
A-6c(1) PROCEDURES General Duties: Job Description - Board Chair

The following are general duties of the Board Chair:

1. To preside at all Board meetings and provide leadership to the Board.
2. To serve as Chair of the Board Executive Team. (See College Handbook, Policy A-5)
3. To work with the College President and Board Executive Team in developing the agenda for each Board meeting.
4. To work with Board members to establish Board Team membership.
5. To act as official spokesperson for the Board, except when otherwise directed by a majority of the Board.
6. To call special and emergency meetings of the Board in accordance with state statute.
7. To coordinate the formal performance evaluation of the President.
8. To perform any other duty as may be necessary for the benefit of the College area.

Adopted Date: 04/17/2007