

CPR - Basic Life Support (0.45 CEUs)

(formerly known as CPR for Health Care Providers)

This AHA CPR-Basic Life Support course teaches high-quality CPR, use of an AED, foreign-body airway obstruction, high-performing team dynamics and barrier devices for adults, children and infants. **This course is for health care providers (Nurses, EMT's, doctors, lifeguards, etc.).**

Course Number: HLTH-3251

Tuition: \$59

Date	Day	Time	Sec
Aug. 25	T	5:30-10 p.m.	CEFA
Aug. 26	W	5:30-10 p.m.	CEFB
Sept. 2	W	5:30-10 p.m.	CEFC
Sept. 8	T	5:30-10 p.m.	CEFD
Sept. 14	M	5:30-10 p.m.	CEFE
Sept. 17	Th	5:30-10 p.m.	CEFF
Sept. 19	S	9 a.m.-1:30 p.m.	CEFG
Sept. 22	T	5:30-10 p.m.	CEFH
Sept. 23	W	5:30-10 p.m.	CEFI
Sept. 28	M	5:30-10 p.m.	CEFJ

CPR AED (Community)

This AHA Heartsaver® course teaches CPR, AED, foreign body airway obstruction, and barrier devices for adults, children and infants. This course is recommended for those who want to be prepared for an emergency in any setting. **This class meets day care CPR requirement.**

Course Number: HLTH-3219

Tuition: \$49

Date	Day	Time	Sec
Sept. 15	T	6-9:30 p.m.	CEFA

CPR AED Online + Skills Session

This AHA Heartsaver® course is now offered in a convenient online format as an alternative method for certification. Online courses are perfect for those who need recertification or those with difficult schedules.

- ♥ Include your email address with your registration so we can email you the appropriate key.
- ♥ You need to bring your AHA Part 1 Heartsaver® First Aid Online Course Completion Certificate to be admitted to the Skills Session.

Once you are registered for a specific skills session date (listed below), you will receive a non-refundable AHA key for the online portion via email. **Complete the online portion, then print your certificate and bring it when you meet for the skills session. This class meets the day care CPR requirement.**

Once you've enrolled, you will receive an email with your designated time for your skills check. We are only allowing two students at a time in the lab. Please wear a mask before entering building. Only enter at your assigned time.

Course Number: HLTH-3221

Tuition: \$49

Date	Day	Time	Sec
Aug. 19	W	6-8 p.m.	HBUA

REGISTRATION INFORMATION

ATTENDANCE: Students must attend **the entire** class for which they have registered. If students miss any part of the class, they must re-register and re-pay for another class. Report to the class session for which you have registered unless you are notified by the College that the class is full or has been cancelled. **CONFIRMATIONS ARE NOT MAILED.**

CPR/FIRST AID CARDS: Cost includes the cost of issuing AHA CPR and First Aid cards. Students must attend the entire class they registered for and pass the written and/or skills testing in order to receive a card.

Students will receive the AHA CPR/First Aid card within 20 business days after successful completion of the course.

TEXTBOOKS: Cost includes the cost of the textbook, which you will receive in class.

CANCELLATIONS/REFUNDS: To receive a refund, the class must be dropped at least 24 hours before the class begins. We also require 24 hours' notice to change sessions. No refunds will be issued for an incorrect selection. To cancel or switch sessions, call 402-437-2700 or 800-828-0072. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office.

ADA REASONABLE ACCOMMODATIONS: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

REGISTRATION REQUIRED: Complete the registration form. Tuition is due at the time of registration. Register in person, by mail or fax and send with payment to:

(Mail or In Person)

Southeast Community College
Continuing Education
301 S. 68th St. Place, Lincoln, NE 68510

(Fax)

402-437-2703

NOTE: A "Letter of Authorization" on company letterhead is required at registration for third-party billing.

QUESTIONS:

402-437-2700 or 800-828-0072
continuing@southeast.edu

Basic Life Support

CPR & First Aid

Summer 2020



The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an education course does not represent course sponsorship by the AHA. Any fees charged for such a course, except a portion of the fees needed for AHA course material, do not represent income to the AHA.



