Accounting, Financials & Insurance

QuickBooks 2019: Basic
Prerequisite: Microsoft Windows experience
Learn how to use the basic features and functions of QuickBooks Pro software. Create a company, set up preferences, set up and invoice customers, manage vendors and pay bills, work with banking transactions (deposits, transfer funds, etc.) and perform reconciliations, and review basic financial and other system reports.

This basic course does not configure or customize the software for your business. Required book is available through the SCC Campus Store, 8800 O St., Lincoln or at www.sccbookstore.com.

Keyword: QuickBooks
July 8 & 9
LIVE Online, Zoom
W, Th
Johnson
8:30 a.m.-Noon
ACCT-7280-TCUA
$199

Aug. 19 & 20
LIVE Online, Zoom
W, Th
Johnson
8:30 a.m.-Noon
ACCT-7280-TCUB
$199

Sept. 23 & 24
LIVE Online, Zoom
W, Th
Johnson
8:30 a.m.-Noon
ACCT-7280-TCFA
$199

QuickBooks 2019: Intermediate
Prerequisite: QuickBooks 2018 or 2019: Basic or equivalent experience
Expand your understanding of QuickBooks Pro through learning how to manage inventory, setup and manage sales taxes, prepare estimates, perform job costing, work with balance sheet accounts, set up budgets, process payroll and related reporting, and advanced customization options.

A portion of this course allows for discussion and/or tailoring of software for your organization’s needs. If personalized assistance is desired during the course, bring your own documents and/or laptop. Required book is available through the SCC Campus Store, 8800 O St., Lincoln or at www.sccbookstore.com.

Keyword: QuickBooks
July 15 & 16
LIVE Online, Zoom
W, Th
Johnson
8:30 a.m.-Noon
ACCT-7281-TCUB
$199

Working with QuickBooks Online
Prerequisite: Microsoft Windows and internet browser experience
Learn about the features of QuickBooks online and how these can be used to manage the accounting for your small business or organization. Learn how to navigate the application, set up a company file, setup and invoice customers, manage vendors and pay bills, work with banking and credit card transactions, and utilize reports from the system.

This course does not configure or customize the software for your business or organization. Required book is available through the SCC Campus Store, 8800 O St., Lincoln or at www.sccbookstore.com.

Keyword: QuickBooks
July 30
LIVE Online, Zoom
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Johnson
8:30 a.m.-Noon
ACCT-3515-TCUB
$79

Sept. 3
LIVE Online, Zoom
Th
Johnson
8:30 a.m.-Noon
ACCT-3515-TCFA
$79

Sept. 29
LIVE Online, Zoom
T
Johnson
8:30 a.m.-Noon
ACCT-3515-TCFB
$79

Accounting for Business Owners
This course is taught by a CPA and is intended for business owners, managers and others looking to gain a basic understanding of accounting used in small businesses or organizations. We will explore the various types of business entities, basic business registration and compliance requirements, general bookkeeping and accounting concepts, components of financial statements, budgeting and basic income tax accounting.

Required book is available through the SCC Campus Store, 8800 O St., Lincoln or at www.sccbookstore.com.

Keyword: Accounting
July 30
LIVE Online, Zoom
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Johnson
8:30 a.m.-Noon
ACCT-3516-TCUB
$79

Sept. 3
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ACCT-3516-TCFA
$79

Sept. 29
LIVE Online, Zoom
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Johnson
8:30 a.m.-Noon
ACCT-3516-TCFB
$79

Accounting Fundamentals Series / QuickBooks 2019 Series (Online—Ed2Go)
See page 9 for more information.

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
NEW! Your COVID Marketing Plan: Simplify to Maximize
Gain confidence in your marketing plan. Discussion will include branding, target markets, demographics, COVID considerations, messaging, social media, etc.
This workshop is presented in partnership with REAP, which is funded in part through a cooperative agreement with the U.S. Small Business Administration (SBA). All REAP and SBA programs and services are open to the public on a nondiscriminatory basis. Reasonable accommodations for persons with disabilities and/or persons with limited English proficiency (LEP) will be made if requested in advance. Registration deadline Sept. 14 at noon.

Perk Up Thursday Weekly Coffee
Beginning Aug. 6 • 10-11 a.m.
Join us Thursday mornings for relaxed networking and free coffee! Each week we feature a speaker who shares real stories about their business experiences and entrepreneurial journey. These stories include why an entrepreneur got started in their business, what they have learned along the way (the good, the bad and sometimes the ugly) and what keeps them perked up and passionate about what they do!
Location will be announced via email newsletter. Sign up for the newsletter at www.southeast.edu/entrepreneurship.

NEW! Let’s Do Lunch: How to Use Zoom
You got a Zoom invite? Enjoy your lunch and learn about how to use Zoom to chat with friends and family, near and far.
Falls City Chamber Members: Contact Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

New! Let’s Do Lunch: Host a Meeting on Zoom
Collaborate with your team virtually and learn how to Host a meeting on Zoom.
Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

LinkedIn® for Business: Basic
If Facebook® is the place to check in with family and friends, LinkedIn® is the place to network with customers, expand your business network, and job hunt. We’ll cover the basics of LinkedIn® and learn the terminology, as well as how to get more out of LinkedIn®. LinkedIn® account and login information required.

Social Media for Business Certificate (Online—UGotClass)
See page 9 for more information.

Job Enhancement Scholarship Available
Are you looking for a scholarship for training that could:
- Have a positive impact on your employer?
- Potentially advance your position or pay?
- Help you reach your professional goals?
- Make a difference in your career/job?
For more information, visit http://www.southeast.edu/nebraskacitylc or contact Cindy at 402-323-3636 or cmeyer@southeast.edu.

Free Training
The Gap Tuition Assistance Program provides financial assistance for need-based tuition and other eligible costs for approved, credit and non-credit short-term training programs for in-demand occupations. Short-term training focused on employment!

Are You Eligible?
SCC’s Continuing Education Division utilizes the Gap Tuition Assistance program to provide financial assistance for tuition and other eligible costs to participants. Depending on your financial eligibility, you may receive full or partial assistance with your direct training costs, including tuition, books, required fees, and equipment.

Selection Process
1. Submit your application and research your program of study choice(s).
2. Meet with the Gap Assistance specialist to discuss your training request.
3. Your eligibility to receive funding will be determined through an evaluation of your application and an interview with the Gap Assistance specialist.

For more information, visit www.southeast.edu/cefinassist or contact us at 402-323-3394 or hbloomquist@southeast.edu.

Approved Programs of Study are available in the following areas:
- Professional Truck Driver Training
- Nursing Assistant
- Medication Aide
- RN/LPN Refresher Course
- Machining
- Electrical Maintenance
- Welding
- Microsoft Applications
- Leadership Certificate
- Lean/Six Sigma
- A+ (IT Technician)
- CompTIA N+
- CCNA (1-2 and 3-4)
- Fiber Optics
NEW! Introduction to Business Acumen

This course will help you understand business, its organizations, goals, and measure. You'll learn to appreciate the big picture of your organization, without losing the details of what you do each day. If you can learn to understand the holistic business, you are able to break down silos in your company and understand better financial statements and the key metrics "management" is focused on. Increase your financial literacy and begin to show your supervisors and managers you've got that extra something they are looking for. Some key topics:

- Corporate governance
- Profit and cost centers
- Product lifecycles
- Revenue, cost and margin
- Measures and financial statements

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. Registration deadline July 3. One hour for lunch on your own.

**Food Protection Manager Online Class**

This class is accepted by the Lincoln Lancaster County Health Department for the sanitation training needed to obtain a Food Protection Manager permit.

Students receive their assignments online through SCC’s online learning platform. Upon completion of each reading assignment, students will complete an online quiz. A minimum grade of 80 percent is required on each quiz to qualify the student to take the final ServSafe exam.

The ServSafe exam is taken online in the SCC Testing Center in Beatrice or Lincoln or at the Learning Center at Hebron or Nebraska City.

Students need: computer with high-speed internet connection, working knowledge of computer and internet experience. Please note: You cannot access the course using an iPad or Android tablet. There is a six-hour waiting period between online registration for the class and class access.

