Southeast Community College
CONTINUING EDUCATION
Fall 2020 Schedule

Online Courses Available

It’s All Inside

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southeast.edu/Continuing
At SCC, you can take classes for non-credit or credit.

**WHAT ARE NON-CREDIT COURSES?**
These are designed to enhance your current workforce skills, upgrade your job skills, or for personal pleasure. Each quarter, new specialty classes appear, and new academic and technical courses are added. Classes are small, and instructors understand the needs of adult learners.

**WHAT ARE CREDIT COURSES?**
Program credit courses may be taken without being admitted to an SCC degree program. If you would like to pursue a particular Program of Study and earn a college degree, contact the Admissions Office. You can request program information by calling 402-437-2600 or visiting www.southeast.edu.

**How to Read the Schedule**

- **Course Title**
- **Course Number**
- **Cost**
- **Instructor(s)**
- **Class Time**
- **Class Location**
- **Required Books**
- **Required Supplies**
- **Class Dates**
- **Class Days**
- **Location Key**
- **Online Registration**
- **Keyword**
- **Required Book Notation**
- **Prerequisites**
- **Course Description**
- **New Course Notation**

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**COVID-19 UPDATE**

We’re glad to be back and we’re prepared for change!

Due to the COVID-19 pandemic, class offerings and schedules are subject to change. We are frequently monitoring health recommendations and we are prepared to move many face-to-face class offerings to LIVE Online. If you have questions about a class, please call us at 402-437-2700 or email your inquiry to continuinged@southeast.edu.

For college updates, visit www.southeast.edu/covid-19

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The SCC Continuing Education USPS 024-108 (Volume 17, Number 2) class schedule is published 4 times per year (one in February, one in May, one in August, and one in November). The SCC Continuing Education class schedule is produced by the SCC Continuing Education Division, in cooperation with the SCC’s Public Information Office, 301 S. 68th Street Place, Lincoln, NE 68510. Application to mail at periodical postage rate has been approved at Lincoln, Neb. POSTMASTER: Send address changes to SCC Continuing Education, 301 S. 68th Street Place, Lincoln, NE 68510.
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5 questions to ask today to prepare for tomorrow.

1. How has COVID-19 impacted your business short-term and potentially long-term?
2. What are your biggest concerns transitioning out of COVID-19?
3. What future actions will you need to take to handle the challenges of COVID-19?
4. What do you see is your main need in terms of skills for your current or future employees post-COVID-19?
5. What can SCC do to support your efforts going forward?

We are here to help.
Marguerite Himmelberg | mhimmelberg@southeast.edu
Paul Lytle | plytle@southeast.edu
Sarah Murtagh | smurtagh@southeast.edu

REAL SOLUTIONS. READY WHEN YOU ARE.

For your convenience, we are offering live online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown above to find these classes throughout this schedule. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at: https://bit.ly/sccceonlinecourses

SCC Nebraska Workforce Retraining Initiative Scholarship

Have you been affected by COVID-19? You may be eligible for a scholarship for short-term training.

DEADLINE TO APPLY IS AUG. 23, 2020

For more information, visit www.southeast.edu/nwri
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Questions?
Email continuinged@southeast.edu
Call 402-437-2700 or 800-828-0072

This class schedule is printed on recycled paper.
QuickBooks 2019: Basic
Prerequisite: Windows experience
Learn how to use the basic features and functions of QuickBooks Pro software. You will create a company, set up preferences, set up and invoice customers, manage vendors and pay bills, work with banking transactions (deposits, transfer funds, etc.) and perform reconciliations, and review basic financial and other system reports.

This basic course does not customize features to your business.

**LIVE Online Sections:** Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

**Beatrice Sections:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

Keyword: QuickBooks

<table>
<thead>
<tr>
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<th>Day</th>
<th>Time</th>
<th>Location</th>
<th>Cost</th>
<th>Code</th>
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<tbody>
<tr>
<td>Sept. 16</td>
<td>W</td>
<td>8:30 a.m.-4:30 p.m.</td>
<td>Beatrice, KEN, 334</td>
<td>$159</td>
<td>ACC-T280-BEFA</td>
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<tr>
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<td>W, Th</td>
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<td>ACC-T280-BEFA</td>
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<tr>
<td>Nov. 4 &amp; 5</td>
<td>W, Th</td>
<td>8:30 a.m.-Noon</td>
<td>LIVE Online, Zoom</td>
<td>$159</td>
<td>ACC-T280-TCFA</td>
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<td>Dec. 16 &amp; 17</td>
<td>W, Th</td>
<td>8:30 a.m.-Noon</td>
<td>LIVE Online, Zoom</td>
<td>$159</td>
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QuickBooks 2019: Intermediate
Prerequisite: QuickBooks 2018 or 2019: Basic or equivalent experience
Expand your understanding of QuickBooks Pro through learning how to manage inventory, setup and manage sales taxes, prepare estimates, perform job costing, work with Balance Sheet accounts, set up budgets, process payroll and related reporting, and advanced customization options.

A portion of this course allows for discussion and/or tailoring of software for your organization’s needs. If personalized assistance is desired during the course, please bring your own documents and/or laptop.

**Lincoln Sections:** Required book is available through the SCC Campus Store, 8800 O St., Lincoln or at www.sccbookstore.com.

**LIVE Online Section:** Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

**Beatrice Section:** Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

Keyword: QuickBooks

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<td>W, Th</td>
<td>8:30 a.m.-Noon</td>
<td>Lincoln, CEC, 408</td>
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<td>ACC-T280-TCFA</td>
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<td>Sept. 30 &amp; Oct. 1</td>
<td>W, Th</td>
<td>8:30 a.m.-Noon</td>
<td>Lincoln, CEC, 408</td>
<td>$159</td>
<td>ACC-T280-TCFA</td>
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<td>W</td>
<td>8:30 a.m.-4:30 p.m.</td>
<td>Beatrice, KEN, 334</td>
<td>$159</td>
<td>ACC-T280-BEFA</td>
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<tr>
<td>Nov. 18 &amp; 19</td>
<td>W, Th</td>
<td>8:30 a.m.-Noon</td>
<td>LIVE Online, Zoom</td>
<td>$159</td>
<td>ACC-T280-TCFA</td>
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Working with QuickBooks Online
Prerequisite: Microsoft Windows experience
Learn about the features of QuickBooks Online and how these can be used to manage the accounting for your small business or organization. Learn how to navigate the application, set up a company file, setup and invoice customers, manage vendors and pay bills, work with banking and credit card transactions, and utilize reports from the system.

This course does not configure or customize the software for your business or organization. Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

Keyword: Quickbooks

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<td>1-4:30 p.m.</td>
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<td>Oct. 29</td>
<td>Th</td>
<td>1-4:30 p.m.</td>
<td>LIVE Online, Zoom</td>
<td>$79</td>
<td>ACC-T3515-TCFB</td>
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<td>Dec. 10</td>
<td>Th</td>
<td>1-4:30 p.m.</td>
<td>LIVE Online, Zoom</td>
<td>$79</td>
<td>ACC-T3515-TCFD</td>
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**Accounting for Business Owners**

This course is taught by a CPA and is intended for business owners, managers, and others looking to gain a basic understanding of accounting used in small businesses or organizations. We will explore the various types of business entities, basic business registration and compliance requirements, general bookkeeping and accounting concepts, components of financial statements, budgeting and basic income tax accounting.

Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

**NEW! Your COVID Marketing Plan: Simplify to Maximize**

Gain confidence in your marketing plan. Discussion will include branding, target markets, demographics, COVID considerations, messaging, social media, etc.

This workshop is presented in partnership with REAP, which is funded in part through a cooperative agreement with the U.S. Small Business Administration (SBA). All REAP and SBA programs and services are open to the public on a nondiscriminatory basis. Reasonable accommodations for persons with disabilities and/or persons with limited English proficiency (LEP) will be made if requested in advance. Registration deadline Sept. 14 at noon.

**Accounting Fundamentals Series / QuickBooks 2019 Series (Online—Ed2Go)**

See page 27 for more information.

**Artificial Insemination in Cattle**

This course is designed to provide participants instruction and “hands-on” training with the basic skills necessary to successfully artificially inseminate cattle.

Participants will receive one-on-one training and assistance. Classroom will be both indoors and outdoors. Dress should be comfortable and appropriate for the situation, and overshoes are recommended. Students are required to assist in handling cattle and restraining for practice AI. The first session will be held from 2-6 p.m. The second and third sessions will be held from 9 a.m.-4 p.m.

**Perk Up Thursday Weekly Coffee**

Oct. 1-Dec. 3 • 10-11 a.m.

Join us Thursday mornings for relaxed networking and free coffee! Each week we feature a spotlight speaker who shares real stories about their business experiences and entrepreneurial journey. These stories include why an entrepreneur got started in their business, what they learned along the way, and what keeps them perked up and passionate about what they do.

NOTE: No coffee on Nov. 26. Perk Up Thursday is held in the Focus Suites Commons (Third Floor, 285 S. 68th St. Place, Lincoln) or via Zoom. Location will be announced each week via email newsletter. **Sign up for the newsletter at www.southeast.edu/entrepreneurship.**

Can’t attend a coffee? No worries, you can view them at your convenience on our YouTube Channel!

**We’re Keeping You Safe**

For COVID-19 updates, visit www.southeast.edu/covid-19

Payment is due at time of registration for all non-credit classes.

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**Business Development**

402-437-2700 • 800-828-0072
Let’s Do Lunch Series: Zoom Basic, Host a Zoom Meeting & Video Chatting
See page 55 for more information.

NEW! Zoom: Everyone is Doing It! / NEW! Virtual Platforms for Businesses
See page 22 for more information.

NEW! Outlook or Gmail? Which Is Best For Your Business?
See page 26 for more information.

Adobe Spark / Canva
See page 25 for more information.

LinkedIn® for Business: Basic
If Facebook® is the place to check in with family and friends, LinkedIn® is the place to network with customers, expand your business network, and job hunt. We'll cover the basics of LinkedIn® and learn the terminology, as well as how to get more out of LinkedIn®.

LinkedIn® account and login information required.

Space is limited. Register today!

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Job Enhancement Scholarship Available
(For selected courses)
Attention: Nebraska City Residents
Are you looking for a scholarship for training that could:
• Make a difference in your career/job?
• Help you reach your professional goals?
• Potentially advance your position or pay?
• Have a positive impact on your employer?

For more information, visit 
http://www.southeast.edu/nebraskacitylc
or contact Cindy at 402-323-3636 or cmeyer@southeast.edu.

Looking for classes in your area? See pages 66-69 for the Course List by Region.

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Applications are due by 4:30 p.m. on Monday, Oct. 17.

Social Media for Business Certificate (Online—UGotClass)
See page 27 for more information.

Adobe Spark / Canva
See page 25 for more information.

Introduction to Podcasting
See page 55 for more information.

Payment is due at time of registration for all non-credit classes.

The Gap Tuition Assistance Program provides financial assistance for need-based tuition and other eligible costs for approved, credit and non-credit short-term training programs for in-demand occupations. Short-term training focused on employment!

Are You Eligible?
SCC’s Continuing Education Division utilizes the Gap Tuition Assistance program to provide financial assistance for tuition and other eligible costs to participants. Depending on your financial eligibility, you may receive full or partial assistance with your direct training costs, including tuition, books, required fees, and equipment.

For more information, visit www.southeast.edu/cefinassist or contact us at 402-323-3394 or hbloomquist@southeast.edu.

Approved Programs of Study are available in the following areas:
• Professional Truck Driver Training
• Nursing Assistant
• Medication Aide
• RN/LPN Refresher Course
• Machining
• Electrical Maintenance
• Welding
• Microsoft Applications
• Leadership Certificate
• Lean/Six Sigma
• A+ (IT Technician)
• CompTIA N+
• CCNA (1-2 and 3-4)
• Fiber Optics

Focus Coaching (One-on-One Business Coaching)
Focus Coaching is a customizable coaching experience designed to empower entrepreneurs in their business journey.
Participants will be introduced to versatile tools for informed decision making and receive personalized feedback from our experienced coaching team. Examples of tool/topics:
• Business Model Canvas (to start a business, provide the foundation for a business plan, or to make decisions in an existing business)
• Jobs, Pains, and Gains approach to target market
• Systems creations and tools
• Marking strategies

Coaching sessions are scheduled at times convenient for the participant and coach and will be held via Zoom. Please contact Brooke Lenhoff at blenhoff@southeast.edu for registration information and to schedule your coaching sessions.

Register at Any Time $149
LEADERSHIP & EXECUTION

Introduction to Business Acumen
This course will help you understand business, its organizations, goals, and how to measure outcomes. You’ll learn to appreciate the big picture of your organization, without losing the details of what you do each day. If you can learn to understand the holistic business, you are able to break down silos in your company and understand the financial statements and key metrics “management” is focused on. Increase your financial literacy and begin to show your supervisors and managers you’ve got that extra something they are looking for. Some key topics:
- Corporate governance
- Profit and cost centers
- Product lifecycles
- Revenue, cost, and margin
- Measures and financial statements

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline Aug. 27. NOTE: Class is live-streamed from Lincoln.

Keyword: Leadership
Sept. 3 T 8:30 a.m.-4:30 p.m. Dechant $229
Beatrice, KEN, 103 BSAD-7330-BEFA
Falls City, ELC, 102 BSAD-7330-FCFA
Hebron, HNLC BSAD-7330-HNFA
Lincoln, CEC, 302 BSAD-7330-CEFA

NEW! Innovative Leadership
The quality of leadership can determine the success, culture, and overall fate of an organization. Effective leadership is one of the most value training topics for those in a management role. This course is an interactive workshop that will focus on the following topics:
- The role of trust and transparency in creating high performing teams that manage organizational changes effectively
- Four primary communication styles and how to master communicating with each style
- Coaching using a proven framework for providing feedback that motivates people to change
- Investing in your team’s professional development and what employees want out of their development programs,

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. NOTE: Sec. CEFB: Registration deadline Sept. 29. Sec. CEFB: Registration deadline Oct. 27.

Keyword: Innovative Leadership
Oct. 6 T 8:30 a.m.-12:30 p.m. $149
Lincoln, CEC, 302 Hansen/Slagle BSAD-3039-CFEB

NEW! Innovative Leadership
The quality of leadership can determine the success, culture, and overall fate of an organization. Effective leadership is one of the most valuable training topics for those in a management role. This course is an interactive workshop that will focus on the following topics:
- The role of trust and transparency in creating high performing teams that manage organizational changes effectively
- Four primary communication styles and how to master communicating with each style
- Coaching using a proven framework for providing feedback that motivates people to change
- Investing in your team’s professional development and what employees want out of their development programs,

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. NOTE: Sec. CEFB: Registration deadline Sept. 29. Sec. CEFB: Registration deadline Oct. 27.

Keyword: Innovative Leadership
Oct. 6 T 8:30 a.m.-12:30 p.m. $149
Lincoln, CEC, 302 Hansen/Slagle BSAD-3039-CFEB

MANAGING PEOPLE & PROJECTS

Top 7 Tools to Help You Manage Projects
Are you interested in project management but don’t know where to start? This practical half-day workshop will give you the tools you need to get started on the road to success in basic project management. Home projects, work projects and volunteer projects.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline Oct. 6.

Keyword: Projects
Oct. 13 T 8:30 a.m.-3:30 p.m. $229
Lincoln, CEC, 304 Slaght BSAD-3022-CFEB

Business Writing
Focus on the creative process of writing and creating the “down draft.” You will explore ways to engage readers to accomplish your goals (including using the principles of “plain language”) and focus on revision rather than drafting. Essential email elements and reader-focused strategies for the most effective email communication will be discussed. Enjoy playing with “dental drafts” to learn and review basic writing mechanics. Learn the 20 most common writing errors that can kill our credibility.

A certificate of professional development and 0.8 CEUs will be awarded for successfully completing this class. Registration deadline Nov. 26.

Keyword: Business
Dec. 3 & 10 T 8:30 a.m.-12:30 p.m. $229
Lincoln, CEC, 402 Deems BSAD-3011-CFEB

Courses are subject to change.
Finding Peace: Managing & Resolving Conflict
Constructive conflict can increase performance, but destructive conflict can destroy productivity and morale. In this program, participants learn how to recognize different types of conflict and how to resolve them before they become destructive. This program will explore five modes people use in dealing with conflict and how to determine when each mode is most appropriate/least appropriate. Participants will learn and practice a six-step collaborative process for resolving conflict.

