepare student for longer and more difficult skills.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

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**Agility 103**
Prerequisite: Agility 102 (LLLX-2106)
This continuation of Agility 101 and 102 continues work on learning obstacles and building teamwork with your dog. Learn basic handling techniques to teach your dog how to negotiate sequences and simple patterns. Various agility styles and rules will be discussed.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

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**Urban Agility**
It’s a new way to look at and use items found as you are walking and hiking to increase the bond and teamwork with your dog. During this workshop different aspects to create safe challenges will be examined. Registration deadline May 26. **DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

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**Tracking**
Prerequisite: Good Dog Class: Obedience Level 1 (LLLX-2105) or equivalent
Bond with your dog while doing what comes naturally to them. Tracking is something all breeds can do. Let us introduce you and your furry partner to this fun game while learning how to earn AKC tracking dog titles.

First class is without dogs and will meet at GLOC. **DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

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Looking for Instructors to Teach
SCC is seeking instructors who would enjoy teaching. From electrical to software, leadership to QuickBooks, we offer a variety of classes. Have a class you’d like to teach that we don’t offer? Let us know. Submit courses you would like to teach at: http://bit.ly/wanttoteachsc
Introduction to Rally Obedience
Prerequisite: Good Dog Class: Obedience Level 2 (LLLX-0709)
Prepare your dog for a Novice Rally Obedience competition. The class will cover game rules, how to read course maps and signs and navigating your dog through a complete course in a trial like setting. At the end of the session learn how to enter a titling trial.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Keyword: Rally

For New Students
April 8-May 13 W 6:30-7:30 p.m. $85.80
Lincoln, GRLN LLLX-0715-DCSB

Advanced Rally for Returning Students
May 18-June 22 M 6:30-7:20 p.m. $85.80
Lincoln, GRLN LLLX-0715-DCSC

SCENT Training
What is sniffing all about? Teach your dog how to find an odor and communicate the location. All breeds benefit from this fun way to increase mental stimulation.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Keyword: Scents

Barn Hunt Workshop
Prerequisite: Dogs must be at least 15 months old and have taken agility handling or be recommended by a teacher.
No barn, no problem! Barn Hunt is a new sport for dogs that involve the canine using their nose to guide them around, through and on top of straw to locate and indicate where rodents are hiding safely in an aerated tub. This is a great time for people and their dogs.

Registration deadline is May 26.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $25 + Sales & Use Tax $1.81)

Keyword: Barn

May 31 U 1-3 p.m. $26.81
Lincoln, GRLN LLLX-1710-OCUA

ARTS, CRAFTS & HOBBIES

NEW! Printmaking
Printmaking is an ancient and kind of art. Discover the history and types of printmaking as well as creating your own carved block to print with in this exciting class.

There is $30 supply fee payable to instructor in class. Cash or check only for supplies.

Keyword: Printmaking

June 27 S 9 a.m.-1 p.m. $35
York, YMS, Art Rm Cassel AREA-2241-YKUA

NEW! Melt & Pour Soap Making
Come learn how to make your own custom soaps using a goats milk simple melt-and-pour method. Include essential oils, dried flowers, natural colors and herbs to create four different kinds of soaps to take home.

Supply fee of $10 payable in cash to instructor at class. Product sales will not be a part of this class.

Keyword: Soap

May 30 S 10 a.m.-1 p.m. $55
Louisville, SHSH Wolcott AREA-2221-PLSA

NEW! Old Fashioned Soap Making
Discover how to make healthy handmade soap from scratch. You will learn basic soap making process and the chemistry behind it and how to make soap safely. We will cover everything you need to know about the soap making supplies and ingredients.

Bring safety goggles. There is a $10 fee associated with this course payable to instructor at class. Check or cash only for supplies. Product sales will not be a part of this class.

Keyword: Soap

May 30 S 10 a.m.-1 p.m. $55
Louisville, SHSH Wolcott AREA-5725-PLUA

NEW! MonoPrinting Workshop
Learn Gelli Printing basics. We will create a mixed media final project. We will create a mixed media journal to take home.

The final project is on page 64.

Keyword: Mono Printing

April 19 S 1-4 p.m. $25
Louisville, SHSH Wolcott AREA-9028-OCUA

NEW! Melt & Pour Soap Making
Come learn how to make your own custom soaps using a goats milk simple melt-and-pour method. Include essential oils, dried flowers, natural colors and herbs to create four different kinds of soaps to take home.

Supply fee of $10 payable in cash to instructor at class. Product sales will not be a part of this class.

Keyword: Soap

May 30 S 10 a.m.-1 p.m. $55
Louisville, SHSH Wolcott AREA-2221-PLSA

NEW! Old Fashioned Soap Making
Discover how to make healthy handmade soap from scratch. You will learn basic soap making process and the chemistry behind it and how to make soap safely. We will cover everything you need to know about the soap making supplies and ingredients.

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Keyword: Soap

May 30 S 10 a.m.-1 p.m. $55
Louisville, SHSH Wolcott AREA-5725-PLUA

NEW! MonoPrinting Workshop
Learn Gelli Printing basics. We will create a mixed media final project. We will create a mixed media journal to take home.

The final project is on page 64.

Keyword: Mono Printing

April 19 S 1-4 p.m. $25
Louisville, SHSH Wolcott AREA-9028-OCUA

Looking for Classes in Your Area?
See pages 66-69 for the Course List by Region.

LOCATION KEY is on page 64.

Registration deadline is May 26.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Keyword: Rally

For New Students
April 8-May 13 W 6:30-7:30 p.m. $85.80
Lincoln, GRLN LLLX-0715-DCSB

Advanced Rally for Returning Students
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Lincoln, GRLN LLLX-0715-DCSC

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Registration deadline is May 26.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $25 + Sales & Use Tax $1.81)

Keyword: Barn

May 31 U 1-3 p.m. $26.81
Lincoln, GRLN LLLX-1710-OCUA

ARTS, CRAFTS & HOBBIES

NEW! Printmaking
Printmaking is an ancient and kind of art. Discover the history and types of printmaking as well as creating your own carved block to print with in this exciting class.

There is $30 supply fee payable to instructor in class. Cash or check only for supplies.

Keyword: Printmaking

June 27 S 9 a.m.-1 p.m. $35
York, YMS, Art Rm Cassel AREA-2241-YKUA

NEW! Melt & Pour Soap Making
Come learn how to make your own custom soaps using a goats milk simple melt-and-pour method. Include essential oils, dried flowers, natural colors and herbs to create four different kinds of soaps to take home.

Supply fee of $10 payable in cash to instructor at class. Product sales will not be a part of this class.

Keyword: Soap

May 30 S 10 a.m.-1 p.m. $55
Louisville, SHSH Wolcott AREA-2221-PLSA

NEW! Old Fashioned Soap Making
Discover how to make healthy handmade soap from scratch. You will learn basic soap making process and the chemistry behind it and how to make soap safely. We will cover everything you need to know about the soap making supplies and ingredients.

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Keyword: Soap

May 30 S 10 a.m.-1 p.m. $55
Louisville, SHSH Wolcott AREA-5725-PLUA

NEW! MonoPrinting Workshop
Learn Gelli Printing basics. We will create a mixed media final project. We will create a mixed media journal to take home.

The final project is on page 64.

Keyword: Mono Printing

April 19 S 1-4 p.m. $25
Louisville, SHSH Wolcott AREA-9028-OCUA

Looking for Classes in Your Area?
See pages 66-69 for the Course List by Region.

LOCATION KEY is on page 64.
Decoupage Eggs
Learn a new and creative way to use eggs this spring. Students will decoupage colorful papers and napkins to blown out eggs and embellish them with fine glitters. Once you learn the art of decoupage, there is no limit to the things you can do. Register early for this fun and inspiring class.

There is a $10 fee associated with this course payable to the instructor in class. Cash or check only for supplies.

**Keyword: Eggs**

- **March 31**
  - T 6:30-9 p.m. $29
  - Beatrice, KEN, 324  Sisco  BBRK-1270- BESA

Rustic Barn Board Sign
Make your very own Husker, Nebraska, name or welcome sign to decorate your front porch or home. Don’t have any barn wood? We do!

Bring hair dryer. Wear paint clothes. There is a $20 supply fee payable to the instructor in class. Cash or check only for supplies.

**Keyword: Barn**

- **May 2**
  - S 10:30 a.m.-12:30 p.m. $29
  - Wahoo, WHLC, 102  Leonard  AREA-2158-WHSA

Barn Quilt
Barn quilts are no longer just for rural barns. Painted in bold and vivid colors you will see them in the city on garages, sheds and fences for all to see and love. Your instructor will have many of your favorite quilt block grids to choose. Best of all, no artistic talent needed! These are really neat!

You can choose either the popular 2-foot by 2-foot size or the larger 3-foot by 3-foot size. Bring to class: yellow FrogTape, scissors and a hair/blow dryer.

**2 foot by 2 foot**

- **May 15**
  - F 1-4 p.m. $69
  - Lincoln, CEC, 102  LLLL-1196-CESA

**3 foot by 3 foot**

- **May 15**
  - F 1-4 p.m. $89
  - Lincoln, CEC, 102  LLLL-1196-CESB

Show Your Door Some Love
Be the talk of the neighborhood! Grab your friends and join this great “Make and take” class. Come and get inspired to paint your own fun and unique door sign.

There are many themes to choose from, and you will need to preselect your sign two weeks prior to class, then show up ready to have fun.

Some theme options are: Valentine, Winter, Husker/Nebraska, Spring (tulips, watering can etc.), initials, mason jar, flowers, Easter, fruit, etc.

You will receive an email around March 14 with theme options and sample signs. Honestly, these are too cute! You will be using paint so dress appropriately.

Doors & More will provide all materials, guidance and inspiration for the day.

**Keyword: Door**

- **March 28**
  - S 9-11:30 a.m. $39
  - Lincoln, CEC, 102  Bonneau  LLLL-1142-CESA

Quilling & Paper Filigree
This art form involves strips of paper that are rolled, shaped and glued together in decorative designs. It isn’t a new craft, in fact, it has been around for hundreds of years. It was originally developed as a means of imitating gold and silver filigree work. Our first class will cover how to create a variety of quilling shapes, drawing or choosing a design and preparing for a final project. The second session will explore embellishing your design and putting your work together for home decoration or gift giving.

Cost includes materials and use of tools for the first class. Additional supplies for the finished project will be available for purchase from the instructor. Supply fee will depend on size in-depth finished project you want.

**Keyword: Quilling**

- **April 16**
  - Th 6-9 p.m. $29
  - Beatrice, KEN, 324  Sisco  BBRK-1282-BESA

Beginning Wood Carving
Discover basic wood carving techniques and learn about the tools, woods and history associated with traditional carving. You will learn sharpening skills and painting techniques all while keeping safety as the top priority.

If you have never carved before, you will need a wood carving knife, mesh glove and apron. After registration, you will be sent an email with additional information regarding the three items listed above. If you have any wood carving tools, bring them along.

There will be a fee payable to instructor in class for the wood blanks to carve on. Prices vary between $5-$30. Cash or check only for supplies. Class will meet at the instructor’s wood shop.

**Keyword: Wood**

- **March 31-May 5**
  - T 6-8:30 p.m. $109
  - Lincoln, VWSP  Vang  LLLL-1199-OCSC
  - **April 2-May 7**
  - Th 9-11:30 a.m. $109
  - Lincoln, VWSP  Vang  LLLL-1199-OCSD

**Payment is due at time of registration for all non-credit classes.**

**Space is limited. Register today!**
Personal Interest

Gourd Art

**Pictured above**

Gourd art involves creating works of art using hard-shelled gourds as an art medium. Gourd surfaces may be carved, painted, sanded, burned, dyed and polished. We will create an array of art pieces, bowls, sculpture, or wall art (not birdhouses). Beginners to advanced students welcome.

Plan on additional supplies which will be discussed at the first class. Gourd costs vary depending on the size. However, plan to spend between $10 and $45 on your gourd. Bring to class: apron, dust mask (bring your own or purchase in class for $2). Cash or check only for supplies. Class will meet at instructor’s shop.

**Keyword: Gourd**

- April 6- May 6, W 6-9 p.m. $90
  - Lincoln, VWSP
  - LLLL-0033-OCSB
- April 6 - May 6, W 6-9 p.m. $90
  - Lincoln, VWSP
  - LLLL-0033-OCSB

**NEW!** Clay Animal Sculpture

Discover the fundamentals of building sculptures out of clay with special emphasis on sculpting animals of your choice. More advanced students will have your own style and skills.

All clay, glazes, tools, and firing provided. Students also have access to the studio during open hours throughout this four week class.

**Keyword: Sculpture**

- March 28 - April 25, M 6:30-9 p.m. $150
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0061-OCSC
- April 27 - May 18, M 6:30-9 p.m. $150
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0061-OCSC
- June 4-25, Th 6:30-9 p.m. $150
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0061-OCSC

Clay Sculpture

This is an introduction for beginning students to the fundamentals of building large sculptures out of clay. More advanced students will have time to hone their own style and skills.

All clay, glazes, tools, and firing provided. Students also have access to the studio during open hours throughout this class.

**Keyword: Clay**

- Feb. 26 - April 1, W 6:30-9 p.m. $185
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0049-OCAB
- April 15 - May 20, W 6:30-9 p.m. $185
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0049-OCAB
- May 27 - July 1, T 6:30-9 p.m. $185
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0049-OCAB

Adult Pottery

This class is appropriate for all pottery experience levels. Participants will work at their own pace with instructor assistance. If you are new to pottery, learn how to get started. If you are a seasoned potter, join the class and learn some new techniques.

We will get dirty, so come dressed appropriately. Cost includes approximately 25 pounds of clay, glaze and use of tools and supplies. NOTE: No class April 21.

**Keyword: Pottery**

- March 17-April 28 T 6:30-9 p.m. $79
  - Beatrice, TRU, 107 Steele
  - BBBX-1997-5ESB

NEW! Youth Pottery Wheel

(Ages 10-15)

See page 60 for more information.

**Keyword: Pottery Wheel**

- March 17-April 6 M 9-11:30 a.m. $150
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0061-OCSC
- March 17-April 7 T 6:30-9 p.m. $150
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0061-OCSC
- March 28-April 25, S 9-11:30 a.m. $150
  - Lincoln, LUCC, Ceramic Bldg
  - LLLL-0061-OCSC

Beginning Hand Spindle Spinning

Students will have the opportunity to learn to spin wool into yarn...hand spinning with a drop spindle.

There is a $35 supply fee payable to the instructor in class.

**Keyword: Spinning**

- April 4-May 9 S 3-5 p.m. $45
  - Lincoln, WEAV
  - Hand Weavers Guild
  - LLLL-0029-OCSA

Rigid Heddle Weaving 101

Discover a quick taste of rigid heddle weaving. You will learn direct warping, the fastest way to go from an empty loom to a ready to weave. At the end of class you will have a woven Sampler and be able to weave on a rigid heddle loom straight out of the box. You will complete one sampler project, to help you learn: basic weaving terminology, how to direct warp a rigid heddle loom, how to secure the ends of your weaving, the ability to estimate yarn quantities for weaving projects, and the differences in rigid heddle looms made by various manufacturers.

There is a $15 supply fee payable to the Handweavers Guild at the first class. Cash or check only for supplies. You must be able to attend both sessions.

**Keyword: Weaving**

- April 6-10, W 1-4 p.m. $65
  - Lincoln, WEAV
  - Hand Weavers Guild
  - LLLL-0061-OCSC

Space is limited. Register today!
**Beading a Bowl**

*Pictured above*

Keep your fingers moving and create a beaded trinket bowl. You will receive instructions for multiple styles of bowls, or make your own modifications. Techniques learned will enable you to expand your creations on your own after class. There is a $5 supply fee payable in class. Cash or check only for supplies.

**Keyword:** Beading

May 19  
Plattsmouth, PLLC, 102 Farmer  
AREA-2210-PLSA

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**Sneaker Marbling**

You have got to try this! Arrange your colors on a floating medium to make the perfect design for your white canvas shoe dipping. You will learn how to set the color once they are dry. Everything is provided in class, and you may choose between a white lace-up or a slip-on shoe with elastic. Your shoes will be sent home in a double leak-proof bag. Email nholman@southeast.edu with the size of shoe needed (whole size only) and style, laces or slip-on.

**Keyword:** Sneaker

May 15  
Lincoln, CEC, 102 Mapel  
LLX-0740-CESA

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**Buying, Selling & Evaluating Antiques, Coins & Collectibles**

Join the fun! Learn about the “art” of making good buys and/or getting fair prices as a seller, where to learn more about collectibles, what’s hot and what’s not, and how to sell your antiques and coins. Bring several items (or a mystery piece) for class discussion and a free appraisal.

Tom is from Lincoln, a former president of Nebraska and Lincoln Coin Clubs and is a member of the New England Appraiser’s Association. He has had more than 30 years of experience in appraising antiques and coins. In 1983, he conducted what is believed to be the largest antique appraisal in state history at the Pioneer Village in Minden.

**Keyword:** Buying

May 7  
NE City, NCLC, 104 Basset  
AREA-7040-NCSA

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**Nothing New Trip**

See page 39 for more information.

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**FREE TRAINING**

For information on financial assistance options, visit www.southeast.edu/cefinassist.

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**Beginning/Intermediate Metalsmithing**

Shape, form and fuse metal. Make your own jewelry and art. Students who have taken a metalsmithing class before can work more independently. All supplies and tools are provided.

**Keyword:** Metalsmithing

June 2-23  
Lincoln, LUXC  
LLX-0270-OCUA

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**Drawing Techniques: “Mastering Realism”**

If you like to sketch, you will enjoy experiencing the basic approach to realism, enhancing your creativity using the artist’s methods of “contrast and composition.” You will be amazed at the techniques that will help you create the illusion of three-dimension while developing your drawing skills.

Bring graphite drawing pencils B4, B6 and B8, 11- by 14-inch drawing pad, “blending stumps” and knead-able eraser. Questions about drawing supplies? Please call 402-489-7437. Class is held at instructor’s studio.