You may register at any time for this class. After you register online, purchase the book “ServSafe Manager” at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. For registration and log-in information, go to http://bit.ly/SCCFoodProtectionManagerClass.

To register and pay, go to http://bit.ly/RegisterCE.

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

Check out all classes offered at www.southeast.edu/continuing

Find us on Facebook® at www.facebook.com/SCCNebCE
SCC Continuing Education is approved as a provider of nursing continuing professional development by Midwest Multistate Division, an accredited approver by the American Nurses Credentialing Center’s Commission on Accreditation.

End-of-Life Care: A New Approach to Difficult Conversations

This workshop is designed to assist health care providers with the difficult end-of-life conversations they have with their patients and families. Participants will look at how their personal views and social barriers on the topic of death impact the care they give and practice simple techniques they can use for effective end-of-life conversations.

(0.6 CEUs) Erin Putney, RN, MSN, has years of Oncology and Trauma ICU experience and in addition to teaching in the nursing program at SCC, she works in a variety of bed-side nursing positions. Participant must attend entire workshop to receive credit.

Keymword: Life

| Early Bird Rate (on/before July 24) | | | |
| Aug. 4 | T | 8:30 a.m.-3:30 p.m. | NURS-3225-TCUE | $75 |
| Regular Rate (after July 24) | | | |
| Aug. 4 | T | 8:30 a.m.-3:30 p.m. | NURS-3225-TCUF | $85 |

**RN/LPN Refresher**

We can help you renew your nursing career. This course is designed to reinstate or reactivate your license, and meets the requirements for a refresher course as outlined by the Nebraska Board of Nursing.

Developed to update the nurse’s knowledge and clinical skills required for the delivery of professional nursing care in today’s health care system, this course provides interactive learning experiences that enable you to expand knowledge and skills as you prepare for reentry into nursing practice.

This course consists of 60 contact hours of online learning, including 90 hours of skills/lab and clinical are required. This course will run approximately 16 weeks. To use this course to reinstate your nursing license, you must successfully complete the lecture, lab and clinical portions of the course. This course will include the mandatory 8-hour IV training that all LPNs are required.

Prior to registering for the course, please complete the questionnaire at [https://www.surveymonkey.com/r/2BKKEFX9](https://www.surveymonkey.com/r/2BKKEFX9). You will be contacted to confirm your eligibility and will receive an immunization record to confirm your eligibility and will receive an immunization record to have the state is notified by fax (within two business days) that you have completed the course. NOTE: For successful completion, you must spend an hour online and get 100% on the quiz. You can take the quiz as many times as needed. You can register at any time to take this course. If you prefer to take this course in a classroom setting, email continuinged@southeast.edu.

**Intravenous Therapy: Current Standards of Practice 1 & 2**

ATTENTION LPNs: There are new state licensure regulations that affect you. Every LPN who graduated before May 2016 or has not successfully completed the LPNC course must complete an approved 8-hour didactic course on IV therapy by August 2022. AND if you wish to practice IV therapy, you must take both the approved 8-hour didactic IV therapy course and an approved IV therapy skills course. RNs are welcome to take these classes also.

**Intravenous Therapy: Current Standards of Practice 1**

This 8-hour course meets the didactic portion of the new requirement for all LPNs with a well-rounded review of IV therapy. Topics covered will be legal aspects of IV therapy, peripheral IVs and central lines. You can work at your own pace and at times which fit into your schedule.

(0.8 CEUs) You will have several weeks to finish this class. You must have access to a computer and the internet. Certificates will be mailed to all who have successfully completed the course after the last day of class.

**Intravenous Therapy: Current Standards of Practice 2**

Skill (Hybrid Course)

Prerequisite: You must take SCC’s Intravenous Therapy: Current Standards of Practice 1 course before or at the same time as this course or provide proof of completion of a similar course. This 8-hour course includes both online and face-to-face components. Successful completion of this course will meet the IV therapy skills course requirement for LPNs who wish to practice IV therapy.

(0.8 CEUs) You must have access to a computer and the internet. The hands-on skills portion of this course will occur on select Saturdays listed below. To successfully complete this course, you must complete the online component and attend a four-hour lab session. Certificates will be mailed to all who have successfully completed the course after the last day of class.

**Abuse & Neglect Prevention for Nursing Assistants**

In order to be placed on the Nebraska Nurse Aide Registry, the state of Nebraska may require some nursing assistants to complete this one-hour course. The online course includes watching a video and reading material on patient rights, dignity, respect, and quality of life. Discussion is held on how to report suspected abuse to the proper authorities, both in a facility and in the community. RNs are welcome to take this class, also.

A quiz is given over the material and the video. When you have completed the one-hour online in-service, the state is notified by fax (within two business days) that you have completed the course. NOTE: For successful completion, you must spend an hour online and get 100% on the quiz. You can take the quiz as many times as needed. You can register at any time to take this course. If you prefer to take this course in a classroom setting, email continuinged@southeast.edu.

Post Anesthesia Care
This intensive one-day course is designed for nurses who care for patients in the immediate post-operative period. We will discuss the different types of anesthesia, including conscious sedation, expected outcomes, nursing care, and possible complications of each type. The course also will include the nurse’s role in managing a patient’s airway in the post-anesthesia period, nursing implications and common post-op complications that may be encountered. Legal implications that need to be considered in PACU and criteria for discharging patients will be covered. Special considerations for managing the pediatric patient during the immediate post-op period will be discussed as well as caring for the anesthetized patient in the ambulatory setting.

(0.7 CEUs) LuAnn Ebke, RN, BA, CPAN, is the Assistant Nurse Manager at PACU Bryan Health, Lincoln, and Nancy Gondringer, EdD, CRNA, has many years of experience in surgical services. LuAnn and Nancy have teamed up to teach this course for several years. Participants must attend entire program to receive certificate.

Keyword: Anesthesia

Early Bird Rate (on/before Sept. 2)
- Sept. 9
- LIVE Online, Zoom
- Ebke
- W8 a.m.-4 p.m.
- $85

Regular Rate (after Sept. 2)
- Sept. 9
- LIVE Online, Zoom
- Ebke
- W8 a.m.-4 p.m.
- $95

What’s New in the World of Drugs 2020
with Dr. Ally Dering Anderson
Join us for the 2020 version of What’s New in the World of Drugs with Dr. Ally Dering-Anderson. The program will enhance your pharmacotherapy knowledge and clinical decisions related to the use of the latest drugs. Included will be new drug entities and precautions, the latest vaccine information as well as an update on the Nebraska prescription Drug Monitoring Program.

(0.6 CEUs) Participants must attend entire program to receive certificate.

Keyword: Drugs

Early Bird Rate (on/before Aug. 24)
- Sept. 2
- LIVE Online, Zoom
- Dering Anderson
- W8:30 a.m.-3:30 p.m.
- $85

Regular Rate (after Aug. 24)
- Sept. 2
- LIVE Online, Zoom
- Dering Anderson
- W8:30 a.m.-3:30 p.m.
- $95

The Secrets of Baby Behavior
Baby behavior messages have been successful in improving infant-feeding practices by addressing common “trigger” behaviors for overfeeding, such as infant crying and waking. Please join us for an exciting conference to gain the skills and tools you need to better understand basics of normal infant development and behavior and to use research-based counseling techniques that successfully drive behavior change.

(0.55 CEUs) Presented by SCC Continuing Education and Nebraska WIC Association. This conference is for nurses and other health care providers who work in doctors’ offices, head start, home health, public health, and postpartum. Sara Chvala Hansen, RD, CLC, is the Douglas County Health Department/WIC Nutrition Services Coordinator and Deanna Stoffel, BS, IBCLC, is a Charles Drew: WIC Lactation Consultant/WIC Nutritionist. Lunch provided.

Participant must attend entire workshop to receive credit.

Keyword: Baby

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For a full list of continuing education (CEU) courses, please visit http://bit.ly/cenursingprofessionals. For questions, email continuinged@southeast.edu.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu.
**Computers & Technology**  
**Summer 2020**

### GETTING STARTED

#### MACINTOSH CLASSES

**Apple ID, iCloud & Photo Management with Photos for Mac**

Learn what options you have with your Apple ID including editing and sharing photos. Cloud services routinely back up their data so you should never lose your photos even if your own computer explodes. Discover how easy it is to manage your content and photos in the cloud.