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline Nov. 10.

Managing Risks in Projects
Every day, projects fail due to a lack of risk-management planning. Learn how to get ahead of those risks in your projects by utilizing tools that will be provided during this half-day workshop. Together we’ll learn how to identify risk, how to deal with it and how to find opportunities. Increase your project success by putting these tools to work for you!

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline Nov. 10.

Managing & Resolving Conflict
Critical Thinking in Today’s Workplace
When something goes wrong, do you tend to bounce back or fall apart? Resilience is that remarkable quality that allows some people to be knocked down by life and come back stronger than ever. Resilience can give you the ability to see past difficult events, find enjoyment in life and better handle stress. This course will define and help you understand resilience, discuss factors that affect how people deal with hardship, and help you develop a personal strategy for enhancing your resilience.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. NOTE: Oct. 15 Sec.: Registration deadline Oct. 8. Oct. 21 Sec.: Class is live-streamed from Nebraska City. Registration deadline Oct. 14.

The Path to Resilience
How to Lead Projects
Today’s organizations need strong project managers to help ensure success in the multitude of projects and priorities they are facing. Even more essential to these organizations are strong project LEADERS who are able to not only lead projects, but those who can see those projects to fruition. Gain new insights and ideas to help propel you above the management fray to become the successful leader you were meant to be.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. Registration deadline Dec. 8.

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Courses are subject to change.
Emotional Intelligence: The Foundation of Lifelong Success

Emotional intelligence is the ability to be aware of and manage emotions and relationships. It’s a pivotal factor in personal and professional success. IQ will get you in the door, but it is your EQ, your ability to connect with others and manage the emotions of yourself and others, that will determine how successful you are in life. This one-day course is designed to help you master the basic concepts and techniques of this critical skill.

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class. One hour for lunch on your own. Registration deadline Dec. 10.

**Keyword: Intelligence**  
Dec. 17  Th  8:30 a.m.-4:30 p.m.  $229  
Lincoln, CEC, 302  Dechant  BSAD-7157-CEFA

Lean Process Excellence (Lean Manufacturing)

Lean is NOT just for manufacturing! Surprisingly, some of the biggest opportunities and most powerful results in a Lean Flow implementation come from health, financial or service industries. Lean Manufacturing will focus on customer-valued “transactions” or deliverables to understand process capability and optimization. Through classroom training and hands-on demonstrations, attendees will see how data is gathered to describe the process. The class will then learn tools and techniques to re-engineer the process by identifying and eliminating as much of value-killing waste as possible. The focus will then be on delivering the desired results in the most efficient manner.

(2.4 CEUs) Certification requires the successful completion of a project that includes a meeting with the company champion and the training consultant.

**Keyword: Lean**  
Oct. 13-Nov. 5  T, Th  6-8 p.m.  $595  
Lincoln, CEC, 214  Gengenbach  BSAD-7138-CEFA

Process Improvement Certification (Green Belt)

The Six Sigma Green Belt Certification training is designed to give you a comprehensive understanding of Six Sigma principles and teach you how to effectively work on a Six Sigma team. What makes SCC’s offering unique is that every student will identify a project applying various Green Belt principles that will drive improvements. Students will have an opportunity to work closely with our instructors to apply the DMAIC process to the project and begin to implement changes that will produce measurable results in efficiency, profitability and/or customer service.

(4.9 CEUs) Individuals who successfully complete the class will be certified.  
**Gap Tuition Assistance is available for those who qualify.** See page 6 or visit www.southeast.edu/cefinassist for assistance options. Class meets Week 1, Oct. 6 and 7; Week 2, Nov. 10, 11 and 12; and Week 3, Dec. 8 and 9. Registration deadline Oct. 1.

**Keyword: Improvement**  
Oct. 26  M  6-9 p.m.  $59  
Lincoln, CEC, Zoom  Hurley  BSAD-3034-TCFA

We’re Keeping You Safe  
For COVID-19 updates, visit www.southeast.edu/covid-19

**SPACE IS LIMITED. REGISTER TODAY!**
Process Excellence (Yellow Belt)
The Six Sigma Yellow Belt Certification is designed for those new to the world of Six Sigma who may have a general interest or a need to learn about Yellow Belt. Yellow Belts can be entry level employees seeking to improve their world or executive champions who require an overview of Six Sigma and DMAIC. This certification adopts the approach of advancing the concept and potential of using Six Sigma tools and methodologies with an organization.

(0.8 CEUs) Individuals who successfully complete the class will be certified. Registration deadline Sept. 23.

Core Tools Training
This course will cover the five AIAG core tools manuals (including linkage to IATF 16949 quality system requirements and the recent VDA - FMEA integrated standard, aligning AIAG FMEA with European Automotive (VDA).

(1.8 CEUs) Individuals who successfully complete the class will be certified. Registration deadline Sept. 23.

Food Protection Manager
Online Class Online
See page 46 for more information.

Data Analysis Certificate
(Online—UGotClass)
See page 27 for more information.

Let’s Do Lunch Series:
Zoom Basic, Host a Zoom Meeting & Video Chatting
See page 55 for more information.

NEW! Zoom: Everyone is Doing It! / NEW! Virtual Platforms for Businesses
See page 22 for more information.

Speechcraft
See page 54 for more information.

Real Estate/Pre-Licensure Preparation

LARABEE School of Real Estate
Developing Professional Conduct and Ethical Practices is a highly interactive ethics and professional conduct program that will help new licensees gain competency in handling real estate transactions. Participants will be actively involved in viable case studies, as well as group discussion regarding ethics issues. This is the required 6-hour pre-licensing course that must be taken along with the 60 hours of courses needed prior to sitting for the real estate exam.

Real Estate Practice Post-Licensing Courses is a program designed to provide students with the basics of the real estate business. This 12 hour Course is required by the NREC and must be completed within 180 days of passing the real estate licensee test. The course is broken into 4 areas of study, however it is offered as one course and may not be taken separately.

Principles & Practice is practical real estate learning that is 100% necessary to any agent or future agent’s success. The content of this class is geared toward teaching learners how to lead their clients through the real estate transaction process, how to make informed business decisions and prepares learners to test at the national and state level. The course uses a variety of educating techniques to suite all types of learners - a required course for obtaining your real estate license.

Nebraska License Law focuses on the knowledge most critical to Licensee training in Nebraska License Law. This is separate from the National portion of the licensee exam. In addition, this course is designed to develop effective classroom training.

Real Estate Finance, Continuing Education Classes, & Broker Classes Classes Available

Courses are subject to change.

Payment is due at time of registration for all non-credit classes.

Space is limited. Register today!
Automotive

Troubleshooting Automotive Electrical System
This class covers basic principles and applications of electronic circuits, electromagnetism and the safe use of a Digital Multi-meter when measuring Volts, Amperes and Ohms. Includes circuit theory to understand Ohm’s Law for Series, Parallel and Series Parallel circuits; the design, safe operation and testing of lead acid storage batteries; troubleshooting electrical problems; and how to read wiring schematics.

(0.6 CEUs) Training consists of three hours lecture and three hours lab. Safety glasses must be worn at all times by students while in the shop, and loose clothing and jewelry are not allowed to be worn in the shop.

Keyword: Automotive
Oct. 13 & 15 T, Th Milford, CCDW, 116 Vavra AUTT-7331-MLFA
Dec. 8 & 10 T, Th Milford, CCDW, 116 Vavra AUTT-7331-MLFB

Automotive Restoration & Collision Repair
This is a 15-hour open lab/shop course designed to teach the basics of dent repair, metal fabrication and the use of plastic fillers.

First-time students are required to complete safety/shop orientation at the first session. Goggles, earplugs and dust masks are required.

Keyword: Automotive
Oct. 7-Nov. 4 W 6:30-9:30 p.m. $109 Milford, ETC, 127 Maban AUTB-3145-MLFA

ELECTRICAL MAINTENANCE & CODING

Electrical Code
A study of the national electrical code and preparation of apprentice exam that leads to licensing.

(3.0 CEUs) Required book available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. This course has been approved for 30 code hours by the Nebraska State Electrical Board. Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cefinassist for assistance options.

Keyword: Electrical
Sept. 29-Dec. 1 T, W, Th Lincoln, LNK, V-13 Lamp ELEC-6055-LNFA

Electrical Troubleshooting
Prerequisite: Electrical Fundamentals (ELEC-6075) and Motor Controls & Relay Logic (ELEC-6076) or equivalent

Use training equipment with industry standard devices to improve electrical troubleshooting skills. Includes proven tips and techniques for experts and beginners.

(2.4 CEUs) Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cefinassist for assistance options.

Keyword: Electrical
Sept. 8-10 T, W, Th Lincoln, CEC, 415 Blaser ELEC-6048-CEFA

Car Care Basics
This class is designed for people of all ages who are currently driving. Topics include how to check your oil and other fluids, how to check tire pressure, inflate tires and/or change a tire, as well as how to read tire sizes and tread wear. You will also understand the noises and warning lights in your car, battery maintenance, how to jump-start a car, the importance of scheduled maintenance (what to do and when), and more. Learning these important car-care details will help keep your automobile safely on the road.

Keyword: Car
Oct. 8 Th 5:30-7 p.m. $19 AREA-6701-FCFA

National Electrical Code Seminar
This 12-hour seminar for licensed electricians meets the Nebraska State Electrical Act’s 12 contact hours of continuing education requirement.

Code topics include wiring, protection, equipment, special occupancies, code changes, and more.

(1.2 CEUs) NOTE: Sec. CEFC: The seminar will be held Friday from 8 am - 5 p.m. and Saturday from 8 am - noon. Registration deadline Sept. 9.

Keyword: Electrical
Sept. 11 & 12 F, S See Desc. Lincoln, CEC, 303 Schluckebier ELEC-6441-CEFC
Oct. 5-8 T, W, Th 5:30-8:30 p.m. $180 LIVE Online, Zoom Paulson ELEC-6441-TCFA

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.

We’re Keeping You Safe For COVID-19 updates, visit www.southeast.edu/covid-19
Motor Control & Relay Logic
Prerequisite: Electrical Fundamentals (ELEC-6075) or equivalent
Three-phase motors, motor starters, wiring, relays, timers, schematics, wiring diagrams, industrial symbology, relay logic, and timer circuits will be covered using discussion and hands-on training equipment.
(2.4 CEUs) Digital multimeters are provided; however, learn more by bringing the digital multimeter you normally use.
**Gap Tuition Assistance is available for those who qualify.** See page 6 or visit www.southeast.edu/cefinassist for assistance options. Nebraska City Residents: See page 6 for Job Enhancement Scholarship information. SCC staff tuition waiver doesn’t apply.

| Key: Motor |  |
| Aug. 25-27 | T, W, Th | 8 a.m.-5 p.m. | $629 | Lincoln, CEC, 415 | Blaser | ELEC-6076-CEFA |
| Sept. 1-3 | T, W, Th | 8 a.m.-5 p.m. | $629 | NE City, NCLC, 101 | Aden | ELEC-6076-CFCA |
| Nov. 3-5 | T, W, Th | 8 a.m.-5 p.m. | $629 | Lincoln, CEC, 415 | Blaser | ELEC-6076-CFEB |

Motor Controls for Electricians
Prerequisite: Basic electrical knowledge
Training consists of three hours lecture/three hours lab that covers Motor Controls applicable to the Electrical trade. This is an excellent opportunity for individuals to apply theory to hands-on lab projects that reflect problems that may be encountered in one's daily work.
(0.6 CEUs) This training can be used to fulfill a portion of the bi-annual, non-code recertification as prescribed by the Nebraska State Electrical Division.

| Key: Motor |  |
| Oct. 9 | F | 8 a.m.-3 p.m. | $225 | Lincoln, CEC, 406 | Aden | ELEC-7219-CEFA |

Variable Frequency Drives (VFD) for Electricians
Prerequisite: Basic understanding of 3-phase motors
Training consists of three hours lecture/three hours lab that covers Variable Speed Motor Controls applicable to the Electrical trade. This is an excellent opportunity for individuals to apply theory to hands-on lab projects that reflect problems that may be encountered in one's daily work.
(0.6 CEUs) This training can be used to fulfill a portion of the bi-annual, non-code recertification as prescribed by the Nebraska State Electrical Division.

| Key: Drives |  |
| Nov. 6 | F | 8 a.m.-3 p.m. | $225 | Lincoln, CEC, 406 | Aden | ELEC-7220-CEFA |

Variable Frequency Drives
This course gives maintenance technicians, specifiers and supervisors insights to basic theory, installation considerations, control wiring, and programming of parameters to utilize VFDs in industrial and commercial applications. An excellent opportunity to apply theory to hands-on lab projects that reflect problems that may be encountered in one's daily work.
(1.6 CEUs) The class is approximately 50 percent hands-on time, utilizing actual industry devices. Lunch is on your own.
**Gap Tuition Assistance is available for those who qualify.** See page 6 or visit www.southeast.edu/cefinassist for assistance options. Nebraska City Residents: Check out the Job Enhancement Scholarship information on page 6. SCC staff tuition waiver doesn’t apply.

| Key: Variable |  |
| Oct. 1 & 2 | Th, F | 8 a.m.-5 p.m. | $459 | NE City, NCLC, 103 | Aden | ELEC-6077-CFCA |
| Oct. 14 & 15 | W, Th | 8 a.m.-5 p.m. | $459 | Lincoln, CEC, 415 | Aden | ELEC-6077-CEFA |

Advanced RS LOGIX 500, Allen-Bradley PLCs
Prerequisite: Basic RS LOGIX 500, Allen-Bradley PLCs (ELEC-6078) or equivalent
This course is intended to provide the skills needed to write, enter and test ladder logic programs (RS LOGIX 500) using advanced programming instructions such as: compare, move, program control, shift registers, data handling, sequencers, indirect addressing, interrupts and other topics.
(2.4 CEUs) **Gap Tuition Assistance is available for those who qualify.** See page 6 or visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver doesn’t apply.

| Key: PLC |  |
| Nov. 3-5 | T, W, Th | 8 a.m.-5 p.m. | $689 | Lincoln, CEC, 406 | Aden | ELEC-6079-CEFA |

Industrial Electro-Pneumatics
Participants with industrial experience learn the principles of basic pneumatic and electro-pneumatic circuits using a computer layout and simulation program. After any problems with the simulated pneumatic circuits have been diagnosed and fixed, then circuits are constructed and operated on the trainer board using actual valves, cylinders and compressed air.
(3.2 CEUs) Lunch is on your own. **Gap Tuition Assistance is available for those who qualify.** See page 6 or visit www.southeast.edu/cefinassist for assistance options. Nebraska City Residents: Check out the Job Enhancement Scholarship information on page 6.

| Key: Pneumatics |  |
| Sept. 14-17 | M, T, W, Th | 8 a.m.-5 p.m. | $699 | Lincoln, CEC, 415 | Aden | ELEC-6871-CFCA |
| Dec. 8-11 | T, W, Th | 8 a.m.-5 p.m. | $699 | NE City, NCLC, 102 | Aden | ELEC-6871-CEFA |

Courses are subject to change.
Basic RS5000/Logix Programming
Prerequisite: Basic RS LOGIX 500, Allen Bradley PLCs (ELEC-6078) or equivalent
Participants will receive an introduction to the "Logix" family of Allen-Bradley Controllers. Topics include an overview of Logix family hardware, an introduction to the RS5000 software, basic ladder logic programming, time, counter, math, compare, tags, organizing projects, uploading/download, online editing, and more.
(2.4 CEUs) Hands-on training provided with Allen-Bradley PLCs and custom designed training stations. Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver doesn’t apply.

Keyword: Logix
Nov. 17-19 T, W, Th 8 a.m.–5 p.m. $729
Lincoln, CEC, 415 Aden ELEC-6080-CEFA

Industrial Measurement, Sensors & Controls
This course is designed to increase skill levels for engineers, technicians, sales representatives, and anyone involved with manufacturing, process controls, energy generation or automation. Training includes lecture and hands-on usage of actual devices such as photo-electric, inductive, capacitive, and temperature sensors. Interface to PLCs and control techniques will be covered using simulation trainer consoles. Such sensors are keys to green building automation.
(2.4 CEUs) Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cefinassist for assistance options.