Registration Form - Non-Credit Course

Complete this form with payment information and send via FAX or mail to: **Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510**
FAX: 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

Today's Date

____/____/____

Name: Last _____ First _____ Middle Initial _____ Email Address _____

Social Security Number OR SCC Student ID Number _____

Residence Mailing Address _____

City _____ State _____ Zip _____

County # _____ Cell Business Phone _____

Home Phone _____

Birth Date _____

Gender: Male Female

Ethnicity (select one): White Black or African American Hispanic or Latino American Indian or Alaska Native Asian Native Hawaiian or Other Pacific Islander

Race (select one or more): White Black or African American Hispanic or Latino American Indian or Alaska Native Asian Native Hawaiian or Other Pacific Islander

Nebraska Resident Non-Resident

SECTION _____ TITLE _____ DATE _____ TIME _____ COST _____

SIGNATURE

Check Cash Mastercard AMEX Discover VISA V Code _____

Name as it appears on card: _____

Exp. Date _____ CC # _____

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you?
 Yes No

SCC Staff Tuition Waiver ()
TOTAL DUE

FOR OFFICE USE ONLY
ID# _____
DE _____

Submissions of this form indicate that I understand: 1) that my registration is complete and that I am responsible for the tuition and fees and subject to my request to Continuing Education; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the College catalog. I understand that my registration is subject to the current policies of the College regarding admission, enrollment, employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jpar@southeast.edu.

Basic Life Support CPR & First Aid

The AHA CPR and First Aid classes listed below include and exclude different skills. Please make sure you have fulfilled the course prerequisites and the class meets the requirements from your employer, licensing agency, or school. Cost includes book and card, where applicable. Students will receive the CPR/First Aid card within 14 business days, of successful course completion. AHA cards expire two years from the end of the month of the issue date. (There is a \$5 fee for any replacement card requested.)

Students are required to attend the entire class.

PLEASE NOTE: We cannot switch you from one class to another or issue refunds for an incorrect selection. You must attend the entire class you have enrolled in to receive a card. If you miss any part of your class, you must re-register and re-pay for another class. **We require 24 hours' notice before the first day of class to drop or change any CPR or First Aid class.**

SCC is actively monitoring updates and making decisions based on recommendations from the Centers for Disease Control and Prevention, as well as local and state health authorities, concerning the outbreak of COVID-19 (Coronavirus). The health and safety of the College community is of high importance, and SCC plays an important role in slowing the spread of the virus. Details regarding classroom safety requirements will be emailed to students at least two weeks in advance. Classes are subject to change, based on current local and state guidelines.

CPR and First Aid cards are now issued via email. Please provide a current email address at the time of registration.

Summer 2020

Please note: All classes are being held in the SCC Jack J. Huck Continuing Education Center, 301 S. 68th St. Place, unless otherwise noted.

Room 111

First Aid Heartsaver®

This AHA course teaches management of illness and injuries in the first few minutes until professional help arrives. This course is recommended for people who respond to first aid emergencies in the workplace. **This class meets the day care first aid requirement.**

Course Number: HLTH-3204 Tuition: \$49

Date	Day	Time	Sec
Sept. 24	Th	6-9:30 p.m.	CEFA

CPR - HeartCode® Basic Life Support Online + Skills Session

HeartCode® BLS is for healthcare professionals seeking an alternative method for completing a BLS course. This AHA CPR-Basic Life Support course is now offered in a convenient online format as an alternative method for certification. Online courses are perfect for those who need recertification or those with difficult schedules.

- ♥ Include your email address with your registration, so we can email you the appropriate key.
- ♥ You need to bring your AHA Part 1 HeartCode® Online Course Completion Certificate to be admitted to the Skills Session.

Once you are registered for a specific skills session date (listed below), you will receive a non-refundable AHA key for the online portion via email. **Complete the online portion, then print your HeartCode® BLS completion certificate and bring it when you meet for the skills session.**

Once you've enrolled, you will receive an email with your designated time for your skills check. We are only allowing two students at a time in the lab. Please wear a mask before entering building. Only enter at your assigned time.

Course Number: HLTH-3254 Tuition: \$59

Date	Day	Time	Sec
July 9	Th	5:30-7:30 p.m.	HBUA
July 15	W	6-8 p.m.	HBUB
July 18	S	9-11 a.m.	HBUC
July 22	W	5:30-7:30 p.m.	HBUD
July 25	S	9-11 a.m.	HBUE
Aug. 5	W	5:30-7:30 p.m.	HBUF
Aug. 8	S	9-11 a.m.	HBUG
Aug. 11	T	6-8 p.m.	HBUH
Aug. 15	S	9-11 a.m.	HBUI
Aug. 17	M	5:30-7:30 p.m.	HBUI
Aug. 22	S	9-11 a.m.	HBUK

Course Number: HLTH-3253 Tuition: \$59

Date	Day	Time	Sec
Sept. 10	Th	6-7:30 p.m.	HBFA
Sept. 26	S	9-10:30 a.m.	HBFB

Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to <http://bit.ly/RegisterCE>.
2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
Key Word Example: *Driver*
Course Number Example: *TRAN-3398*
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information, certify your identification** and click **Submit**.
* You must provide your Social Security Number.
5. *Optional*: Enter your **Additional Registration Information** and click **Submit**.
6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.



301 S. 68th St. Place, Lincoln, NE 68510
402-437-2700 • 800-828-0072 • FAX 402-437-2703
www.southeast.edu/continuing

* The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.