Any iOS device, including iPad or iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release. NOTE: Not a photography class but a photo management class. Have your device fully charged.

**Keyword: Photo**

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<td>6-8 p.m.</td>
<td>Live Online, Zoom</td>
<td>T. Jensen, LLLX-0680-TCUA</td>
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**Online Buying & Selling**

Have you thought about selling your stuff online? Learn more about the primary places people sell items, (Craigslist, Facebook© marketplace and eBay®) and how selling on these sites really works. We will talk about “gotchas” and types of payment processing. Join us for this LIVE Online Zoom class.

This class is for personal sales ONLY. Business interest is welcome but it won’t be the focus of the class.

**Keyword: Selling**

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### SOCIAL MEDIA

**LinkedIn® for Business: Basic**

If Facebook© is the place to check in with family and friends, LinkedIn® is the place to network with customers, expand your business network, and job hunt. We’ll cover the basics of LinkedIn® and learn the terminology, as well as how to get more out of LinkedIn®.

LinkedIn® account and login information required.

**Keyword: LinkedIn**

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### SMART DEVICES

#### Smartphone Basics: iPhone

You have a cool new iPhone, but how do you use it? We will teach you about icons, apps and other neat features on your smartphone! This class will be specific to iPhone users.

Bring your phone fully charged so you can practice using the phone you own. If you don’t own one yet, come anyway!

**Keyword: Smartphone**

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#### Tips & Tricks with Your New iPhone or iPad

Take advantage of the features your iPhone or iPad. We will help you with tips in messages, phone calls and camera and as time allows, iCloud, storage and other apps.

Any iOS device, including iPad or iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release. Be sure your device is fully charged before zooming into class. Have your mobile device handy as you login to this Zoom class from your desktop or laptop.

**Keyword: iPhone**

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### INTERNET

**NEW! Passwords, Logins, IDs—OH MY!**

In this age of electronic information and security concerns, password management is a must. Come learn best practices and tips and tricks to keeping your passwords and private information secure. We’ll cover both mobile and home data security.

Have your mobile device handy as you login to this Zoom class from your desktop or laptop.

**Keyword: Passwords**

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<td>July 27</td>
<td>M</td>
<td>6:30-8:30 p.m.</td>
<td>Live Online, Zoom</td>
<td>T. Jensen, LLLX-0673-TCUA</td>
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### Additional Information

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.


For more information, contact us at 800-828-0072 or continuinged@southeast.edu
We are all “virtual neighbors” in cyberspace, and what we do, or don’t do, can affect many others. The Nebraska Cyber Security Conference will assist in raising our awareness of cyber security and help in protecting all of us in cyberspace. If we each do our part, we can collectively have a positive impact on Nebraska’s secure resources.

Watch www.southeast.edu/ncsc for updates. Registration opens in June.

Certificate in Structured Query Language (SQL) (Online—UGotClass)
See page 9 for more information.

Hack Your Way to Security / Introduction to Python 2.5 Programming / SQL Series (Online—Ed2Go)
See page 9 for more information.

Excel 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Keyword: Excel

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Excel 2016: Intermediate
Prerequisite: Excel Basic or equivalent experience
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Keyword: Excel

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This basic course does not configure or customize the software for your business. Required book is available through the SCC Campus Store, 8800 O St., or at www.sccbookstore.com.

Keyword: QuickBooks

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QuickBooks 2019: Intermediate
Prerequisite: QuickBooks 2018 or 2019: Basic or equivalent experience
Expand your understanding of QuickBooks Pro through learning how to manage inventory, setup and manage sales taxes, prepare estimates, perform job costing, work with balance sheet accounts, set up budgets, process payroll and related reporting, and advanced customization options.
A portion of this course allows for discussion and/or tailoring of software for your organization’s needs. If personalized assistance is desired during the course, bring your own documents and/or laptop.
Required book is available through the SCC Campus Store, 8800 O St., Lincoln or at www.sccbookstore.com.

July 15 & 16
LIVE Online, Zoom
W, Th
M. Olson
INFO-7281-TCUB
8:30 a.m.-Noon $159

Working with QuickBooks Online
Prerequisite: Microsoft Windows and internet browser experience
Learn about the features of QuickBooks online and how these can be used to manage the accounting for your small business or organization. Learn how to navigate the application, set up a company file, setup and invoice customers, manage vendors and pay bills, work with banking and credit card transactions, and utilize reports from the system.
This course does not configure or customize the software for your business or organization. Required book is available through the SCC Campus Store, 8800 O St., Lincoln or at www.sccbookstore.com.

Keyword: QuickBooks
July 30
LIVE Online, Zoom
Th
Johnson
ACCT-3515-TCUB
1-4:30 p.m. $79

Sept. 3
LIVE Online, Zoom
Th
Johnson
ACCT-3515-TFA
1-4:30 p.m. $79

Sept. 29
LIVE Online, Zoom
T
Johnson
ACCT-3515-TCFB
1-4:30 p.m. $79

QuickBooks 2019 Series (Online—Ed2Go)
See page 9 for more information.

WEB DEVELOPMENT & DESIGN

Wordpress
Discover the basics to create a website. Learn how to install WordPress on your PC or Mac, navigate the WordPress dashboard, create pages and posts, custom menus, and create functional websites.

Keyword: Wordpress
Aug. 3 & 5
Online
M, W
M. Olson
INFO-7296-WBUA
6-9:30 p.m. $159

Building a Website Level I
Prerequisite: Basic Computer (OFFT-3502) or equivalent experience
This class introduces basic concepts needed to create a website. It begins with an introduction to Web technologies and then provides a comprehensive overview of HTML5. In-class exercises focus on basic webpage layout, HTML5 syntax, text formatting, graphics, hyperlinks, and tables.
Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Keyword: Website
July 13 & 15
Online
M, W
M. Olson
INFO-3862-WBUA
6-9:30 p.m. $159

July 21 & 23
LIVE Online, Zoom
T, Th
M. Olson
INFO-3862-TCUB
6-9:30 p.m. $159

Building a Website Level II
Prerequisite: Building a Website Level I (INFO-3862) or equivalent experience
This class picks up where Level I ends. Learn to create an attractive and organized website using HTML5 and Cascading Style Sheets. In-class exercises guide students through developing a full-fledged website using HTML5 and CSS.
Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Keyword: Web
July 27 & 29
Online
M, W
M. Olson
INFO-3863-WBUA
6-9:30 p.m. $159

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.
Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.
QuickBooks 2019 Series
Small business owners should be using QuickBooks to manage invoices, pay bills and track expenses. If you want to take control of your business’s finances, this course will introduce you to QuickBooks 2019 and teach you the accounting software’s more advanced features.

Introduction to Crystal Reports
Learn how to use Crystal Reports to create attractive business documents that are easy to read and understand.

Introduction to Python 2.5 Programming
Learn the fundamentals of computer programming in Python with topics that include basic decisions and loops, advanced data structures, object-oriented programming, and graphical user interfaces.

SQL Series
SQL is one of the most requested skills from today’s data-driven employers. Learn the coding language in these easy to follow online courses.

Data Analysis Certificate
Data analysis is quickly becoming one of the most sought-after skills in the workplace. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills.

Project Management Certificate
Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancelation.

Social Media for Business Certificate
Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization.
### NEW! Quarantine Quick Bits

We are hosting some instructional 30-minute mini-Zoom sessions for you:
- Ways to Use Your Washi Tape
- Getting Punny
- DIY Embellishments
- A Few of My Favorite Things
- Cricut Design Space Hacks

Register once for any/all of the 30-minute mini-sessions. You can pop on for one that interests you or stay on the whole morning if it works! Get ready for lots of information and useful tips! Our instructor, Jen Van Winkle, will share her ideas and information with you in a casual Zoom online classroom.


<table>
<thead>
<tr>
<th>July 23</th>
<th>LIVE Online, Zoom</th>
<th>S Van Winkle</th>
<th>9 a.m.-12:30 p.m.</th>
<th>LLLX-0101-TCUA</th>
<th>$19</th>
</tr>
</thead>
</table>

### Old Fashioned Soap Making

Discover how to make healthy handmade soap from scratch. You will learn basic soap-making and the chemistry behind it and how to make soap safely. We will cover everything you need to know about the soap-making supplies and ingredients.

Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

<table>
<thead>
<tr>
<th>July 11</th>
<th>LIVE Online, Zoom</th>
<th>U Wolcott</th>
<th>1-4 p.m.</th>
<th>AREA-5725-TCUA</th>
<th>$55</th>
</tr>
</thead>
</table>

### NEW! Farmhouse Wreaths

We will craft a gorgeous custom wreath for your home. Choose a book page wreath, greenery wreath or a fabric scrap and ribbon wreath. You will learn how to make all three but create one wreath to take home. We will create a coordinating mini wood sign greeting to hang from the wreaths as well.

Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

| Aug. 23 | LIVE Online, Zoom | U Wolcott | 1-3 p.m. | AREA-2182-TCUA | $29 |

### NEW! Gratitude, Gimmicks & Going the Extra Mile

The real joy is in the giving. In this session, you will gather ideas for showing appreciation in a unique and clever way. From care packages to quick gestures of appreciation, we will explore many options. Attendees will leave with a collection of meaningful ideas and a lot of inspiration to positively impact others!

| July 29 | LIVE Online, Zoom | W Van Winkle | 6-7:30 p.m. | LLLX-1127-TCUA | $19 |

### Acrylic Painting: Hydrangea

Paint textured hydrangea celebrate the season! Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

| July 19 | LIVE Online, Zoom | U Wolcott | 1-3 p.m. | AREA-7676-TCUA | $24 |

### Acrylic Painting: Sunflower

Create a fun, textured sunflowers celebrate the season! Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

| Aug. 22 | LIVE Online, Zoom | U Wolcott | 10 a.m.-Noon | AREA-7676-TCUB | $24 |

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Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

NEW! Art Camp: Dandy, Daring & Dynamic 3D Art Exploration!
Ages 11-18
Have fun exploring 3D artists and art! You will create several pieces of three-dimensional art such as a Fantastic Funny Face Sculpture, Bright and Beautiful Yard Art and more! We will be using cardboard, sticks, beads, buttons, keys, bottle caps, T-shirt yarn, wire and found objects. We will explore the artist Alberto Giacometti’s art and create your own 3D foil people statue.

Supply list sent approximately one week prior to class.  
Keyword: Art

NEW! Art Camp: POP Paper Art
Ages 11-18
Have you tried to draw with scissors, create sculpture with paper, or paint with paper? Join us for Art Camp and try it all! Using simple tools and techniques you will explore how to create art with paper, scissors and glue. Your finished projects will be full of color and wonder.  
Supply list sent approximately one week prior to class.

NEW! Art Camp: Don’t junk it Journal
For teens to adults!
Why throw away that old rag, book, sheet music or junk mail when you can make your very own Junk Journal and put it to good use? Many people keep all sorts of journals. They are great for trying out new art pens and paint, sketching new ideas, writing poems, journaling your vacations and much more. In this four-day camp you will start out by creating your own journal using junk. Then each day you will spend time filling up pages using a variety of creative techniques.

Supply list sent approximately one week prior to class.  
Keyword: Art

NEW! Art Camp: Draw What You See—Realistic Drawing
For teens to adults!
Have you ever felt frustrated trying to make your drawing look like its “supposed to?” Do you struggle with making people look like themselves? Marcia Holliway knows a lot of tricks of the trade for drawing realistically. She’ll guide you through fun exercises to teach you to draw what you see: people, interior rooms, buildings, and more while you learn the value of high lights and low lights!

Supply list sent approximately one week prior to class.

Keyword: Draw

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For teens to adults!
Why throw away that old rag, book, sheet music or junk mail when you can make your very own Junk Journal and put it to good use? Many people keep all sorts of journals. They are great for trying out new art pens and paint, sketching new ideas, writing poems, journaling your vacations and much more. In this four-day camp you will start out by creating your own journal using junk. Then each day you will spend time filling up pages using a variety of creative techniques.

Supply list sent approximately one week prior to class.  
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Supply list sent approximately one week prior to class.

Keyword: Draw

Handmade Greeting Cards
Do you want to create fabulous cards without buying a ton of new materials? Get inspired as we create six new cards with techniques that will spice up your favorite supplies. There also will be new products to show you what is out there and how to use it. These are all NEW cards from previous classes.

Suggested supplies include: glue dots, tape runners or double-sided tape, pop dots, scissors, glue pen, and piercing tool. Register early because your card supply kit will be mailed to you. Registration deadline for Sec. TCUB is June 28 and Sec. TCFA is Aug. 25.

Keyword: Cards

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
The Beauty of Watercolor
Have you ever wanted to try painting with watercolor but fear stopped you? In each Saturday session you will be guided step by step with NO stress!

Each week you complete a painting that you can be proud of! Each Saturday the project will vary in style, technique and subject. Please be sure to include your email address as you will be sent a supply list two weeks prior to class or you may contact Marcia for supply list and/or more information at marcartsy@itsinthewindstudio.com or 605-521-4255.

NEW! Farmhouse Wreaths
We will craft a gorgeous custom wreath for your home. Choose a book page wreath, greenery wreath or a fabric scrap and ribbon wreath. You will learn how to make all three but create one wreath to take home. We will create a coordinating mini wood sign greeting to hang from the wreaths as well.

Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

JEWELRY
Soldering Jewelry for Beginners
Learn the basics of jewelry fabrication and soldering. You will make a completed piece of jewelry. Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

NEW! Resin & Clay Jewelry
Get creative while learning how to work with resin and clay. Kits provided in class to create your pendant or earrings. You will have the skills to create more jewelry on your own.

Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

NEW! Gratitude, Gimmicks & Going the Extra Mile
The real joy is in the giving. In this session, you will gather ideas for showing appreciation in a unique and clever way. From care packages to quick gestures of appreciation, we will explore many options. Attendees will leave with a collection of meaningful ideas and a lot of inspiration to positively impact others!

Needle Arts & Sewing
Beginning Knitting
Knit one, purl two. Learn the basic knitting stitches (knit, purl, cast on/off) to get you started in this traditional needle art. You will leave class with enough technique to be able to create your own scarf or small project.

You will need size 7 straight knitting needles and two skeins of sugar and cream cotton yarn (same or different colors, your choice). Zoom knit with us.

Learn to Crochet
Get started in crochet! Learn how to read patterns, begin a foundation and the basic stitches to begin your crochet adventure.

You will need a pair of scissors, skein of worsted weight cotton yarn (such as Sugar and Cream) and a size I or J crochet hook. Zoom crochet with us.

EXPLORE
For more information, contact us at 800-828-0072 or continuinged@southeast.edu
The Bakeshoppe
In the bakeshoppe we will make everyone’s bakery favorites. Zoom bake with us from your kitchen! Welcome to bakers of every level. Register for each class individually or register for both and save!

NEW! Shortcake

Shortcake is a summer favorite! You will make sweet shortcake with a fresh cooked fruit topping and finish with whipped cream. YUM!

Supply list sent approximately one week prior to class. Zoom bake with us from your kitchen.

Keyword: Bakeshoppe
July 14 & Aug. 4
LIVE Online, Zoom
T 6-8:30 p.m.
Harper
LLXX-2052-TCUA
$39

NEW! Pound Cake

Discover how to take a basic quick pound cake recipe and transform it into lemon, spice, peanut butter and chocolate pound cake.

Supply list sent approximately one week prior to class. Zoom bake with us from your kitchen.

Keyword: Bakeshoppe
Aug. 4
LIVE Online, Zoom
T 6-8:30 p.m.
Harper
LLXX-2052-TCUB
$39

Register for Both & Save!

The Bakeshoppe: Shortcake & Pound Cake

Keyword: Bakeshoppe
July 14 & Aug. 4
LIVE Online, Zoom
T 6-8:30 p.m.
Harper
LLXX-2050-TCUA
$60

NEW! Sign Exact English: Medical Focus

Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges within a medical or emergency setting. Students will learn to sign basic medical terms and challenges within a medical or emergency setting.

To communicate with others with hearing and/or other challenges within a medical or emergency setting.