Keyword: Sensors
Oct. 20-22 T, W, Th 8 a.m.–5 p.m. $629
Lincoln, CEC, 415 Aden ELEC-6234-CEFA

Basic Automation Direct PLC
Prerequisite: Knowledge of industrial machine controls
This course will provide general background theory, applications information and programming practice for mechanics, technicians and engineers who specify or maintain Programmable Logic Control-based systems.
(2.4 CEUs) Class size is limited to 12 to permit hands-on practice using AutomationDirect software and simulator workstations. Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cefinassist for assistance options.

Keyword: PLC
Oct. 27-29 T, W, Th 8 a.m.–5 p.m. $659
Lincoln, CEC, 406 Aden ELEC-6331-CEFA

Advanced Automation Direct PLC Programming
Prerequisite: Basic Automation Direct PLC (ELEC-6331)
This course is an extension of the Automation Direct DS-5 programming class. It starts with a review of the software package, basic PLC instructions and their applications. Then it will proceed to more involved subject areas, including accumulator operations, pointers, shift registers, and drum sequencers.
(2.4 CEUs) Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cefinassist for assistance options.

Keyword: PLC
Nov. 10–12 T, W, Th 8 a.m.–5 p.m. $689
Lincoln, CEC, 415 Aden ELEC-6563-CEFA

PLC Operator Interface Programming
Prerequisite: Familiarity with machine controls and a basic understanding of programming PLCs
Students will learn how to program an Industrial HMI Touch Panel for operator interface with various brands of PLCs. Entry and display of variables, operator prompts, statistical data display, and alarm messages will be developed and tested on the trainer console with PLC and AutomationDirect C-More HMI.
(2.4 CEUs) Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cefinassist for assistance options. SCC staff tuition waiver doesn’t apply.

Keyword: PLC
Dec. 1-3 T, W, Th 8 a.m.–5 p.m. $729
Lincoln, CEC, 415 Aden ELEC-6524-CEFA

Forklift Instructor
This course for all operators includes safety inspections; design restrictions; lifting, moving and placing loads, driving speeds, directions, and ramps. Students will perform a pre-start safety inspection and operate a forklift.
Students are required to purchase and take textbook to class. It can be purchased at the SCC Campus Store at 8800 O St., Lincoln (402-437-2560) or online at www.sccbookstore.com. Please allow 7-10 days if requesting delivery. NSC Certificate of completion will be given following the examination and completion of the course. NOTE: Sec. FCFA: One hour for lunch on your own.

Keyword: Forklift
Sept. 5 S 8:30 a.m.-1:30 p.m. $99
Lincoln, LNK, M-8 Breidenstine TRAN-3928-LNFA
Sept. 19 S 8:30 a.m.-1:30 p.m. $99
Beatrice, FOR, 109 Breidenstine TRAN-3928-BEFA
Oct. 3 S 8:30 a.m.-1:30 p.m. $99
Milford, CDDW, 119 Breidenstine TRAN-3928-MLFA
Oct. 24 S 9 a.m.-3 p.m. $99
Falls City, FLLC, Lab Breidenstine TRAN-3928-FLLA
Nov. 7 S 8:30 a.m.-1:30 p.m. $99
Lincoln, LNK, M-8 Breidenstine TRAN-3928-LNFA
Nov. 21 S 8:30 a.m.-1:30 p.m. $99
Beatrice, FOR, 109 Breidenstine TRAN-3928-BEFA
Dec. 5 S 8:30 a.m.-1:30 p.m. $99
Lincoln, LNK, M-8 Breidenstine TRAN-3928-LNFC

Looking for classes in your area?
See pages 66-69 for the Course List by Region.

Location Key is on page 64.
NEW! Certified Fiber Optics Boot Camp (CFOT, CFOS/S, CFOS/T)
This five-day boot camp includes three certified fiber optic courses (Certified Fiber Optics Technician, Certified Fiber Optics Specialist/Splicing, and Certified Fiber Optics Specialist/Testing & Maintenance). Cost includes study materials, exam fees and textbooks for all three courses.

Certified Fiber Optics Technician (CFOT)
Prerequisite: Able to see, identify and manipulate small items. Introductory course designed for anyone interested in becoming a Certified Fiber Optics Technician. Coursework combines theory and 85 percent hands-on activities, preparing the students for the CFOT (Certified Fiber Optics Technician) test that is sanctioned by the FOA (Fiber Optics Association). The CFOT test is taken and graded the final class day. Students will also be introduced to industry standards governing fiber to the desk, the home, and distribution cabling.

Certified Fiber Optics Specialist/Splicing (CFOS/S)
Prerequisite: FOA CFOT Course. Students must have successfully passed the basic CFOT course within the preceding 12 months of the date of this class or have renewed their FOA membership within that time frame prior to attending the course. This course includes a complete presentation explaining the importance of high-performance splicing and further details the points necessary to achieve these splices. The depth of this presentation is much greater than most textbooks and provides background information about splicing that is very important to the student. This course is 85% hands-on training both in fusion and mechanical splicing of either single or multimode fiber optics cables.

Certified Fiber Optics Specialist/Testing & Maintenance (CFOS/T)
Prerequisite: FOA CFOT Course. Students must have successfully passed the basic CFOT course within the preceding 12 months of the date of this class or have renewed their FOA membership within that time frame prior to attending the course. Course offers advance training to anyone involved with the testing and maintenance of fiber optics networks. Involves 85% hands-on exploring the overall spectrum of testing and maintenance of single mode fiber optics networks and provides a detailed overview and demonstration of various pieces of equipment used in testing and maintenance.

Gap Tuition Assistance is available for those who qualify. See page 8 or visit www.southeast.edu/cefinassist for assistance options. NOTE: No class Oct. 19.

Basic Precision Machining
A practical approach to basic machining, including proper speed, feed rates and machine setups of lathes, mills, and grinders.

Space is limited. Register today!
Advanced Precision Machining
Prerequisite: Students must be currently enrolled in or have graduated from the SCC Precision Machining and Automation program. All others must get permission from the PMA program director before enrolling.
A machine shop class designed to enhance individual skills. Students work on their own projects brought from home. Projects also can be supplied by the College to further help development. There are no project completion requirements. Instructor assistance is available.

Students must bring their own safety glasses. No shorts or open-toed shoes allowed. To ensure student success and ability to observe safety protocol, ESL Level 8 or higher is recommended. If English is not your first language, please visit with the PMA program director.

Caution: Improper operations of industrial duty equipment may result in personal injury, harm to others, or damage machine components.

Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cfenasst for assistance options. NOTE: No class Oct. 19

<table>
<thead>
<tr>
<th>Keyword: Precision</th>
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<tr>
<td>Sept. 21-Nov. 16</td>
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<tr>
<td>Milford, ETC, 103A</td>
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<td>6-9 p.m.</td>
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<td>MACH-6052-MLFA</td>
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WELDING

Basic Welding
This is an opportunity to learn basic welding skills and for experienced welders to enhance their skills. Classes include safe operation of stick, Mig, Tig and Oxyacetylene welders and related shop equipment through hands-on practical welding experiences.

(2.4 CEUs) Students will need to provide safety glasses, leather gloves, arc-welding helmet, and pliers. They must pass the shop safety test and wear leather boots, cotton pants/jeans (no shorts) and long-sleeve cotton shirt to remain in this class. Supplies can be purchased from the SCC Welding Technology program. Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cfenasst for assistance options.

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<th>Keyword: Welding</th>
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<tr>
<td>Oct. 3-Nov. 21</td>
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<tr>
<td>Lincoln, LNK, K-1</td>
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<td>9 a.m.-Noon</td>
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<td>$250</td>
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<td>WELD-6185-LNFA</td>
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Gas Metal Arc Welding
Basic instruction in Gas Metal Arc Welding (MIG) for manufacturing and designed to be two-thirds hands-on practice. Includes steel and stainless steel hands-on welding; theory, safety, reading prints, and welding symbols; welding principles and procedures; filler wires, shielding gases, welding power sources, and joint configurations; and manipulative skills and welding positions.

(6.0 CEUs) Personal safety gear required and can be purchased at your local farm store: welding gloves, safety glasses, helmet, pliers, burn jacket, boots, and vise grip.

SCC is actively monitoring updates and making decisions based on recommendations from the Centers for Disease Control and Prevention, as well as local and state health authorities, concerning the outbreak of COVID-19 (Coronavirus). The health and safety of the College community is of high importance, and SCC plays an important role in slowing the spread of the virus. Details regarding classroom safety requirements will be emailed to students at least two weeks in advance. Classes are subject to change, based on current local and state guidelines.

Gap Tuition Assistance is available for those who qualify. See page 6 or visit www.southeast.edu/cfenasst for assistance options. SCC staff tuition waiver does not apply. Half-hour lunch on your own.

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<th>Keyword: Welding</th>
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<tr>
<td>Aug. 28-Oct. 16</td>
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<tr>
<td>Falls City, FLIC, Ind. Lab Pagnano</td>
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<td>8:30 a.m.-4:30 p.m.</td>
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<td>WELD-7729-FCFB</td>
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<tr>
<td>Oct. 23-Dec. 18</td>
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<tr>
<td>Falls City, FLIC, Ind. Lab Pagnano</td>
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<td>WELD-7729-FCFB</td>
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Gas Metal Arc Welding I (Steel)
Introduction to Gas Metal Arc Welding theory, safety, applications, manipulative skills, welding principles, and procedures. Filler wires, shielding gases, welding power sources, welding of carbon steel, and welding processes on different joint configurations are included.

(1.5 semester credits) Students must supply their own safety glasses, leather gloves, arc welding helmet, and pliers. For a credit registration form, contact 402-437-2700, or continuinged@southeast.edu. NOTE: No class Sept. 7 and Oct. 19.

NE Residents $166.50 / Non-residents $198

Gas Metal Arc Welding II (Aluminum)
Prerequisite: Successful completion of WELD-1000 or appropriate AWS Certification Intermediate to advanced instruction in Gas Metal Arc Welding theory, safety, applications, manipulative skills, welding principles, and procedures. Filler wires, shielding gases, welding power sources, welding of aluminum and welding processes on different joint configurations are included.

(1.5 semester credits) Students must supply their own safety glasses, leather gloves, arc welding helmet and pliers. For a credit registration form, contact 402-437-2700, or continuinged@southeast.edu.

NE Residents $166.50 / Non-residents $198

Customized Welding Training Offered for Your Company
Looking to improve welding skills and techniques for your employees? SCC’s Training Solutions can work with your company to customize training for your business.

Contact Caleb Berg, Training Solutions, at 402-437-2508; 800-828-0072, ext. 2508; or cberg@southeast.edu. For welding for individuals, please see the Basic Welding class.
CPR/AED

First Aid + Skills Session
This AHA Heartsaver® course is now offered in a convenient online format as an alternative method for certification.

Online courses are perfect for those who need recertification or those with difficult schedules.

Once you are registered for a specific skills session date (listed below), you will receive a non-refundable AHA key for the online portion via email. Complete the online portion, then print your certificate and bring it when you meet for the skills session.

◆ Include your email address with your registration, so we can email you the appropriate key. Online keys will be emailed approximately one week prior to skills date.

◆ You need to bring your AHA Part 1 Heartsaver® First Aid Online Course Completion Certificate to be admitted to the Skills Session.

This class meets the day care first aid requirement.

<table>
<thead>
<tr>
<th>Key Date</th>
<th>Session Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Registration Fee</th>
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<tbody>
<tr>
<td>Oct. 13</td>
<td>T 7-7:45 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3205-HBF</td>
<td>$49</td>
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<tr>
<td>Dec. 10</td>
<td>Th 7-7:45 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3205-HBF</td>
<td>$49</td>
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</table>

CPR AED + Skills Session
This AHA Heartsaver® course is now offered in a convenient online format as an alternative method for certification. Online courses are perfect for those who need recertification or those with difficult schedules.

Once you are registered for a specific skills session date (listed below), you will receive a non-refundable AHA key for the online portion via email. Complete the online portion, then print your completion certificate and bring it when you meet for the skills session.

◆ Include your email address with your registration, so we can email you the appropriate key. Online keys will be emailed approximately one week prior to skills date.

◆ You need to bring your AHA Part 1 Heartsaver® CPR AED Online Course Completion Certificate to be admitted to the Skills Session.

This class meets the day care first aid requirement.

<table>
<thead>
<tr>
<th>Key Date</th>
<th>Session Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Registration Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 13</td>
<td>T 6-6:45 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3220-HBF</td>
<td>$49</td>
</tr>
<tr>
<td>Dec. 10</td>
<td>Th 6-6:45 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3220-HBF</td>
<td>$49</td>
</tr>
</tbody>
</table>

CPR AED (Community)
This AHA Heartsaver® course teaches CPR, AED, foreign body airway obstruction, and barrier devices for adults, children and infants. This course is recommended for those who want to be prepared for an emergency in any setting.

This class meets day care CPR requirement.

<table>
<thead>
<tr>
<th>Key Date</th>
<th>Session Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Registration Fee</th>
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<tbody>
<tr>
<td>Sept. 12</td>
<td>S 9 a.m.-12:30 p.m.</td>
<td>Hebron, HNL, 103</td>
<td>HLTH-3219-HNEA</td>
<td>$49</td>
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<td>Sept. 15</td>
<td>T 6-9:30 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3219-CEFA</td>
<td>$49</td>
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<td>Th 6-9:30 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3219-CEDF</td>
<td>$49</td>
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</tbody>
</table>

CPR - Basic Life Support
(Formerly known as CPR for Health Care Providers)
This AHA CPR-Basic Life Support course teaches high-quality CPR, use of an AED, foreign-body airway obstruction, high-performing team dynamics and barrier devices for adults, children and infants.

(0.45 CEUs) This course is for health care providers (nurses, EMTs, doctors, lifeguards, etc.).

<table>
<thead>
<tr>
<th>Key Date</th>
<th>Session Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Registration Fee</th>
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</thead>
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<tr>
<td>Oct. 1</td>
<td>Th 5:30-10 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3251-CEFK</td>
<td>$59</td>
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<td>Oct. 3</td>
<td>S 9 a.m.-1:30 p.m.</td>
<td>Lincoln, CEC, 111</td>
<td>HLTH-3251-CEF</td>
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<td>S 9 a.m.-1:30 p.m.</td>
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Payment is due at time of registration for all non-credit classes.

Courses are subject to change.

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
EMERGENCY MEDICAL SERVICES

EMT Medical/Trauma Assessment Scenarios

Students will participate in a hands-on scenarios-based learning by performing assessments and treating simulated medical/trauma patients, followed by a brief debriefing on the pathophysiology of the patient’s condition.

For more information, contact Jennifer Keitges at jkeitges@southeast.edu or 402-437-2706.

EMS Instructor Course

The 48-hour EMS Instructor Course focuses on various methodologies of instructional preparation, presentation and evaluation in the classroom. Upon completion of this course, the student will be able to develop a topic for presentation in the classroom using proven educational methods and tools.

To become a Nebraska State licensed EMS instructor, it is required to have a valid EMT license or higher (for a minimum of three years) and possess an American Heart Association BLS or ACLS Instructor certification at the time of licensure application.

Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or online at www.sccbookstore.com. Watch for a new EMS Instructor Academy, which is designed to bring valuable and useful continuing education for instructors. This Academy will have sessions offered regularly throughout the year in various parts of our region. These sessions will not only provide excellent topics and information to increase effectiveness in the classroom but also will meet the Nebraska requirements to renew your EMS Instructor License. This class is scheduled based on community needs. For more information, contact Jennifer Keitges at jkeitges@southeast.edu or 402-437-2706.

EMT Refresher

The EMT Refresher meets the National Registry and state requirements for renewal. This 20-hour course can be taken for National Registration Renewal and/or CEUs can be given. This class is scheduled based on community needs. For more information, contact Jennifer Keitges at jkeitges@southeast.edu or 402-437-2706.

Space is limited. Register today!

EMERGENCY MEDICAL SERVICES

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Space is limited. Register today!
Post Anesthesia Care
This intensive one-day course is designed for nurses who care for patients in the immediate post-operative period. We will discuss the different types of anesthesia, including conscious sedation, expected outcomes, nursing care, and possible complications of each type. The course will also include the nurse’s role in managing a patient’s airway in the post-anesthesia period, nursing implications and common post-op complications that may be encountered. Legal implications that need to be considered in PACU and criteria for discharging patients will be covered. Special considerations for managing the pediatric patient during the immediate post-op period will be discussed as well as caring for the anesthetized patient in the ambulatory setting.

