## Languages

### Spring 2020

NOTE: These classes are conversational in nature. These are non-credit and will not transfer to any credit program.

### Beginning Spanish

This is a class for the beginner who has little or no prior knowledge of the Spanish language.

Required book can be purchased at the SCC Campus Store or online at [www.sccbookstore.com](http://www.sccbookstore.com). (*Practice Makes Perfect* (2nd edition) by Dorothy Richmond).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
<th>Start Date</th>
<th>End Date</th>
<th>Time</th>
<th>Price</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Spanish</td>
<td></td>
<td>April 7-26</td>
<td>May 26</td>
<td>6:30-8:30 p.m.</td>
<td>$80</td>
<td>Plattsmouth, PLLC, 101</td>
</tr>
</tbody>
</table>

### Sign Exact English

Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges is the focus of this class. Students will learn skills to express and receive SEE as well as read the alphabet, learn basic survival signs, and express likes and dislikes in SEE sign language.

**Sign Exact English 1**

(0.75 CEUs)

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 1-29</td>
<td>Plattsmouth, PLLC, 103 Clinard</td>
</tr>
</tbody>
</table>

**Sign Exact English 1.5**

(0.75 CEUs)

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 6-June 3</td>
<td>Plattsmouth, PLLC, 103 Clinard</td>
</tr>
</tbody>
</table>

Register for Both & Save!

**Sign Exact English 1**

(0.75 CEUs)

**Sign Exact English 1.5**

(0.75 CEUs)

Register for both classes for only $125.

**Sign Exact English 2**

(1.5 CEUs)

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 1-June 3</td>
<td>Plattsmouth, PLLC, 103 Clinard</td>
</tr>
</tbody>
</table>

### Register for Both & Save!

Register for both classes for only $125.

### Location Key

Plattsmouth, PLLC, 103 Learning Center at Plattsmouth, 537 Main St.

For more information, contact Lyn Belitz at 800-828-0072, ext. 2298, or lbelitz@southeast.edu

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is canceled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Check out all classes offered at [www.southeast.edu/PlattsmouthLC](http://www.southeast.edu/PlattsmouthLC)

Find us on Facebook at [www.facebook.com/SCCLearningCenteratPlattsmouth](http://www.facebook.com/SCCLearningCenteratPlattsmouth)

**ed2go**

BROWSE COURSES IN

- Accounting and Finance
- Business
- College Readiness
- Computer Applications
- Design and Composition
- Health Care and Medical

**ed2go**

BROWSE CERTIFICATES & COURSES IN

- New Media Marketing
- Personal Development
- Social Media for Business
- Technology Skills
- Training and Education
- Training for K12 Teachers

**UGotClass**

**REGISTER ONLINE**

You must have an email account to register online.

2. Search for your class by entering a key word in the title or the course number. Click Submit.
   (Enter information in only one field for broader results.)
   Key Word Example: Driver
   Course Number Example: TRAN-3398
3. Select the course for which you wish to register. Click Submit.
4. Enter your personal information, certify your identification and click Submit.
   * You must provide your Social Security Number.
5. Optional: Enter your Additional Registration Information and click Submit.

* The College requires a student's Social Security number as a condition for enrollment online. A student’s Social Security number information constitutes an “educational record” under FERPA.

---

**OR REGISTER BY MAIL, FAX OR IN PERSON**

Registration Form - Non-Credit Course

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/collegecatalog](http://www.southeast.edu/collegecatalog) for additional information.

Social Security Number OR SCC Student ID Number

<table>
<thead>
<tr>
<th>Birth Date</th>
<th>Name: Last</th>
<th>First</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Residence Mailing Address

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>County #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Email Address

<table>
<thead>
<tr>
<th>Cell Phone</th>
<th>Home</th>
<th>Business Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I identify as:
- [ ] Male
- [ ] Female
- [ ] Nebraska Resident
- [ ] Non-Resident
- [ ] Hispanic or Latino
- [ ] Not Hispanic or Latino
- [ ] White
- [ ] Asian
- [ ] Native Hawaiian/Other Pacific Islander
- [ ] American Indian/Alaska Native
- [ ] Black/African-American
- [ ] Asian
- [ ] American Indian/Alaska Native
- [ ] Asian
- [ ] American Indian/Alaska Native

Ethnicity (select one):
- [ ] American Indian/Alaska Native
- [ ] Asian
- [ ] Black/African-American
- [ ] Hispanic or Latino
- [ ] Native Hawaiian/Other Pacific Islander
- [ ] Not Hispanic or Latino
- [ ] White
- [ ] Asian
- [ ] Native Hawaiian/Other Pacific Islander
- [ ] American Indian/Alaska Native
- [ ] Black/African-American
- [ ] American Indian/Alaska Native
- [ ] American Indian/Alaska Native

<table>
<thead>
<tr>
<th>COURSE NUMBER</th>
<th>TITLE</th>
<th>START DATE</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Optional: Enter your Additional Registration Information and click Submit.

**Today's Date**

---

**SCC Staff Tuition Waiver**

<table>
<thead>
<tr>
<th>Name as it appears on card:</th>
<th>Exp.Date</th>
<th>CC #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

---

For Office Use Only

Would you like a receipt mailed to you?
- [ ] Yes
- [ ] No

TOTAL DUE

---

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the course(s) listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit this completed form; 3) that any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog; 4) the personal information contained herein is correct as stated; and, 4) any changes in SIA, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admissions, employment, and educational matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC, Area Office, 301 S. 68th St. Place, Lincoln, NE 68510.

---

301 S. 68th St. Place, Lincoln, NE 68510
402-437-2700 • 800-828-0072 • FAX 402-437-2703
[www.southeast.edu/continuing](http://www.southeast.edu/continuing)