**Keyword:** Drawing

April 2-9  
Lincoln, CARL Jansen  
LLLX-1040-OCSB

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**Drawing 1: You Can Draw**

If you want to draw, you can! Learn to put what you see onto paper. Exercises are designed to help you draw, and grasp essential skills and techniques to achieve better results.

Bring a #2 pencil, pencil sharpener and a pad of drawing paper to the first class.

**Keyword:** Drawing

April 11-May 16  
Lincoln, CEC, 405 Plants  
LLX-0612-CESB

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**Drawing Statues from Life**

This is a 9-inch by 12-inch drawing in graphite and charcoal. If you ever thought drawing people was hard, but wanted to learn the tricks of the trade. Award-winning portrait artist, Lisa Cassel will demystify the process for you, showing you tricks of the trade, and helping you draw a statue from life (not a photograph). No experience is necessary!

There is a $10 fee associated with this course payable to the instructor in class. Cash or check only for supplies.

**Keyword:** Drawing

April 18  
Plattsmouth, PLLC, 101 Cassel  
AREA-7701-PLSA

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Looking for Instructors to Teach

SCC is seeking instructors who would enjoy teaching. From arts to foods, personal development to recreation, we offer a variety of classes at many locations. Have a class you’d like to teach that we don’t offer? Let us know. Submit courses you would like to teach at: http://bit.ly/wanttoteachscc

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**Payment is due at time of registration for all non-credit classes.**
**Personal Interest**

**Scrap A Lot**

**Semi-Annual Dream Daze Scrapbook Retreat**

**Two Full Days Available**
- Reserve table space just for you (6-foot table for each person)
- Plenty of vendors and shopping
- Kiwi Lane
- Creative Memories
- Stampin' Up!
- Close to My Heart
- Additional vendors announced soon
- “Property” trading table available
- Electricity and Wi-Fi
- Door prizes
- Workshops

Visit www.southeast.edu/beatricece and click on Dream Daze Scrapbook Retreat for a detailed brochure and registration information. Participants may bring their own food and non-alcohol drinks to the retreat.

**Keyword:** Scrapbook

**Full Retreat: 30 Hours**

April 3-4 9 a.m. - 9 a.m. Midnight $50
- Beatrice, TRU, Gym - Table - BBBX 1099-BESA

**7.5-Hour Session Options**

April 3 9 a.m. - 4:30 p.m. $15
- Beatrice, TRU, Gym - Table - BBBX 2000-BESA

April 4 9 a.m. - 4:30 p.m. $15
- Beatrice, TRU, Gym - Table - BBBX 2000-BESA

**Scrapfest Classes**

Scrapfest classes are optional. You will register and pay $10 per class the day of Scrapfest. Cash or check please. We are really busy designing the great class options for January so you will have to wait until closer to January for the picture reveal.

**One Fine Day**

10 a.m.

**Heat Wave**

11 a.m.

**Oh, the Memories**

1 p.m.

**Are We There Yet?**

2 p.m.

**Cards with Character**

3 p.m.

You’ll love these handmade specialties, and so will the recipients. Each of the four designs has unique techniques that bring it to life. This is a great opportunity to try some new products as well.

**Friday Night Crop**

Prerequisite: Must register for Scrapfest (LLLX-0103) to attend the Friday night crop.

Join us on Friday for this "bare bones" crop. Leave your goods overnight and pick up where you left off when you arrive on Saturday. That’s five hours of extra scrapping for only $5. No vendors, prizes, food, etc., just extra crop time!

**Hand Lettering? Yes You Can!**

Ever wanted to learn hand lettering to beautify scrap book pages, invitations, letters, and other creative projects? Letter cutting is great, but hand lettering will really knock their socks off! In this class, you’ll learn the basics and take away a few styles you’ll love to re-create.

Bring any type (or your favorite) drawing supplies that you have on hand.

**Space is limited. Register today!**

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*Payment is due at time of registration for all non-credit classes.*
Scrapbook Retreat
Grab your friend and your photos and let’s preserve those memories! Learn traditional layouts or digital scrapbooking. We’ll do it together!

Bring the project you would like to work on. Vendors will be available. The full retreat is held Friday and Saturday from 9 a.m.-11 p.m. and Sunday from 9 a.m.-4 p.m.

Handmade Greeting Cards
Do you want to create fabulous cards without buying a ton of new materials? Get inspired as we create six new cards with techniques that will spice up your favorite supplies. There also will be new cards from purchased products to show you what is out there and favorite supplies. There also will be new cards with techniques that will spice up your favorite supplies.

Drawing from Observation
Learn to draw what you see! This class will cover landscape, still life and various drawing exercises to enhance your drawing skills.

Colored Pencil Drawing
Discover the fun and fascination of drawing with colored pencil.

Scrapbook Workshop
Enjoy the evening scrapbooking with others. Invite a friend and bring your project with you or ask instructor for supplies.

New student instruction will be available from 5-6 p.m. (digital or traditional) before each workshop.

Drawing from Observation
Learn to draw what you see! This class will cover landscape, still life and various drawing exercises to enhance your drawing skills.

Colored Pencil Drawing
Discover the fun and fascination of drawing with colored pencil.

NEW! Drawing: Country Barn, Charcoal
Pictured above
This is a fun drawing done with charcoal on grey paper which is a totally different and interesting experience. Come learn some new techniques and leave with your own beautiful masterpiece.

There is a $10 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

NEW! Drawing: Peacock Feather & Candles
Learn some new techniques using charcoal, graphite and pastels in this impressive still life drawing.

There is a $12 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.
NEW! Drawing: Bear in the Field
This lazy bear is a fun one to draw. Relax and learn how to use pastels and charcoal pencils with this fun class.

There is a $10 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

NEW! En Plein Air Drawing
You will work outdoors from observation, exploring the historic neighborhood and green spaces throughout University Place and Nebraska Wesleyan’s nearby campus.

Class will always meet at the LUX Center first and then walk to the painting location as a group. Class will be held indoors if there are poor weather conditions but alternative painting options will be provided. NOTE: Sec. OCSA: No class April 11. There is a $15 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

Zendoodling
Zendoodling is a fascinating, meditative style of drawing that allows you to unwind from stress, focus your thoughts and explore your creative side, even if you have no artistic talent! In this class you will learn a style of drawing that allows you to unwind and explore your artistic talent! In this class you will learn a variety of striking drawing patterns, styles and techniques, based on Zentangle®. This technique uses simple, repetitive lines and shapes and deliberate pen strokes to create striking, one-of-a-kind abstract art.

Bring to class: sketch pad (8 inch by 10 inch or larger), one fine and one medium tip sharpie marker.

Keyword: ZenDoodle
May 12 T 6-8 p.m. $19
Plattsmouth, PLLC, Comm Leonard AREA-7651-PLSA

Flow Painting with Acrylics
Pictured above
This class is for everyone interested in the fun and enjoyable creation of an acrylic painting. Different techniques will be presented for you to choose. Examples of applications such as dirty pours, swipes, mallet smash, block of wood, set of measuring cups and a funnel will be explained.

We will be painting on MDF (medium density fiberboard) of different sizes, your choice. There is a $15 supply fee payable to instructor in class. Cash or check only for supplies.

Areas of measuring cups and a funnel will be presented for you to choose. Examples of applications such as dirty pours, swipes, mallet smash, block of wood, set of measuring cups and a funnel will be explained.

We will be painting on MDF (medium density fiberboard) of different sizes, your choice. There is a $15 supply fee payable to instructor in class. Cash or check only for supplies.

Acrylic Painting: Ground Squirrel
This painting is simpler than it seems and so much fun to paint. Learn to use paint mediums and special effects that make acrylic painting so fun and easy!

There is an $18 fee associated with this course payable to the instructor in class. Cash or check only for supplies.

Portrait Painting Workshop
This class will explore basic structure and anatomy of the face, head and body, including a discussion of the purposes for portraiture, developing portraits ala prima completing, and several practice studies from live models.

Bring to class six to eight canvases (12 inches by 18 inches or larger), your preferred painting medium and essential supplies.

Keyword: Painting
April 4 S 9 a.m.-2 p.m. $59
Lincoln, CFC, 405 Pronto, LLLX-1082-CESB

Payment is due at time of registration for all non-credit classes.

FREE TRAINING
For information on financial assistance options, visit www.southeast.edu/cefinspect.

LOCATION KEY is on page 64.
Oil Painting Lab

Individual instruction in traditional oil paints for beginning, intermediate or advanced students.

**Beginning students:** Bring several blank canvases (9-inches by 12-inches or larger), and a basic kit of oil paints, oil painting medium, low-odor thinner, and brushes. A suggested basic kit list may be obtained by contacting the Continuing Education Office at 402-437-2700.

**Intermediate and advanced painters** may choose to bring oil paintings in progress to work on at the first studio session.

All students should bring table top or floor easel and come to the first class ready to begin painting. NOTE: No class May 23.

**Keyword: Painting**

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**Creative “Chalk” Paint Workshop**

See page 48 for more information.

**The Anatomy of an Eye: Youth Drawing Class** (Ages 8-17)

See page 60 for more information.

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**Watercolor Ocean Dancers**

Watercolor fun! Inspired by our very own Henry Doorly Zoo jellies, this painting is striking and quite fun. You’ll learn so much about painting with watercolors while making these dancing beauties come to life.

The finished painting will be 9 inches by 12 inches on watercolor paper. There is an $18 supply fee payable to the instructor at class. Cash or check only for supplies.

**Keyword: Watercolor**

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**Bob Ross Painting**

Bob Ross classes are for painters of all abilities, including beginners. Choose a class at various locations in southeast Nebraska. See specific class for supply fee details. You will leave with your completed painting. Frames are not included. Our instructors are all Bob Ross certified. Selling and sales will not be a part of these classes.

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**Woven Paper Collage**

What you end up with isn’t what you start out with. Curious? Join this unique art experience where you will create a small woven paper collage. There are no rules. You will be using a tried and true art technique and you will need to deconstruct before you can reconstruct. Still curious? Come and join the fun!

Bring to class: scissors, ruler, and if you have them, a set of watercolors and brush. Any kind of watercolors from kids set to artist level. If you don’t have any watercolors, we will provide for class use.

**Keyword: Collage**

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**Watercolor & Ink Painting**

The techniques of incorporating ink with watercolor brings a diversity to this exciting medium and presents an inspiration for other projects.

Bring watercolor set (tube paints), flat and round watercolor brushes, black Sharpie Ultrafine permanent marker, kneadable eraser and a small palette. There is a $3 fee associated with this course payable at the first class. Questions about the supplies, call the instructor at 402-489-7437.

**Keyword: Watercolor**

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**NEW! Watercolor Painting Florals**

Discover the step-by-step process to paint a decorative floral arrangement with watercolors. This workshop is for all skill levels, no experience required. You will learn basic strokes and shapes, wet-on-wet and wet-on-dry techniques and mixing colors.

Supply fee of $10 payable in cash to instructor at class. Product sales will not be a part of this class.

**Keyword: Watercolor**

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**Bob Ross: Snake River Country**

Beautiful mountains, winding river, rustic cabin and pine trees.

There is a $33 supply fee payable in cash to the instructor in class. A sack lunch and beverage are recommended.

**Keyword: Ross**

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**Bob Ross: Blood Moon**

A beautiful glowing red moon appears in a starry sky.

There is a $33 supply fee payable in cash to the instructor in class. A sack lunch and beverage are recommended.

**Keyword: Ross**
Bob Ross classes are for painters of all abilities, including beginners. Choose a class at various locations in southeast Nebraska. See specific class for supply fee details. You will leave with your completed painting. Frames are not included. Our instructors are all Bob Ross certified. Selling and sales will not be a part of these classes.

**Bob Ross: Sunset on the Water**
If you like bright colors, you'll love this 9-inch by 12-inch painting. You'll love all the happy little trees in this beautiful scene.
There is an $18 supply fee payable to instructor in class. Cash or check only for supplies. NOTE: Sec. WHSA: Registration deadline is April 9.

**Bob Ross Style Painting: Joy Breaking Forth**
This 12-inch by 16-inch painting exhibits classic Bob Ross style fun with a beautiful sky and rushing waterfall happily overspilling into the water below.
There is a $25 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

**Bob Ross: Beautiful Nebraska**
This 12-inch by 16-inch painting exhibits classic Bob Ross style fun with a beautiful Nebraska sky, an old red barn and a windmill, and the exciting twist of painting in the shape of our great state. This would look fabulous on your wall.
There is a $25 fee associated with this class, payable to the instructor in class. Cash or check only for supplies. Registration deadline April 10.

**Bob Ross Painting: Golden Rays of Sunlight**
The start of autumn colors, fallen leaves, barren trees, with sunlight peeking through the dense forest with the hint of winter on the way.
There is a $25 fee associated with this course payable to instructor in class. Cash or check only for supplies. There is a 30-minute lunch break on your own. A sack lunch and beverage are recommended.

**Bob Ross Painting: Desert Aglow**
A colorful sunset glows against a southwestern desert landscape.
There is a $25 supply fee payable to instructor in class. Cash or check only for supplies. There is a 30-minute lunch break on your own. A sack lunch and beverage are recommended.
Bob Ross: Sweet Spring Day
This 11-inch by 14-inch canvas is so sweet and peaceful. Come paint this joyful, bubbling, spring brook! You'll be glad you did!
There is a $25 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.
Keyword: Ross
May 16 S 2:30-5:30 p.m. $29
NE City, NCLC, 101 Cassel AREA-7693-NCSA

Bob Ross: Evening Tide
A full moon sheds light on a secluded beach at high tide.
There is a $25 supply fee payable to instructor in class. Cash or check only for supplies. There is a 30-minute lunch break on your own. A sack lunch and beverage are recommended.
Keyword: Ross
May 23 S 9:30 a.m.-3:30 p.m. $45
Plattsmouth, PLLC, 103 Belk AREA-7630-PLSB

Bob Ross for Kids:
Milky Way Magic (Ages 11-16)
Bob Ross: Sunset on the Beach (Ages 8-17)
Bob Ross: Joy of Painting (Ages 8-17)
See page 60 for more information.

Glass Crafting

Mosaic Serving Tray
Learn to create mosaic while making a gorgeous functional mosaic tray approximately 12 inches by 18 inches. You can create your own pattern or choose a design provided in class. Discover tips for cutting glass to create tiles, how to lay your tiles to accentuate your design, gluing, grouting and finishing!
Cost includes use of tools and scrap glass. If desired, you may purchase sheet glass in class. $30 fee payable at the first class for the tray and substrate.
Keyword: Tray
April 8-May 7 Th 6-8 p.m. $10
Lincoln, ARCH Scott LLLX-0282-OCSA

Fused Glass Flowers
Design a sculptural glass flower that will be fused and slumped, then mounted on a stake that you can display indoors or out!
Keyword: Glass
May 28-June 11 Th 6-8 p.m. $75
Lincoln, ARCH Scott LLLX-0246-OCUA

Stained Glass Terrariums
Learn to construct a 3-dimensional geometric glass terrarium to hang in a window or sit on your desk. Choose from various available patterns.
Cost includes tools and materials.
Keyword: Glass
April 11-May 2 S 10 a.m.-Noon $75
Lincoln, ARCH Scott LLLX-0196-OCSA

Glass Fusing Wine Bottles
“Slumping” is one of the most common techniques in kiln forming glass. It is the process of placing glass in a mold and heating enough for it to droop down and conform to the shape of the mold. Try your skills as we “bedazzle” a slumped wine bottle into a cute and creative bird feeder.
There is a $10 fee payable to instructor for each bird feeder you want to complete. Check or cash only for supplies.
Keyword: Glass
April 28 May 19 T 6-9 p.m. $24
Beatrice, KEN, 334 Sisco BBBX-2017-BESB

Silverware Jewelry
If you’ve ever wondered how to make silverware jewelry, this is your chance. You will have the opportunity to create two pieces of jewelry. Your choices will be a pair of earrings, a necklace, or bracelet. Embellishing your pieces is half the fun, and a variety of embellishments will be available.
There is a $25 supply fee payable to the instructor in class. Cash or check only for supplies.
Keyword: Jewelry
April 27 T 6-9 p.m. $20
Beatrice, KEN, 334 Sisco BBBX-2020-BESB

Jewelry

NEW! Stone Setting
Prerequisite: This is an Intermediate class and you must have soldering experience.
Build your own sterling silver pendant! You will learn how to bezel set a cabochon stone and take home your own wearable art.
All supplies and tools provided.
Keyword: Stone
April 28-May 19 T 6-8 p.m. $45
Lincoln, LUX Scott LLLX-1013-OCSA

Lost Wax Casting
Create your own small jewelry or art piece cast in sterling silver. No prior metalsmithing experience is needed.
All supplies and tools provided.
Keyword: Casting
March 17-April 7 T 6-8 p.m. $120
Lincoln, LUX Scott LLLX-0272-OCSA

Payment is due at time of registration for all non-credit classes.

Customized On-site Training for Business & Organizations
SCC provides ON-SITE TRAINING. This training can be delivered exclusively to your organization and customized to your unique needs. Grants may be available to assist with your learning and development initiatives.
Contact Marguerite Himmelberg, Training Solutions, at 402-323-3388; 800-828-0072, ext. 3388; or mhimmelberg@southeast.edu.
**NEW! Soldering Jewelry for Beginners**

Learn the basics of jewelry fabrication and soldering. You will make a completed piece of jewelry.

All tools are provided. Supply fee of $20 payable in cash to instructor at class. Product sales will not be a part of this class.

**Keyword: Jewelry**

- **April 30**
  - **6:30-8:30 p.m.**
  - **$20**
  - Louisville, SNHG

**Beginning/Intermediate Metalsmithing**

See page 31 for more information.

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**New! Prepared Edge Applique**

Applique is a sewing/quilting technique in which fabric designs are layered on a foundation fabric and stitched in place by hand. Discover the basics of this decorative technique as you create a spring floral 10-inch by 14-inch wall hanging.

Kit purchased in class for $25. Bring to class: fabric scissors and all-purpose scissors. All other supplies furnished unless you have a favorite thimble/needle you prefer to use.