(0.7 CEUs) LuAnn Ebke, RN, BA, CPAN, is the Assistant Nurse Manager at PACU Bryan Health, Lincoln, and Nancy Gondringer, EdD, CRNA, has many years of experience in surgical services. LuAnn and Nancy have teamed up to teach this course for several years. Participants must attend entire program to receive certificate.

Intravenous Therapy: Current Standards of Practice 1 & 2
ATTENTION LPNs: There are new state licensure regulations that affect you. Every LPN who graduated before May 2016 or has not successfully completed the LPNC course must complete an approved 8-hour didactic course on IV therapy by August 2022. And if you wish to practice IV therapy, you must take both an approved 8-hour didactic IV therapy course and an approved IV therapy skills course. RNs are welcome to take these classes also.

Intravenous Therapy: Current Standards of Practice 1
This 8-hour course meets the didactic portion of the new requirement for all LPNs with a well-rounded review of IV therapy. Topics covered will be legal aspects of IV therapy, peripheral IVs and central lines. You can work at your own pace and at times which fit into your schedule.

(0.8 CEUs) You will have several weeks to finish this class. You must have access to a computer and the internet. Certificates will be mailed to all who have successfully completed the course after the last day of class.

Aug. 31-Oct. 3 Online $79 NURS-3188-WBFA

Intravenous Therapy: Current Standards of Practice 2 Skills (Hybrid Course)
Prerequisite: You must take SCC’s Intravenous Therapy: Current Standards of Practice 1 course before or at the same time as this course or provide proof of completion of a similar course.

This 8-hour course includes both online and face-to-face components. Successful completion of this course will meet the IV therapy skills course requirement for LPNs who wish to practice IV therapy.

(0.8 CEUs) You must have access to a computer and the internet. The hands-on skills portion of this course will occur on select Saturdays listed below. To successfully complete this course, you must complete the online component and attend a four-hour lab session. Certificates will be mailed to all who have successfully completed the course after the last day of class.

Aug. 31-Oct. 28 Online $99 NURS-3188-WBFA

Payment is due at time of registration for all non-credit classes.

FREE TRAINING
See page 6 for information on the Gap Tuition Assistance Program or visit www.southeast.edu/cefnavist for additional options.
The Secrets of Baby Behavior

Baby behavior messages have been successful in improving infant-feeding practices by addressing common “trigger” behaviors for overfeeding, such as infant crying and waking. Please join us for an exciting conference to gain the skills and tools you need to better understand basics of normal infant development and behavior and to use research-based counseling techniques that successfully drive behavior change.

(0.55 CEUs) Presented by SCC Continuing Education and Nebraska WIC Association. This conference is for nurses and other health care providers who work in doctors’ offices, head start, home health, public health, and postpartum. Sara Chvala Hansen, RD, CLC, is the Douglas County Health Department/WIC Nutrition Services Coordinator and Deanna Stoffel, BS, IBCLC, is a Charles Drew: WIC Lactation Consultant/WIC Nutritionist. Lunch provided. Participant must attend entire workshop to receive credit.

Keyword: Baby

Abuse & Neglect Prevention for Nursing Assistants

In order to be placed on the Nebraska Nurse Aide Registry, the state of Nebraska may require some nursing assistants to complete this one-hour course. The online course includes watching a video and reading material on patient rights, dignity, respect, and quality of life. Discussion is held on how to report suspected abuse to the proper authorities, both in a facility and in the community. RNs are welcome to take this class, also.

A quiz is given over the material and the video. When you have completed the one-hour in-service, the state is notified by fax (within two business days) that you have completed the course. NOTE: For successful completion, you must spend an hour online and get 100% on the quiz. You can take the quiz as many times as needed. You can register at any time to take this course. If you prefer to take this course in a classroom setting, email continuinged@southeast.edu. Classroom course is $35. To register and pay, go to http://bit.ly/RegisterCE.

Keyword: Abuse

Nebraska Sleep Conference 2020

The Nebraska Sleep Conference 2020 will provide continuing education for Sleep Technologists and others interested in the diagnosis, management and treatment of sleep disorders.

(0.7 CEUs) Continuing education credits will be specifically approved for those needing to maintain the RPSGT credential, but also will be eligible for maintaining a Respiratory Therapy license in Nebraska, as well as credentials through the NBRC. Registration deadline Oct. 28.

Keyword: Sleep

For a full list of continuing education (CEU) courses, please visit http://bit.ly/cenursingprofessionals. For questions, email continuinged@southeast.edu.

SCC Nebraska Workforce Retraining Initiative Scholarship

Have you been affected by COVID-19? You may be eligible for a scholarship for short-term training.

DEADLINE TO APPLY IS AUG. 23, 2020

For more information, visit www.southeast.edu/nwri

Nursing Assistant

For more information, visit www.southeast.edu/nursingassistant.

Medication Aide Training

For more information, visit www.southeast.edu/medicationaide.

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
Computers & Technology

INTRODUCTORY CLASSES

One-on-One Computer Training: 3 Hours
This learning opportunity is designed for anyone who wants one-on-one attention from a computer applications subject matter expert. Registration gives you up to three hours of personalized attention on the computer topic that meets your specific need. Training topics may include: Windows or Apple/MAC Operating System, Basic Computer Assistance, MS Office, Word, Excel, Access, Outlook, Evernote, social media, and QuickBooks.

After registration, a college representative will contact you to discuss your training needs. Training is scheduled at a time convenient for the student and instructor. Training is held at an SCC facility.

Get Started with Computers
Want to learn more about computers? This engaging, hands-on course is for the person who has little to no knowledge about computers, but wants to learn! Find out about using Windows, creating and saving documents, getting started with email, and much more.

Basic Computer
Through hands-on experience you will learn to use function keys, the mouse and the numeric keypad. Begin learning computer terminology necessary in the 21st Century. Learn to use the internet, email and word processing and spreadsheet applications. Practice opening, closing, saving, and deleting files and folders.

Students need to have computer access to practice outside of class.

Intermediate Computer
Prerequisite: Basic Computer (OFFT-3502)
Learn the importance of deleting unnecessary internet files, maintaining disks, defragmenting, troubleshooting, and setting a system restore date. Back up files on removable storage devices and explore the use and meaning of cloud storage. Create folders and save files using extended sort information to make photo and document searches more effective. Discover the interface features of Windows 10.

Learning Windows 10
Topics include advantages to the new operating system and how to use them in your home and work; using Cortana, especially on your tablet or laptop; make an image file back up; and learn how to use different backup processes, including the web. After this class, you will be more comfortable with the Windows 10 operating system.

Class size is limited, and pre-registration is required. NOTE: Class is live-streamed from Falls City.

Windows 10
This course introduces you to Windows 10, Microsoft's newest operating system. Explore the new Start Menu, Tiles, and Apps. Discover how to share and organize files and folders.

CLASS FOR SENIORS

Introduction to Personal Computers for the Senior Citizen I
This class is for the senior citizen who wants to learn to use a computer. Topics include components of a computer (keyboard, monitor, mouse, etc.); basic elements of the Windows 10 operating system; how to identify software loaded on your computer; a brief introduction on how to use the computer for letter writing; and the basic elements of the World Wide Web and email.

While taught on a Windows 10 operating system, the skills learned in this class are easily transferred to other Windows environments. It is strongly recommended that participants have a computer at home. This class provides time for in-class hands-on practice and one-on-one assistance from the instructor.

Introduction to Personal Computers for the Senior Citizen II
Prerequisite: Introduction to Personal Computers for the Senior Citizen I (OFFT-3503) or equivalent experience
We will expand on the topics of safely navigating the internet, find helpful information/locations on the web and save/download items to your hard drive. We will organize email and gain confidence with attachments, explore the help categories on your hard drive, protect and save your information to various removable storage devices, customize your desktop, start menu and taskbar to make your computer quick and easy to use.

While taught on a Windows 10 operating system, the skills learned are easily transferred to other Windows environments. It is strongly recommended that participants have a computer at home. This class provides time for in-class hands-on practice and one-on-one assistance from the instructor.

LOOKING FOR CLASSES IN YOUR AREA? See pages 66-69 for the Course List by Region.

LOCATION KEY is on page 64.

Payment is due at time of registration for all non-credit classes.

Space is limited. Register today!

www.southeast.edu/continuing
Mac for Beginners
This introductory course assumes little or no previous computer experience and teaches skills to get students up and running. It will familiarize the user with the basic operation of the Apple Macintosh operating system. Subjects covered include introducing the Mac interface, using and navigating with the mouse (click, doubleclick, and click and drag), using the keyboard, creating folders, organizing files, and introducing menus and buttons.

Each class is customized to the students’ needs. No book required.

Keyword: Mac

Sept. 21 & 23 M, W 6-9 p.m. $149
Lincoln, CEC, 403 Kunce GDMA-3612-Cefa

Macintosh Basics
Prerequisite: Mac for the Beginner (GDMA-3612) or equivalent experience
(Some mouse, typing and navigational skills are needed for this course.)
This class is for the occasional user who wants to increase knowledge and skill on the Apple Macintosh operating system. Topics include creating and organizing folders and documents; organizing emails; customizing the dock; setting preferences; efficiently navigating the internet and organizing bookmarks; connecting accessories; creating data backups; troubleshooting basic problems; discovering self-help features such as search and find, online videos, help files, tutorials and much more.

Each class session is customized to the students’ needs. No book required.

Keyword: Macintosh

Oct. 14 & 21 W 6-9 p.m. $149
Lincoln, CEC, 403 Kunce GDMA-3575-Cefa

Intermediate Mac
Prerequisite: Macintosh Basics (GDMA-3575) or equivalent experience
This course will expand your basic Macintosh skills. Topics include basic maintenance, troubleshooting, backup strategies, disk repair and other tools to get the most out of your Mac. Learn tips and techniques to expand your computing skills. You also will learn how to increase the efficiency and security of your computer.

Each class session is customized to the students’ needs. No book required.

Keyword: Mac

Nov. 9 M 6-9 p.m. $79
Lincoln, CEC, 404 Kunce GDMA-3578-Cefa

Windows to Mac Transition
This course is designed for the PC user who has just switched to the Mac either at work or home and wants to find out how to adapt old working habits to the Macintosh Operating System. Topics include navigating the Mac interface, translating from Windows to Mac (“Alt” = “Option” for example), setting preferences, and other tasks. This course is for an experienced computer user who wants to gain familiarity and hands-on experience with the Mac OS. No book required.

Keyword: Mac

Oct. 19 M, W, Th 6-9 p.m. $79
Lincoln, CEC, 403 Kunce OFFT-0561-Cefa

Apple ID, iCloud & Photo Management with Photos for Mac
Learn what options you have with your Apple ID including editing and sharing photos. Cloud services routinely back up their data so you should never lose your photos even if your own computer explodes. Discover how easy it is to manage your content and photos in the cloud.

Any iOS device, including iPad or iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release. NOTE: Not a photography class but a photo management class. Have your device fully charged.

Keyword: Mac

Oct. 28 W 6-8 p.m. $29
Lincoln, CEC, 404 T. Jensen LLLX-0680-Cefa

One-on-One
Smart Device Training
This learning opportunity is for the person who wants one-on-one instruction on using a smartphone or smart device. Subject-matter experts will work with you at a comfortable learning pace. Instruction is available for beginning users and troubleshooting with iPhone, iPad and Android devices.

Registration gives you up to one hour of personalized attention on the smart device that meets your specific need. After registration, a college representative will contact you.

Keyword: Smart

Fall City Area $35 AREA-0880-FCFA
Hebron Area $35 AREA-0880-HNFA
Nebraska City $35 AREA-0880-NTFA
 Plattsmouth Area $35 AREA-0880-PLFA
Wahoo Area $35 AREA-0880-WHFA

Smartphone Basics: iPhone
You have a cool new iPhone, but how do you use it? We will teach you about icons, apps and other neat features on your smartphone! This class will be specific to iPhone users.

Bring your phone fully charged so you can practice using the phone you own. If you don’t own one yet, come anyway! NOTE: Class is live-streamed from Falls City.

Keyword: Smartphone

Sept. 14 M 5:30-8 p.m. $29
Plattsmouth, PLLC, 102 Warga AREA-1393-PLFA

Smartphone Basics: Android
You have a cool new Android, but how do you use it? We will teach you about icons, apps and other cool features on your smartphone!

This class is specific to Android users. Bring your phone fully charged so you can practice using the phone you own. If you don’t own one yet, come anyway! NOTE: Class is live-streamed from Falls City.

Keyword: Smartphone

Sept. 24 Th 5:30-8 p.m. $29
Falls City, FCLC, 102
Hebron, HNLC, 102
Steinhauser $29 AREA-1394-FCFA
AREA-1394-HNFA

Nov. 3 T 5:30-8 p.m. $29
Falls City, FCLC, 102
Hebron, HNLC, 103
Steinhauser $29 AREA-1394-FCFB
AREA-1394-HNFB

Smartphone Next Level
Suggested Prerequisite: Smartphone Basics
Want to learn even more about your smartphone? With this Next Level class, we will review where we left off at the Smartphone Basics class and take it to a new level! Bring your questions and we will dig deeper about topics like managing your phone, how to reset it using apps and continual learning about calling and texting. Don’t have a smartphone? Come anyway!

Please bring your fully charged phone with access to your Gmail (Android) or Apple ID (iPhone). NOTE: Class is live-streamed from Falls City.

Keyword: Smartphone

Nov. 10 T 5:30-8 p.m. $29
Falls City, FCLC, 104
Hebron, HNLC, 101
Steinhauser $29 AREA-1396-FCFA
AREA-1396-HNFA

NEW! iPhone or Android?
See page 54 for more information.

NEW! Photography & Editing Using Your Mobile Device
See page 56 for more information.

Courses are subject to change.

Does your organization need computer training?

Let SCC Training Solutions help you develop a training program that fits your needs. Classes may be offered at your workplace or at any of our Southeast Community College locations (Lincoln, Beatrice, Milford, and all six of our Learning Centers). We offer flexible solutions for today’s workforce. Some of the classes we offer: Microsoft Office (Excel, Word, PowerPoint, OneNote, Outlook, Access), QuickBooks, Adobe Creative Cloud Suite (Acrobat DC Pro, Illustrator, In Design), and more.

For more information, contact Lora Ives, Training Solutions, at 402-437-2714; 800-828-0072, ext. 2714; or lives@southeast.edu.
Tips & Tricks with Your New iPhone or iPad
Take advantage of the features your iPhone or iPad offers. We will help you with tips in messages, phone calls and camera and as time allows iCloud, storage and other apps.

Any iOS device, including iPad or iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release. Be sure your device is fully charged before zooming into class. Have your mobile device handy as you login to this Zoom class from your desktop or laptop.

Oct. 21 W 6-8 p.m. $29
LIVE Online, Zoom T. Jensen LLXX-067A-TCFA

iPhone/iPad II: Beyond the Basics
Discover advanced iPhone/iPad topics including call features such as conference calling, hold, message to answer later, notification in depth, highly useful apps for sharing and working with documents. We will cover iCloud storage and basic photo management.

Any iOS device, including iPad or iPhone, preferably purchased within the last two years and OS updated to the most recent release, will be covered. Be sure your device is fully charged before coming to class. Have your mobile device handy as you login to this Zoom class from your desktop or laptop.

Oct. 28 W 6-8 p.m. $29
LIVE Online, Zoom T. Jensen LLXX-0672-TCFA

INTERNET

NEW! Zoom: Everyone is Doing It!
Learn why Zoom is being used by millions to hold one to one meetings or group conversations! Zoom provides a fun and easy way to connect with family, friends or colleagues with the click of a button. You can see them and hear them. Learn how to set up a free account, join a meeting, host a meeting, share your screen, and record meetings. Learn the difference between free or paid plans. Ready, set, Zoom!

Oct. 12 & 19 M 6-8 p.m. $39
Falls City, FCLC, 102 Meyer AREAX-0934-FCFA
Oct. 26-Nov. 2 M 6-8 p.m. $39
Plattsburg, PLLC, 102 Meyer AREAX-0934-PLFA
Nov. 9 & 16 M 6-8 p.m. $39
Live Online, Zoom Meyer AREAX-0934-TCFA
Social Media

Video Chatting: How to Use Facetime or Facebook®
Prerequisite: One of these apps (FaceTime or Facebook Messenger) already installed on your phone or tablet.
Do you live hours from your grandchildren? Do you want to be able to see the friend or family member you’re talking to on the phone? Video chatting apps give us the ability to feel close to those who are far away. With just a little help, you’ll be video chatting tomorrow!