Learning to use SEE (Sign Exact English) sign language

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Co-Parenting: Working Together For Your Children (Online)

This workshop meets the requirements of the Nebraska Parenting Act. Topics include stages of adjustment to parental separation/divorce for parents and children, conflict resolution, stress management and other co-parenting issues. This course is delivered entirely online and facilitated by SCC faculty and takes a minimum of three hours to complete.

Students will need:
• Computer with high speed internet connection
• Speaker/sound capability
• Working knowledge of computer and internet experience

NOTE: Firefox or Chrome browser recommended. You cannot access the course using an iPad or Droid tablet.

Sliding fee/waiver not available. There is a six-hour waiting period between online registration for the class and class access.

$49 per-person.

For registration and log-in instructions for the online class, go to www.southeast.edu/Continuing/CoParenting

Level 2 Co-Parenting: Working Together For Your Children

This workshop meets the requirements of the Nebraska Parenting Act. Topics include: stages of adjustment to parental separation/divorce for parents and children, conflict resolution and stress management. Included in this course are the following topic areas that meet the requirements of the Nebraska Parenting Act (LB544): safety and transition plans, impact of unresolved parental conflict on the child, effective communication skills, and resources and referral information.

Preregistration is required. All students will be required to show photo ID at class check-in. For more information or to register, email continuinged@southeast.edu.

Welcome to Medicare

The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host “Welcome to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
The Power You Have, The Power You Give
If you have power of attorney for someone, or if you have given someone your power of attorney, do you fully understand what that means? Join us as we discuss the advantages/disadvantages of a financial power of attorney, health care power of attorney, living wills, advanced medical directives, guardianship, and conservatorship. This is important information to understand regardless of your age or life situation.

July 16
LIVE Online, Zoom
W
Callahan
6:30 p.m.-8 p.m.
AREA-6361-TCUA
$19

Aug. 22
LIVE Online, Zoom
S
Callahan
10:30 a.m.-Noon
AREA-6361-TCUA
$19

Planning a Funeral
Have you planned a wedding, special birthday or anniversary? Normally you start planning those events at least a year in advance. A funeral costs almost as much as the previous mentioned celebrations but you only have a few days to plan and get everything in order. This class will provide you with information and resources so you have time to think and maybe plan ahead so your loved ones know exactly what you want. Planning ahead can help alleviate stress.

This class is sponsored by the York County End of Life Partnership. There will be no selling involved, just providing information and resources for you.

July 22
LIVE Online, Zoom
W
Merklinger
6-9 p.m.
AREA-6742-TCUA
$25

Aug. 3
LIVE Online, Zoom
M
Merklinger
1-4 p.m.
AREA-6742-TCUA
$25

DNA Tells a Story
Whether you’ve taken a DNA test or are considering one, DNA can help you with your genealogy when the paper trail ends. Learn more about how genetic genealogy can enhance traditional research methods, solve family mysteries and take you on the next steps in your genealogical journey. When a lack of records or uncertainty about ancestral lineage has you stumped, DNA always tells the truth. DNA testing is the tool that belongs in every genealogist’s toolkit.

July 8
LIVE Online, Zoom
W
Rauert
6:30-8:30 p.m.
AREA-5057-TCUA
$25

College Tuition Planning
It’s college application time! Preparing for this journey should be fun, but then there is the financial reality. Discover the various ways to plan to pay for college. Gain an understanding of current college cost, future trends and discuss strategies on how to pay for college by exploring various types of accounts available in the market to use to save for college. Discussion of the financial aid application will be included.

Aug. 20
LIVE Online, Zoom
Th
6-9 p.m.
AREA-7078-TCUA
$39

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
The Bakeshoppe
In the bakeshoppe we will make everyone's bakery favorites. Zoom bake with us from your kitchen! Welcome to bakers of every level. Register for each class individually or register for both and save!

NEW! Shortcake
Shortcake is a summer favorite! You will make sweet shortcake with a fresh cooked fruit topping and finish with whipped cream. YUM!
Supply list sent approximately one week prior to class. Zoom bake with us from your kitchen.

Keyword: Bakeshoppe
July 14
LIVE Online, Zoom
T Harper
6-8:30 p.m.
$39

NEW! Pound Cake
Discover how to take a basic quick pound cake recipe and transform it into lemon, spice, peanut butter and chocolate pound cake.
Supply list sent approximately one week prior to class. Zoom bake with us from your kitchen.

Keyword: Bakeshoppe
Aug. 4
LIVE Online, Zoom
T Harper
6-8:30 p.m.
$39

Register for Both & Save!
The Bakeshoppe: Shortcake & Pound Cake
Keyword: Bakeshoppe
July 14 & Aug. 4
LIVE Online, Zoom
T Harper
6-8:30 p.m.
$60

NEW! Whether You Knead It or Not: Puff Pastry
Puff pastry can be part of a dessert or main course and is great for making appetizers. Discover a quick method of making your own pastry and turn it into sweet and savory items. While your dough is chilling we will make flaky buttermilk biscuits.
Supply list sent approximately one week prior to class. Zoom bake with us from your kitchen.

Keyword: Pastry
Aug. 1
LIVE Online, Zoom
S Harper
9 a.m.-Noon
$39

NEW! Bake a Better Cake
A beautifully decorated cake is even more memorable if it also tastes great. We will explore different types of cakes and mixing methods. You will make two different cakes and, as a class, we will review our results and discuss which cake is best used for different purposes.
Supply list sent approximately one week prior to class. Zoom bake with us from your kitchen.

Keyword: Cake
Aug. 15
LIVE Online, Zoom
S Harper
9 a.m.-Noon
$39

Macarons
French and fussy, macarons have a reputation for being challenging to make. In this class you will learn the techniques needed to make beautiful and delicious macarons. As a class we will make and share chocolate ganache, butter cream and pastry cream fillings.
Supply list sent approximately one week prior to class. Zoom bake with us from your kitchen.

Keyword: Macarons
July 25
LIVE Online, Zoom
S Harper
9 a.m.-1 p.m.
$39

Flowering Cupcakes
Learn the art of putting gorgeous designs on top of cupcakes. Basic borders, flowers and fondant skills will be taught. No experience necessary.
Supply list sent approximately one week prior to class. Registration deadline: one week prior to class.

Keyword: Cupcakes
July 16
LIVE Online, Zoom
Th Wolcott
6:30-9:30 p.m.
$29

NEW! Air Fryer 101
Did you know that the air fryer is one of the most versatile kitchen appliances? Join us to discover what works well in an air fryer, helpful accessories, cleaning practices and yummy recipes that you can make in your air fryer. Join the fun!

Keyword: Fryer
July 13
LIVE Online, Zoom
M Buethe
6:45-8:45 p.m.
$25

Katie's Cooking Class: Knife Techniques
Expand your knowledge about different knives, their purpose, and how to keep them sharp. Katie, our culinary pro will help you discover how to safely chop and prepare different fruits and vegetables for easy consistent cooking.
Supply list sent approximately one week prior to class. Zoom with us from your kitchen.

Keyword: Knife
July 8
LIVE Online, Zoom
W Skinner
6-8 p.m.
$39

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Have an idea for a class that could be offered live online? Please submit your idea at http://bit.ly/sccceonlinecourses.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
Food Protection Manager Online Class
This class is accepted by the Lincoln Lancaster County Health Department for the sanitation training needed to obtain a Food Protection Manager permit.

Students receive their assignments online through SCC's online learning platform. Upon completion of each reading assignment, students will complete an online quiz. A minimum grade of 80 percent is required on each quiz to qualify the student to take the final ServSafe exam.

The ServSafe exam is taken online in the SCC Testing Center in Beatrice or Lincoln or at the Learning Center at Hebron or Nebraska City.

Students need: computer with high-speed internet connection, working knowledge of computer and internet experience. Please note: You cannot access the course using an iPad or Android tablet. There is a six-hour waiting period between online registration for the class and class access.

You may register at any time for this class. After you register online, purchase the book "ServSafe Manager" at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. For registration and log-in information, go to http://bit.ly/SCCFoodProtectionManagerClass.

To register and pay, go to http://bit.ly/RegisterCE.