**Keyword: Applique**

- **April 4**
  - **6-9 p.m.**
  - **$19**
  - Lincoln, CEC, 403

- **May 21**
  - **6-9 p.m.**
  - **$19**
  - Wahoo, WHLC, 101

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**English Smocking**

Discover the beautiful world of smocking! You, too, can create beautiful smocked designs just like those on Princess Charlotte’s dresses or create a beautiful holiday ornament. This is elegant but simple-to-do needlework. Cable, trellis and wave stitches will be covered, as well as professional smocking advice for future projects. This will be great fun!

Bring to class scissors or thread snips.

**Keyword: Smocking**

- **April 1**
  - **7-8:30 p.m.**
  - **$39**
  - Lincoln, CEC, 403

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**Perfect Pillowcase (Ages 8-14)**

See page 59 for more information.

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**Quilt in a Day...Really!**

The log cabin design dates back to pioneer days and is one of the most popular quilting patterns. Each student may choose the size of the quilt they desire. We will be using a quick-strip quilting process which can be used on other projects, and once again will allow us to make a “Quilt in a Day” a reality!

**First Session** (Fabric requirements—Tues., April 14, from 6-8 p.m., Room 403)

Prior to the actual sewing day we will have a short class on how to pick your fabric colors/prints and how to use a rotary cutter/mat and ruler, all essential tools for quick and easy fabric cutting. If you have fabric scraps you would like to use, there will be suggestions for that, too. This session is where you will receive your cutting directions and have your questions answered.

**Second Session** (Sewing quilt top—Sat., May 2, from 9 a.m.-noon, Room 302)

Learn how to tie and bind your quilt.

**Third Session** (Finishing: tying and binding—Sat., May 2, from 9 a.m.-noon, Room 302)

Learn how to tie and bind your quilt.

**Keyword: Quilt**

- **April 14-May 2**
  - **5 Tues.**
  - **See Desc.**

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**Crooked Star Wall Hanging**

Try something different this spring! Forget about 1/4 inch seams and templates. You’ll have fun while you create a funky star wall-hanging or table topper. If desired, after class, make more blocks at home to create a full size quilt.

Class project will be approximate 36-inch square. Purchase the fabric kit in class for $25. Cash or check only for supplies. Bring to class: sewing machine, basic sewing supplies, extension cord, rotary cutter, ruler, and mat.

**Keyword: Star**

- **April 8-15**
  - **6:30-9 p.m.**
  - **$49**
  - Lincoln, CEC, 102

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**Magic Ballz**

Magic ballz…what fun! This crazy style is fun and easy to sew. Stress free piecing is the name of the game. Fun round shapes, interesting borders make this quilt unique. These will be bright and cheery colors that will make you smile.

Kit purchased in class for the 57-inch by 57-inch quilt for $55. Cash or check only for supplies. Bring to class: sewing machine, extension cord, basic sewing supplies, rotary cutter, ruler, and mat.

**Keyword: Magic**

- **June 3-17**
  - **6:30-9 p.m.**
  - **$45**
  - Lincoln, CEC, 102

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**Payment is due at time of registration for all non-credit classes.**

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**REGISTER TODAY!**

[Visit www.southeast.edu/cefinassist for information on financial assistance options.]

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**For more information on personal interest classes, visit www.southeast.edu/continuing.**

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**www.southeast.edu/continuing**
Learn to Crochet
Get started in crochet! Learn how to read patterns, begin a foundation and the basic stitches to begin your crochet adventure.

Bring to class a pair of scissors, skein of worsted weight cotton yarn (such as Sugar and Cream) and a size I or J crochet hook.

Second Step Crochet
Knowing the basic single crochet isn’t enough to complete the beautiful patterns we see all around. Come learn half double, double, and treble crochet. You will leave with an understanding of crochet patterns so you can make even more projects.

Bring to class: an H or I crochet hook and two skeins of cotton yarn, (Sugar and Cream is one brand).

Scarf Arm Knitting
This is a fun, quick project where you knit with your arms instead of needles. Using chunky yarn and big arm needles, this comes together fast and easily.

There is a $10 supply payable in class if you would rather bring your own yarn in your choice of color, you will need two skeins of Chunky-style yarn.

Introduction to Needlepoint
Needlepoint is one of the easiest decorative stitching skills you can learn. Join us for some fun and learn four basic stitches and two special-effect stitches.

Your kit will be waiting for you when you arrive at class. All you need to bring is a sharp scissors or thread snip.

**Bus Trips & Tours**

**DEPART FROM AUBURN, NEBRASKA CITY & PLATTSMOUTH**

**New Theatre Restaurant Trip: Basement Church Ladies**

*Wed., April 8*  
TRIP-4072-PLSA  
$99

The original is back, and this time it stars Cindy Williams! “Church Basement Ladies” is the hilarious musical comedy that mixes the silliness of “Nunsense” with the homespun humor of “Prairie Home Companion.” It’s a celebration of the church basement kitchens everywhere and the wonderful, unsung women who work there. Tickets are limited, so don’t wait to register!

Cost includes show ticket, lunch and motor coach transportation to Kansas City. Registrations will be taken until enrollment limit is met.

**Depart from Beatrice & Lincoln**

**Nothing New Trip**

*Fri., March 27*  
TRIP-1052-BESA1  
$79

Now that we have your attention, let us explain this one-of-a-kind day trip. Join Kelly and Nancy on an excursion to Omaha for a day of thrifting and treasure hunting. Leave the driving to us because you will need to rest between all of our secondhand and thrift stops. Remember, one person’s trash is another person’s treasure, who knows what you will find.

Trip requires a fair amount of walking and bus steps. Cost includes motor coach transportation and lunch. Registrations will be taken until enrollment limit is met. No refunds 14 days prior to departure date. If you need to request reasonable accommodations based on a disability, you must register and contact the Continuing Education office at 402-437-2700 or 800-828-0072 and continuinged@southeast.edu by Feb. 28.

Bus departs from Beatrice and Lincoln. SCC reserves the right to cancel any pick-up stops that do not meet the minimum enrollment. A confirmation letter and itinerary will be mailed to each student approximately two weeks prior to this trip with exact pickup times, locations and RSVP information. SCC staff tuition waiver does not apply.

**Space is limited. Register today!**
NEW! Farming & Flowers Day Trip  
**June 2020 • York, NE**
Kelly and Nancy are working on a “day trip” to Wamego, Kansas. It’s a magical trip that features a tour of the Wizard of Oz Museum. On this day trip you get to see the beautiful tulips that decorate the city, tour the Schonhoff Dutch Mill, which was used to grind grain until the late 1880s, and is now listed on the National Register of Historic Place. Also included are tours of the Wizard of Oz Museum, The Columbian playhouse which boasts 20 oil paintings brought back to the United States from the 1893 Chicago World’s Fair and Columbian Exposition. Lunch will be at a local favorite restaurant. Cost includes transportation and lunch. Registration deadline April 1 or when enrollment limit is met. No refunds after April 12. If you are requesting reasonable accommodations based on a disability, you must register and contact the Learning Center at Falls City at hcarr@southeast.edu by April 1. Confirmation letters will be sent two weeks before the tour. SCC staff tuition waiver does not apply.

**Bus Schedule**  
(Time is approximate and subject to change)  
From Falls City, FCLC  
Depart: 9:20 a.m.  
Return: 5:30 p.m.

**Help Wanted**
SCC is seeking instructors who would enjoy teaching. From arts to foods, personal development to recreation, we offer a variety of classes at many locations. Have a class you’d like to teach that we don’t offer? Let us know.

**Depart from Hebron**

**The Color of Kansas Trip**  
**Wed., April 22**  
**TRIP-1080-HNSA**  
**$89**

The city of Wamego, Kansas, comes alive with the vibrant colors of more than 18,000 tulips each April, as well as the Wizard of Oz Museum. On this day trip you get to view the beautiful tulips that decorate the city, tour the Schonhoff Dutch Mill, which was used to grind grain until the late 1880s, and is now listed on the National Register of Historic Place. Also included are tours of the Wizard of Oz Museum, The Columbian playhouse which boasts 20 oil paintings brought back from the 1893 Chicago World’s Fair and Columbian Exposition. Lunch will be at a local favorite restaurant.

Cost includes transportation and lunch. Registration deadline April 1 or when enrollment limit is met. No refunds after April 13. If you are requesting reasonable accommodations based on a disability, you must register and contact the Learning Center at Hebron at cfangmeier@southeast.edu by April 1. Confirmation letters will be sent two weeks before the tour. SCC staff tuition waiver does not apply.

**Bus Schedule**  
(Time is approximate and subject to change)  
From Hebron, HNLC  
Depart: 7:45 a.m.

**Dance**

**Irish Step Dance**
Irish Step Dancing is the solo dance style for those age 7 and older who can move freely and want to learn a new way to move to music. You will learn the basics of beginning step dance and then easy reel and jig step combinations. This is a great way to exercise in a friendly environment.

**Bus Schedule**
(Time is approximate and subject to change)  
From Hebron, HNLC  
Depart: 7 a.m.

**Irish Social Dance**
Prerequisite: 12 years and older or instructor permission
Irish Social Dance is done in groups for those who can move freely and want to learn a new way to move to music. This style of dance is the inspiration for square dancing but not done as “couples” so individuals can easily participate. This is a great way to exercise in a learner-friendly environment.

**Bus Schedule**
(Time is approximate and subject to change)  
From Hebron, HNLC  
Depart: 7/45 a.m.

**Looking for classes in your area?**
See pages 66-69 for the Course List by Region.

**Location Key** is on page 64.

**Payment is due at time of registration for all non-credit classes.**

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**Personal Interest**

**NEW! Farming & Flowers Day Trip**

**June 2020 • York, NE**
Kelly and Nancy are working on a “day trip” to Wamego, Kansas. It’s a magical trip that features a tour of the Wizard of Oz Museum. On this day trip you get to see the beautiful tulips that decorate the city, tour the Schonhoff Dutch Mill, which was used to grind grain until the late 1880s, and is now listed on the National Register of Historic Place. Also included are tours of the Wizard of Oz Museum, The Columbian playhouse which boasts 20 oil paintings brought back from the 1893 Chicago World’s Fair and Columbian Exposition. Lunch will be at a local favorite restaurant. Cost includes transportation and lunch. Registration deadline April 1 or when enrollment limit is met. No refunds after April 12. If you are requesting reasonable accommodations based on a disability, you must register and contact the Learning Center at Falls City at hcarr@southeast.edu by April 1. Confirmation letters will be sent two weeks before the tour. SCC staff tuition waiver does not apply.

**Bus Schedule**  
(Time is approximate and subject to change)  
From Falls City, FCLC  
Depart: 9:20 a.m.  
Return: 5:30 p.m.

**Help Wanted**
SCC is seeking instructors who would enjoy teaching. From arts to foods, personal development to recreation, we offer a variety of classes at many locations. Have a class you’d like to teach that we don’t offer? Let us know.

**Look for classes in your area?**
See pages 66-69 for the Course List by Region.

**Location Key** is on page 64.

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**Payment is due at time of registration for all non-credit classes.**
**Belly Dance for Beginners**
Learn to shake and shimmy while having fun, improving core strength and increasing muscle tone. This class will cover basic belly dance movements in a safe and comfortable environment.

Wear comfortable clothing you can move in.

*Keyword: Dance*

**April 1-May 6**    **W**   6:30-7:30 p.m.    $40
Lincoln, CEC, 302    Gregg    LLX-0300-CESS

**Belly Dance Level 2**
Join us for Belly Dance Level 2. We will build on the foundations from the beginning class and will include drills, layering and props. Excellent exercise as you refine your current skills to take your belly dance to the next level.

Wear comfortable clothing you can move in.

*Keyword: Dance*

**April 6-May 25**    **M**   7-8 p.m.    $55/person
Lincoln, 4211    Deodrin    LLX-1507-CESS

**Two Step & Waltz**
These dances are popular no matter what type of music you enjoy. You’ll be introduced to the country and ballroom two step and waltz.

Please complete a registration form for both participants.

*Keyword: Waltz*

**April 6-May 26**    **M**   8-9 p.m.    $88/couple
Lincoln, 4211    Deodrin    LLX-0320-CESS

**Beginning Line Dance**
How would you like to get fit and dance a bit? Line dances are a great way to start your dancing adventure. They’re fun to learn and easy to remember. Any level of skill, from novice to experienced, will enjoy this class. You will learn at least one new line dance each session with time for review and practice. Register early!

*Keyword: Dance*

**April 6-May 26**    **W**   7-8 p.m.    $45/person
Lincoln, 4211    Deodrin    LLX-1527-CESS

**Jitterbug & East Coast Swing**
Learn leading and hand positions, the six-count basic swing, arch, tuck and loop turns, free spins, arm slides, waist wraps, and the jitterbug. Dance to country music and big band.

Please complete a registration form for both participants.

*Keyword: Swing*

**April 7-May 26**    **T**   7-8 p.m.    $89/couple
Lincoln, 4211    Deodrin    LLX-1541-CESS

**West Coast Swing**
Bored with your current dances? This dance is a fun challenge. You will really show off on the dance floor. Learn the steps in small sections with practice in between and before you know it you will be swinging around the dance floor.

Please complete a registration form for both participants.

*Keyword: Swing*

**April 7-May 26**    **T**   7-8 p.m.    $89/couple
Lincoln, 4211    Deodrin    LLX-1525-CESS

**FREE TRAINING**
For information on financial assistance options, visit www.southeast.edu/cefinassist.

**Space is limited. Register today!**
Co-Parenting: Working Together for Your Children

This workshop meets the requirements of the Nebraska Parenting Act. Topics include: stages of adjustment to parental separation/divorce for parents and children, conflict resolution and stress management. The following topic areas that meet the requirements of the Nebraska Parenting Act (LB544) also are included: stages of adjustment for parents, family parenting plan, communication skills regarding conflict resolution, stages of adjustment and their implications for children, recognition and management of stress, and transitioning between parental homes.

Email continuinged@southeast.edu or call 402-437-2700 or 800-828-0072 for a detailed brochure.

Level 2 Co-Parenting: Working Together for Your Children

This workshop meets the requirements of the Nebraska Parenting Act. Topics include: stages of adjustment to parental separation/divorce for parents and children, conflict resolution and stress management. Included in this course are the following topic areas that meet the requirements of the Nebraska Parenting Act (LB544): safety and transition plans, impact of unresolved parental conflict on the child, effective communication skills, and resources and referral information.

Preregistration is required. All students will be required to show photo ID at class check-in. Email continuinged@southeast.edu or call 402-437-2700 or 800-828-0072 for a detailed brochure.

Welcome to Medicare

The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host "Welcome to Medicare" classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost.

To register for in-person or webinar presentations, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

Co-Parenting: Working Together for Your Children (Online)

This workshop meets the requirements of the Nebraska Parenting Act. Topics include stages of adjustment to parental separation/divorce for parents and children, conflict resolution, stress management and other co-parenting issues. This course is delivered entirely online and facilitated by SCC faculty and takes a minimum of three hours to complete.

Students will need:
• Computer with high speed Internet connection
• Speaker/sound capability
• Working knowledge of computer and Internet experience

NOTE: Firefox or Chrome browser recommended. You cannot access the course using an iPad or Droid tablet.

Sliding fee waiver not available. There is a six-hour waiting period between online registration for the class and class access.

$49 per-person.

For registration and log-in instructions for the online class, go to www.southeast.edu/Continuing/CoParenting

Space is limited. Register today!

FREE TRAINING

For information on financial assistance options, visit www.southeast.edu/ceffinancial.
NEW! Long Term Care Cost Planning
What are the differences among the types of long term care such as assisted living, nursing home, home health, and hospice care? Discussion will include what each type of care encompasses and approximate cost. How do people pay for this care today? Learn about insurance options available in the market and strategies used to help pay for care costs. This class will enable students to assess their individual risk of care needs, make cost estimates, and how to plan today to ensure they can pay for care into the future.

The Power You Have, The Power You Give
If you have power of attorney for someone, or if you have given someone your power of attorney, do you fully understand what that means? Join us as we discuss the advantages/disadvantages of a financial power of attorney, health care power of attorney, living wills, advanced medical directives, guardianship, and conservatorship. This is important information to understand regardless of your age or life situation.

Planning a Funeral
Have you planned a wedding, special birthday or anniversary? Normally you start planning those events at least a year in advance. A funeral, costs almost as much as the previous mentioned celebrations but advance. A funeral, costs almost as much as the previous mentioned celebrations but...
NEW! The Bakeshoppe
In the bakeshoppe we will make everyone’s bakery favorites. These are hands-on classes that welcomes bakers of every level. Bring your apron and wear your hair restraint and non-slip shoes. Register for each class individually or register for the series and save!

Scones
Whether it’s breakfast, brunch or a midday snack, scones are always welcome. We will make a variety of scones, both savory and sweet. While the scones are baking, as a class we will make a fruit topping and finish the class with a scone swap.

- Bring to class two cookie sheets and a container to take your scones home.
- Payable to the instructor in class. Cash or course payable to the instructor in class.

Muffins
Muffins are great on their own and as part of a meal. We will make a variety of muffins and while they are baking, create a compound butter to enjoy on the muffins.

- Bring to class: two 12-cup muffin pans and a container to take home your muffins.
- Payable to the instructor in class. Cash or course payable to the instructor in class.

Coffee Cake
Coffee Cake is a beloved coffee house favorite. We will create a cinnamon coffee cake with your choice of a crunchy crumble or streusel topping.

- Bring to class: a 9-inch by 11-inch or 9-inch by 13-inch baking pan.
- Payable to the instructor in class. Cash or course payable to the instructor in class.

Truly Mexican: Rellenos
If you long to discover the joy of cooking authentic Mexican food, this class opens the door to traditional family recipes (tired and true), like red salsa, rice, frijoles, and chiles rellenos that have been the center of countless family celebrations for Lupe Hernandez Hickey, who hails from Mexico City.

- Bring an apron and small storage containers to take leftovers home.

- Payable to the instructor in class. Cash or course payable to the instructor in class.

Truly Mexican: Appetizers
Delicious Mexican appetizers that include:

- Chicken and/or potato Flautas, Salsa Verde, Cilantro Cream
- Sopapilla Cinnamon Crescents.

- Payable to the instructor in class. Cash or course payable to the instructor in class.

Truly Mexican: Breakfast
Lupe’s in the kitchen cooking up Mexican Breakfast: migas, Frontier beans and ricotta dulce de leche pancakes.