NOTE: Class is live-streamed from Hebron.

NEW! Back End Developer BootCamp
In this 18-week Back End Software Development camp, students take three courses to learn the skills and technologies necessary to enter the industry as a Back End Software Developer: Introduction to Java, Relational Databases with MySQL and Web API Design with Spring Boot. Skills and technologies learned include Java 8, Algorithms, OOP, Design Patterns, Unit Testing, SQL, DDL, DML, Database Concepts, JDBC, Spring Boot, Spring Data, REST, JPA, JWT, AWS, and more.

Take our assessment and learn more information at www.southeast.edu/coding-boot-camp. The assessment is free and optional for anyone interested in this program.

Keyword: BootCamp

NEW! Data Engineer BootCamp
Coming Spring 2021
Take our assessment and learn more information at www.southeast.edu/coding-boot-camp. The assessment is free and optional for anyone interested in this program.

Keyword: BootCamp

NEW! CCNA 1: Introduction to Networks
No prerequisites required.
Begin preparing for a networking career with this introduction to how networks operate. This first course in the three-course CCNA series introduces architectures, models, protocols, and networking elements – functions needed to support the operations and priorities of Fortune 500 companies to small innovative retailers. You’ll even get the chance to build simple local area networks (LANs) yourself. You’ll have a working knowledge of IP addressing schemes, foundational network security, and be able to perform basic configurations for routers and switches.

This course will be offered in Spring 2021.

CompTIA Security+
Prerequisite: Basic Windows user skills and a fundamental knowledge of computer and networking concepts. CompTIA A+ and Network+ certifications or equivalent knowledge, as well as, six to nine months experience in networking, including configuring security parameters is recommended.

CompTIA Security+ is for the IT professional who has networking and administrative skills in Windows-based Transmission Control Protocol/Internet Protocol (TCP/IP) networks; familiarity with other operating systems, such as macOS, UNIX or Linux. This course will prepare students for the CompTIA Security + certification exam (SY0-501). Topics include knowledge of and professional experience with security fundamentals, networks, and organizational security as well as skills required to implement basic security services on any type of computer network.

This course will be offered in Spring 2021.

For COVID-19 updates, visit www.southeast.edu/covid-19

Register now at www.southeast.edu/ncsc.
NEW! CCNA 2: Switching, Routing & Wireless Essentials

Prerequisite: CCNA 1: Introduction to Networks or equivalent knowledge
Delve further into the world of networking with the second CCNA course in a 3-course series. This course focuses on switching technologies and router operations that support small-to-medium business networks, including wireless local area networks (WLAN) and security concepts. You’ll perform basic network configuration and troubleshooting, identify and mitigate LAN security threats, and configure and secure a basic WLAN.

This course will be offered in Summer 2021.

NEW! CCNA 3: Enterprise, Networking Security & Automation

Prerequisite: CCNA 2: Switching, Routing & Wireless Essentials or possessing equivalent knowledge
Large enterprises depend heavily on the smooth operation of their network infrastructures. This is why networking professionals are vital to every organization and those with networking skills can land a great job and set their sights on a rewarding career! This third course in the 3-course CCNA series describes the architectures and considerations related to designing, securing, operating, and troubleshooting enterprise networks. It covers wide area network (WAN) technologies and quality of service (QoS) mechanisms used for secure remote access along with the introduction of software-defined networking, virtualization, and automation concepts that support the digitalization of networks.

This course will be offered in Fall 2021.

Certificate in Structured Query Language (SQL) (Online—UGotClass)

See page 27 for more information.

Adobe Creative Cloud Training Opportunities!

Want to bring the latest updates to Photoshop, InDesign or Illustrator to your workplace? Contact us to learn more about customized training opportunities either at your location or at the Jack J. Huck Continuing Education Center in Lincoln. Contact Workforce Solutions at continuingedu@southeast.edu.

Adobe Acrobat DC Pro

Prerequisite: Word Basic or equivalent experience
Learning the ins and outs of Adobe Acrobat DC Pro will simplify your life! Learn how to create Adobe PDF files, create Adobe PDFs from Microsoft Office files, and combine files in PDF portfolios. Almost any document, text file, file created in a page layout application, scanned document, Web page, or digital photo can be converted to Adobe PDF using Acrobat software. Learn the best way to create a PDF for specific situations.

No book required. Lunch is on your own.

Keyword: Adobe

Nov. 20 F 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 402 Massey GDMA-7034-CEFA

Introduction to Illustrator CC

Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience and knowledge of Adobe CC software
This class is for beginners who want to master the fundamentals of Adobe Illustrator and begin creating vector graphics. We will cover the tools of Illustrator, the interface, how to save and print files, and how to work with basic shapes, lines and color. This hands-on course will give you practice on actual art and plenty of resources for continued illustrator work.

While taught in a Windows environment, the skills learned in this class are easily transferred to a Macintosh environment. No book required. Lunch is on your own for full-day class.

Keyword: Illustrator

Sept. 22 & 24 T, Th 8:30 a.m.-Noon $159
Lincoln, CEC, 402 Johnson GDMA-6975-CEFA
Oct. 17 S 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 402 Johnson GDMA-6975-CEFA

Adobe InDesign: Streamlining Your Workflow

Prerequisite: Introduction to InDesign CC (GDMA-3697)
This class introduces the more advanced features of InDesign CC that will make your workflow more effective and efficient. Features such as character styles, paragraph styles, object styles, master pages and templates, tables and table styles, and a brief look at interactive PDFs will be introduced.

While taught in a Windows environment, the skills learned in this class are easily transferred to a Macintosh environment.

Keyword: InDesign

Oct. 7 W 8:30 a.m.-12:30 p.m. $89
Lincoln, CEC, 402 Guthard GDMA-7276-CEFA

Adobe InDesign: Exploring Graphic Features

Prerequisite: Introduction to InDesign CC (GDMA-3697)
This class introduces the more advanced features of InDesign that will give your projects an impactful design edge. Features such as applying and adjusting effects, object styles and effects, blending modes, auto-fitting, clipping paths and alpha channels, and a brief look at interactive PDFs will be presented.

While taught in a Windows environment, the skills learned in this class are easily transferred to a Macintosh environment.

Keyword: InDesign

Oct. 21 W 8:30 a.m.-12:30 p.m. $89
Lincoln, CEC, 402 Guthard GDMA-7278-CEFA

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
Introduction to Adobe Lightroom
Prerequisite: Introduction to Photoshop CC (GDMA-3620)
With Adobe Lightroom, you have all the tools you need to bring out the best in your photography. Learn how to use the Library module for importing, viewing, ranking, and rating photographs. Once photographs have been imported and tagged, learn about the Develop module and practice making one-click enhancements, correcting exposure, retouching distractions, and performing localized adjustments. Photos are taken to be shared with family, friends, and colleagues. Course also includes an introduction to creating panoramas, books, slideshows, and custom print layouts.
Lunch is on your own.
Keyboard: Adobe
Oct. 10 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 402 Beck GDMA-7703-CEFA

Welcome to Adobe Lightroom Classic
Whether you're a seasoned photographer or just getting started, Lightroom is a tool you will want in your pocket. Learn how to use Lightroom to organize and manipulate your photos in fun creative ways. From viewing, organizing and editing small to large numbers of digital photos, this software has you covered. The class will cover a basic introduction to using Lightroom through hands-on experience. You will follow along with the instructor to gain the most out of the experience on your own photos.
Bring a couple of photos on your laptop, jump drive or SD card to use in class.
Students must bring their own laptops and purchase their own Adobe Lightroom plan prior to the start of class.
Keyboard: Lightroom
Sept. 21 M 6:30-9 p.m. $25
York, YKLC, K Atchison AREA-B190-YKFA

Introduction to Photoshop CC
Prerequisite: Experience navigating in Mac or PC environment
Ready to get up close and personal with the top choice of professional editors, designers and photographers to create powerful images? Whether you’ve played around in Photoshop just a bit or have never opened the application, this is the class for you. We’ll learn about contrast, saturation, color correction, making selections, working with layers, blend modes, and adding text.
While taught in a Windows environment, the skills learned in this class are easily transferred to a Macintosh environment. No book required. Lunch is on your own in full-day class.
Keyboard: Photoshop
Sept. 26 T 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 402 Beck GDMA-3620-CEFA
Nov. 12 & 13 Th, F 9 a.m.-12:30 p.m. $159
Lincoln, CEC, 402 Kunce GDMA-3620-CEFA

Adobe Spark
Prerequisite: Windows Operating System and internet experience
Create branded webstories, animated videos, and social graphics with Adobe Spark. This class will help you get started to create, edit and share visual stories from any device.
Nov. 11 W 1-4 p.m. $69
Lincoln, CEC, 402 Guthard GDMA-7280-CEFA

Canva
Prerequisite: Windows Operating System and internet experience
Learn to use Canva’s drag-and-drop feature and professional layouts to design stunning graphics. The tools can be used for both Web and print media design. No design skills necessary!
Nov. 4 W 9 a.m.-Noon $69
Lincoln, CEC, 402 GDMA-7285-CEFA

MS Office
SCC offers a series of concentrated computer software training classes. Full course descriptions can be found at www.southeast.edu/Technology.

Excel 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Lincoln Sections: Required book is available at the SCC Campus Store, 8800 0 St., Lincoln, or at www.sccbookstore.com.
Beatrice, Nebraska City and Plattsmouth Sections: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 0 St., Lincoln, or at www.sccbookstore.com.
Lunch is on your own.
Keyboard: Excel
Aug. 26 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 Maltes OFFT-7167-CEFA
Sept. 17 Th 9:30 a.m.-5 p.m. $159
Plattsmouth, PLLC, 101 Widler OFFT-7167-PLFA
Sept. 23 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 Maltes OFFT-7167-CEFB
Oct. 21 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 Beck OFFT-7167-CEFC
Oct. 27 Th 8:30 a.m.-4:30 p.m. $159
Beatrice, KEN, 334 Punko OFFT-7167-BEFAv
Nov. 18 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 Beck OFFT-7167-CEFD

Excel 2016: Intermediate
Prerequisite: Excel Basic or equivalent experience
Lincoln Sections: Required book is available at the SCC Campus Store, 8800 0 St., Lincoln, or at www.sccbookstore.com.
Beatrice and Plattsmouth Sections: Book provided for in-class use only. You may purchase your own copy from the SCC Campus Store, 8800 0 St., Lincoln, or at www.sccbookstore.com.
Lunch is on your own.
Keyboard: Excel
Aug. 28 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 Maltes OFFT-7167-CEFA
Oct. 30 W 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 Maltes OFFT-7167-CEFA
Nov. 20 F 8:30 a.m.-4:30 p.m. $159
Lincoln, CEC, 408 Maltes OFFT-7167-CEFC

Tips & Tricks: Excel
Prerequisite: Basic Computer Skills
Welcome to the world of Microsoft Excel 2016! Whether looking to enhance your basic skills with Word or learn new ones, this hands-on, virtual “tips and tricks” class is ideal. This virtual class will cover and expand on the basics of functions. Time will be available to ask any questions not covered in the class.
Required textbook ordering information will be supplied after registration.
Keyboard: Excel
Nov. 10 T 5:30-9 p.m. $79
LIVE Online, Zoom Hopwood OFFT-7235-TCFA

We’re Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19
Office 365 Basics
This is an introduction to Office 365 for users who have traditionally used stand-alone versions of Microsoft Office on their PC or laptop. As businesses turn to subscription-based software, Microsoft has catered to this by offering Office 365, which contains favorites such as Excel, PowerPoint and Word but includes new or updated apps to work, communicate and collaborate with colleagues, wherever you are. You will become familiar with the Office 365 interface and the applications within the plan including OneDrive, SharePoint, MS Office Products and other apps such as, Sway, Forms, OneNote, and Outlook.

Half hour lunch is on your own or you may bring a sack lunch/drink.

Keyword: Office
Dec. 12  S  9 a.m.-3:30 p.m.  $139
NE City, NCIC, 102  McKinney  OFFT-7060-NCTA

NEW! Outlook or Gmail? Which is Best for Your Business?
Deciding which email platform to use can be frustrating and confusing. Experience the benefits and downfalls to each platform. When you leave class, you will have a new sense of confidence when choosing which email platform is best for your new or existing business.

Keyword: Business
Dec. 8  T  6-9 p.m.  $59
LIVE Online, Zoom  Hopwood  OFFT-3203-TCFA

Outlook 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Class covers Outlook 2016 Mail, Calendars, People, and Tasks. Manage incoming and outgoing email messages, work with attachments, and create folders. Customize and sort messages, create signatures and stationery, and manage junk mail. Schedule and edit appointments, events and meetings. Customize and print calendar views. Create and manage contact information and contact groups. Create and manage tasks, To-do lists, and Notes.

Required course notes are available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Note: Students must log in to their SCC-issued user account before class. Bring log-in information (user ID and Password) to class to access Outlook in the computer lab. Instructor will not have access to this information.

Keyword: Outlook
Sept. 25  F  8:30 a.m.-12:30 p.m.  $89
Lincoln, CEC, 407  Massey  OFFT-7244-CEFA

PowerPoint 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

Keyword: PowerPoint
Oct. 16  F  8:30 a.m.-4:30 p.m.  $159
Lincoln, CEC, 407  Massey  OFFT-7245-CEFA

Word 2016: Basic
Prerequisite: Basic Computer Class (OFFT-3502) or equivalent experience
Lunch is on your own.

Keyword: Word
Sept. 16  W  8:30 a.m.-4:30 p.m.  $159
Lincoln, CEC, 408  OFFT-7238-CEFA
Nov. 19  Th  8:30 a.m.-4:30 p.m.  $159
NE City, NCIC, 102  Deremer  OFFT-7238-NCTA

Word 2016: Intermediate
Prerequisite: Word: Basic or equivalent experience
Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. Lunch is on your own.

Keyword: Word
Oct. 30  F  8:30 a.m.-4:30 p.m.  $159
Lincoln, CEC, 407  OFFT-7239-CEFA

Tips & Tricks: Word
Prerequisite: Basic Computer Skills
Welcome to the world of Microsoft Word 2016! Whether looking to enhance your basic skills with Word or learn new ones, this hands-on, virtual “tips and tricks” class is ideal. This class will cover and expand on the basics functions. Time will be available to ask any questions not covered in the class.

Required textbook ordering information will be supplied after registration.

Keyword: Word
Nov. 19  Th  5:30-9 p.m.  $79
LIVE Online, Zoom  Hopwood  OFFT-7230-TCFA

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.

Payment is due at time of registration for all non-credit classes.

QuickBooks
QuickBooks 2019: Basic & Intermediate / Working with QuickBooks Online
See page 4 for more information.

QuickBooks 2019 Series (Online—Ed2Go)
See page 27 for more information.

Web Development & Design
WordPress
Discover the basics to create a website. Learn how to install WordPress on your PC or Mac, navigate the WordPress dashboard, create pages and posts, custom menus, and create functional websites.

SharePoint
If you are looking for basic SharePoint training to help your employees better understand the most common tasks associated with updating/editing your SharePoint environment, or if you want to expand your knowledge and use of specific features of SharePoint, SCC can assist you. For more information on customized SharePoint training, contact Lora Ives, Workforce Solutions at 402-437-2714; 800-828-0072, ext. 2714; or lives@southeast.edu.

Building a Website Level I
Prerequisite: Basic Computer (OFFT-3502) or equivalent experience
This class introduces basic concepts needed to create a website. It begins with an introduction to Web technologies and then provides a comprehensive overview of HTML5. In-class exercises focus on basic webpage layout, HTML5 syntax, text formatting, graphics, hyperlinks, and tables. Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Keyword: Website
Sept. 8 & 10  T, Th  8:30 a.m.-Noon  $159
Lincoln, CEC, 402  Johnson  INFO-3862-CEFA

NEW! Back End Developer BootCamp
See page 23 for more information.

Adobe Spark / Canva
See page 25 for more information.

Courses are subject to change.
**Online Learning**

**Browse Courses in**
- Accounting and Finance
- Business
- College Readiness
- Computer Applications
- Design and Composition
- Health Care and Medical
- Language and Arts
- Law and Legal
- Personal Development
- Teaching and Education
- Technology
- Writing and Publishing

**QuickBooks 2019 Series**
Small business owners should be using QuickBooks to manage invoices, pay bills and track expenses. If you want to take control of your business’s finances, this course will introduce you to QuickBooks 2019 and teach you the accounting software’s more advanced features.