Keyword: Protection

DNA Tells a Story
Whether you've taken a DNA test or are considering one, DNA can help you with your genealogy when the paper trail ends. Learn more about how genetic genealogy can enhance traditional research methods, solve family mysteries and take you on the next steps in your genealogical journey.

When a lack of records or uncertainty about ancestral lineage has you stumped, DNA always tells the truth. DNA testing is the tool that belongs in every genealogist's toolkit.

Keyword: DNA

G E N E A L O G Y

Home & Garden
Organize Your Home (AKA Keep It or Toss It)
Discover a proven organizing method and the questions to ask yourself for every organizing project in your home. Plus, you'll receive tons of organizing tips and tricks for every room.

Keyword: Organize

Languages
Spanish for Adult & Child
Have fun and learn a new way to communicate with your child. This is an introduction to the Spanish language designed for adults and children to take together.

Students will learn simple vocabulary such as day-to-day greetings, numbers, colors, and days of the week. This class is appropriate for children ages 7-12.

Only adult must register and pay tuition to attend this class.

Keyword: Spanish

BEGINNING SPANISH
This is a class for the beginner who has little or no prior knowledge of the Spanish language.

Required book can be purchased at the SCC Campus Store or online at www.sccbookstore.com. ("Practice Makes Perfect" (2nd edition) by Dorothy Richmond).

Keyword: Spanish

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/scceonlinecourses.
**Mind & Body**

**A Tool Box for Meditation**
Would you like to be able to access more inner peace and maintain calm equilibrium through challenging or stressful times? Join us to discover the foundational techniques of meditation. Meditation is an easy skill to learn and holds the potential for lifelong benefits.

Participants can sit on chairs or mats on the floor.

**Keyword: Meditation**

Aug. 22 & 29
S 10:30-11:30 a.m.
£19
LIVE Online, Zoom
Blackwell
AREA-6685-TCUA

**Old Fashioned Soap Making**
Discover how to make healthy handmade soap from scratch. You will learn basic soap-making and the chemistry behind it and how to make soap safely. We will cover everything you need to know about the soap-making supplies and ingredients.

Supply list sent approximately one week prior to class. Product sales will not be a part of this class.

**Keyword: Soap**

July 11
S 1-4 p.m.
£55
LIVE Online, Zoom
Wolcott
AREA-5725-TCUA

**Money Matters**

**NEW! Tired of Cable TV, Dish or Direct TV? Cut the Cord!**
If you’ve been thinking about changing how you watch TV, or just interested in a new option, this class is for you. We’ll look at all of the streaming services available to you to help you make a choice if you want to move to this new era of watching “TV” and other media content. We will cover Hulu Live, YouTubeTV, AppleTV+, Sony Vue, Netflix, and others.

**Keyword: Cable**

July 29
W 6-8 p.m.
£29
LIVE Online, Zoom
T. Jensen
LLLX-1154-TCUA

**Social Security 101: Understanding This Retirement Benefit**
Understanding Social Security is critical to a person’s long-term financial well-being and retirement. This class provides an overview of Social Security and how it works, including eligibility and Primary Insurance Amount, filing options, the importance of timing (delayed retirement credits), and spousal benefits. Additionally, you’ll learn the implications of working after a person begins collecting benefits, as well as other important considerations that can impact filing decisions.

**Keyword: Security**

July 30
Th 6-9 p.m.
£29
LIVE Online, Zoom
Rauert
AREA-7035-TCUA

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**Sign Exact English**
Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges is the focus of this class. Students will learn skills to express and receive SEE as well as read the alphabet, learn basic survival signs, and express likes and dislikes in SEE sign language.

**Sign Exact English 1**
(0.75 CEUs)

**Keyword: Sign**

July 22-Aug. 19
W 6-7:30 p.m.
£75
LIVE Online, Zoom
Clinard
SIGN-3000-TCUA

**Sign Exact English 1.5**
(0.75 CEUs)

**Keyword: Sign**

Aug. 26-Sept. 23
W 6-7:30 p.m.
£75
LIVE Online, Zoom
Clinard
SIGN-3001-TCFA

**Register for Both & Save $25!**

**Sign Exact English 1**
(0.75 CEUs)

**Keyword: Sign**

July 22-Aug. 19
W 6-7:30 p.m.
£62.50
LIVE Online, Zoom
Clinard
SIGN-3000-TCUB

**Sign Exact English 1.5**
(0.75 CEUs)

**Keyword: Sign**

Aug. 26-Sept. 23
W 6-7:30 p.m.
£62.50
LIVE Online, Zoom
Clinard
SIGN-3001-TCFB

**Sign Exact English 2**
(1.5 CEUs)

**Keyword: Sign**

July 22-Sept. 23
W 7:30-9 p.m.
£125
LIVE Online, Zoom
Clinard
SIGN-3002-TCUA

**NEW! Sign Exact English: Medical Focus**
Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges within a medical or emergency setting. Students will learn to sign basic medical terms and information that include allergic, blood, pain, ambulance, hospital, fire, 911, and more!

(0.75 CEUs)

**Keyword: Sign**

July 11-Aug. 8
S 10-11:30 a.m.
£89
LIVE Online, Zoom
Clinard
SIGN-3031-TCUB

July 11-Aug. 8
S 1-2:30 p.m.
£89
LIVE Online, Zoom
Clinard
SIGN-3031-TCUC

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/scceonlinecourses.
Welcome to Medicare
The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host "Welcome to Medicare" classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. "Welcome to Medicare" will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost. To register, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

Webinar presentations are available on:

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>July 7</td>
<td>T</td>
<td>6-8 p.m.</td>
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<tr>
<td>Aug. 5</td>
<td>W</td>
<td>6-8 p.m.</td>
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<tr>
<td>Sept. 10</td>
<td>Th</td>
<td>6-8 p.m.</td>
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Understanding Investing
It’s never too early (or late) to learn how to make your money work for you. Topics will include stocks, bonds, mutual funds, and the various types of accounts in which you can invest. If you want to learn more about investing and how you can use investments as a tool to reach your goals, this is your class.

Keyword: Invest

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<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Venue</th>
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<tbody>
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<td>July 28-Aug. 4</td>
<td>T</td>
<td>6-8 p.m.</td>
<td>LIVE Online, Zoom Muff LLLX-0801-TCUA</td>
</tr>
</tbody>
</table>

I Don’t Need a Will, I’m Only 30
“Why would I have one of those? That is something only old people need!” Understand the importance of having a will and start planning early. Topics include financial powers of attorney, health care powers of attorney and living wills. When it comes to guarding your assets and ensuring for your loved ones care, it is never too early.

Keyword: Will

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<th>Date</th>
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<th>Time</th>
<th>Venue</th>
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<tr>
<td>Aug. 13</td>
<td>Th</td>
<td>6:30-8:30 p.m.</td>
<td>LIVE Online, Zoom Rauert AREA-5044-TCUA</td>
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College Tuition Planning
It’s college application time! Preparing for this journey should be fun, but then there is the financial reality. Discover the various ways to plan to pay for college. Gain an understanding of current college cost, future trends and discuss strategies on how to pay for college by exploring various types of accounts available in the market to use to save for college. Discussion of the financial aid application will be included.

Keyword: Tuition

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<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Venue</th>
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<tr>
<td>Aug. 20</td>
<td>Th</td>
<td>6-9 p.m.</td>
<td>LIVE Online, Zoom AREA-7078-TCUA</td>
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Intro to the Ukulele
This is an introductory class for the beginning student. Students will learn proper tuning methods and technique for playing the instrument. You also will learn chords and strums associated with using the ukulele as an accompaniment instrument.

If you don’t have a ukulele, they’re available at Dietze Music and other music shops. Starting price is approximately $45. Space is limited. Zoom strum with us.

Keyword: Ukulele

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<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Venue</th>
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<td>July 20-Aug. 12</td>
<td>M, W</td>
<td>7-8 p.m.</td>
<td>LIVE Online, Zoom Erb LLLX-1400-TCUA</td>
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For more information, contact us at 800-828-0072 or continuinged@southeast.edu
**Welcome to Medicare**

The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host “Welcome to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost. To register, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

Webinar presentations are available on:
- July 7 T
- Aug. 5 W
- Sept. 10 Th

**The Power You Have, The Power You Give**

If you have power of attorney for someone, or if you have given someone your power of attorney, do you fully understand what that means? Join us as we discuss the advantages/disadvantages of a financial power of attorney, health care power of attorney, living wills, advanced medical directives, guardianship, and conservatorship. This is important information to understand regardless of your age or life situation.