- Payable to the instructor in class. Cash or course payable to the instructor in class.

The Best of Breakfast
We’ll share our secrets and favorite recipes to get breakfast (or brunch) on the table for a crowd. You’ll prepare our signature French baked pancakes, create varieties of egg frittatas, discover many uses of granola and sauces. You will learn how to roll up a dessert pizza! You will take home pizza dough, recipes and Jeanna’s favorite pastries.

- Payable to the instructor in class. Cash or course payable to the instructor in class.

Register for the Series & Save!

The Bakeshoppe: Full Series
April 7 June 2 - T 6-8:30 p.m. $90 Lincoln, CEC, 104 Harper LLLX-0560-CEUA

Pizza on the Grill
From top to bottom; we will prepare the dough, make the sauces, chop and dice, sauté, and bake pizza on the grill. From a traditional herbed garlic red to specialty sauces like a white roasted garlic and feta or a Thai peanut sauce, we’ll try a variety of pizzas and toppings and Jeanna’s favorite combinations, including a dessert pizza! You will take home pizza dough, recipes and you’ll never call for takeout pizza again!

- Payable to the instructor in class. Cash or course payable to the instructor in class.

NEW! Tacos, Tacos & More Tacos
Tacos is the name of the game!

- Payable to the instructor in class. Cash or course payable to the instructor in class.

Thai Night: It’s a Wrap!
Thai Night will explore the unique flavor combinations of this delicious cuisine and teach you how to prepare an entire menu that’s fun for a group or family and gets everyone involved. From pot stickers to and spring rolls, we’ll prepare all the filling ingredients and sauces. You will learn how to roll up your own personal delicious spring roll, using rice paper.

- Payable to the instructor in class. Cash or course payable to the instructor in class.

Space is limited. Register today!
NEW! Whether You Knead It or Not: Baguettes

Baguettes are back by popular demand. Baking bread fills a home with an incredible aroma however we don’t always have the time it takes to make bread from scratch. Join us as we learn techniques to reduce the time it takes to make fresh, delicious baguettes. While your baguettes are proofing you will make a angel food cake. How about that? Bread and dessert!

Bring to class: a baking sheet, angel food cake tube pan, sifter, and apron. If you don’t have an angel cake pan, call your neighbor or relative, they probably have these pans buried in cupboards. Wear non-slip shoes and hair restraint. Optional: powerful hand mixer.

Keyword: Baguettes
March 20  $9 a.m.-Noon  $39
Lincoln, CEC, 104 Harper LLLX-2069-CESC

NEW! Cheesemaking Around the World

International cheeses...yum! Let’s take our mozzarella one step further and turn it into string cheese, Paneer (a cheese popular in India), Amish Clabber cheese, Herbed Chèvre and Greek Feta. Don’t miss this one.

Bring your apron. Wear close-toed shoes and a hair restraint.

Keyword: Cheese
June 13  $8 a.m.-Noon  $39
Lincoln, CEC, 104 Coatney LLLX-1627-CESC

Begining Cheese Making

A perfect starter course for the novice cheese maker. We will cover ingredients and equipment used in home cheese making and produce a 30-minute mozzarella, fromage blanc and homemade cottage cheese during class. A feather bread for tasting will be made using leftover whey. Sampling of homemade hard cheeses will round out the class.

Bring to class: an apron. Wear close-toed shoes and a hair restraint.

Keyword: Cheese
May 9  $8 a.m.-Noon  $39
Lincoln, CEC, 104 Coatney LLLX-2069-CESC

NEW! Your Own Grown Herbs

See page 68 for more information.

Homemade Kolaches

Entice any guest in your home with the sweet smell of home-baked goods. Learn how to make the versatile dough that can be used to make kolaches from a local expert. You will have the opportunity to make several kolaches to take home. Recipes for homemade fillings will be included with the Sweet Roll Dough recipe. Space is limited.

Bring to class one can of your favorite kolache filling and a container for your creations.

Keyword: Kolaches
May 9  S 9-11:30 a.m.  $39
York, YMS, FCS 9-11:30 a.m.  $39
Lincoln, CEC, 104 Niemann LLLX-1613-CESC

Kolaches & Cinnamon Twists

Learn the art of Czech baking including how to make kolaches and cinnamon twists from a state fair first-place winner. You will learn how to make yeast dough as well as many ways to twist the dough. As a bonus, you will learn the basics of dumplings and sauerkraut.

Bring to class: one (three quart) large bowl, hand mixer, one large mixing spoon to stir dough, paring knife, two or three large cookie sheets, and a container to transport kolaches home. Please wear close-toed shoes.

Keyword: Kolaches
April 25  S 8:30-11:30 a.m.  $39
Lincoln, CEC, 104 Niemann LLLX-1613-CESC

Beginning Cake Decorating

Do you admire beautiful bakery cakes? Want to save money and decorate your own special-occasion cakes? Ready to apply your creative skills in a new way? No matter your goal, this four-week course will help you develop the skills to create beautiful cakes with borders, writing, decorations, flowers, and much more. No specific skill is needed, just a willingness to learn and have fun.

A supply list and frosting recipe will be emailed to you upon registration so BE SURE TO INCLUDE YOUR EMAIL ADDRESS.

Keyword: Cake
April 13-May 4  M 6-8 p.m.  $62
Lincoln, CEC, 104 Kreikaemiller FSDT-3001-CESB

Payment is due at time of registration for all non-credit classes.

FREE TRAINING
For information on financial assistance options, visit www.southeast.edu/cefinassist.
Macarons
French and fancy with a reputation for being challenging to make. In this class you will learn the techniques needed to make beautiful and delicious macarons. You also will make a butter cream and chocolate ganache to fill your macarons.

Bring to Class: two heavy/sturdy cookie sheets, a #12 Wilton piping tip or any tip that is approximately 3/8 inch. Optional: mixer powerful enough to whip egg whites into merringue and container to take your completed macarons home.

New! Cookie Decorating for Celebrations & Special Occasions
Learn to decorate sugar cookies like a professional with designs for celebrations such as baby showers, birthdays, and weddings. Discover basic and advanced cookie decoration techniques with royal icing.

Students take home one dozen finished cookies. Supply fee of $10 payable in cash on the day of class. Product sales will not be a part of this class.

Katie's Cooking Class: Knife Techniques
Every time you cook, you'll be using a knife. So it's best that you learn how to use one safely and efficiently! Cooking becomes much easier, and safer, when you know how to choose, use, sharpen and store your knives. Our culinary pro will help you discover how to safely prepare different fruits and vegetables for easy consistent cooking.

Bring to class: acrylic cutting board, a chef's knife, notepad and pen. Please wear close-toed shoes and hair restraint.

Keto Diet: Is It For You?
Find out everything about the popular Keto Diet. Meet with a registered dietitian, Maxine Lickteig and get your Keto questions answered! Topics include how Keto works, nutrition and related content (macro/ micronutrients, supplements, etc.), effects on performance, short/long-term effects on health, and how you get the results you want.

Sample menus, meal planning guides, and recipes will be available.

Nutrient Dense Foods: Fats & Oils
Learn why fats are essential to our health. Fats play a critical role in our mental wellbeing and are linked to weight loss. Learn about their importance as well as how to recognize counterfeit.

Nutrient Dense Foods: Grass-Fed Meat, Pastured Poultry, Eggs, & Bone Broth
Learn the difference between grass-fed and grain-fed meat as well as the benefits of pastured poultry, eggs and pork. We also will look at bone broth and why we want to re-introduce this nutrient-dense food into our diet.

Food Protection Manager Online Class
This class is accepted by the Lincoln Lancaster County Health Department for the sanitation training needed to obtain a Food Protection Manager permit.

Students receive their assignments online through SCC's online learning platform. Upon completion of each reading assignment, students will complete an online quiz. A minimum grade of 80 percent is required on each quiz to qualify the student to take the final ServSafe exam.

Culinary/Hospitality Program
The Great Plains Culinary Institute at Southeast Community College has a newly open student-run restaurant, COURSE, which is open to the public for lunches and special event meals.

COURSE is at the SCC Lincoln Campus, 8800 O St., Lincoln. Visit our website for hours of operation, event information and menus at www.southeast.edu/course. If you have further questions, call 402-437-2727 or email course@southeast.edu.
Genealogy

Beginning Genealogy: Start Your Family History
Have you watched Finding Your Roots and wondered about your own family stories? This is the best time to trace your family tree. Bring what you know about your family to the first class and learn the basics. Discover how to organize, where to look for clues and how to find good information.

Keyword: Genealogy
April 6-20 M 6:30-8:30 p.m. $40
Lincoln, CEC, 403 Stewart LLLLX-0937-CESB

Intermediate Genealogy
Boost your genealogy research. Find out if your family homesteaded or fought in the Revolutionary War. This class introduces sources such as land records, military papers, immigration/naturalization documents, newspapers, and courthouse resources. Learn where to find the clues and break through your brick walls.

Keyword: Genealogy
April 30 M 6:30-8:30 p.m. $40
Lincoln, CEC, 403 Stewart LLLLX-0938-CESA

History

Your Old House
Want to know the history of your old house or of any land in Cass County? A lot of information can be gleaned from home via the Internet. Some may require a trip to the Cass County Museum and/or courthouse. Most info is free, some not so free. We’ll explore all types, along with some terms that may not be familiar (QCD? gold street? insurance map?), and some of the unexpected “gotchas.” Finally we’ll discuss what you might do with the history you compile.

There’ll be lots of handouts. Instructor Harlan Seyfer is Plattsmouth’s town Historian.

Keyword: House
June 2-16 T 7-8 p.m. $25
Plattsmouth, PLLC, 103 Seyfer AREA-5570-PLUA

NEW! History for Fun: Origins of Democracy
Independence, expansion and civil war tested America’s new political system. Democracy has changed through our Constitution and Founding Fathers, Jacksonian politics and the Lincoln war time. Join in as we look at some of these continuous experiments in democracy.

Keyword: History
May 12-26 T 6-8 p.m. $40
Plattsmouth, PLLC, 101 Davis AREA-5622-PLSA

Home & Garden

Rain Barrels of Fun: Making the Most of Your Rainwater
This build-your-own workshop will teach you the basics of rainwater harvesting and how to use a rain barrel for your lawn or garden. We’ll also go over downsput diverters, overflows, connecting multiple barrels, and seasonal maintenance.

Cost covers the cost of the rain barrel (a $110 value) to build in class and take home.

Keyword: Rain
April 22 W 6-8 p.m. $49
Lincoln, CEC, 102
May 6 W 6-8 p.m. $49
Lincoln, CEC, 102
June 26 W 6-8 p.m. $49
Lincoln, CEC, 102
July 8 W 6-8 p.m. $49
Lincoln, CEC, 102

Landscaping with Perennial Flowers, Grasses & Ground Cover
Discover how to choose and incorporate colorful perennial flowers, grasses and ground covers into your landscape. Focus also is given to their drought tolerance, maintenance and environmental needs.

Keyword: Landscaping
April 23 Th 6-8 p.m. $29
Lincoln, CEC, 403 Simmons LLLLX-1465-CESA
May 7 Th 6-8 p.m. $29
Lincoln, CEC, 403 Simmons LLLLX-1465-CESA

Working in the Dark: A Guide to Landscaping in the Shade & Designing Unique Outdoor Spaces
Many of our home landscapes have matured over the years and become shady. This class examines the problems and opportunities a shady yard can present. We’ll discuss the design of unique outdoor spaces and which plants will do the best in the shade garden.

Keyword: Landscaping
May 7 Th 6-9:30 p.m. $29
Lincoln, CEC, 403 Simmons LLLLX-1463-CESA

FREE TRAINING
For information on financial assistance options, visit www.southeast.edu/cefinassist.

Payment is due at time of registration for all non-credit classes.

Looking for Instructors to Teach
SCC is seeking instructors who would enjoy teaching.
From arts to foods, personal development to recreation, we offer a variety of classes at many locations. Have a class you’d like to teach that we don’t offer? Let us know.
Submit courses you would like to teach at: http://bit.ly/wanttoteachscc
NEW! Your Own Grown Herbs
How to select, plant, maintain, harvest, and use herbs in the garden and landscape will be the focus of this class. You'll discover all sorts of practical information on watering, weeding, propagating, overwintering, and mulching of your herbs. The ultimate reward comes with harvesting, using and storing of your own grown herbs.

Product sales will not be a part of this class.

NEW! Home Security: An Alarm System is Not the Only Answer
There are many ways you can protect your home and property. Explore various measures you can take to secure your home and property.

NEW! Identity Theft: Types, Prevention & Recovery
Identity theft can happen to anyone and may not only affect your financial accounts. We will explore the various types of identity fraud, proactive protection measures and how to restore your identity if you become a victim.

Creative “Chalk” Paint Workshop
This is the place if you have that piece of furniture that needs a facelift and repurpose! Choose your colors of chalk paint and get to work. Leave class with your finished piece of furniture.

All supplies furnished except your furniture piece. Wear paint clothes. Product sales will not be a part of this class.

Upholstery 101
This is a beginning “hands-on” class where you will learn to reupholster a chair.

The additional cost of your project will be determined by the size of the project and type of material and supplies needed. Upholstery materials may be expensive. Upon registration, you will receive a list of the upholstery tools needed for class. You may purchase tools and fabric on your own or through the instructor. Bring your project to the first class. Call 402-613-1947 with questions.

Upholstery 102
Now that you have completed Upholstery 101 (the chair class), you are ready to begin work on the couch. Participants will work on the couch or loveseat in this class.

The additional cost of your project will be determined by the size of the project and the type of material and supplies needed. Upholstery materials may be expensive. Students must provide their own hand tools. Bring your project to the first class. Call 402-613-1947 with questions.

Organize Your Home (AKA Keep It or Toss It)
Discover a proven organizing method and the questions to ask yourself for every organizing project in your home. Plus, you’ll receive tons of organizing tips and tricks for every room.

Rustic Barn Board Signs / Barn Quilt
See page 29 for more information.
NOTE: These classes are conversational in nature. These are non-credit and will not transfer to any credit program.

**Beginning French Conversation I**

Begin speaking and listening in French via French culture, seasonal topics and student-defined interests. Work towards engaging in brief conversations in French while incorporating basic grammatical concepts and vocabulary. You will have an opportunity for experiential learning that may include watching a movie, cooking/tasting French food, going to a restaurant, and shopping at a grocery store.

Students will use “French Phrases for Dummies” by Dodi-Katrin Schmidt (Editor), Michelle M. Williams (Editor), and Dominique Wenzel (Editor) Paperback - Bilingual as a reference text.

**Beginning French Conversation II**

This is a continuation of conversations in French, speaking and listening in French employing French culture and seasonal topics. Carry on conversations in French while continuing to grasp advanced grammatical concepts and vocabulary. You will engage in conversations derived from class members, explore everyday culture and language in French, while expanding your grasp of basic grammar.

Students will use "French Phrases for Dummies" by Dodi-Katrin Schmidt (Editor), Michelle M. Williams (Editor), and Dominique Wenzel (Editor) Paperback - Bilingual as a reference text.

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**Sign Language 1**

This is an introductory course for adults who want to learn American Sign Language at a conversational level. This course includes information on deaf culture, an integral component of ASL.

Required book to be purchased in SCC Campus Store 8800 O St., Lincoln, or at www.sccbookstore.com prior to first class.

**Sign Exact English 1**

Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges is the focus of this class. Students will learn skills to express and receive SEE as well as read the alphabet, learn basic survival signs, and express likes and dislikes in SEE sign language.

**Sign Exact English 1.5**

This is an introductory course for adults who want to learn American Sign Language at a conversational level. This course includes information on deaf culture, an integral component of ASL.

Required book to be purchased in SCC Campus Store 8800 O St., Lincoln, or at www.sccbookstore.com prior to first class.

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**Free Training**

For more information on financial assistance options, visit www.southeast.edu/cefainst.
**Beginning Spanish**

This is a class for the beginner who has little or no prior knowledge of the Spanish language.

Required book can be purchased at the SCC Campus Store or online at www.sccbookstore.com. (*Practice Makes Perfect* (2nd edition) by Dorothy Richmond). NOTE: March class is live-streamed from Beatrice.

**Keyword: Spanish**

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**Beginning Spanish: Part 2**

Prerequisite: Beginning Spanish (LLCX-1836)

Hablemos espanol! Grab your Spanish book and join the fun with Gabriella as we continue learning Spanish.

**Keyword: Spanish**

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**Mind & Body**

**NEW! Barefoot Necessities**

Are your feet ready for spring and summer? Learn more about healthy feet, shoe wear, barefoot benefits, and how the feet are a source of healthy living.

**Keyword: Barefoot**

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**Forest Bathing**

Forest Bathing, or Shinrin-yoku, is the Japanese practice of going to the forest to receive mental and physical healing. It has been shown to reduce anger, anxiety, depression and sleeplessness. Forest plants emit essential wood oils and airborne chemicals to protect themselves from insects and decay. These aromas benefit humans as well. Join us at Prairie Pines Nature Preserve (112th and Adams St.) to participate in gently guided activities that engage your five senses and connect you to the energy of the natural world.

**Keyword: Forest**

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**Healthy Living Simplified**

How would you feel if you could improve your energy level and the ease of performing your day to day activities? Walking upstairs, vacuuming the house, picking toys up, and standing up from sitting down. The daily activities we do without thinking, but make us lose our breathe or have us exhausted by the end of the day.

Learn how you can improve your everyday life and the physical challenges life throws at you by incorporating functional fitness and a healthy diet into your daily routine. With so many trending “diets and workouts” available today it’s hard to know where to start. So we will start with the basics: eating food to serve a purpose and functional fitness to help us improve our day to day activities that challenges our balance and coordination while simultaneously improving strength and range of motion. It’s about training for life, not an event. Be prepared to get up and get moving.

**Keyword: Healthy**

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**NEW! Energize Your Body, Mind & Spirit**

Join us for an informative and relaxing morning as we explore the interconnections between Body, Mind and Spirit. A mini-retreat designed with those caring for others in mind or for anyone who just needs a day to relax. Topics include: supplements; the good, the bad and the ugly; meditation 101; and creativity and the brain.


