
A-13b(1) PROCEDURE Use of College Facilities Regulation

Smoking is not permitted within the College facilities or vehicles.

The Campus Director or President may authorize the use of College equipment for other than College-directed instructional purposes. College equipment shall not be used for personal or commercial gain.

Each campus may provide general purpose bulletin boards which are clearly identified as such. The priority of use shall be the same as that in the Use of College Facilities Policy. The specific use shall observe these rules:

1. No posting for commercial or business purposes.
2. Only one poster/announcement per activity.
3. No poster larger than 11 by 17 inches.
4. Posted material is to be removed on the day following the event. No material posted for more than 14 days. Bulletin boards to be completely cleared at end of academic term.
5. Posters, notices, or announcements may not be posted anywhere except on designated bulletin boards without prior permission of the Campus Director. Costs incurred for removal of items posted in violation of this regulation shall be billed to the organization, business, or individual found responsible.

Solicitation in College residence halls or student residences is prohibited. Solicitation in other College facilities is also prohibited except for any commercial vendor invited on to the campus to supply items necessary to the instructional program of the College.

Fund raising by recognized student organizations or other non-profit organizations may be conducted only with the permission of the Campus Director.

Informational material may be distributed in College buildings by student organizations recognized by the College, but only with the permission of the Campus Director. Such material may be distributed on College property outside of the buildings by individuals or organizations, regardless of whether they are recognized by the College, provided that the Campus Director shall establish guidelines relating to time, location, and manner of such distribution, and that the Campus Director has given permission for the distribution.

Adopted Date: 07/01/2000