Shutterfly Photo Book Memories
Learn how to master the free Internet website Shutterfly to design and create your own photo books and/or albums. Shutterfly has all the tools with easy options for editing, colors, backgrounds, and fonts for the beginner or creatively challenged. You will start a photo book and design in the first class and gain knowledge to work on your project outside of class. The final class will be spent getting one-on-one help and ordering your finished product.

Students need to log on and set up a Shutterfly account prior to first class. Bring to class: Shutterfly account username and password and 12-15 pictures on a flash drive. Basic computer knowledge and Internet skills are needed to be successful. Cost does not include the cost of your finished product.

Keyword: Shutterfly

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<th>COURSE NUMBER</th>
<th>TITLE</th>
<th>START DATE</th>
<th>COST</th>
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<td></td>
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<td>April 11-18</td>
<td>$35</td>
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Beatrice, KEN, 400
5 Clay
9:30-11:30 a.m.
BBX3133-BEC58

Check out all classes offered at www.southeast.edu/BeatriceCE
Find us on Facebook* at www.facebook.com/sscbatricece

For more information, contact us at 800-828-0072 or continuinged@southeast.edu

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office.

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Registration Form - Non-Credit Course

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

Social Security Number OR SCC Student ID Number Birth Date Name: Last Middle Initial First
Residence Mailing Address City State Zip County # Email Address Cell Phone
I identify as: □ Male □ Female □ Nebraska Resident □ Non-Resident □ Hispanic or Latino □ Not Hispanic or Latino □ White □ Asian □ Native Hawaiian/Other Pacific Islander □ American Indian/Alaska Native
Ethnicity (select one): □ Hispanic or Latino □ Not Hispanic or Latino □ Black/African American □ Other □ Not Hispanic or Latino
Race (Select one or more): □ Hispanic or Latino □ Not Hispanic or Latino □ Black/African American

COURSE NUMBER TITLE START DATE COST

_________ __________________ ________ $____

_________ __________________ ________ $____

_________ __________________ ________ $____

Would you like a receipt mailed to you? □ Yes □ No

Name as it appears on card: ____________________________
Exp. Date _______ CC # ____________________________
Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)
For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

****FOR OFFICE USE ONLY****

TOTAL DUE $____

SCC Staff Tuition Waiver ( )

ID # ____________________

DE ____________________

FOR OFFICE USE ONLY

Register Today!
You must have an email account to register online.


2. Search for your class by entering either a key word in the title or the course number. Click Submit. (Enter information in only one field for broader results.)
   - Key Word Example: Driver
   - Course Number Example: TRAN-3398

3. Select the course for which you wish to register. Click Submit.

4. Enter your personal information, certify your identification and click Submit.
   * You must provide your Social Security Number.

5. Optional: Enter your Additional Registration Information and click Submit.

6. If you want to register for additional classes, select Search for more classes under “Choose one of the following.” If you are finished selecting the class(es) for which you want to register, select Register now (check out). Select your Payment Type. Click Submit.

7. Enter your payment information. Click Submit.

You will see your class acknowledgement with information about your SCC Student ID Number, SCC User ID and password. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.