**LET’S DO LUNCH SERIES**

Bring your lunch and learn something new! Check out this new series featuring something for everyone!

**NEW! Let’s Do Lunch: How to Use Zoom**

You got a Zoom invite? Enjoy your lunch and learn how to use Zoom to chat with friends and family, near and far.

Falls City Chamber Members: Contact Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**NEW! Let’s Do Lunch: Host a Meeting on Zoom**

Collaborate with your team virtually and learn how to host a meeting on Zoom.

Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**PHOTOGRAPHY**

**Apple ID, iCloud & Photo Management with Photos for Mac**

Learn what options you have with your Apple ID including editing and sharing photos. Cloud services routinely back up their data so you should never lose your photos even if your own computer explodes. Discover how easy it is to manage your content and photos in the cloud.

Any iOS device, including iPad or iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release. NOTE: Not a photography class but a photo management class. Have your device fully charged.

**Pictures Galore, Organizing & More!**

So you have thousands of photos, now what? We will offer some strategies for tackling the overwhelming task of getting a system in place to safely store your precious memories. Also, what do you do with the dreaded box of photos buried in the closet? We have many solutions to offer!

**NEW! Quarantine Quick Bits**

We are hosting some instructional 30-minute mini-Zoom sessions for you:
- • Ways to Use Your Washi Tape
- • Getting Punny
- • DIY Embellishments
- • A Few of My Favorite Things
- • Cricut Design Space Hacks

Register once for any/all of the 30-minute mini-sessions. You can pop on for one that interests you or stay on the whole morning if it works! Get ready for lots of information and useful tips! Our instructor, Jen Van Winkle, will share her ideas and information with you in a casual Zoom online classroom.


**For more information, contact us at 800-828-0072 or continuinged@southeast.edu**
Two Steps Beyond Beginning Bridge
This is an ideal class for bridge players who want to move beyond the basics. Topics for the class will include no trump and suit opening bids, Stayman and Jacoby Transfer, opening leads, responding bids, weak twos and other preemptive bids, opening and responding to strong opening bids and slam conventions.

July 7-23
LIVE Online, Zoom
T, Th
4-5:15 p.m.
Kepler
LLXX-0429-TCUA
$69

First-Rate Bridge Conventions & Competitive Bidding
It is so much fun to have extra tools in your bridge-playing tool bag. This is an ideal class for a more experienced player who is looking for bells and whistles to use at the bridge table. Topics include: Jacoby 2 NT, Splinter Bids, Overcalls, Take-out Doubles, Negative Doubles, Help Suit Game Try, and Strong Opening and Responding Bids.

Class is designed for any bridge player who has completed Two-Steps Beyond Beginning Bridge or equivalent.

July 28-Aug. 13
LIVE Online, Zoom
T, Th
4-5:15 p.m.
Kepler
LLXX-0436-TCUA
$69

Defensive Bridge Strategies
Playing bridge is a combination of skill, luck and communication. As defenders, you and your partner must give each other as much information as possible to defeat the contract. This class offered via zoom from the comfort of your own home. It is designed for any bridge player who has completed a minimum of beginning bridge. Topics include opening leads, second and third hand play, attitude and suit preference signals, and general defensive tips.

July 13-Aug. 12
LIVE Online, Zoom
M, W
4-5:15 p.m.
Kepler
LLXX-0435-TCUA
$69

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Babysitting 101
Ages 10-14
This interactive class will help you become a great babysitter. You will learn about the business of babysitting, child development, safety, and fun ways to keep children entertained.

Students will complete learning activities through Canvas, an online classroom.

July 15-Sept. 4
Online
Segner
AREA-6399-WBUC
$29

Spanish for Adult & Child
Have fun and learn a new way to communicate with your child. This is an introduction to the Spanish language designed for adults and children to take together. Students will learn simple vocabulary such as day-to-day greetings, numbers, colors, and days of the week. This class is appropriate for children ages 7-12.

Only adult must register and pay tuition to attend this class.

July 16-Aug. 13
Th
6:30-7:30 p.m.
BRBX-1682-TCUA
$39

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
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For more information, contact us at 800-828-0072 or continuinged@southeast.edu

### Cancellation/Refund Policy:
You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

<table>
<thead>
<tr>
<th>NEW! Art Camp: Dandy, Daring &amp; Dynamic 3D Art Exploration!</th>
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</thead>
<tbody>
<tr>
<td>Ages 11-18</td>
</tr>
<tr>
<td>Have fun exploring 3D artists and art! You will create several pieces of three-dimensional art such as a Fantastic Funny Face Sculpture, Bright and Beautiful Yard Art and more! We will be using cardboard, sticks, beads, buttons, keys, bottle caps, T-shirt yarn, wire and found objects. We will explore the artist Alberto Giacometti’s art and create your own 3D foil people statue.</td>
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<tr>
<td>Supply list sent approximately one week prior to class.</td>
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<tr>
<td><strong>Keyword: Art</strong></td>
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<td>July 13-16</td>
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<tr>
<td>LIVE Online, Zoom</td>
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<tr>
<td>M, T, W, Th</td>
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<tr>
<td>1-4 p.m.</td>
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<td>$79</td>
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<tr>
<th>NEW! Art Camp: POP Paper Art</th>
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<tr>
<td>Ages 11-18</td>
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<tr>
<td>Have you tried to draw with scissors, create sculpture with paper, or paint with paper? Join us for Art Camp and try it all! Using simple tools and techniques you will explore how to create art with paper, scissors and glue. Your finished projects will be full of color and wonder.</td>
</tr>
<tr>
<td>Supply list sent approximately one week prior to class.</td>
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<tr>
<td><strong>Keyword: Art</strong></td>
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<tr>
<td>July 20-23</td>
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<tr>
<td>LIVE Online, Zoom</td>
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<tr>
<td>M, T, W, Th</td>
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<tr>
<td>1-4 p.m.</td>
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<td>$79</td>
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<tr>
<th>NEW! Art Camp: Don’t Junk It Journal</th>
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<tbody>
<tr>
<td>For teens to adults!</td>
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<tr>
<td>Why throw away that old rag, book, sheet music or junk mail when you can make your very own Junk Journal and put it to good use? Many people keep all sorts of journals. They are great for trying out new art pens and paint, sketching new ideas, writing poems, journaling your vacations and much more. In this four-day camp you will start out by creating your own journal using junk. Then each day you will spend time filling up pages using a variety of creative techniques.</td>
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<tr>
<td>Supply list sent approximately one week prior to class.</td>
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<tr>
<td><strong>Keyword: Art</strong></td>
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<td>July 27-30</td>
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<td>LIVE Online, Zoom</td>
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<td>M, T, W, Th</td>
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<td>1-4 p.m.</td>
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<td>AREA-8090-TCUC</td>
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<td>$79</td>
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<tr>
<th>NEW! Art Camp: Draw What You See—Realistic Drawing</th>
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<tbody>
<tr>
<td>For teens to adults!</td>
</tr>
<tr>
<td>Have you ever felt frustrated trying to make your drawing look like its “supposed to?” Do you struggle with making people look like themselves? Marcia Holliway knows a lot of tricks of the trade for drawing realistically. She’ll guide you through fun exercises to teach you to draw what you see: people, interior rooms, buildings, and more while you learn the value of high lights and low lights!</td>
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<tr>
<td>Supply list sent approximately one week prior to class.</td>
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<tr>
<td><strong>Keyword: Draw</strong></td>
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<td>Aug. 3-6</td>
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<td>LIVE Online, Zoom</td>
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<td>AREA-8090-TCUD</td>
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<td>$79</td>
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Driver Education & Safety

Driver Education

Instruction consists of online lecture and behind-the-wheel training (lab) that meets separately. Participation in an orientation is required before each class. Orientations will be held on dates listed below via Zoom. A Zoom link will be sent to the student’s email one week prior to the orientation. Student must have a school or learner’s permit and complete both the online lecture and driving to be eligible for documentation for the Provisional Operator’s Permit and/or insurance requirements.