**Introduction to Crystal Reports**
Learn how to use Crystal Reports to create attractive business documents that are easy to read and understand.

**Introduction to Python 2.5 Programming**
Learn the fundamentals of computer programming in Python with topics that include basic decisions and loops, advanced data structures, object-oriented programming, and graphical user interfaces.

**www.ed2go.com/sccne**

**Skills for the 21st Century**

**Data Analysis Certificate**
Data analysis is quickly becoming one of the most sought-after skills in the workplace. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills.

**Project Management Certificate**
Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancelation.

**Social Media for Business Certificate**
Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, Linkedin, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization.

**Certificate in Structured Query Language (SQL)**
Structured Query Language (SQL) is the industry standard database programming language. It is one of the most in demand skills in occupations that require interaction with data and analyzing data. Through your knowledge of Structured Query Language, you will become more marketable in computer-related career fields that pertain to database administration. Learning SQL also can lead to a job that is specific to analyzing data such as a data analyst, a quality assurance analyst, or a business analyst. This certificate will enhance your competitiveness in the field of database administration and data analyst jobs.

**Instructor:** Cecilia Allison  
$595 for full certificate  
**Introduction to SQL:** Offerings start monthly, February-September; Single Course $245  
**Intermediate SQL:** Offerings start monthly, March-October (not available as single course)  
**Advanced SQL:** Offerings start monthly, April-November (not available as single course)

**Visit us online at:**


**Browse Certificates & Courses in**
- Business
- Business Communication
- Health
- Human Resources
- Leadership
- LEED Green Workplace
- Management
- New Media Marketing
- Personal Development
- Social Media for Business
- Technology Skills
- Training and Education
- Training for K12 Teachers

**Hack Your Way to Security**
Use ethical hacking techniques to locate and close security holes in your own network.

**Accounting Fundamentals Series**
If you’re interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you. You will learn the basics of double-entry bookkeeping, while also learning how to analyze and record financial transactions, as well as prepare various financial reports at the end of the fiscal period.

**SQL Series**
SQL is one of the most requested skills from today’s data-driven employers. Learn the coding language in these easy to follow online courses.
Adult Education

Providing opportunities for adult learners to strengthen their lives through educational experiences.

- Do you want a high school diploma?
- Do you want to strengthen your English skills in an English as a Second Language (ESL) class?
- Do you want to improve your math, reading or writing skills before enrolling in college classes or to improve your job opportunities?

Southeast Community College has classes for you!

**Adult Education Class Locations**

Beatrice  Falls City  Hebron  Lincoln  Nebraska City  Tecumseh  Wahoo  York

*Class times and days vary. Contact 402-437-2840 for information.*

**Free Basic Education & GED® Preparation**

Refresh your skills in math, reading, writing, computer literacy, and employability skills or take GED® preparation classes.

GED® prep classes are for individuals without a high school diploma who are 16 or older.

**Free English as a Second Language (ESL)**

SCC provides non-credit ESL classes for people who want to improve their ability to speak, read, and write in English.

Students of all English abilities are eligible to attend the free ESL classes at SCC. Books for classroom use are provided.

All new students must attend an ESL Orientation. For Orientation dates, refer to www.southeast.edu/ESL.

**Interpreter Training**

Southeast Community College has classes to help you improve your language interpreting skills.

SCC offers several courses focusing on skills training for interpreters. All new students must register for ESL Orientation to determine if they are eligible to enroll in the interpreter training class.

To register for ESL Orientation, come to SCC, Room J-2, 8800 O St., Lincoln.

**Volunteer Opportunities**

Volunteers allow the Adult Education Program to provide individual attention to students. Adult Education classroom volunteers encourage and direct students toward their educational goals.

*To volunteer in Lincoln,* contact vcarper@southeast.edu.

*In areas outside of Lincoln,* contact jfreeman@southeast.edu.

**For information or questions about:**

- **Registration and Orientation:** Call 402-437-2840 or come to Room J-2 at SCC, 8800 O St., Lincoln
- **GED® and Basic Skill Classes:** Email lsaffer@southeast.edu
- **ESL:** Email skash-brown@southeast.edu

Visit [www.southeast.edu/adulteducation](http://www.southeast.edu/adulteducation)

Distance learning opportunities are available. Call 402-437-2840 or email lsaffer@southeast.edu for details.
Got a question about caring for your pet? keep your pet looking and feeling their best. Want to learn more about caring for your Basic Pet Care: Dog & Cat

Beekeeping for Beginners: Practical Hands-On!
Success in beekeeping requires an intimate knowledge of the honeybee and management practices based on colony habits and the bee behavior. This class is an excellent opportunity to learn and practice beekeeping. Buzz Vance, with 35 years of beekeeping experience will lead this informative class. Whether you are just interested in beekeeping as a hobby or for added income, this is the place to start! During the lab classes, students will have the opportunity to establish and manage their own through one production cycle.
During the lab classes, students will have the opportunity to establish and manage their own through one production cycle.

There will be supply costs for your hive and equipment which will be discussed for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Good Dog Class: Obedience Level 2
Prerequisite: Good Dog Class: Obedience Level 1 (LLLX-2105)
Build on new knowledge and make your dog an even more responsive companion. Points covered: additional cues for behavior at a distance, longer stays, learning despite distractions, bonding games, and more.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Good Dog Class: Obedience Level 1
Does your dog need to learn manners? Help your dog be a better companion. Points covered are: basic behavior and manners, socialization, bonding games and much more.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Puppy Manners
Does your puppy jump, chew and nip? The entire family is to attend this class with the 8-20 week-old puppy. Socialization, beginning obedience and general care are some of the topics that will be covered.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Agility 101
Prerequisite: Dog must be at least 9 months old Class will cover specific skills that your dog needs before you begin obstacle training. The foundation skills covered will make your future agility training and sequencing much more enjoyable!

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Agility 102
Prerequisite: Agility 101 Teach your dog to confidently negotiate basic agility obstacles. Simple handling skills will be introduced to prepare student for longer and more difficult skills.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Pet Massage
Learn hands-on massage techniques to relax muscles, stimulate circulation, improve mood and flexibility and enhance the range of motion for your four-legged family members. The benefits pets get from a massage is very similar to the benefits that humans experience.
You may bring your pet to the class if you wish. Please have dogs on a leash. (Cost $29 + Sales Tax $2.18)

Greater Lincoln Obedience Club Classes
Go to www.glcdogs.org for the welcome letter and list of items to bring to class.

Weather Notice: If according to the KOLN/KGIN weather, the heat index is above 95 degrees at 4 p.m., classes for that evening will be postponed and reschedule by the instructor. If in doubt, check the GLOC Facebook page.

Good Dog Class: Obedience Level 1
Does your dog need to learn manners? Help your dog be a better companion. Points covered are: basic behavior and manners, socialization, bonding games and much more.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Puppy Manners
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DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Agility 101
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DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

Agility 102
Prerequisite: Agility 101 Teach your dog to confidently negotiate basic agility obstacles. Simple handling skills will be introduced to prepare student for longer and more difficult skills.

DIRECTIONS TO TRAINING SITE: See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)
Agility 103
Prerequisite: Agility 102 (LLLX-2106)
This continuation of Agility 101 and 102 continues work on learning obstacles and building teamwork with your dog. Learn basic handling techniques to teach your dog how to negotiate sequences and simple patterns. Various agility styles and rules will be discussed.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

**Keyword: Agility**
Sept. 22-Oct. 7  
Lincoln, GRLN  
LLLX-0096-OCFA
Nov. 2-Dec. 14  
Lincoln, GRLN  
LLLX-0096-OCFB

Tracking
Prerequisite: Good Dog Class: Obedience Level 1 (LLLX-2105) or equivalent
Bond with your dog while doing what comes naturally to them. Tracking is something all breeds can do. Let us introduce you and your furry partner to this fun game while learning how to earn AKC tracking dog titles.

First class is without dogs and will meet at GLOC. **DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

**Keyword: Tracking**
Sept. 26-Oct. 31  
Lincoln, GRLN  
LLLX-1760-OCFA
Nov. 7-Dec. 12  
Lincoln, GRLN  
LLLX-1760-OCFB

SCENT Training
What is sniffing all about? It is amazing that a dog's sense of smell is 10 to 100 million times more acute than humans! Teach your dog how to find an odor and communicate the location. All breeds benefit from this fun way to increase mental stimulation. Dogs love this class as they are the star!

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $80 + Sales Tax $5.80)

**Keyword: Scent**
Sept. 22-Oct. 7  
Lincoln, GRLN  
LLLX-0070-OCFA
Nov. 3-Dec. 15  
Lincoln, GRLN  
LLLX-0070-OCFB

KENL INN CLASSES

**Daytime Fun: Dog Obedience**
We will go over many things such as: Greeting other dogs and people, structured walking, come when called, door manners, sit down and stay, and more!

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $55 + Sales Tax $3.03)

**Keyword: Obedience**
Sept. 16-Oct. 7  
Lincoln, KENL  
LLLX-2104-OCFA
Nov. 3-24  
Lincoln, KENL  
LLLX-2104-OCFB

**Daytime Fun: Just for Puppies 8-16 Weeks Old**
Ever wonder why your puppy bites? Is your puppy playing too rough? How do you teach your puppy to tell you when it’s time to go outside? This is a fun and relaxed class where everything is puppy! Playing, learning, and teaching.

**DIRECTIONS TO TRAINING SITE:** See page 64 for class location. SCC staff tuition waiver does not apply. (Cost $55 + Sales Tax $3.03)

**Keyword: Puppies**
Sept. 15-Oct. 6  
Lincoln, KENL  
LLLX-0698-OCFA
Oct. 6-27  
Lincoln, KENL  
LLLX-0698-OCFB

**ARTS, CRAFTS & HOBBIES**

**NEW! Junk Journal: File Folder**
Let’s make a fun, fast junk journal (out of a file folder)! These shabby little friends are a fun and green way to repurpose some of the “useless” or not-so-useless paper that accumulates in our lives.

Upon registration, you will receive an email with a supply list (scissors, ruler, adhesive) and suggestions/ideas of things for you to save for your pages in your journal. There is a $5 supply fee payable in cash.

**Keyword: Journal**
Sept. 28  
Lincoln, CEC, 406  
6-8 p.m.  
LLLX-1346-CEFA  
$19

**Bullet Journaling Workshop the Artful Way**
Want to organize your life? Learn the basic techniques of bullet journaling. Bullet journaling combines organizing, journaling, and task management to create a unique planning system to fit your life. You will create and artfully embellish your bullet journal.

Bring a dot-lined journal. Supply fee of $15 payable in cash to instructor at the class. Product sales will not be a part of this class.

**Keyword: Journaling**
Oct. 10  
Lincoln, KENL  
6-8 p.m.  
LLLX-2100-OCFA  
$45

Courses are subject to change.
NEW! 4 Craft Combo

Let’s try something new. Join our craft combo LIVE Online Zoom classes for an introductory taste of four crafts that are just for this stay at home time. Our craft guru Nikki Roseberry will lead these classes for each of the crafts shown. Supplies are limited so register early before we run out!

Once registration is closed, you will receive email notification to drive by the Continuing Education Center to pick up your craft bag of supplies. More details on the pick-up process to come in your email. On the night of class, join the Zoom classroom and craft away with Nikki. This will be such fun! Registration deadline Oct. 20.

**Keyword: Craft**

Oct. 27-Nov. 5 T, Th 6-7 p.m.  $49
LIVE Online, Zoom Roseberry LLLX-0086-TCFA

Oct. 27-Nov. 5 T, Th 7:15-8:15 p.m.  $49
LIVE Online, Zoom Roseberry LLLX-0086-TCFA

**NEW! Hand Lettering for Gifts**

The holidays are coming and what better way than to gift something customized and homemade! Learn the art of hand lettering in this hands-on class. From small to large projects, make those gifts and tags special and unique for your friends and family!

A supply list will be sent via email two weeks prior to class.

**Keyword: Gifts**

Nov. 3 T 7-8:30 p.m.  $29
York, YKLC, J Schweitzer AREA-7655-YKTA

**Tag, You’re It!**

Craft some handmade tags that can be used as note cards, gift tags, gift card holders, tree ornaments, and more. We will make a variety in class, and you will be able to make more at home.

There will be a $5 supply fee payable in class. Bring to class: sharp scissors (if you have a larger and smaller pair, bring both), adhesive (tape runner, double stickie tape etc.), sharp pencil, black fine-tip marker.

**Keyword: Tag**

Oct. 27 T 5:30-7:30 p.m.  $19
Lincoln, CEC, 405 LLLX-0031-CEFA

**Snowflake Quilling**

Quilling is an art form that involves the use of strips of paper that are rolled, shaped and placed together to create decorative designs. In this class, you will create 12 quilled snowflakes combining a number of unique shapes. Your finished products can be used as embellishments, gift tags or home and holiday decorations.

There is a $20 supply fee paid to instructor in class. Check or cash only for supplies.

**Keyword: Quilling**

Dec. 5 S 9 a.m.-Noon  $24
Beatrice, KEN, 334 Sisco BBBX-2018-BEFA

**Holiday Paper Making**

All of us use paper every day, yet, few realize all of the steps necessary to change plant material to this common every day product. You will discover the basic paper making process and dazzle your paper by adding embellishments such as glitter, petals, glass beads, etc. You will create 12 unique holiday cards (envelopes included).

Bring two dry bath towels to class. There is a $20 fee payable to instructor in class. Cash or check only for supplies.

**Keyword: Paper**

Dec. 5 S 1-4 p.m.  $29
Beatrice, KEN, 334 Sisco BBBX-2019-BEFA

**Handmade Greeting Cards**

Do you want to create fabulous cards without buying a ton of new materials? Get inspired as we create six new cards with techniques that will spice up your favorite supplies. There also will be new products to show you what is out there and how to use it. These are all NEW cards from previous classes.

Suggested supplies include: glue dots, tape runners or double-sided tape, pop dots, scissors, glue pen, and piercing tool. Register early because your card supply kit will be mailed to you. Registration deadline for Sec. TCFB is Sept. 29 and Sec. TCFC is Nov. 2.

**Keyword: Cards**

Oct. 7 W 6-8 p.m.  $16
LIVE Online, Zoom Van Winkle LLLX-0009-TCFC

Nov. 11 W 6-8 p.m.  $16
LIVE Online, Zoom Van Winkle LLLX-0009-TCFC

**4th Annual Jigsaw Puzzle Derby**

Hey Puzzlers, I am keeping my fingers crossed that we will be able to host the 4th annual puzzle contest in 2021. The puzzle contest is one of our most popular events and such fun to participate in. Acquiring the number of same style puzzles has been a challenge since the pandemic started and not knowing what the CDC guidelines will be in 2021 is another factor that I will be watching closely. Rest assured that as soon as it is determine that we can safely host the 4th annual puzzle contest we will be shouting it from the rooftops!

Please watch for our winter schedule that will be coming out in November for the latest 2021 puzzle contest information.

Happy Puzzling!

Nancy Holman
Director, Leisure Programming

**Space is limited. Register today!**
Scrapbook Retreat
Grab your friend and your photos and let’s preserve those memories! Learn traditional layouts or digital scrapbooking. We’ll do it together!

Bring the project you would like to work on. Vendors will be available. The full retreat is held Friday and Saturday from 9 a.m.-11 p.m. and Sunday from 9 a.m.-4 p.m.  

Keyword: Scrapbook

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<tr>
<th>Full Retreat</th>
<th>Oct. 2-4 F, U</th>
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<tr>
<td>Plattsouth PLC, 103</td>
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7-Hour Session Options

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Scrapbook Workshop
Enjoy the evening scrapbooking with others. Invite a friend and bring your project with you or ask instructor for supplies.

New student instruction will be available from 5-6 p.m. (digital or traditional) before each workshop.  

Keyword: Scrapbook

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<td>Plattsouth PLC, 103</td>
<td>Warga</td>
<td>AREA-3268-PLFB</td>
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Digital Scrapbooking
Would you like to scrapbook online? The instructor will show you how to load your photos, pick your theme, album type, and page layout. We will add photos, embellishments and learn the basics of digital scrapbooking.

