Mind & Body
Spring 2020

NEW! Vision Board Venturing
A great way to achieve your goals is to document them and envision yourself completing them. Create a vision board that can help motivate you this year!

Bring to class an 11- by 14-inch board, with information on where to purchase available one week prior to class. There is a $10 supply fee payable to the instructor in class, which covers the cost of the "Self-Discovery Workbook" and supplies for the board. Cash or check only for supplies.

Keyword: Vision

Be Bold, Be Brave
April 2 Th 5:30-7:30 p.m. $19
Falls City, FCLC-102 AREA-668-FCSA

Living Strong
May 5 T 5:30-7:30 p.m. $19
Falls City, FCLC, 102 AREA-668-FCSB

Health, Wellness & Life Balance
June 4 Th 5:30-7:30 p.m. $19
Falls City, FCLC, 102 AREA-668-FCUA

For more information, contact Holly Carr at 800-828-0072, ext. 3396, or hcarr@southeast.edu

Check out all classes offered at www.southeast.edu/FallsCityLC
Find us on Facebook at www.facebook.com/SCCLearningCenteratFallsCity

Registration Form - Non-Credit Course

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR Fax to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/studenthandbook and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510,

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

CANCELLATION/REFUND POLICY:
You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a full refund. If you arrive the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Signature: ________________________________________________________________

I identify as:  ☐ Male ☐ Female ☐ Non-Resident ☐ Nebraska Resident ☐ Hispanic or Latino ☐ Not Hispanic or Latino ☐ White ☐ Black/African-American ☐ Asian ☐ Native Hawaiian/Other Pacific Islander ☐ American Indian/Alaska Native

I acknowledge the following: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admissions, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, gender identity, gender expression, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity (Shawnee, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510) or jsoto@southeast.edu.
Register Online for SCC Continuing Education Classes

You must have an email account to register online.


2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
   - Key Word Example: *Driver*
   - Course Number Example: *TRAN-3398*

3. **Select the course** for which you wish to register. Click **Submit**.

4. Enter your **personal information, certify your identification** and click **Submit**.
   * You must provide your Social Security Number.

5. **Optional**: Enter your **Additional Registration Information** and click **Submit**.

6. If you want to register for additional classes, select **Search for more classes** under “Choose one of the following.” If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.

7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.