**Keyword: Energize**

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**Your Intuitive Self**

We all recognize intuitive moments, whether they come in dreams, flashes of insight or messages from others. This class will explore ways to reliably call upon this gift for ourselves. Discover what intuition is, where it comes from and how to strengthen it to enhance our daily lives.

**Keyword: Intuitive**

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**Energy Flow Vitality & Health**

Vital health is based on vibrant subtle energies. Learn about the Energy Systems that interweave to create the energetic infrastructure of your body. Go more in depth with Meridians to learn what is going on with YOUR BodyMind energies. Participate in fun interactive demonstrations to gain the most out of this class and take home specific applications that will optimize the flow in your body.

**Keyword: Energy**

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**Looking for Instructors to Teach**

SCC is seeking instructors who would enjoy teaching.

From arts to foods, personal development to recreation, we offer a variety of classes at many locations. Have a class you’d like to teach that we don’t offer? Let us know.

Submit courses you would like to teach at: http://bit.ly/wanttoteachscce
Intro to Energy Testing
Discover how to communicate with the body’s energies in ITS language Energy Testing. Learn the background of Applied Kinesiology and concepts that form the foundation for this useful skill set and how to apply it to make choices for foods, vitamins and other substances. Leave with the skills to utilize this in your daily life to make choices directed by the wisdom of your body’s subtle energies.

Bring a food or vitamin you are wondering about to Energy test!

Intro to Energy Medicine
What is your energy body? Discover the principles of how energy moves in the body to create harmony and balance. Learn easy de-stressing and energizing tips in this hands-on class. Discover how you can affect your own energy with simple techniques you can use daily for optimum health and vitality. Find out how to energize yourself in less than a minute with personalized self-care applications. Participate in demonstrations of how these systems affect our whole being: body, mind and emotions.

Keyword: Energy
April 6 T 7-9 p.m. $29
Beatrice, KEN, 320 W 6-8 p.m. $29
Lincoln, CEC, 402 Williams LLLX-2228-CESB

Essential Oils & Health
The world of essential oils is vast and intriguing. Essential oils are extracted from plants, flowers and fruits that retain the natural smell and flavor or the “essence” of their source. Essential oils have great versatility for a variety of uses. Product sales will not be a part of this class.

Keyword: Oils
April 16 Th 6:30-8:30 p.m. $29
Dorchester, WELL Holly AREA-6681-WHSA

NEW! Tool Box for Meditation
Would you like to be able to access more inner peace, and maintain calm equilibrium through challenging or stressful times? Join us to discover the foundational techniques of meditation. Meditation is an easy skill to learn and holds the potential for lifelong benefits.

Participants can sit on chairs or mats on the floor. NOTE: No class May 23.

Keyword: Meditation
May 16-30 S 10:30-11:30 a.m. $19
Wahoo, WHLC, 101 Blackwell AREA-6685-WHSA

Mindfulness Meditation
Learn to meditate (rather than medicate) to calm your mind and restore peace and balance to your physical, emotional and mental state. This class will provide you with the tools to establish a regular practice and potentially transform your life.

We will be sitting on chairs.

Keyword: Meditation
April 2-May 7 Th 6:30-7:30 p.m. $29
Lincoln, CEC, 402 Miller LLX-2022-CESB

Meet, Eat & Learn:
The Not So Sweet Truth
Got a sweet tooth? Empower yourself to control sugar cravings and habits by learning about all things sugar. Discussion will include effects of sugar on the brain and body, reading nutrition labels, daily recommended amounts, and debunking natural sugars versus refined sugars versus artificial sweeteners myths. Learn tips to tame sugar cravings and change habits.

Provided by Nikki Lightner, LIMHP, LADC, Wellness Specialist at Bryan Health. A light lunch is included!

Keyword: Sweet
April 16 Th 11:30 a.m.-12:30 p.m. $10
NE City, NLCC, 101 Lightner AREA-6600-NCSA

Space is limited. Register today!

NEW! Vision Board Venturing:
Women’s Self Defense
Be Bold, Be Brave; Living Strong; Health, Wellness & Life Balance

See page 54 for more information.

Uechi Ryu Karate Do / Women’s Self Defense
See page 59 for more information.

Yoga Classes
See page 58 for more information.

Emotional Freedom for Weight Loss
EFT is a form of psychological acupressure but without the invasiveness of needles. Learn how to use Emotional Freedom Technique to assist in losing weight, reducing food cravings and eating healthy. EFT is easy to learn and can help you.

Keyword: Freedom
April 13 M 7-9 p.m. $29
Beatrice, KEN, 320 W 6-8 p.m. $29
Millers W 6:30-7:30 p.m. $59

Nutrient Dense Foods: Fats & Oils

See page 46 for more information.


Provided by Nikki Lightner, LIMHP, LADC, Wellness Specialist at Bryan Health. A light lunch is included!

Keyword: Oils
April 16 Th 6:30-8:30 p.m. $29
Dorchester, WELL Holly AREA-6681-WHSA

NEW! Melt & Pour Soap Making / NEW! Old Fashioned Soap Making
See page 28 for more information.

FREE TRAINING
For information on financial assistance options, visit www.southeast.edu/cefinassist.
**PERSONAL INTEREST**

**MONEY MATTERS**

**NEW! Tired of Cable TV, Dish or Direct TV? Cut the Cord!**

If you’ve been thinking about changing how you watch TV, or just interested in a new option, this class is for you. We’ll look at all of the streaming services available to you to help you make a choice if you want to move to this new era of watching “TV” and other media content. We will cover Hulu Live, YouTubeTV, AppleTV+, Sony Vue, Netflix, and others.

**Keyword: Cable**
April 22
Lincoln, CEC, 404
T. Jensen
LLLX-9665-CESA
$29

**Understanding Investing**

It’s never too early (or late) to learn how to make your money work for you. Topics will include stocks, bonds, mutual funds, and the various types of accounts in which you can invest. If you want to learn more about investing and how you can use investments as a tool to reach your goals, this is your class.

**Keyword: Invest**
April 27-28
T-W
6-8 p.m.
Lincoln, CEC, 404
Muff
LLLX-0001-CESA
$49

**College Tuition Planning**

It’s college application time! Preparing for this journey should be fun, but then there is the financial reality. Discover the various ways to plan to pay for college. Gain an understanding of current college cost, future trends and discuss strategies on how to pay for college by exploring various types of accounts available in the market to use to save for college. Discussion of the financial aid application will be included.

NOTE: Falls City section is live-streamed from York.

**Keyword: Tuition**
April 16
W
6-9 p.m.
Falls City, FCCC
Rauert
LLLX-7028-YKCA
$39
April 18
W
6-9 p.m.
York, YKC, J
Rauert
LLLX-7028-YKCB
$39

**Social Security 101: Understanding This Retirement Benefit**

Understanding Social Security is critical to a person’s long-term financial well-being and retirement. This class provides an overview of Social Security and how it works, including eligibility and Primary Insurance Amount, filing options, the importance of timing (delayed retirement credits), and spousal benefits. Additionally, you’ll learn the implications of working after a person begins collecting benefits, as well as other important considerations that can impact filing decisions.

**Keyword: Security**
April 20
T
6-9 p.m.
Lincoln, CEC, 404
Shunkwiler
LLLX-0800-CESA
$29

**Extreme Retirement Planning**

Learn how to determine when you can afford to quit working and what your sources of income will be in retirement. This practical course will emphasize planning for your future with hands-on, in-class assignments using real-life examples of life-after-work situations.

Retirement planning workbooks will be provided for each person/couple enrolling in this series. If enrolling in the Couples course, please complete a registration form for both participants.

**Keyword: Retire**

**Individual**
March 16-23
M
6-8 p.m.
Lincoln, CEC, 404
Waters
LLLX-0002-CESA
$49/person
April 8
W
6-8 p.m.
Lincoln, CEC, 404
Waters
LLLX-0802-CESA
$49/person

**Couples**
March 16-23
M
6-8 p.m.
Lincoln, CEC, 404
Waters
LLLX-0002-CESA
$89/couple
April 8
W
6-8 p.m.
Lincoln, CEC, 404
Waters
LLLX-0802-CESA
$89/couple

**Taxes in Retirement**

Understand the potential impact of the new tax and financial rules that will have on your retirement income. If you are nearing retirement or are already retired, it may be possible for you to pay less in taxes on your hard-earned dollars. This class will equip you with the most up-to-date information regarding retirement taxation, including ways to efficiently use your income sources, whether they are Social Security, 401(k)/IRA, other sources or a combination of them all. Using information covered in class, you will have the tools that can help you develop a successful retirement tax strategy.

**Keyword: Retirement**

**Welcome to Medicare**
See page 42 for more information.

**NEW! Long Term Care Cost Planning**
See page 43 for more information.

**AARP Lunch & Learn: Fraud & Scams in Nebraska**
See page 54 for more information.

**Music**

**NEW! Music Appreciation**
Discover the basic elements of music and how it will help you, the music listener, determine the different qualities of music, evaluate a performer’s composition and determine the different qualities of music, how it will help you, the music listener, develop a working vocabulary for discussing music. Let’s learn to appreciate what we listen to.

**Keyword: Music**
April 14-28
T-W
6-8 p.m.
Wahoo, WHC, 102
Waters
LLLX-7518-WHSA
$40

**NEW! Jamming Workshop for Acoustic Musicians**
Learn how to contribute to the musical conversation: what to play, when to play and when not to play. Jamming together in class will start off slow with one chord tunes, and then two chord tunes, etc.

**Keyword: Music**
April 31
T
6-8 p.m.
Plattsmouth, PLLC, 106
Greenblatt
PPP-7409-WLSC
$30

**Payment is due at time of registration for all non-credit classes.**
Native American Flute
This class will begin with a brief history of the Native American Flute and continue with a demonstration of how the flute works. Students will learn how to correctly hold the flute, the importance of breath control, and how to use finger holes. Using written music also will be discussed.

Cost includes instruction, five-hole red cedar flute with bag, instruction book, and CD. No prior knowledge of music is needed.

Keyword: Flute
April 14  T 6:30-8 p.m. $60
Beatrice, KEN, 503  Meyer  BBBX-1788-BBBB

Beginning Guitar
This is an introductory course. Learn proper tuning methods, strumming techniques and fundamental chord progressions for a variety of music interests like folk, country and popular songs.

Please bring your guitar.

Keyword: Guitar
March 30-May 18  M 6-7 p.m. $60
Lincoln, CEC, 412  $60  LLLX-1400-CESB

Intro to the Ukulele
This is an introductory class for the beginning student. Students will learn proper tuning methods and technique for playing the instrument. You also will learn chords and strums associated with using the ukulele as an accompaniment instrument.

If you don’t have a ukulele, they’re available at Dietze Music and other music shops. Starting price is approximately $45.

Keyword: Ukulele
April 1-May 20  W 6-7 p.m. $60
Lincoln, CEC, 412  $60  LLLX-1400-CESB

Continuing Ukulele
This is a continuation of the Beginning Ukulele class. Students should have knowledge of the basic major, minor and dominant 7th chords. Students will learn additional rhythms, patterns and chords for using the ukulele as an accompaniment instrument.

Keyword: Ukulele
April 1-May 20  W 6-7 p.m. $60
Lincoln, CEC, 412  $60  LLLX-1400-CESB

Learning the Dulcimer
Find fellowship, fun and an understanding of how to play the Dulcimer in this informal educational setting. Students will learn the history of Dulcimer, advanced melody and chords, all while learning a new lifelong hobby.

No musical experience is necessary. A Dulcimer will be provided for each student to use in class. Forrest and Eileen Smith have been teaching Dulcimer since 1996. Their mission has been to create opportunities for everyone to learn to play the Mountain Dulcimer.

Keyword: Dulcimer
April 15-29  W 6-8 p.m. $45
Beatrice, KEN, 503  Smith  BBBX-2001-BBBB

One-on-One Voice Lessons /
NEW! A Rodgers & Hammerstein Revue
See page 54 for more information.

Act I: Learning the Steps to Becoming a Published Playwright
If it has ever been your dream to write a play, but you just don’t know how to get started, this is your class! This course will discuss the following topics: idea development, story structure, writing format, developing characters, publishing, and production. Students will have the opportunity to share ideas, begin the development of their plays, learn from a published playwright and discuss format with their peers and a professional.

It is recommended that you bring a laptop. If you would prefer to use a College laptop, please be sure to bring a flash drive to store your work.

Keyword: Act
June 2-23  T 6-8 p.m. $39
York, YKLC, K Roush  AREA-6968-YKUA

Improv 101
Improv is the ability to spontaneously create a scene, in the moment, based on a suggestion. Join us and discover the basic rules of improvisation and make the most of your creativity.

Your seasoned improvisational instructor, Tim Mittan, brings professional experience to the classroom so don’t miss this great opportunity!

Keyword: Improv
April 6-May 18  M 6:30-8:30 p.m. $89
Lincoln, CEC, Aud  Mittan  LLLX-1567-CESB

For information on financial assistance options, visit www.southeast.edu/cefinassist.
Improv II
Join the fun in Improv II as we build on basic improvisation skills. Using a variety of games and formats, we will focus on building relationships, developing characters and refining performance skills to help you develop the playful improviser within yourself. We will be showing off our skills at the last class.
Improv 101 is not a prerequisite for this course. However, some experience with improvisation would be helpful.

New Theatre Restaurant: Basement Church Ladies
See page 39 for more information.

New Theatre Restaurant: Disney’s Freaky Friday
See page 40 for more information.

One-on-One Voice Lessons
Students will learn the basics of vocal technique, style, expression, artistry, performance, and audition preparation through one-on-one apprentice-style vocal instruction. All levels of music-lovers are welcome to come and improve their singing skills. Styles include classical, sacred, musical theater, and pop. Music reading skills will be offered, if needed, to help with the essentials of musicianship. Repertoire selection will be made by student and instructor together. Dr. Jon Gruett has more than 35 years of experience as an instructor in academia and professional music theater. After registration, a college representative will contact you to discuss your training needs. Training is scheduled at a time convenient for the student and instructor.

AARP Lunch & Learn: Frauds & Scams in Nebraska
What frauds and scams are affecting Nebraska today? Come hear from a Nebraska State Trooper about current schemes that target Nebraskans and learn ways to protect yourself and your loved ones. From auto fraud, robo-scams, identity theft, and investment fraud, it is important to know how to safeguard against these threats. Cost and light lunch provided by AARP. Call AARP for reservations at 402-323-5427 or neaarp@aarp.org. Reservation deadline April 7.

NEW! Vision Board Venturing
A great way to achieve your goals is to document them and envision yourself completing them. Create a vision board that can help motivate you this year!

Act I: Learning the Steps to Becoming a Published Playwright
See page 53 for more information.
Introduction to Podcasting
If you are interested in podcasting as a marketing tool for you or your business, join us for this information-packed class. Discussion will include the mechanics behind the finished product (recording, editing, up/down loading, etc.), establishing an idea/approach, and boosting your brand with relevant content to drive your audience to subscribe.

NOTE: Falls City section is live-streamed from York.

Keyword: Podcasting
June 1  M  6-9 p.m.  $39
Falls City, FCLC  Roush  AREA-1405-FCUA
June 1  M  6-9 p.m.  $39
York, YKLC, J  Roush  AREA-1405-YKUA

Emotional Freedom for Weight Loss
See page 51 for more information.

NEW! Energize Your Body, Mind & Spirit
See page 50 for more information.

NEW! Bullet Journaling Workshop: The Artful Way
See page 28 for more information.

Uechi Ryu Karate Do / Women’s Self Defense
See page 59 for more information.

Driver Education Instructor Training
See page 61 for more information.

Welcome to Medicare
See page 42 for more information.

The Power You Have, The Power You Give
See page 43 for more information.

Online Buying & Selling
See page 18 for more information.

Photography
Photography I
Discover the craft and creativity of photography in this beginning class. Learn to use your digital camera with basic principles such as exposure, metering modes, shutter speeds, aperture and depth of field, focal length, and more.

Bring a camera with exposure controls to class. NOTE: Sec. LNSB: No class May 25.

Keyword: Photography
March 26-May 14  Th  6-9 p.m.  $99
Beatrice, KEN, 506  Applegarth BAXX-2009-BESA
April 6-June 8  M  6-8:30 p.m.  $99
Lincoln, LNK, U-109  Hagen  LLLX-1101-LNSB

Photography II
Continue your exploration of photography with the intermediate class. More complex techniques and concepts will be addressed, and weekly assignments given.

Students’ work will be critiqued in a fun and positive manner. Bring your camera to class.

Keyword: Photography
April 7-June 2  T  6:30-9:30 p.m.  $100
Lincoln, LNK, U-11  Hagen  LLLX-1100-LNSB

Photography III
A continuation of Photography II with an emphasis on photographing people, and the use of electronic flash. Flash techniques such as direct, slow-synch and fill-in and other lighting concepts will be taught.

Keyword: Photography
April 9-June 3  W  6:30-9:30 p.m.  $100
Lincoln, LNK, U-11  Hagen  LLLX-1105-LNSB

Photography IV
Focuses on a project of the student’s choice. This advanced photography class will continue the weekly critiques and a presentation and exhibition of student’s work also will be addressed.

Keyword: Photography
April 9-June 3  Th  6-9:30 p.m.  $100
Lincoln, LNK, U-103  Hagen  LLLX-1127-LNSB

Night Photography Techniques
Prerequisite: Photography I and in Lincoln Photography II preferred
Learn more about night photography techniques for landscape or cityscape. Discussion will include slow shutter speed, and manual settings, including bulb and ISO.

Plan on assignment given in first class, critique in second class. Bring your camera to class.

Keyword: Photography
March 7-14  S  9-11 a.m.  $49
Beatrice, KEN, 334  Applegarth BAXX-2011-BESA
April 11-18  S  Noon-2 p.m.  $49
Lincoln, LNK, U-103  Hagen  LLLX-1147-LNSB
May 2-9  S  9-11 a.m.  $49
Beatrice, KEN, 506  Applegarth BAXX-2011-BESA

In-Camera Black & White Photography Techniques
Prerequisite: Photography I and in Lincoln Photography II preferred
Discover more about in-camera black and white photography without the need for post-production.

Plan on assignment given in first class, critique in second class. Bring your camera to class.

