Business Plan Basics
Learn how to take your business idea and write up a complete business plan ready to present. Discussion will include topics like identifying your product and customers, marketing your business, identifying your start up and ongoing costs, how to obtain funding, and putting it all in a final business plan.

SCC staff tuition waiver does not apply. NOTE: Class is live-streamed from York.

**Keyword: Business**

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<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Cost</th>
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<tbody>
<tr>
<td>May 4</td>
<td>6-9 p.m.</td>
<td>Wahoo, WHLC, 101</td>
<td>$49</td>
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**Business Plan 2.0**
Time to go beyond the basics! Take your business plan to the next level. Whether looking at adding a product, needing to do market analysis or develop a marketing plan, this class has you covered.

**Keyword: Business**

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<tr>
<td>June 8</td>
<td>6-9 p.m.</td>
<td>Hurley</td>
<td>$69</td>
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FREE TRAINING
For information on financial assistance options, visit www.southeast.edu/cefinaassist

Check out all classes offered at www.southeast.edu/WahooLC
Find us on Facebook at www.facebook.com/SCCLearningCenteratWahoo

CANCELLATION/REFUND POLICY: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office.

ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Registration Form - Non-Credit Course
Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703.

For more information, contact Diana Kerwin-Kubr at 800-828-0072, ext. 5581 or dkerwin-kubr@southeast.edu.

Social Security Number OR SCC Student ID Number
Birth Date
Name: Last
First
Middle Initial
Residence Mailing Address
City
State
Zip
County #
Email Address
Cell Phone
Home
Business Phone
I identify as: [ ] Male [ ] Female
Nebraska Resident [ ] Non-Resident
Ethnicity (select one): [ ] Hispanic or Latino [ ] Not Hispanic or Latino
Race (Select one or more): [ ] White [ ] Asian [ ] American Indian/Alaska Native [ ] Native Hawaiian/Other Pacific Islander [ ] Black/African-American

Course Number
Title
Start Date
Cost

Signature

Would you like a receipt mailed to you? [ ] Yes [ ] No

Submit this form and one paid. [ ] Check [ ] Cash [ ] Mastercard [ ] AMEX [ ] Discover [ ] VISA V Code_____
Name as it appears on card:
Exp. Date
Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)
For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

For Office Use Only
SCC Staff Tuition Waiver ( )
TOTAL DUE

ID#__________________
REF#__________________

FOR OFFICE USE ONLY

Submit this form and one paid. [ ] Check [ ] Cash [ ] Mastercard [ ] AMEX [ ] Discover [ ] VISA V Code_____
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For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.
Register Online for
SCC Continuing Education Classes

You must have an email account to register online.


2. Search for your class by entering either a key word in the title or the course number. Click Submit. (Enter information in only one field for broader results.)
   - Key Word Example: Driver
   - Course Number Example: TRAN-3398

3. Select the course for which you wish to register. Click Submit.

4. Enter your personal information, certify your identification and click Submit.
   * You must provide your Social Security Number.

5. Optional: Enter your Additional Registration Information and click Submit.

6. If you want to register for additional classes, select Search for more classes under “Choose one of the following.” If you are finished selecting the class(es) for which you want to register, select Register now (check out). Select your Payment Type. Click Submit.

7. Enter your payment information. Click Submit.

You will see your class acknowledgement with information about your SCC Student ID Number, SCC User ID and password. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

* The College requires a student’s Social Security number as a condition for enrollment. A student’s Social Security number information constitutes an “educational record” under FERPA.