No software needed. You will be able to access your album from any online computer.  

Keyword: Scrapbooking

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<td>Nov. 30 M</td>
<td>7-9 p.m.</td>
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<td>Live Online, Zoom</td>
<td>Warga</td>
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Shutterfly Photo Book Memories
See page 22 for more information.  

NEW! Digitizing Memories
See page 56 for more information.  

Payment is due at time of registration for all non-credit classes.
Personal Interest

SCRAP O POLY

Dream Daze Scrapbook Retreat

Semi-Annual • Two Full Days Available
• Reserve table space just for you (6-foot table for each person)
• Electricity and Wi-Fi
• Door prizes
• Workshops

Visit www.southeast.edu/beatricece and click on Dream Daze Scrapbook Retreat for a detailed brochure and registration information. Participants may bring their own food and non-alcoholic drinks to the retreat.

Keyword: Scrapbook

Full Retreat: 30 Hours
Sept. 18 & 19  F, S 9 a.m.-Midnight  $50
Beatrice, TRU, Gym  Dell  BBBX-1999-BEFA

7.5-Hour Session Options
Sept. 18  F 9 a.m.-4:30 p.m.  $15
Beatrice, TRU, Gym  Dell  BBBX-2000-BEFA
Sept. 18  F 4:30 p.m.-Midnight  $15
Beatrice, TRU, Gym  Dell  BBBX-2000-BEFA
Sept. 19  S 9 a.m.-4:30 p.m.  $15
Beatrice, TRU, Gym  Dell  BBBX-2000-BEFC
Sept. 19  S 4:30 p.m.-Midnight  $15
Beatrice, TRU, Gym  Dell  BBBX-2000-BEFD

Printmaking
Discover the basics of printmaking. Various block printing and etching techniques will be covered.

All materials provided.

Keyword: Print
Sept. 3-24  Th  6:30-9 p.m.  $125
Lincoln, LUXC  LLXL-0807-OEFA
Oct. 1-22  Th  6:30-9 p.m.  $125
Lincoln, LUXC  LLXL-0807-OEFA
Oct. 29-Nov. 19  Th  6:30-9 p.m.  $125
Lincoln, LUXC  LLXL-0807-OEFA

Metalsmithing
Class is intended for those who have taken a metalsmithing course before and want to expand their ability to shape, form and fuse metal. Students can work on self-directed projects with instructor guidance.

Basic supplies and tools are provided.

Keyword: Metalsmithing
Oct. 13-Nov. 3  T  6:30-9 p.m.  $150
Lincoln, LUXC  LLXL-0271-OEFA

Giant Ruler
Create clever wall art and discover so many ways to use this ruler. It would be fun as a growth chart, in a classroom, play room, or bedroom décor. Choose between plain, stained or white chevron boards. Bring a hairdryer to class and wear paint clothes. There is a $20 supply fee payable to instructor in class. Check or cash only for supplies.

Keyword: Ruler
Nov. 5  Th  6:30-8:30 p.m.  $19
Plattsmouth, PLLC, Commons  Leonard  AREAV-2157-PLFA

Holiday & Seasonal Signs
Create your choice of seasonal wood signs using Miss Mustard Seed’s milk paint. Choose one of several Autumn or Winter/Christmas signs. We will be learning a few new techniques. You can choose from a variety of paint colors and stain colors to perfectly match your decor!

All supplies included and, as always, tea and treats, too. Product sales will not be a part of this class.

Keyword: Holiday
Nov. 7  S  9-11:30 a.m.  $15
Louisville, SHSH  Wolcott  AREAV-2175-PLFA

Painting Rustic Autumn Signs
Create your choice of several farmhouse-styled signs. You can choose from a variety of paint colors and stain colors to match your decor perfectly!

All supplies included and as always tea and treats too. Product sales will not be a part of this class.

Keyword: Painting
Sept. 10  Th  6:30-9:30 p.m.  $65
Louisville, SHSH  Wolcott  AREAV-7700-PLFA

Barn Quilts
Barn quilts are no longer just for rural barns. Painted in bold and vivid colors, you will see them in the city on garages, sheds and fences for all to see and love. Your instructor will have many of your favorite quilt block grids to choose. Best of all, no artistic talent needed!

You can choose either the popular 2-foot by 2-foot size or the larger 3-foot by 3-foot size. Bring to class: yellow FrogTape, scissors and a hair/blow dryer.

Keyword: Barn
2-foot by 2-foot
Oct. 28  W  6-8 p.m.  $69
Lincoln, CEC, 102  Mapel  LLLX-1196-CEFA

3-foot by 3-foot
Oct. 28  W  6-8 p.m.  $89
Lincoln, CEC, 102  Mapel  LLLX-1196-CEFB

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
Beginning Wood Carving
Discover basic wood-carving techniques and learn about the tools, woods and history associated with traditional carving. You will learn sharpening skills and painting techniques all while keeping safety as the top priority.

If you have never carved before, you will need a wood-carving knife, mesh glove and apron. After registration, you will be sent an email with additional information regarding the three items listed above. If you have any wood-carving tools, bring them. There will be a fee payable in class for the wood blanks to carve on. Prices vary between $5-$30. Cash or check only for supplies. Class will meet at the instructor’s wood shop.

Show Your Door Some Love
Be the talk of the neighborhood! Grab your friends and join this great “make-and-take” class. Come and get inspired to paint your own fun and unique door sign.

There are many themes to choose from and you will need to preselect your sign two weeks prior to class then show up ready to have fun.

Some theme options are: school, camper, fall, Valentine, Winter, Husker/Nebraska, Spring (tulips, watering can etc.), initials, mason jar, flowers, fruit, etc. You will receive an email around Aug. 14 or Oct. 22 (depending on your class date) with theme options and sample signs. You will be using paint so dress appropriately.

Doors & More will provide all materials, guidance and inspiration for the day.

Milk Paint 101: Farmhouse Barn Quilt
Paint and create a work of art to display in your home. We will be using milk paint and chalk paint. The quilt measures 25 inches. Product sales will not be a part of this class.

Youth Pottery Wheel (Ages 10-15)
See page 60 for more information.

Adult Pottery
This class is appropriate for all levels of pottery experience. Participants will work at their own pace with instructor assistance. If you are new to pottery, learn how to get started. If you are a seasoned potter, join the class and learn some new techniques.

We will get dirty, so come dressed appropriately. Cost includes approximately 25 pounds of clay, glaze and use of tools and supplies.

Creating Pottery Ornaments
This is an intro class to hand-building pottery. We will make ornaments out of clay using hand-building methods.

Several design and style options will be available. The final projects will be fired and glazed and pick-up will be arranged by the instructor. Product sales will not be a part of this class.

Courses are subject to change.
Ceramic Wall Pocket
Create a unique, one-of-a-kind wall hanging from start to finish while learning texture techniques with clay. This class will cover sketching and development of an idea, creating your design, glazing, firing, and assembling.

There is a $30 fee paid to instructor at the first class for all supplies to complete project. Check or cash only for supplies.

Keyword: Ceramic
Sept. 28-Oct. 19  M  6:30-8:30 p.m.  $59
Beatrice, TRU, 107  Sisco  BBBX-2014-BEFA

Pottery Wheel
For beginning students, this is an introduction to the fundamentals of the pottery wheel. For more advanced students, this is an opportunity to hone their skills.

All clay, glazes, tools, and firing provided.

Keyword: Pottery
Sept. 1-22  T  6:30-9 p.m.  $150
Lincoln, LUXC, Ceramic Bldg  LLLX-0269-OCFA
Sept. 19-Oct. 10  S  9-11:30 a.m.  $150
Lincoln, LUXC, Ceramic Bldg  LLLX-0269-OCFB
Sept. 29-Oct. 27  T  6:30-9 p.m.  $150
Lincoln, LUXC, Ceramic Bldg  LLLX-0269-OCFC
Oct. 17-Nov. 7  S  9-11:30 a.m.  $150
Lincoln, LUXC, Ceramic Bldg  LLLX-0269-OCFD
Oct. 27-Nov. 17  T  6:30-9 p.m.  $150
Lincoln, LUXC, Ceramic Bldg  LLLX-0269-OCEF
Nov. 1-Dec. 12  S  9-11:30 a.m.  $150
Lincoln, LUXC, Ceramic Bldg  LLLX-0269-OCEF
Nov. 24-Dec. 15  T  6:30-9 p.m.  $150
Lincoln, LUXC, Ceramic Bldg  LLLX-0269-OCFF

Create with Clay
Discover the fundamentals of hand building pots and sculptures with clay for beginning students, and allow more advanced students time to hone their skills. Hand building techniques you could do at home will be the focus.

Pottery wheel will not be covered. All clay, glazes, tools, and firing provided.

Keyword: Clay
Sept. 3-24  Th  6:30-9 p.m.  $125
Lincoln, LUXC, Ceramic Bldg  LLLX-1274-OCFA
Oct. 1-22  Th  6:30-9 p.m.  $125
Lincoln, LUXC, Ceramic Bldg  LLLX-1274-OCFB
Oct. 29-Nov. 19  Th  6:30-9 p.m.  $125
Lincoln, LUXC, Ceramic Bldg  LLLX-1274-OCFC

Clay Sculpture
This is an introduction for beginning students to the fundamentals of building large sculptures out of clay. More advanced students will have time to hone their own style and skills. The instructor specializes in portraiture and figurative sculpture. However, students can make sculptures of all kinds.

All clay, glazes, tools, and firing provided. Students also have access to the LUX Center for the Arts studio during open hours throughout this class.

Keyword: Clay
Sept. 30-Nov. 4  W  6:30-9 p.m.  $185
Lincoln, LUXC, Ceramic Bldg  LLLX-0049-OCAF
Nov. 11-Dec. 16  W  6:30-9 p.m.  $185
Lincoln, LUXC, Ceramic Bldg  LLLX-0049-OCAF

Beginning Handweaving
Weave a “Sampler” on a 4-harness table loom. Learn the terminology, how to measure warp and weft, thread a loom and WEAVE!

All supplies will be furnished. This is a three-Saturday class, and you must be able to attend all three sessions. Please bring a sack lunch. There is a $40 supply fee payable at the first class to the Handweavers Guild. Cash or check only for supplies.

Keyword: Weaving
Oct. 17-31  S  9 a.m.-2:30 p.m.  $45
Lincoln, WEA  LLLX-1005-OCFA

Basic Weaving
Learn basic weaving skills and terminology and take home a sampler of basic stitches using a student hand-held loom. This workshop will give you a chance to experiment with color, technique and various yarns.

The instructor will supply the loom and shuttles, acrylic yarns and threads, tapestry needles and basic weaving manual. Many will finish a second sampler using different techniques (student’s choice). Bring a sharp scissors. Students also may bring yarns of their choice (wool, variegated, novelty) or use instructor’s supply. Sack lunch suggested. There is a $15 fee associated with this course payable to the instructor in class. Cash or check only for supplies.

Keyword: Weaving
Aug. 29  S  9 a.m.-3 p.m.  $45
Plattsmouth, PLLC, 102  Hoemann  AREA-2749-PLFA

Knot Your Momma’s Macramé
In this class you will make a wall hanging that will be ready to show off and hang on your walls. From four basic knots you can expand and make all kinds of art as well as rugs, plant hangers, jewelry, purses, hammocks, etc. You will start out with a 12-inch dowel and make an art piece out of cotton cord.

The instructor, has done macramé for over forty years. The new freer form of macramé is more artistic than the tight craft patterns of the 1970s. Please bring a fine tooth comb to comb out some of the cord for an additional decorative touch. Also bring a sharp scissors. There is a $10 supply fee associated with this course payable in class. Cash or check only for supplies.

Keyword: Knot
Sept. 8  T  6-9 p.m.  $29
Plattsmouth, PLLC, Commons  Hoemann  AREA-2196-PLFA

Beading a Bowl
Learn a new hobby beading. Keep your fingers moving and create a beaded trinket bowl. You will receive instructions for multiple styles of bowls, or make your own modifications. You will learn techniques to expand your creations on your own after class.

There is a $5 supply fee payable in class. Cash or check only for supplies.

Keyword: Beading
Sept. 16  W  10 a.m.-Noon  $19
Plattsmouth, PLLC, 102  Farmer  AREA-2210-PLFA

Payment is due at time of registration for all non-credit classes.
Creativity is Brewing!
Join us for an evening of mixed media art on a mini canvas. Experiment with various art mediums while you sip a refreshing beverage. Beginner to advanced artists for this fun project.

There is a $5 supply fee associated with this course payable in class. Product sales will not be a part of this class.

**Keyword:** Creativity

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<td>Louisville, SHSH</td>
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<td>7 p.m.</td>
<td>Wolcott AREA-7665-PLFA</td>
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Nebraska “N” Glass Window Painting
It’s almost game time Husker fans! Now you can create your very own Nebraska “N” painted window to show your spirit! On an old, used window, we will paint a red “N,” outlined in white and black. Also, make your creation unique by adding polka dots or outlined in white and black. Also, make your creation unique by adding polka dots or stripes! Why not make this window and sign up for the football class on page 43. You’ll be all set for Husker kickoff.

Don’t have an old window? We do! Bring to class: 1/4-inch and 1-inch paint brushes, small paint scraper, Scotch tape, and a hair dryer. Wear paint clothes. There is a $20 fee which includes fully prepped window with hanging kit. Supply fee paid to the instructor in class. Cash or check only for supplies.

**Keyword:** Glass

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Colored Pencil Drawing
Discover the fun and fascination of drawing with colored pencil.

**Beginning students** are guided through exercises designed to grasp the basics of colored pencil techniques. The class will discuss differences in quality and grade of pencils and papers for drawing with colored pencil and will review the elements of drawing and composition.

**Experienced students** may bring a CP project in progress to the first class. They also may choose to explore mixed media with colored pencils.

Each student should bring a set of 12 or more quality colored pencils (e.g. Prismacolor Premier, Ticonderoga, Derwent, or Van Gough), a colorless blending pencil, pencil sharpener and a tablet of medium to heavy weight drawing paper at least 9 inches by 12 inches. Additional materials discussed in class.

**Keyword:** Drawing

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<td>Oct. 10-Nov. 14</td>
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<td>11:30 a.m.-1 p.m.</td>
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Drawing Explorations
If you are an intermediate or advanced artist, explore techniques and processes. Each week we will delve into selected drawing techniques intended to further your individual skills and knowledge of drawing practices. Class will include discussion, demonstrations and exchange of ideas.

Bring to class a bound sketchbook (8 inches by 10 inches or 9 inches by 12 inches), drawing pencils ranging from soft to HB, charcoal pencils, blending stubs, erasers (vinyl and kneaded) to the first class. Additional tools and supplies will be discussed at class. NOTE: No class Nov. 28.

**Keyword:** Drawing

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<td>10-11:30 a.m.</td>
<td>Lincoln, CEC, 405</td>
<td>$90</td>
</tr>
</tbody>
</table>

Drawing 1: You Can Draw
If you want to draw, you can! Learn to put what you see onto paper. Exercises are designed to help you draw, or draw better, and grasp essential skills and techniques to achieve your desired results.

Bring a #2 pencil, pencil sharpener and a pad of drawing paper to the first class.

**Keyword:** Drawing

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<th>Cost</th>
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<tbody>
<tr>
<td>Oct. 10-Nov. 14</td>
<td>S</td>
<td>8:30-10 a.m.</td>
<td>Lincoln, CEC, 405</td>
<td>$80</td>
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</table>

Portrait Painting Workshop
Class will explore the basic structure and anatomy of the face, head and body; discuss the purposes for portraiture; developing portraits ala prima completing; and complete several practice studies from live models.

Bring to class: 6-8 canvases 12 inches by 18 inches or larger, your preferred painting medium and essential supplies.

**Keyword:** Painting

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<tr>
<td>Oct. 3</td>
<td>S</td>
<td>9 a.m.-2 p.m.</td>
<td>Lincoln CEC, 405</td>
<td>$59</td>
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</table>

Oil Painting Lab
Receive individual instruction for traditional oil paints for beginning, intermediate or advanced students.

**Beginning students** should bring several blank canvases (9 inch by 12 inch or larger), and a basic kit of oil paints, oil painting medium, low-odor thinner, and brushes. A suggested basic kit list may be obtained by contacting the Continuing Education Office (402-437-2700).

**Intermediate and advanced painters** may choose to bring oil paintings in progress to work on at the first studio session.