Keyword: Photography
April 16-23  S  9-11 a.m.  $49
Beatrice, KEN, 506  Applegarth BAXX-2010-BESA
April 23-May 3  S  Noon-2 p.m.  $49
Lincoln, LNK, U-105  Hagen  LLLX-1118-LNSB

Payment is due at time of registration for all non-credit classes.

Instructors to Teach
SCC is seeking instructors who would enjoy teaching. From arts to foods, personal development to recreation, we offer a variety of classes at many locations. Have a class you’d like to teach that we don’t offer? Let us know.
Submit courses you would like to teach at: http://bit.ly/wanttoteachscf

Looking for a class you'd like to teach that we don't offer? Let us know.
**Personal Interest**

**Close Up & Macro Photography Techniques**  
Prerequisite: Photography I and Photography II preferred  
Close up filters, macro lenses and other photographic techniques will be discussed.  
Plan on assignment given in first class, critique in second class. Bring your camera to class.

**Understanding White Balance (Color Correction)**  
Prerequisite: Photography I and Photography II preferred  
Learn about color temperature and white balance settings on your camera and how to use them.  
Plan on assignment given first class, critique second class. Bring your camera to class.

**Action Photography**  
Action and sports photography is challenging but very exciting. Discover how to set up your camera to capture sharp, detailed photos full of excitement and drama.  
Bring your camera, a DSLR is best for action.

**Digital Photography 101**  
Students will learn the basic functions of a digital camera. Class covers types of digital cameras, megapixels, optical vs. digital zoom, digital storage media, battery types, cost/value comparisons, memory management, red-eye reduction, and application presets. Beginning photographers interested in digital cameras and how to use them will enjoy this class.  
Photographers interested in digital cameras and application presets. Beginning memory management, red-eye reduction, battery types, cost/value comparisons, vs. digital zoom, digital storage media, of digital cameras, megapixels, optical of a digital camera. Class covers types of digital cameras/software and docking station to class if they have them for one-on-one time to understand the specific functions of your particular camera and software.  
Students are encouraged to bring their digital cameras/software and docking station to class if they have them for one-on-one time to understand the specific functions of your particular camera and software.

**Photography Fundamentals**  
Prerequisite: Basic camera operating skills  
Do you already know how to operate a film or digital camera, but want to learn more about the fundamentals of photography? Become proficient in the use of your camera through a practical study of exposure and basic photographic principles, including aperture, shutter speed, ISO, metering, focus, and composition.  
You will receive shooting assignments each week and bring images to class for review and group discussion. Bring your film or digital camera.

**Apple ID, iCloud & Photo Management with Photos for Mac / Shutterfly Photo Book Memories**  
See page 18 for more information.

**Intro to Adobe Photoshop CC**  
See page 21 for more information.

**Pictures Galore, Organizing & More! / Scrapbook Retreats**  
See page 32 for more information.

**Get Golf Ready**  
Are you ready to learn the lifetime sport of golf? You will be learning beside Beatrice Country Club Golf Pro Seth Ray. You’ll learn everything from driving to putting, scoring, rules and etiquette, and finding your swing. Seth will walk you through all the steps you need to put your clubs in action.  
Bring your clubs to class. If you do not have a set of clubs, call Seth at 402-223-2710 after you register for the class.

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Payment is due at time of registration for all non-credit classes.  
Space is limited. Register today!
Archery Introduction
Have fun and build self-confidence with a sport that has been burning up the silver screen. Learn archery and build confidence in a self-paced class. Earn pins as you improve each week. This is a great course for those who want to try archery as sport or recreationally.

Classes meet indoors. Equipment is provided to use in the class. You are welcome to use your own equipment pending club approval. Instructors are certified with USA Archery. Minimum age 8.

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<th>Date</th>
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<th>Time</th>
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<tr>
<td>April 14-16</td>
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<td>6-7 p.m.</td>
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<td>Lincoln, PBAC</td>
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Youth Archery League (Ages 10-14)
See page 59 for more information.

Introduction to Sailing
Sailing is both a fun recreation and a serious sport. Learn how sailboats work and common types of boats and where people go sailing. Class is taught by an experienced skipper who answers your questions and lets you experience sailing at your own pace. Class includes hands-on basic sail techniques, steering and tuning the sails, point of sail, safety and general sailboat terms.

Life jackets required. If you have your own personal floatation device, bring it. PFDS will be furnished for students who do not have their own. Wear soft-soled shoes (sneakers or athletic shoes are fine.) A day entry park permit will be required. If weather is questionable, call 402-314-8026 for class status.

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<td>June 13</td>
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<td>June 27</td>
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<td>July 11</td>
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<td>Lincoln, BOLK</td>
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<td>Aug. 25</td>
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Defensive Bridge Strategies
Playing bridge is a combination of skill, luck and communication. As defenders, you and your partner must give each other as much information as possible to defeat the contract. This class is designed for any bridge player who has completed a minimum of beginning bridge. Topics include opening leads, second and third hand play, attitude and suit preference signals, and general defensive tips.

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<td>May 2-21</td>
<td>T, Th</td>
<td>6-8 p.m.</td>
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<tr>
<td>Lincoln, CEC, 414</td>
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Guide by the Side Bridge
Have you ever been sitting at the bridge table looking at your hand thinking, “What in the world do I do with this hand?” That is a situation that happens to all bridge players. The intent of this class is to offer bridge players a bidding and playing tip at the beginning of each class and then play random hands.

You will have a bridge mentor walking around the classroom to offer guidance and to answer questions. This class is designed for players who have bridge fundamentals.

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<td>April 1-10</td>
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<td>Lincoln, CEC, 414</td>
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Beginning National Mah-Jongg
Mah-jongg is an ancient game that is once again sweeping the country. This four-session class will teach the basics foundations of Mah-jongg and by the end of the sessions you will be ready to play in casual games with friends.

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8-Ball Pool: Fundamental Skills & Game Strategies
Learn basic knowledge and skills that will provide you with a solid foundation to play and enjoy 8-ball pool. Master ranked pool player and Midwest Pool Association Hall of Famer Mark Packard will guide you through the beauty of this age-old game.

Table space provided by Tom Madsen. Meet at the Bowling/Pool main counter. Bring your cue if you have one, otherwise, they will be provided.

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<tr>
<td>March 31-May 19</td>
<td>T</td>
<td>6-7:30 p.m.</td>
<td>$29</td>
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<tr>
<td>Lincoln, BBAB</td>
<td>Packard</td>
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<td>LLLL-0585-OCSA</td>
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Swordplay
Learn to swing a sword like a 14th Century knight! The Introduction to Medieval Longsword Class instructs students in the history, use and fun of the art of the Italian longsword. The class covers basic guards, strikes and tactical concepts straight from the pages of a 607-year-old fighting manual written by one of the highest regarded professional soldiers of his time.

Loaner equipment is available, and students only need an open mind, smooth-soled shoes, comfortable athletic clothing, and some water. NOTE: You will be using synthetic longsword trainers and fencing mask. You must be at least 18 years of age to participate in this class.

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<th>Date</th>
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<tr>
<td>April 7-14</td>
<td>T</td>
<td>6-8 p.m.</td>
<td>$59</td>
</tr>
<tr>
<td>Lincoln, CEC, 304</td>
<td></td>
<td>Keppler</td>
<td>LLLL-0585-OCSA</td>
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</table>
Yoga Classes
It’s time to roll out your yoga mat and discover the combination of physical and mental exercises. Whether you are young or old, yoga has the power to calm the mind and strengthen the body. Don’t be intimidated by yoga terminology, fancy yoga studios and complicated poses. Yoga is for everyone.

Gentle Yoga
Chair, standing or mat positions.

Yoga & Pilates
All experience levels welcome.

Fundamentals of Yoga
This is a continuation of the fundamentals class.

Yoga I
Prerequisite: Fundamentals of Yoga (LLLX-1701)

Gentle Yoga
An Intermediate class using energetic movement.

NOTE: No class May 10.

Flow Yoga

All Access Pass
Learning Center at Wahoo Classes Only
Save 10% and purchase the Access Pass, which allows attendance at all yoga sessions between Wed., April 15 and Sat., June 27. Students who register for this special section will be issued their pass on their first night of class.

Yoga for Beginners
Yoga mats, straps and blocks will be provided.

Grow with Yoga
Yoga mats, straps and blocks will be provided.

Yoga
Mats provided.

Yoga Classes

LinkedList by Region.
www.southeast.edu/continuing
Senior Stretch & Flex
Enjoy a morning workout and improve your health. This Active Aging class will include stretching, cardio and the proper use of free weights. You will experience improved flexibility while seeing positive changes to your body.

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

**Keyword: Stretch**
- April 17-May 15  F 9:45-10:30 a.m. $29
  NE City, AWC
  Carlson  AREA-8415-NCSC
- May 22-June 19  F 9:45-10:30 a.m. $29
  NE City, AWC
  Carlson  AREA-8415-NCSD

Fit for Senior Living
Energize with others while you enhance your stretching, cardio and core muscles. Strength and flexibility are key in this twelve-week session. Best price for your workout!

Bring a towel and your tennis shoes.

**Keyword: Fit**
- April 1-June 22  M, W, F 9:45-10:30 a.m. $55
  Plattsmouth, PLLC, Eden Or
  Segner  AREA-8499-PLLA

Introduction to Pilates
This intelligent exercise method can lead to increased strength and flexibility through mind/body as you discover your core in the mat work.

Instructor is certified in Stott Pilates. Wear comfortable clothing and bring a bath towel and yoga mat if you have one.

**Keyword: Pilates**
- March 20-May 18  M 6:15-7:15 p.m. $49
  Lincoln, NITCH
  Ogden  LLLX-0520-OESB

Continuing Pilates
Prerequisite: Introduction to Pilates (LLUX-1523) or instructor permission
Focus on adding new exercises in mat work. Challenge your core strength, endurance and flexibility.

Instructor is certified in Stott Pilates. Wear comfortable clothing and bring a thick towel to class. Note: This is not a beginning class.

**Keyword: Pilates**
- March 22-May 10  T 6:15-7:15 p.m. $69
  Lincoln, NITCH
  Ogden  LLLX-0720-OESB

Uechi Ryu Karate Do
Uechi-ryu is a classical Chinese Okinawan style of self-defense, which stresses a balance between mind, body, and technique. The classes involve warm-up techniques to enhance good health, exercises to strengthen movement, stretching to improve flexibility, and basic to advanced self-defense strategies.

Wear comfortable clothes.

**Keyword: Karate**
- May 6-June 10  W 6-8 p.m. $69
  Lincoln, CEC, 304
  Lamb  LLLX-0303-CESA

Women’s Self Defense
This class will discuss situational awareness, how to be a tough target, assessing the level of threat, and knowing you are worth fighting for. Participants will learn four kicks and four hand techniques which they will practice on a padded target. We also will cover pressure points and breakaways.

This class is geared towards women, but everyone is encouraged to attend.

**Keyword: Defense**
- April 16-17  M-Th 6:30-8:30 a.m. $29
  Lincoln, CEC, 302
  Hornsby  LLAX-8302-6E5D

Water Aerobics

Swimming suits are required, while water shoes are recommended.

**Keyword: Water**
- April 14-May 14  M-Th 5:30-6:30 a.m. $40
  NE City, AWC, Pool
  Osovski  AREA-8717-NCSC

Babysitting 101
Ages 10-14
This interactive one-session class will help you become a great babysitter. You will learn about the business of babysitting, child development, safety, and fun ways to keep children entertained.

NOTE: June class is live-streamed from Wahoo.

**Keyword: Babysitting**
- May 2  S 9 a.m.-Noon
  Plattsburgh, PLLC, 102
  Segner  AREA-6399-PLUA

Water Aerobics
Why exercise in water? Water offers more resistance than air, allowing for a more competitive setting.

**Keyword: Defense**
- April 16-17  M-Th 6:30-8:30 a.m. $29
  Lincoln, CEC, 302
  Hornsby  LLAX-8302-6E5D

Perfect Pillowcase
Ages 8-14
These pillowcases are called the “Perfect Pillowcase” because of the way they are constructed and are simple and easy to make with no raw edges showing on the inside. The seam edges will not ravel because they are enclosed within a second seam. This class is perfect for a beginning sewer or an adult/child pair.

Just the adult needs to register. Supplies needed: 3/4 yard of fabric (color 1) for body of the pillowcase, 1/4 yard of fabric (color 2) for case border and 1/8 yard of fabric (color 3) for accent. Fabrics need to be firmly woven cotton (no knits) laundered and pressed. We will furnish sewing machines, but you should bring thread and other sewing notions such as scissors and pins.

**Keyword: Pillow**
- April 13  M 2-4 p.m. $19
  Hebron, HHNC, 101
  Segner  AREA-2626-HNSA

Perfect Pillowcase
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These pillowcases are called the “Perfect Pillowcase” because of the way they are constructed and are simple and easy to make with no raw edges showing on the inside. The seam edges will not ravel because they are enclosed within a second seam. This class is perfect for a beginning sewer or an adult/child pair.

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**Keyword: Pillow**
- April 13  M 2-4 p.m. $19
  Hebron, HHNC, 101
  Segner  AREA-2626-HNSA

Youth Archery League
Ages 10-14
Six week archery league for the young archery enthusiasts wanting to shoot in a more competitive setting.

Class dates to be determined. Contact Crystal Fangmeier at 402-323-5591 or cfangmeier@southeast.edu for more information.

**Keyword: Archery**
- See Desc.  10-11 a.m. $29
  Hebron, HNAR
  AREA-8481-HNUA

Archery Introduction (Ages 8 and up)
See page 57 for more information.
NEW! Youth Pottery Wheel
Ages 10-15
An introduction for tweens and teens to the fundamentals of the pottery wheel. For more experienced students it will allow more time for you to hone your skills.
All clay, glazes and firing provided. NOTE: Sec. OCSA: No class April 11.

Keyword: Pottery
March 28-April 25     S 12:30-2 p.m. $85
Lincoln, LUXC, Ceramic Bldg LLLX-1212-OCSA
May 2-23      S 12:30-2 p.m. $85
Lincoln, LUXC, Ceramic Bldg LLLX-1212-OCSB
June 6-27     S 12:30-2 p.m. $85
Lincoln, LUXC, Ceramic Bldg LLLX-1212-OCUB

The Anatomy of an Eye: Youth Drawing Class
Ages 8-17
Eyes are the windows to the soul, or so it is said. Learn about drawing all of the subtle nuances of the eye and how to make your drawing of them more realistic.
There is a $10 supply fee payable to the instructor at class. Cash or check only for supplies.

Keyword: Drawing
June 9      T 9-11 a.m. $19
Wahoo, WHL, 101 Cassel AREA-6381-WHUA

Scratch 3.0: Imagine, Program, Share
Ages 8-12
The newest generation of Scratch is here! Scratch 3.0 offers new characters, sounds, editors, and programming capabilities. So, whether you learned an older version of Scratch or want to try Scratch for the first time, there is something new to discover. Scratch is a programming language and online community where you can create your own interactive stories, games, and animations. It is developed by the Lifelong Kindergarten Group at the MIT Media Lab.
NOTE: Parents/guardians, prior to class, please read the Scratch Privacy Policy (https://scratch.mit.edu/info/faq#privacy) and then click on the “Join Scratch” button and set up a free account for your student, if you haven’t already done so. Be sure to send the username and password to class.

Keyword: Scratch
June 8-10    M, W 9-10:30 a.m. $29
Wahoo, WHL, 101 Bohaty AREA-6405-WHUA

Irish Social Dance (Ages 12 and up) / Irish Step Dance (Ages 7 and up)
See page 40 for more information.

Customized On-site Training for Business & Organizations
SCC provides ON-SITE TRAINING. This training can be delivered exclusively to your organization and customized to your unique needs. Grants may be available to assist with your learning and development initiatives.
Contact Marguerite Himmelberg, Training Solutions, at 402-323-3388; 800-828-0072, ext. 3388; or mhimmelberg@southeast.edu.

Bob Ross Painting
Bob Ross classes are for painters of all abilities, including beginners. Choose a class at various locations in southeast Nebraska. See specific class for supply fee details. You will leave with your completed painting. Frames are not included. Our instructors are all Bob Ross certified. Selling and sales will not be a part of these classes.

Bob Ross for Kids: Milky Way Magic
Ages 11-16, but open to anyone interested
Come join Lisa Cassel’s class for an enjoyable experience while creating something memorable.
There is a $25 fee associated with this class, payable in class to the instructor. Cash or check only for supplies. (9-inch by 12-inch painting)

Keyword: Ross
June 3      W 5:30-7:30 p.m. $19
Falls City, FCLC Cassel AREA-7666-FCUA

Bob Ross: Sunset on the Beach
Ages 8-17
This 9-inch by 12-inch painting is such a relaxing scene, and so easy for anyone who wants to get into painting!
There is an $18 fee associated with this class, payable in class to the instructor. Cash or check only for supplies. (9-inch by 12-inch painting) Registration deadline June 7.

Keyword: Ross
June 9      W 1-3 p.m. $24
Plattsmouth, PLLC, 103 Cassel AREA-6383-PLUA

Bob Ross: Joy of Painting
Ages 8-17
Discover the joy of painting! Class will vote to determine which painting the group will create in class. A fun way to learn Bob Ross painting techniques. No experience necessary.
There is an $18 fee associated with this course payable in class to the instructor. Check or cash only for supplies.

Keyword: Ross
June 10    W 9-11:30 a.m. $24
Plattsmouth, PLLC, 103 Cassel AREA-6390-PLUA
Driver Education and Safety

Driver Education

Instruction consists of classroom or online lecture and behind-the-wheel training (lab) that meets separately. Participation in an orientation is required before each Lincoln class. Orientations are at SCC’s Lincoln Campus, 8800 O St. Student must have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years), and no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

Driver Education Instructor Training

Prerequisite: Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years), and no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

Required orientation for Lincoln classes, including online, is on Thurs., March 26.

Required orientation for Lincoln classes, including online, is on Thurs., May 21.

All orientations will be held at Southeast Community College, 8800 O St., Lincoln, from 6-7 p.m.

