FREE TRAINING
For information on financial assistance options, visit www.southeast.edu/cefinassist

Variable Frequency Drives
This course gives maintenance technicians, specifiers and supervisors insights to basic theory, installation considerations, control wiring, and programming of parameters to utilize VFDs in industrial and commercial applications. This is an excellent opportunity to apply theory to hands-on lab projects that reflect problems that may be encountered in one’s daily work.

(1.6 CEUs) The class is approximately 50 percent hands-on time, utilizing actual industry devices. Lunch is on your own. Gap Tuition Assistance is available for those who qualify. Visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver doesn’t apply.

Variable Frequency Drives
June 2-3
T, W
8 a.m.-5 p.m.
$459
NE City, NCLC, 103
Aden
ELEC-6077-NCUA

Electrical Fundamentals
This three-day seminar covers electrical fundamentals from a troubleshooting perspective. Participants will learn what to expect in operational series, parallel and combination circuits through measuring voltage, resistance and current flow with digital multimeters. Topics include electrical terminology, Ohm’s Law, schematic reading, components, wiring, and safe work practices.

(2.4 CEUs) To help the participants develop and retain skills, 50 percent of the time is hands-on lab time using custom training consoles. Lunch is on your own. Gap Tuition Assistance is available for those who qualify. Visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver doesn’t apply.

Electrical Fundamentals
April 14-16
T, W, Th
8 a.m.-5 p.m.
$629
NE City, NCLC, 103
Aden
ELEC-6075-NCSA

Job Enhancement Scholarship Available
(For selected courses)
Attention: Nebraska City Residents
Are you looking for a scholarship for training that could:
• Make a difference in your career/job?
• Help you reach your professional goals?
• Potentially advance your position or pay?
• Have a positive impact on your employer?

For more information, visit www.southeast.edu/nebraskacitylc or contact Cindy at 402-323-3636 or cmeyer@southeast.edu.

Funds are being provided by the Nebraska City Community Foundation Fund

Location Key
NE City, NCLC..............Learning Center at Nebraska City, 819 Central Ave.

Check out all classes offered at www.southeast.edu/NebraskaCityLC
Find us on Facebook at www.facebook.com/SCCLearningCenteratNebraskaCity

For more information, contact Cindy Meyer at 800-828-0072, ext. 3636, or cmeyer@southeast.edu

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0073 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.
**Register Online**

You must have an email account to register online.

2. Search for your class by entering a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
   - Key Word Example: Driver
   - Course Number Example: TRAN-3398
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information**, **certify your identification** and click **Submit**.
   - *You must provide your Social Security Number.
5. **Optional:** Enter your **Additional Registration Information** and click **Submit**.

*The College requires a student's Social Security number as a condition for enrollment online. A student's Social Security number information constitutes an "educational record" under FERPA.*

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**OR Register by Mail, Fax or In Person**

**Registration Form - Non-Credit Course**

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/studenthandbook](http://www.southeast.edu/studenthandbook) for additional information.

<table>
<thead>
<tr>
<th>Social Security Number OR SCC Student ID Number</th>
<th>Birth Date</th>
<th>Name: Last</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence Mailing Address</td>
<td>City</td>
<td>Cell Phone</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Email Address

Billing agency

**Identify as: **

- [ ] Male
- [ ] Female
- [ ] Nebraska Resident
- [ ] Non-Resident
- [ ] Hispanic or Latino
- [ ] Not Hispanic or Latino
- [ ] White
- [ ] African-American
- [ ] American Indian/Alaska Native
- [ ] Native Hawaiian/Other Pacific Islander
- [ ] Black/African-American

**Ethnicity (select one):**

**Race (Select one or more):**

- [ ] American Indian/Alaska Native
- [ ] Native Hawaiian/Other Pacific Islander
- [ ] Black/African-American

**Course Number**

---

**Title**

---

**Start Date**

---

**Cost**

---

**Total Due**

---

**Submit**

---

**For Office Use Only**

- [ ] SCC Staff Tuition Waiver

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**Signature**

- [ ] Check
- [ ] Cash
- [ ] MasterCard
- [ ] AMEX
- [ ] Discover
- [ ] Visa

**Name as it appears on card:**

**Exp. Date**

**CC #**

**Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)**

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

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Submission of this form indicates that I understand: (1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses I have selected; (2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit the required form; (3) that I give permission to the College to send a class acknowledgement with this same information for your records.

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If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

**Register Online**

You will see your **class acknowledgement** with information about your SCC Student ID Number, SCC User ID and password. You also will receive an email with this same information for your records.

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In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

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**Register Online**

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