**Required Orientation**
- Thurs., June 25
- Thurs., July 2
- Thurs., July 9
- Thurs., July 16
- Thurs., July 23

SCC is actively monitoring updates and making decisions based on recommendations from the Centers for Disease Control and Prevention, as well as local and state health authorities, concerning the outbreak of COVID-19 (Coronavirus). The health and safety of the College community is of high importance, and SCC plays an important role in slowing the spread of the virus. SCC Continuing Education is working on drive lab schedules that follow recommended safety practices. Details regarding requirements will be emailed to students at least two weeks in advance. Classes are subject to change, based on current local and state guidelines.

(2.6 CEUs) For a detailed brochure, complete with Driver Education & Safety classes for 2020, contact us at continuinged@southeast.edu, 402-437-2700 or 800-828-0072. NOTE: Attendance is critical to the student’s success. Each class and lab must be attended as scheduled. Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Keyword: Driver**

### Lincoln Drive Lab Schedule
Drive lab meets one hour every day Monday through Saturday for one week only. Starting times offered are: 7:15 a.m., 8:30 a.m., 9:45 a.m., 11 a.m., 12:15 p.m., 1:30 p.m., 2:45 p.m., 4 p.m., 5:15 p.m. or 6:30 p.m.

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<tr>
<th>Date</th>
<th>Time</th>
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<tr>
<td>July 6-11</td>
<td>Online Only</td>
<td>TRAN-3398-LNUN</td>
</tr>
<tr>
<td>July 13-18</td>
<td>Online Only</td>
<td>TRAN-3398-LNUS</td>
</tr>
<tr>
<td>July 20-25</td>
<td>Online Only</td>
<td>TRAN-3398-LNUS</td>
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<tr>
<td>July 27-Aug. 1</td>
<td>Online Only</td>
<td>TRAN-3398-LNUS</td>
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<tr>
<td>Aug. 3-8</td>
<td>Online Only</td>
<td>TRAN-3398-LNUS</td>
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</table>

### Beatrice Drive Lab Schedule
Drive lab meets one hour every day Monday through Saturday for one week only. Starting times offered are: 7:15 a.m., 8:30 a.m., 9:45 a.m., 11 a.m., 12:15 p.m., 1:30 p.m., 2:45 p.m., 4 p.m., 5:15 p.m. or 6:30 p.m.

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<tr>
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<td>July 6-11</td>
<td>Online Only</td>
<td>TRAN-3398-BOUR</td>
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<tr>
<td>July 20-25</td>
<td>Online Only</td>
<td>TRAN-3398-BOUR</td>
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</tbody>
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### Crete Drive Lab Schedule
Drive lab meets one hour every day Monday through Saturday for one week only. Starting times offered are: 7:15 a.m., 8:30 a.m., 9:45 a.m., 11 a.m., 12:15 p.m., 1:30 p.m., 2:45 p.m., 4 p.m., 5:15 p.m. or 6:30 p.m.

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<td>July 6-11</td>
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<td>TRAN-3398-OCUW</td>
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<tr>
<td>July 27-Aug. 1</td>
<td>Online Only</td>
<td>TRAN-3398-OCUHU</td>
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For more information, contact us at 800-828-0072 or continuinged@southeast.edu
Four-Hour STOP Class
Diversion of minor traffic violations in Seward, Thayer and York Counties.
Contact us at STOP@southeast.edu for scheduling details and cost.

Driver Education Instructor Training
Prerequisite: Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years, the instructor candidate must have no violation on record for which five or more points might be assessed. This includes probation or other situations in which no points were actually assessed for the violation. You must have no suspensions or revocations on record within the last five years, including no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.)
This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.
Aug. 10-Sept. 21
Online
$429
TRAN-3393-HBUA
Oct. 5-Nov. 16
Online
$429
TRAN-3393-HBFA

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

Smart Drivers!
This is an eight-hour comprehensive course applying fundamental traffic laws and increasing driver awareness. Nebraska law requires that driver improvement classes are eight hours.
(0.8 CEUs) This class is approved by the Nebraska Department of Motor Vehicles and can be applied toward: under-age 21, six-point accumulation, reinstatement of point revocation, employment driving permit, two-point credit to driving record. Participants will NOT be admitted into class 15 minutes after the scheduled start time.
Participants must provide driver license number in class.
Keyword: Driver

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
<th>Key Code</th>
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<tbody>
<tr>
<td>July 11</td>
<td>S</td>
<td>8 a.m.-4:30 p.m.</td>
<td>LIVE Online, Zoom</td>
<td>$65</td>
<td>TRAN-3363-TCUH</td>
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<td>TRAN-3363-TCUI</td>
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<td>TRAN-3363-CEIA</td>
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<td>Lincoln, CEC, 404</td>
<td>$65</td>
<td>TRAN-3363-CEFB</td>
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For more information, contact us at 800-828-0072 or continuinged@southeast.edu
**National Electrical Code Seminar**

This 12-hour seminar for licensed electricians meets the Nebraska State Electrical Act’s 12 contact hours of continuing education requirement. Code topics include wiring, protection, equipment, special occupancies, code changes, and more.

**Keyword:** Electrical

July 27-30, M, T, W, Th 5:30-8:30 p.m.  
LIVE Online, Zoom Paulson  ELEC-6441-TCUC  $180

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.


Check out all classes offered at [www.southeast.edu/continuing](http://www.southeast.edu/continuing)

Find us on Facebook® at [www.facebook.com/SCCNebCE](http://www.facebook.com/SCCNebCE)

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
**REGISTER ONLINE**

You must have an email account to register online.

2. **Search for your class** by entering a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
   - **Key Word Example:** Driver
   - **Course Number Example:** TRAN-3398
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information**, certify your **identification** and click **Submit**.
   - *You must provide your Social Security Number.
5. **Optional:** Enter your **Additional Registration Information** and click **Submit**.

*The College requires a student’s Social Security number as a condition for enrollment online. A student’s Social Security number information constitutes an “educational record” under FERPA.*

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**OR REGISTER BY MAIL, FAX OR IN PERSON**

Registration Form - Non-Credit Course

[Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703.](http://www.southeast.edu/continuing)

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/collegecatalog](http://www.southeast.edu/collegecatalog) for additional information.

<table>
<thead>
<tr>
<th>Social Security Number OR SCC Student ID Number</th>
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<th>State</th>
<th>Zip</th>
<th>County #</th>
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</thead>
<tbody>
<tr>
<td>Residence Mailing Address</td>
<td>City</td>
<td>Email Address</td>
<td>Cell Phone</td>
<td>I identify as:</td>
<td>Ethnicity (select one):</td>
</tr>
<tr>
<td>[ ] Male</td>
<td>[ ] Female</td>
<td>[ ] Nebraska Resident</td>
<td>[ ] Non-Resident</td>
<td>[ ] Hispanic or Latino</td>
<td>[ ] Not Hispanic or Latino</td>
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</table>

<table>
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<th>COURSE NUMBER</th>
<th>TITLE</th>
<th>START DATE</th>
<th>COST</th>
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<td>____________</td>
<td>_______________</td>
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</tbody>
</table>

**SIGNATURE**

[ ] Check [ ] Cash [ ] Mastercard [ ] AMEX [ ] Discover [ ] VISA [ ] Code ______

Name as it appears on card: ___________________________

Exp. Date: __/___ CC #: ___________

Billing agency *(INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)*

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

---

Would you like a receipt mailed to you? [ ] Yes [ ] No

SCC Staff Tuition Waiver ( )

Total Due $________

FOR OFFICE USE ONLY

[ ] [ ] [ ] [ ] [ ] [ ]

ID# ___________________________

DE ___________________________

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Submission of this form indicates that I understand: (1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses I elect; (2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit this form (or if using the internet, the date I complete the course) and the date and time of the last time I accessed any course or course materials; (3) any information I have provided is correct as stated, and if any changes are made, legal name, address, residence, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Requests concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.

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301 S. 68th St. Place, Lincoln, NE 68510
402-437-2700 • 800-828-0072 • FAX 402-437-2703
[www.southeast.edu/continuing](http://www.southeast.edu/continuing)