Lincoln Drive Lab Schedule

April Sections: Drive lab meets once a week for six weeks, Monday through Friday, with a starting time of 3:30 or 5:45 p.m., or on Saturday starting at 8 a.m., 10:15 a.m., 1 p.m., or 3:15 p.m. The student could possibly attend the first drive lab before the first lecture meets. The drive lab continues one week past the completion of lecture.

June Sections: Drive lab meets two hours every day Monday through Saturday for one week only. Starting times offered are: 7:15 a.m., 9:30 a.m., 2:15 p.m., or 4:30 p.m.

Beatrice SCC

(All lectures have an online option.)

Beatrice Drive Lab Schedule

Drive lab meets two hours every day Monday through Saturday for one week only. Starting times offered are: 7:15 a.m., 9:30 a.m., 4:15 p.m., or 6:30 p.m. Drive lab will be scheduled prior to the start of class in order of registration.

Southern High School

(All lectures have an online option.)

Southern Drive Lab Schedule

Drive lab meets two hours every day Monday through Saturday for one week only. Starting times offered are: 7:15 a.m., 9:30 a.m., 4:30 p.m., or 6:45 p.m. Drive lab will be scheduled prior to the start of class in order of registration.

Four-Hour STOP Class

Diversification of minor traffic violations in Seward, Thayer and York Counties.

Contact us at STOP@southeast.edu for scheduling details and cost.

Looking for Classes in your area?

See pages 66-69 for the Course List by Region.

Location Key is on page 64.

Smart Drivers!

This is an eight-hour comprehensive course applying fundamental traffic laws and increasing driver awareness. Nebraska state law requires that driver improvement classes are eight hours.

(0.8 CEUs) This class is approved by the Nebraska Department of Motor Vehicles and can be applied toward: under-age 21, six-point accumulation, reinstatement of point revocation, employment driving permit, two-point credit to driving record. Participants will NOT be admitted into class 15 minutes after the scheduled start time. Participants must provide driver license number before the start of class.

Driver Education Instructor Training

Prerequisite: Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years), and no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

Driver Education Instructor Training

Prerequisite: Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years), and no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.
Motorcycle Safety:
Beginning Riders Course

Prerequisites: You must be at least 16 and able to balance and ride a bicycle. If you are age 16 and 17, a waiver must be signed by a parent or guardian. Failure to provide will disqualify participation in class, and a refund will not be available.

This 18-hour course is intended for beginning riders age 16 or older and is designed to teach safe motorcycle operation.

Lecture presentations occur online and at a physical location. The eCourse requires you to have access to high-speed Internet with Adobe Flash Player. Ideally, the eCourse is successfully completed one week prior to the hands-on training component. Please include your personal email address on the registration form. Approximately one week after you register, an email and letter will be sent with instructions on how to access the eCourse.

(1.8 CEUs) You must successfully complete the online eCourse and the written and driving exams to receive your endorsement. You will provide your documentation for the motorcycle written and driving exams to receive the endorsement. You will provide your documentation for the motorcycle written and driving exams to receive your endorsement.

Class is held on Friday from 6-8:30 p.m., Saturday from 8 a.m.-4:30 p.m. and Sunday from 8 a.m.-1 p.m.

Keyword: Motorcycle

| April 2-5  | F, S, U | See Desc. | $239 |
| April 12-14| F, S, U | See Desc. | $239 |
| April 19-21| F, S, U | See Desc. | $239 |
| May 3-5    | F, S, U | See Desc. | $239 |
| May 10-12  | F, S, U | See Desc. | $239 |
| May 24-26  | F, S, U | See Desc. | $239 |
| June 7-9   | F, S, U | See Desc. | $239 |
| June 14-16 | F, S, U | See Desc. | $239 |
| June 21-23 | F, S, U | See Desc. | $239 |
| June 28-30 | F, S, U | See Desc. | $239 |

Credit classes are delivered via technology to the Learning Center classrooms. Students are able to participate in the class like any student in the originating classroom. Each class offered at the Learning Centers meets the requirement at SCC for general education classes for an Associate degree and/or a prerequisite class for a Health program. Check with your academic advisor on your degree plan.

SCC Discovery Days will give you the opportunity to experience SCC first-hand and discover for yourself what students and alumni love about Southeast Community College! During SCC Discovery Days, you’ll receive answers to your questions about a variety of topics, including our Programs of Study, how to pay for college, support services, housing, and activities. You also will take a campus tour. There is no cost to attend, and lunch is provided!

All Discovery Day events will be from 9:30 a.m.-1:15 p.m.; check-in begins at 9:15 a.m.

For more information, dates or to register, visit www.southeast.edu/discoverssc.

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<th>Beatrice Campus</th>
<th>Lincoln Campus</th>
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<td>Fri., Feb. 28 or Wed., April 8</td>
<td>Fri., March 13 or Mon., April 6</td>
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<th>Milford Campus</th>
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<td>Fri., March 6 or Mon., March 30</td>
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</table>

SCC Discovery Days is on page 64.

Payment is due at time of registration for all non-credit classes.

Space is limited. Register today!

Location Key is on page 66.
Connection to SCC Services
The Learning Center staff are available to assist in making connections via phone or video with SCC services. In person meetings at the Learning Center also may be arranged.

- Admissions
- Advising
- Financial Aid
- Registration
- Disability Services
- Career Services
- Academic Support Services
- Transitions Lab
- Reading and math placement scores
- Student Success
- Tutoring

Placement Testing: ACCUPLACER®
ACCUPLACER® is one of the course placement tests utilized by SCC and other Nebraska community colleges. The test determines academic readiness for math and English courses.

Each of the SCC campuses and Learning Centers provides the first ACCUPLACER® test to individuals at no cost. Anyone desiring to take the ACCUPLACER® again will be charged $15.

Proctor Tests
The Learning Center staff proctor tests set up by SCC faculty for students in their class for free. Proctoring tests for other colleges is $25 per test.

Contact the Testing Center on the Beatrice, Lincoln or Milford campuses or the Learning Centers at Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, or York for an appointment. Check the “How May We Assist You?” list on page 65 for contact information.

Transitions Lab
Do you feel overwhelmed by the thought of going to college? Would you like to return to college but don’t know where to start? Has it been awhile since you took a math class? Do you need help with computers and technology? Do you need to learn study skills? Do you have test anxiety? Would you like to review your reading, writing and math skills? The SCC Transitions Lab and advisors provide advising support and study resources to students.

Contact your Learning Center coordinator to schedule an appointment with a Transitions advisor or find out the next time one will be at your Learning Center.

Need a Place to Study?
Contact the Learning Center in your area to schedule a time to study.

Falls City: Call 402-323-3396 Email hcarr@southeast.edu
NE City: Call 402-323-3636 Email cmeyer@southeast.edu
Wahoo: Call 402-323-5580

Email contact information.

May We Assist You?” list on page 65 for contact information.

Nebraska City, Plattsmouth, Wahoo, or York for an appointment. Check the “How

Job Enhancement Scholarship
Take advantage of this amazing opportunity to improve your employability, increase your value to your employer or simply learn a new skill that you can put to use while on the job! If approved and funds are available, the scholarship will award 75 percent of the tuition!

Anyone who lives in Nebraska City (68410) zip code and can explain how the class will enhance and improve their job-related skills is encouraged to apply.

Contact the Learning Center at Nebraska City for more information. See page 65 for contact information.

Do you need help with your business or business idea?

Focus Suites

The Focus Suites at Southeast Community College is a professional and comfortable place to do business, for real. Business owners in the Focus Suites community are passionate about their work. Some are just starting their entrepreneurial journey while others have already celebrated many milestones. We offer a variety of services and resources to help entrepreneurs including office space, coaching and networking opportunities.

Building a business requires drive and focus. In a culture that celebrates the process, business owners can avoid getting overwhelmed and face change alongside others who have similar challenges.
- Individual office suites with 24/7 access
- Supportive, collaborative community culture
- Flexible leases and affordable rental rates
- Free parking and high-speed Internet
- Shared Collaboration Room

Entrepreneur needing office space a few hours a week can take advantage of the Suite Spot, our private office dedicated for drop-in hours. Perfect for making phone calls, meeting clients, or collaborating with our Focus Suites community. The Suite Spot is a great place to get focused and do business, for real.
- $5 per hour
- Private office for drop-in work hours
- Free parking and high-speed Internet
- Available Monday-Friday, 8 a.m.-5 p.m.
- Convenient, online scheduling

Perk Up Thursdays
Join us Thursday mornings at 10 a.m. in the Focus Suites, 285 S. 68th St. Place, Lincoln, for free refreshments and relaxed networking. Each week a featured speaker shares their business experiences. Perk Up Thursday events are open to the public and attendees range from aspiring entrepreneurs and current business owners to resource providers. Can’t attend a coffee? No worries, you can view them at your convenience on our YouTube Channel!

Focus Coaching

Focus Coaching is a customizable coaching experience designed to help entrepreneurs identify their strengths and vulnerabilities. Participants are introduced to tools for informed decision making. The first session is free so we can learn about your unique business situation, determine if Focus Coaching is a fit or if there is another resource we can recommend.

$149 for a package of 3 sessions

Examples of tools/topics:
- How to apply your StrengthsFinder Assessment results to your life and business
- Business Model Canvas (to start a business or to make business decisions in an existing business)
- Jobs, Pains & Gains approach to understanding target market
- Systems creation and tools
- Marketing strategies

To reserve the Suite Spot, schedule your free coaching appointment, or check out our spotlight speakers from Perk Up Thursday, visit www.southeast.edu/entrepreneurship or follow the Focus Suites on Facebook® and Twitter.

Share Your Knowledge/Experience
SSC is always looking for instructors and courses to offer. If you possess expertise and experience in a subject area or are willing to share your favorite hobby, then please stop by and visit with your local Learning Center coordinator about becoming an adjunct instructor!

Examples of tools/topics:
- Marketing strategies
- Business Model Canvas (to start a business or to make business decisions in an existing business)
- Jobs, Pains & Gains approach to understanding target market
- Systems creation and tools
- Marketing strategies

To reserve the Suite Spot, schedule your free coaching appointment, or check out our spotlight speakers from Perk Up Thursday, visit www.southeast.edu/entrepreneurship or follow the Focus Suites on Facebook® and Twitter.

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Contact the Learning Center at Nebraska City for more information. See page 65 for contact information.

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Anyone who lives in Nebraska City (68410) zip code and can explain how the class will enhance and improve their job-related skills is encouraged to apply.
Auburn
SUNM........Sun Mart, 2428 Dahlke Ave.

Beatrice
BAGC...............SCC Agriculture Center, one mile south of the SCC Beatrice Campus on Highway 136
BCC......Beatrice Country Club, 1301 Oak St.
FLOW.......................Flowering Springs, 2211 Sunset Drive
Southeast Community College, Beatrice Campus, 4771 W. Scott Road
FOR......................Ford Hall
JAC......................Jackson Hall
KEN.....................Kennedy Center
TRU.....................Truman Center

Brownville
RVGL.........River View Glass, 129 Main St.

Dorchester
WELL........The Well, 1002 Washington St.

Falls City
FCLC..........Learning Center at Falls City, 3200 Bill Schock Blvd.

Fairbury
RAM.........Ray's Apple Market, 1415 K St.

Hebron
HNLC..........Learning Center at Hebron, 610 Jefferson Ave.
HNAR.............Hebron Archery Range, S. Fourth St.

Lincoln
4211..............Doeden's Dance Studio, 4211 LaSalle
ARCH..................Architectural Glassart, 4035 S. 48th St.
AULD..................Auld Recreation Center, 3140 Sumner
BOLK..............Branched Oak Lake
CARL..............Darlene Jansen Art Studio, 651 Carlisbad Drive
CEC.......Jack J. Huck Continuing Education Center, 301 S. 68th St. Place
EHS.......East High School, 1000 S. 70th St.
ELCC.........East Lincoln Christian Church, 7001 Edenton Road
EPCH..............Eastridge Presbyterian Church, 1135 Eastridge Drive
GRLN........Greater Lincoln Obedience Club, 5740 Johanna Road (From Cornhusker Hwy, go north two blocks on Hwy 77 (56th St.). Turn right onto Morton St. Go one block; turn left onto North 57 St. Go one block; turn right onto Johanna Road. GLOC building is one block on the left.)
HTCH..............Holy Trinity Church, 6001 A St. (Enter west parking lot at traffic signal, use south door and go to lower level.)
KENL.........................Kenl Inn, 10241 E. Old Cheney Road (1 1/4 mile east of 84th and Old Cheney)
LHS..............Lincoln High School, 2229 J St.
LNE..............Lincoln Northeast High School, 2635 N. 63rd St.
LNK..............Southeast Community College, Lincoln Campus, 8800 O St.
LNS..............Lincoln North Star High School, 5801 N. 33rd St.
LSE..............Lincoln Southeast High School, 2930 S. 37th
LSW..............Lincoln Southwest High School, 7001 S. 14th
LUXC.....................Lux Center for the Arts, 2601 N. 48th St. (Enter through the glass door on the west side of building or parking lot.)
NOTE: Ceramics classes are in the building directly west of the Lux Center. Look for the lime green yard sign.
MBAB.............Madsen's Bowling & Billiards, 4700 Dudley
MGC..............Mahoney Golf Course, 7900 Adams St.
PBAC..............Prairie Bowman Archery Club, 1432 N. Cotner Blvd. (Enter southwest corner of building)
PPNP..............Prairie Pines Nature Preserve, 112th & Adams
OLER..............OLER's Family Upholstery, 5330 Custer Circle #4 (It is two blocks south of 70th and Cornhusker and one block east, next to Big Red Storage; second tan building in the middle; 402-613-1947)
VWSP..............Vang Wood Shop, 6700 Francis St.
WEAV....................The Weavers Studio, 3843 S. 48th St., Lower Level (West of 48th on Cooper Avenue)
Follow the sidewalk to the lower level entrance at the back of the building. On Street Parking ONLY.

Louisville
SHSH........Simply Home Sweet Home Studio, 8980 Raven Drive (Class location is rural, three miles from Hwy 66)

Milford
Southeast Community College, Milford Campus, 4771 W. Scott Road
DNLP..............G. Alan Dunlap Center
ETC.....................Eicher Technical Center

Nebraska City
AWC..............Ambassador Wellness Center, 1240 N. 19th
FFS..............Fareway Food Store, 1738 S. 11th St.
NCHS..........Nebraska City High School, 141 Steinhart Park Road
NCLC..............Learning Center at Nebraska City, 819 Central Ave.
WPBB..............Whispering Pines B&B, 2018 Sixth Ave.

Plattsmouth
DGPK..............Dog Park, Fourth Ave. between 16th & 18th St.
PCC..............Plattsmouth Community Center, 308 S. 18th
PLLC..............Learning Center at Plattsmouth, 537 Main St.
SER..............Serenity Yoga & Wellness, 546 Avenue A, Suite 5

Syracuse
FITP..............Fitness Plus, 940 12 St.
SPL..............Syracuse Public Library, 480 Fifth St.

Wahoo
WHLC.........Learning Center at Wahoo, 536 N. Broadway St.

Waverly
WAIV..............Waverly Intermediate School, 14621 Heywood St.

York
YKLC..............Learning Center at York, 3130 Holen Ave. (Inside the Holthus Convention Center)
YMS..............York Middle School, 1730 N. Delaware Ave.

See Desc........The course description will give the class location.
TBA......................To Be Announced
**Beatrice Region**

www.southeast.edu/BeatriceCE

*These classes are held in Beatrice unless noted.*

- Adult Education .................................................. 25
- Adult Pottery ..................................................... 30
- Artificial Insemination in Cattle .............................. 3
- Beginning Spanish ................................................ 50
- Bob Ross Painting: Desert Aglow ........................... 36
- Business Plan 2.0 .................................................. 5
- Business Plan Basics ............................................ 4
- Common Sense Marketing for Small Business .......... 5
- Decoupage Eggs .................................................. 29
- Developing Successful Employees & Teams ............ 8
- Driver Education (Beatrice, Wymore) .................... 61
- Electrical Fundamentals ........................................ 11
- Electrical Troubleshooting .................................... 12
- Emotional Freedom for Weight Loss ..................... 51
- Excel 2016: Basic .................................................. 21
- Intermediate ....................................................... 21
- **NEW!** Farming & Flowers Day Trip .................. 40
- Food Protection Manager Online Class ................ 46
- Forklift Operator ................................................... 13
- Gentle Yoga ......................................................... 58
- Get Golf Ready ..................................................... 56
- Glass Fusing Wine Bottles .................................... 37
- Handling Workplace Conflict ................................ 7
- In-Camera Black & White Photography Techniques ... 55
- Intro to Energy Medicine ...................................... 51
- Intro to Energy Testing ......................................... 51
- Learning the Dulcimer .......................................... 53
- **NEW!** Managing Multiple Generations ............... 9
- Marketing 2.0 ....................................................... 5
- Native American Flute .......................................... 53
- Night Photography Techniques .............................. 55
- Nothing New Trip ............................................... 39
- Nutrient Dense Foods:
  - Fats & Oils ......................................................... 46
  - Grass-Fed Meat, Pastured Poultry, Eggs, & Bone Broth ......................................................... 46
- One-on-One Voice Lessons .................................. 54
- Power You Have, The Power You Give, The ........... 43
- QuickBooks 2018:
  - Basic ............................................................... 2
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- Quilling & Paper Filigree ....................................... 29
- Photography I ...................................................... 55
- Scrap a poly: Semi-Annual Dream Daze Scrapbook Retreat ......................................................... 32
- Shutterfly Photo Book Memories ........................... 18
- Silverware Jewelry .............................................. 37
- Yoga & Pilates .................................................... 58

**Learning Center at Falls City Region**

www.southeast.edu/FallsCityLC

*These classes are held in Falls City unless noted.*

- Adult Education (Falls City, Tecumseh) ................. 25
- Babysitting 101 .................................................. 59
- Backyard Chickens ............................................. 26
- Basic RS LOGIX 500, Allen-Bradley PLCs ............. 12
- Beginning Spanish .............................................. 50
- Bob Ross for Kids: Milky Way Magic .................... 60
- Building a Website Level I .................................. 23
- Building a Website Level II ................................ 23
- Building Better Teams ........................................ 8
- Business Plan Basics ......................................... 4
- Color of Kansas Trip, The (Fairbury, Hebron) ........ 40
- CPR AED (Community) ....................................... 15
- Developing Successful Employees & Teams .......... 8
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- Food Protection Manager Online Class ................. 46
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- Handling Workplace Conflict .............................. 7
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- Office 365 Basics ................................................ 22
- One-on-One Computer Training: 3 Hours ............. 17
- One-on-One Smart Device Training ..................... 18
- **NEW!** Outlook Tips & Tricks ............................. 22
- Perfect Pillowcase ............................................. 59
- PowerPoint 2016: Basic ....................................... 22
- Using Video in Marketing ................................... 5
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**Lincoln Region**

www.southeast.edu/continuing

*These classes are held in Lincoln unless noted.*

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Lincoln Region (cont.)

www.southeast.edu/continuing

These classes are held in Lincoln unless noted.

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Uchi Ryu Karate Do............................................................ 59
Understanding Investing...................................................... 52
Understanding White Balance (Color Correction).............. 56
Upholstery 101....................................................................... 48
Upholstery 102....................................................................... 48
Urban Agility.......................................................................... 27
Watercolor & Ink Painting.................................................... 35
Welcome to Medicare.......................................................... 42
West Coast Swing................................................................. 41
What’s Involved in Starting a Small Business?................. 6, 39
Windows 10........................................................................ 17
Women’s Self Defense......................................................... 59
Word 2016:
Basic................................................................................ 23
Intermediate...................................................................... 23
Advanced.......................................................................... 23
Working in the Dark:
A Guide to Landscaping in the Shade &
Designing Unique Outdoor Spaces............................... 47
Working with QuickBooks Online................................... 2
Woven Paper Collage............................................................ 35
Yoga I.................................................................................. 58
Yoga II.................................................................................. 58
Your Intuitive Self............................................................... 50
Youth Pottery Wheel........................................................... 60

LEARNING CENTER AT
NEBRASKA CITY REGION

www.southeast.edu/NebraskaCityLC

All classes are held in Nebraska City unless noted.

Adult Education (NE City, Tecumseh).............................. 25
Babysitting 101................................................................. 28,30
Backyard Chickens.............................................................. 26
Basic Conversational Sign Language................................. 49
Best of Breakfast, The......................................................... 44
Bob Ross Painting: Golden Rays of Sunlight.................... 36
Bob Ross: Sunset on the Water (Syracuse)......................... 36
Sweet Spring Day................................................................. 37
BodyPump........................................................................... 58
Building a Website Level I.................................................... 23
Buying, Selling & Evaluating Antiques, Coins & Collectibles... 31

Learning Center at
Plattsmouth Region

www.southeast.edu/PlattsmouthLC

These classes are held in Plattsmouth unless noted.

Acrylic Painting:
Earth in Space................................................................. 34
Ground Squirrel................................................................. 34
Action Photography......................................................... 56
Babysitting 101................................................................. 59
Basic Dog Obedience......................................................... 26
LEARNING CENTER AT Wahoo Region
www.southeast.edu/WahooLC

These classes are held in Wahoo unless noted.

All Access Pass Yoga ........................................... 58
Grow with Yoga .................................................. 58

NEW! Managing by Personality ................................ 9
NEW! Managing Multiple Generations ...................... 9
NEW! Music Appreciation ...................................... 52
One-on-One Computer Training: 3 Hours ............... 17
One-on-One Smart Device Training ..................... 18
Organize Your Home (AKA Keep It or Toss It) ......... 48
Photography Fundamentals .................................. 56
NEW! Prepared Edge Applique ............................... 38
Rustic Barn Board Sign ......................................... 29
Garden Walkway ................................................. 29
Grassroots Gardening .......................................... 29
Second Step Crochet ............................................. 39

NEW! Tool Box for Meditation ............................... 51
Video Chatting .................................................... 18
Watercolor Ocean Dancers .................................. 35
Welcome to Medicare ........................................... 42
Yoga for Beginners ............................................. 58

Bob Ross Style Painting: Joy Breaking Forth .......... 36
Building Better Teams ........................................... 8
Business Plan 2.0 ................................................... 5
Business Plan Basics ............................................. 4
College Tuition Planning ....................................... 52
Essential Oils & Health (Dorchester) .................... 51
Excel 2016: Basic ............................................... 21
Forklift Operator (Milford) ................................... 13
Four-Hour STOP Class
(Online; Seward & York Counties) ....................... 61
Handling Workplace Conflict .............................. 7
Healthy Living Simplified .................................... 50
Homemade Kolaches .......................................... 45
Introduction to Podcasting .................................. 55
Leading through Influence ................................... 8
NEW! Managing by Personality ......................... 9
Marketing 2.0 ...................................................... 5
One-on-One Computer Training: 3 Hours .......... 17
Planning a Funeral .............................................. 43
Power You Have, The Power You Give, The ....... 43
NEW! Printmaking .............................................. 28
Sauces & Rubs, Smoker or Grill? ......................... 43
Social Security 101:
Understanding This Retirement Benefit .............. 52
Southeast NE Electro-Mechanical Conference
(Milford) ............................................................. 11
Tips & Tricks: Excel .............................................. 22
Troubleshooting Automotive Electrical System
(Milford) ............................................................ 11
Watercolor Ocean Dancers .................................. 35
Word 2016: Basic ................................................. 23

ONLINE/HYBRID

Accounting Fundamentals Series (Ed2Go) ............ 24
Certificate in Structured Query Language (SQL)
(UGotClass) ........................................................... 24
Co-Parenting: Working Together
For Your Children (Online) ............................... 42
Data Analysis Certificate (UGotClass) .................. 24
Driver Education Instructor Training (Hybrid) ....... 61
Food Protection Manager Online Class ................ 46
Four-Hour STOP Class
(Seward, Thayer & York Counties) ...................... 61
Hack Your Way to Security (Ed2Go) ..................... 24
Introduction to Crystal Reports (Ed2Go) .............. 24
Introduction to Python 2.5 Programming
(Ed2Go) ............................................................... 24
Project Management Certificate (UGotClass) ....... 24
QuickBooks 2019 Series (Ed2Go) ......................... 24
Social Media for Business Certificate
(UGotClass) ........................................................ 24
SQL Series (Ed2Go) ............................................. 24
Welcome to Medicare (Webinar) ......................... 42

LEARNING CENTER AT YORK Region
www.southeast.edu/YorkLC

These classes are held in York unless noted.

Act I: Learning the Steps to Becoming a Published Playwright ........................................ 53
Adult Education ..................................................... 25
Automotive Restoration & Collision Repair
(Milford) ............................................................ 11
Babysitting 101 .................................................. 59
Bob Ross:
Beautiful Nebraska .......................................... 36
Stroll in the Woods, A .......................................... 36
Detailed Instructions for:

Paper Form for Mailing & Faxing

1. Complete the registration form entirely—Name, SS#, Method of Payment, signature, and total amount due. Payment is due at the time of registration.

2. If your employer or government agency is paying for the course(s), attach a LETTER OF AUTHORIZATION on company letterhead from them, with tax exempt number or form if applicable, and we will bill. If charging books, three-business days advance notice is needed.

Make a COPY of the completed form, or record the information for your reference.

- Registrations will be accepted through the first class meeting provided space is available. Enroll early as class size is limited. Enrollments are accepted on a “first come-first served” basis.

- Report to the first class session unless you are notified that the class is full or has been cancelled. Confirmations are not mailed.

- If your class choice is filed and you have designated on your registration form an alternate course/selection which is available, you will be entered into the alternate class and notified by mail. Payment differences if applicable also will be noted.

- If your class choice is filed and you haven’t indicated an alternate, your payment will be mailed back promptly.

- SCC reserves the right to cancel classes that do not have sufficient enrollment. A full refund of tuition and fees will be processed.

- Cash, check, and charge card (Mastercard, American Express, Discover, and Visa) payments are accepted.

- SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Access/Equity/Diversity Office.

Online

Login Help for Web Advisor

User ID: Your User Id is your first initial + last initial + SCC ID number with no leading zeros. For example:

John Smith, SCC ID number 0123456: js123456

If you attempt to enter a User ID and it does not allow you to login, verify your User ID by following the steps under I’m New to Web Advisor.

Don’t know your User ID or password?

Go to the “I’m New to Web Advisor” link on the Web Advisor page. It lists four steps to assist you in obtaining the information. When you click on OK, the system moves to a screen where you can obtain your User ID or password. Enter your last name, either your SSN or SCC ID number and click SUBMIT. If you are needing your User ID, the system will show your User ID on the screen.

If you are changing your password, it will be emailed to you.

THIS PASSWORD BECOMES YOUR NEW PASSWORD. WRITE IT DOWN SO YOU KNOW/REMEMBER IT!!! No one at the college can see your password. If you forget your password, it will need to be reset, which may take some time. Online help is available to request that your password be reset and sent to an email address we have on file for you. You cannot change and/or add an additional email address when requesting your password.

You can change your password at any time through the Change Password link. The new passwords must contain an UPPER case letter, a lower case letter, a number and a symbol.

Why Can’t I Register Online?

1. Do you owe the college money? (You must be free of any financial responsibility to the College in order to register)

2. Have you completed the prerequisite courses?

3. Have you filled out all the required information?

4. Does your information match what is on file?

Refund Policy

Non-Credit Classes

The student is entitled to a 100% refund for any non-credit class if the class is dropped the day before class begins. If a student drops a class the day class begins or after, there will be no refund.

Credit Classes

You are entitled to a 100% refund for any credit class officially dropped prior to 10% of the time elapsed since the first day of the start of class, including Saturdays, Sundays, holidays, and weekdays.

“NO” refund is allowed after 10.50% of time has elapsed since the first day of the start of class, including Saturdays, Sundays, holidays, and weekdays. Your transcript will not show any registration data if you drop prior to 10% of the time elapsed since the first day of the start of class, including Saturdays, Sundays, holidays, and weekdays. Specific drop dates for individual classes are published each term in the Credit Class Schedule.

For more information, go to The Hub at https://thehub.southeast.edu/stufinance/tuitrefund.

Please note that refunds are not automatic. To obtain a refund or adjustment on your account, you must drop the class online using WebAdvisor for Students or submit an “Official Drop/Add Form for Credit Classes” to the Campus Student Affairs Office prior to the deadline for dropping and receiving a refund. Refunds will not be granted after these deadlines.

www.southeast.edu/Continuing helpdesk.southeast.edu
Eligible to receive financial aid.

Students who do not have a Social Security Number also are not required to provide a Social Security number during the admissions process. Students who do not provide a Social Security number during the admissions process will be required to provide one for Federal Student Aid.

Presence and Use of Animals - Bona fide service animals may accompany students, employees and visitors with disabilities to all SCC events, activities and locations. Local, state and federal laws regulate the use of service animals at SCC locations and/or events. Pets and Therapy Animals are generally not permitted in College facilities or at SCC events. Complete guidelines are available for review at the campus office, from the division deans, or in the Library Resource Center at your location.

ADA Reasonable Accommodations

SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Social Security Number

The College requests, but does not require, a student provide their Social Security number during the admissions process. Students who do not provide a Social Security number during the admissions process will be required to provide one for Federal Student Aid.

Students who do not have a Social Security number or Tax Identification Number are eligible to take classes and be admitted to a Program of Study; however, students should be aware that they may not be able to complete specific courses, clinical, cooperative experience, internship, or practicum experiences, receive continuing education units, or graduate from a program of study due to the inability to complete special course and program requirements including, but not limited to, background checks and non-SCC agency requirements. Students who do not have a Social Security number also are not eligible to receive financial aid.

A student's Social Security number information constitutes an "educational record" under FERPA. The College will be privileged to re-disclose that information only with the consent of the student or in those very limited circumstances when consent is not required by FERPA. Questions regarding Social Security or tax ID numbers should be directed to the campus Registration and Records Office.

FERPA

SCC has developed policies and procedures in compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974. The rights accorded students shall apply to all students 18 years of age or older, or no longer dependent upon their parents; students in a postsecondary education program, regardless of their age; and parents of eligible dependent students. All requests for student records and information must be in writing and directed to the campus Student Services Office. Questions relating to the release of records and information should be directed to the campus Student Services Office.

*Use of Photographs: Photographers employed or contracted by SCC regularly take photographs of people, either individually or in a group, to illustrate or describe various aspects of the College and campus life. These photographs will be taken at public venues such as athletic events and concerts. Or they may be taken in organized campus photo shoots where the subjects will have given verbal consent to be photographed. Individuals who are photographed while attending a public event or who verbally agree to participate in a photo shoot will be understood to have authorized SCC to use their likeness in print and electronic materials to promote the College. The College will retain the usage rights to the photographs in perpetuity. For more information, please see the College Catalog.

Accredited by the Higher Learning Commission.

Board of Governors: Chairperson: Nancy A. Seim, Lincoln; Vice Chairperson: Robert J. Feit, Lincoln; Secretary: Kathy Boellstorff, Johnson; Treasurer: Dale Kruse, Beatrice; James J. Garver, Lincoln; Keith Hammons, Weeping Water; Steven Ottmann, Oakelook (Deceased); Edward C. Price, Lincoln; Kristin Yates, Lincoln; Linda Hartman, Faculty Representative, Lincoln (Jan. 2019)
## ARTS & SCIENCES
- Academic Transfer (and Biotechnology) (All) O* 4-AAS/AA/AS All
- Early Childhood Education (L/M) 1-4 AAS/Dip/Cert All
- Technical Skills Instructor (L) 4-AOS F,S

## BUSINESS related areas
- Accounting (All) O 4-AA/All
- Business (All) O 4-AAS/AA/Dip/Cert All
- Business Communications (All) O 4-AA All
- Long Term Care Administration O* (L) 4-AAS/Cert F,S
- Office Professional (L) 4-AAS/Dip F,S

## PUBLIC SAFETY related areas
- Adult & Juvenile Services and Corrections (Q/O) 4-AAS All
- Criminal Justice (B/Q/O) 4 AAS/AA/All
- Law Enforcement & Homeland Security (Q/O) 4-AAS All

## HEALTH CARE related areas
- Associate Degree Nursing (B/L) 4-AAS F
- Dental Assisting (L) 2-4 AAS/Dip F,S
- Healthcare Services (All) O* 1-Cert All
- Human Services (L) 1-4 AAS/Cert F,S
- Medical Assisting (and HIMS) (L) 2-Dip All
- Medical Laboratory Technology (L) 4-AAS S
- Paramedic (L) O* 4-AAS F
- Pharmacy Technician (L) O* 2-Dip F,S
- Physical Therapist Assistant (L) 4-AAS F
- Polysomnographic Technology O* (L) 2-Cert F
- Practical Nursing (B/L) O* 2-Dip U,F
- Radiologic Technology (L) O* 4-AAS F
- Respiratory Care (L) O* 4-AAS F,S
- Surgical First Assist O* 2-Cert F
- Surgical Technology (L) O* 3-AAS S

## COMPUTER TECHNOLOGY related areas
- Computer Information Technology (L) 4-AAS F,S
- Geographic Information Systems Tech. O (L) 1-Cert F,S
- Graphic Design/Media Arts (Q) 4-AAS F

## CONSTRUCTION related areas
- Building Construction Technology (M) 1-4 AAS/Cert F
- Design & Drafting Technology (L) 1-4 AAS/Cert F
- Heating, Ventilation, Air Conditioning & Refrigeration Technology (M) 4-AAS F
- Land Surveying/GIS/Civil Engineering Technology (M) 4-AAS F
- Plumbing Technology (M) 2-Dip F

## MANUFACTURING related areas
- Electrical & Electromechanical Technology (and IBEW) (M) 4-AAS F,S
- Electronic Systems Technology (L) 4-AAS F,S
- Energy Generation Operations (M) 1-4 AAS/Dip/Cert F,S
- Manufacturing Engineering Tech. (M) 4-AAS F
- Nondestructive Testing Technology (M) 4-AAS F,S
- Precision Machining and Automation Technology (M) 2-4 AAS/Dip F,S
- Welding Technology (L) 1-4 AAS/Dip/Cert All

## AGRICULTURE related areas
- Agriculture Management & Production (B) 4-AAS F,S
- Horticulture & Turfgrass Management (B) 4-AAS F,S
- Livestock Management & Production (B) 4-AAS F,S
- Precision Agriculture (B) 1-Cert F,S

## TRANSPORTATION related areas
- Auto Collision Repair Technology (M) 4-AAS F,S
- Automotive Technology (L/M) 4-AAS F,S
- Deere Construction & Forestry Equipment Tech. (M) 4-AAS F
- Diesel Technology-Truck (M) 4-AAS F,S
- Diesel-Eq Equipment Service Tech. (M) 4-AAS F,S
- Ford Automotive Student Service Education Training (M) 4-AAS F
- General Motors Automotive Service Educational Program (M) 4-AAS F
- John Deere Tech. (M) 4-AAS F,S
- MOPAR-Chrysler/Dodge/Ram/Jeep College Automotive Program (M) 4-AAS CA
- Motorcycle, ATV & Personal Watercraft Technology (L) 2-Dip F,S
- Professional Truck Driver Training (L) 1-Cert All

## LOCATIONS OFFERED
- B=Beatrice Campus
- L=Lincoln Campus
- M=Milford Campus
- Q=Education Square location
- O=Entire program available online

## AWARDS OFFERED
- Cert=Certificate
- Dip=Diploma
- AA=Associate of Arts Degree
- AS=Associate of Science Degree
- AAS=Associate of Applied Science Degree
- AOS=Associate of Occupational Studies Degree

## STARTING TERMS
- U=Summer Semester
- F=Fall Semester
- S=Spring Semester
- All=All Terms
- CA=Call Admissions Office for the next start term.

## Admissions Information
- Beatrice Campus: Phone: 402-228-3468 • 800-233-5027 • Admissions: ext. 1214 • Fax: 402-228-8935 • Deaf TDD: 402-437-2702
- Lincoln Campus: Phone: 402-471-3333 • 800-642-4075 • Admissions: ext. 2600 • Fax: 402-437-2402 • Deaf TDD: 402-437-2702
- Milford Campus: Phone: 402-761-2131 • 800-933-7223 • Admissions: ext. 8243 • Fax: 402-761-2324 • Deaf TDD: 402-437-2702

www.southeast.edu/academics