All paints, brushes and materials provided. But you will need to bring cardboard to transport your work on at the first studio session. Cash or check only for supplies.

**Keyword:** Oil painting

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<tr>
<td>Oct. 10-Dec. 5</td>
<td>S</td>
<td>1-4 p.m.</td>
<td>Lincoln, CEC, 405</td>
<td>$90</td>
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Acrylic Class (Beginning/Intermediate)
Let the LUX Center for the Arts introduce beginning students to the fundamentals of painting with acrylics. Advanced students time to develop their skills.

All paints, brushes and materials provided.

**Keyword:** Acrylic

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<tr>
<td>Oct. 10-Dec. 5</td>
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<td>10-11:30 a.m.</td>
<td>Lincoln, CEC, 405</td>
<td>$90</td>
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Acrylic Fluid Art
Learn more than 16 techniques of acrylic fluid art! You have seen this abstract form of art on social media, now learn how to get the cells to pop! It is not as messy as it sounds but do wear painting clothes to class. Watch a demonstration of each technique and then it is your turn to have some fun.

All supplies are provided, but you will need to bring cardboard to transport your two 10-inch by 11-inch boards home.

**Keyword:** Acrylic

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<tr>
<td>Oct. 28</td>
<td>W</td>
<td>3-5 p.m.</td>
<td>Mapel</td>
<td>$49</td>
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</table>

Acrylic Painting: Seasons
This is a 16-inch by 20-inch acrylic painting. Capture the cycle of life in a single tree. As we revolve around the tree we progress through the four seasons.

There is a $25 fee associated with this course payable in class. Check or cash only for supplies.

**Keyword:** Acrylic

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<tr>
<td>Aug. 29</td>
<td>S</td>
<td>9:30-11:30 a.m.</td>
<td>Plattsmouth, PLLC, 103</td>
<td>$24</td>
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</table>

Courses are subject to change.
Acrylic Painting: Pumpkins
These 12-inch by 16-inch textured paintings come to life!
There is a $25 fee associated with this course payable in class. Check or cash only for supplies. Product sales will not be a part of this class.

Woven Paper Collage
What you end up with isn’t what you start out with. Curious? Join this unique art experience where you will create a small woven paper collage. There are no rules. You will be using a tried and true art technique, and you will need to deconstruct before you can reconstruct. Still curious? Come and join the fun!
Bring to class: scissors, ruler, and if you have them, a set of watercolors and brush. Any kind of watercolors from youth set to artist level. If you don’t have any watercolors, we will provide for class use.

Intro to Watercolor Painting
Learn the basics of watercolor. We will explore a few water color painting techniques, color mixing and the best water color supplies to use. We will create several beautifully painted greeting cards to take home.
All supplies included. Product sales will not be a part of this class.

Bob Ross classes are for painters of all abilities, including beginners. Classes are offered live online via zoom or face to face depending on each painting, and taught by Certified Bob Ross instructors.
For classes offered LIVE Online via Zoom you will be emailed a supply list that you will need to purchase prior to the class. Plan on downloading the Zoom app to your tablet, laptop or desktop prior to class and then paint from your own home. It is recommended to register early so you can get your supply list in plenty of time.
For face-to-face classes, you will purchase in class the supplies needed to complete your painting that you will create in a classroom setting. Supply fee for face-to-face classes is $33 in cash payable in class. You will leave class with your completed painting.

Woven Paper Collage

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<tr>
<td>Sept. 5</td>
<td>10 a.m.-Noon</td>
<td>Wolcott</td>
<td>Louisville, SHSH</td>
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<td>Oct. 3</td>
<td>10 a.m.-Noon</td>
<td>Wolcott</td>
<td>Louisville, SHSH</td>
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Golden Paper Collage

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<tr>
<td>Nov. 10</td>
<td>6-8 p.m.</td>
<td>Miller</td>
<td>Lincoln, CEC, 102</td>
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Intro to Watercolor Painting

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<tr>
<td>Sept. 3</td>
<td>6:30-8:30 p.m.</td>
<td>Belik</td>
<td>Louisville, SHSH</td>
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<td>Oct. 31</td>
<td>9:30 a.m.-3:30 p.m.</td>
<td>Belik</td>
<td>Wolcott, AREA-7678-PLFA</td>
<td>$45</td>
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</table>

Bob Ross: Mountain at Sunset
A graceful mountain is the background for a lake surrounded by fall-colored bushes and birch trees.
A sack lunch and beverage are recommended.

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<th>Time</th>
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<tr>
<td>Sept. 12</td>
<td>9 a.m.-3:30 p.m.</td>
<td>Rodeman</td>
<td>Lincoln, CEC, 102</td>
<td>$45</td>
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Bob Ross: Blood Moon
A beautiful glowing red moon appears in a starry sky.

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<td>Oct. 17</td>
<td>9:30 a.m.-3:30 p.m.</td>
<td>Rodeman</td>
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Bob Ross: Desert Aglow
A colorful sunset glows against a southwestern desert landscape.

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Bob Ross: Evening Tide
A full moon sheds light on a secluded beach at high tide.

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<td>9:30 a.m.-3:30 p.m.</td>
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<tr>
<td>Nov. 16</td>
<td>9:30 a.m.-3:30 p.m.</td>
<td>Belik</td>
<td>Louisville, SHSH</td>
<td>$45</td>
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Bob Ross: Sunrise at Dusk
A graceful mountain is the background for a lake surrounded by fall-colored bushes and birch trees.
A sack lunch and beverage are recommended.

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<td>9 a.m.-3:30 p.m.</td>
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<td>Lincoln, CEC, 102</td>
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<td>Nov. 14</td>
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<td>Rodeman</td>
<td>Lincoln, CEC, 102</td>
<td>$45</td>
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Bob Ross: Desert Aglow
A gorgeous sunset behind lovely fall trees with a small lake and new fallen snow.
A sack lunch and beverage are recommended.

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<td>6-8 p.m.</td>
<td>Miller</td>
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<td>Oct. 31</td>
<td>9:30 a.m.-3:30 p.m.</td>
<td>Belik</td>
<td>Wolcott, BBBBBX-1362-TCFB</td>
<td>$45</td>
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Bob Ross: Mountain View
A striking oval tip and black border frames this painting on black canvas. A peaceful scene where part of the picture extends onto the border for a lovely effect.
A sack lunch and beverage are recommended.

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Bob Ross: Desert Aglow
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<td>9:30 a.m.-3:30 p.m.</td>
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<td>Lincoln, CEC, 102</td>
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NEW! Into the Night Forest Watercolor

Inspired by the classic tale “The Legend of Sleepy Hollow,” this is a striking painting that will be fun to do. You will discover the world of watercolors while creating this ghost story-themed picture.

The finished painting will be a 9-inch by 12-inch painting on watercolor paper. $15 supply fee to be paid to instructor at class. Check or cash only for supplies.

Keyword: Watercolor

Ages 7-12
Oct. 24  S  10 a.m.-Noon  $19
Wahoo, WHLC, 102  Bettendorf  AREA-7688-WHFA

Adults
Oct. 24  S  1-3 p.m.  $19
Wahoo, WHLC, 102  Bettendorf  AREA-7688-WHFB

Watercolor Painting

Beginning watercolor students will be introduced to the fundamentals of painting with watercolors and allow more advanced students time to hone their skills.

All paints, brushes and materials provided.

Keyword: Watercolor

Sept. 3-24  Th  6:30-9 p.m.  $125
Lincoln, LUXC  LLLX-1260-OCFB
Oct. 1-22  Th  6:30-9 p.m.  $125
Lincoln, LUXC  LLLX-1260-OCFC
Oct. 29-Nov. 19 Th  6:30-9 p.m.  $125
Lincoln, LUXC  LLLX-1260-OCFD

Paint Pouring on Glass

Have you tried the acrylic paint pour technique that has taken over the nation? Why not try it on glass?! We have special paints that get fired in the kiln to become permanent pieces of artwork that you can frame for display, or cut up to include in mosaics, stained glass or fusing projects.

Keyword: Paint

Aug. 27  Th  6-8 p.m.  $25
Lincoln, ARCH  LLLX-0213-OCTA

Fused Glass Serving Platter

Make your own fused glass patterns for entertaining! We will make a matching set of two dishes, one for serving and one for dipping.

Keyword: Glass

Aug. 29 & Sept. 5  S  10 a.m.-Noon  $65
Lincoln, ARCH  LLLX-0198-OCFA

Stained Glass Terrariums

Learn to construct a three-dimensional geometric glass terrarium to hang in a window or sit on your desk. Choose from various available patterns.

Tools and materials included in cost.

Keyword: Glass

Sept. 26-Oct. 17  S  10 a.m.-Noon  $75
Lincoln, ARCH  Scott  LLLX-0196-OCFA

Mosaic Serving Tray

Learn to create mosaic while making a gorgeous functional mosaic tray approximately 12 inches by 18 inches. You can create your own pattern or choose a design provided in class. Discover tips for cutting glass to create tiles, how to lay your tiles to accentuate your design, gluing, grouting and finishing!

Cost includes use of tools and scrap glass. If desired, you may purchase sheet glass in class. $30 fee payable at the first class for the tray and substrate. Check or cash only for supplies.

Keyword: Tray

Oct. 8-Nov. 5  Th  6-8 p.m.  $110
Lincoln, ARCH  Scott  LLLX-0282-OCFA

Crooked Star Wall Hanging

Try something different this spring! Forget about 1/4-inch seams and templates. You’ll have fun while you create a funky star wall-hanging or table topper. If desired, after class, make more blocks at home to create a full-size quilt. Approximate 36-inch square.

Bring sewing machine, basic sewing supplies, extension cord, rotary cutter, ruler, and mat. Purchase the fabric kit in class for $25. Check or cash only for supplies.

Keyword: Star

Nov. 10 & 17  T  6:30-9 p.m.  $49
Lincoln, CEC, 102  O’Hare  LLLX-1375-CEFA

Paint Pouring on Glass

Have you tried the acrylic paint pour technique that has taken over the nation? Why not try it on glass?! We have special paints that get fired in the kiln to become permanent pieces of artwork that you can frame for display, or cut up to include in mosaics, stained glass or fusing projects.

Keyword: Paint

Aug. 27  Th  6-8 p.m.  $25
Lincoln, ARCH  LLLX-0213-OCTA

Silverware Jewelry

If you’ve ever wondered how to make silverware jewelry, this is your chance. You will have the opportunity to create two pieces of jewelry. Your choices will be a pair of earrings, a necklace or bracelet. Embellishing your pieces is half the fun, and a variety of embellishments will be available.

There is a $25 supply fee payable to the instructor in class. Cash or check only for supplies.

Keyword: Jewelry

Metalsmithing

See page 33 for more information.

Lost Wax Casting

Create your own small jewelry or art piece cast in sterling silver. No prior metalsmithing experience is needed.

All supplies and tools provided.

Keyword: Casting

Sept. 8-29  T  6:30-9 p.m.  $150
Lincoln, LUXC  LLLX-0272-OCFA

Payment is due at time of registration for all non-credit classes.

We’re Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19
Machine Quilting
Do you like making quits but don’t have time to hand quilt? This is the beginning machine quilt class for you. We will experiment with multiple machine quilting techniques and discuss battings and various marking methods.

Bring sewing machine and sewing machine instruction book as well as sewing supplies. A walking foot (straight line quilting) and a quilting or darning foot (free motion quilting) is essential. Supplies for first class will be $8. For the second class bring a small wall quilt or baby quilt and we will plan and BEGIN to quilt your top.

**Keyword: Quilt**
Dec. 2 & 9
6:30-9 p.m.
Lincoln, CEC, 102
O’Hare
$35
LLXL-1404-CFCA

Prepared Edge Applique: Oh Hal-whoa-ween!
Applique is a sewing/quilting technique in which fabric designs are layered on a foundation fabric and stitched in place by hand. Discover the basics of this decorative technique as you create this Halloween 11-inch by 14-inch wall-hanging.

Kit purchased in class for $25. Bring to class fabric scissors and all-purpose scissors. All other supplies furnished unless you have a favorite thimble/needle you prefer to use.

**Keyword: Applique**
Oct. 8
6-9 p.m.
Wahoo, WHLC, 101
McKee-Neill
$19
AREA-2651-WHFA

Prepared Edge Applique: Too Busy to Bake
Applique is a sewing/quilting technique in which fabric designs are layered on a foundation fabric and stitched in place by hand. Discover the basics of prepared edge applique with this decorative technique as you create your own plate of cookies 15-inch by 9-inch in size. This class will include an ornament that will become part of your holiday decorations.

**Keyword: Applique**
Nov. 12
6-9 p.m.
Wahoo, WHLC, 101
McKee-Neill
$19
AREA-2639-WHFA

English Smocking
Discover the beautiful world of smocking! You, too, can create beautiful smocked designs just like those on Princess Charlotte’s dresses or create a beautiful holiday ornament. This is elegant but simple-to-do needlework. Cable, trellis and wave stitches will be covered, as well as professional smocking advice for future projects.

Bring to class scissors or thread snips. Class project will be an ornament.

**Keyword: Smocking**
Oct. 14-28
7-8:30 p.m.
Lincoln, CEC, 403
Prairie Smockers
$39
LLXL-1006-CFCA

Perfect Pillowcase for Parent/Child (Ages 10 & Up)
See page 60 for more information.

**Perfect Pillowcase for Parent/Child (Ages 10 & Up)**

**Introduction to Needlepoint**
Needlepoint is one of the easiest decorative stitching skills to learn. Join us for an afternoon of fun and learn four basic stitches and two special-effect stitches.

**Keyword: Needlepoint**
Oct. 20
9 a.m.-2 p.m.
Lincoln, CEC, 403
Plants
$29
LLXL-0923-CFCA

Scarf Arm Knitting
This is a fun, quick project where you knit with your arms instead of needles. Using chunky yarn and big arm needles, this comes together fast and easily.

**Keyword: Knitting**
Oct. 13
6-8 p.m.
Plattsburgh, PLLC, 103
Leonard
$20
AREA-2619-PLFA

Magic Ballz
Magic ballz, what fun! This crazy style is fun and easy to sew. Stress free piecing is the name of the game. Fun round shapes, interesting borders make this 36-inch by 36-inch wall-hanging unique. These will be bright and cheerful colors that will make you smile.

Kit purchased in class for the 57-inch by 57-inch quilt for $45. Bring to class: sewing machine, extension cord, basic sewing supplies, rotary cutter, ruler, and mat.

**Keyword: Magic**
Oct. 12 & 19
M
6:30-9 p.m.
Lincoln, CEC, 102
O’Hare
$45
LLXL-1264-CFCA

Learn to Crochet
Get started in crochet! Learn how to read patterns, begin the foundation and the basic stitches to begin your crochet adventure.

Bring to class a pair of scissors, skein of worsted weight cotton yarn (such as Sugar and Cream) and a size I or J crochet hook.

**Keyword: Crochet**
Oct. 3-17
5
9-11 a.m.
Roseberry
LLXL-1481-CFCA
$29
Oct. 5-19
M
6-8 p.m.
Roseberry
$29
AREA-2649-WHFA
Nov. 3
T
5:30-8:30 p.m.
$29
Falls City, FCLC, 102
AREA-2649-FCFA

Second Step Crochet
Knowing the basic single crochet isn’t enough to complete the beautiful patterns we see all around. Come learn to half double, double and triple crochet. You will leave with a granny square, a coaster, and an understanding of crochet patterns so you can make even more projects.

Bring to class a H or I crochet hook and two skeins of cotton yarn (Sugar and Cream is one brand).

**Keyword: Crochet**
Oct. 26 & Nov. 2
6-8 p.m.
Wahoo, WHLC, 101
$29
AREA-2652-WHFA

Nothing New Trip
Fri., Sept. 11
TRIP-1052-BEFA
$79
Now that we have your attention, let us explain this one-of-a-kind day trip. Join Kelly and Nancy on an excursion to Omaha for a day of thrifting and treasure hunting. Leave the driving to us because you will need to rest between all of our secondhand and thrift stops. Remember, one person’s trash is another person’s treasure. Who knows what you will find?

Trip requires a fair amount of walking and bus stops. Cost includes motor coach transportation and lunch. Registrations will be taken until enrollment limit is met. No refunds 14 days prior to departure date. If you need to request reasonable accommodations based on a disability, you must register and contact the Continuing Education office at continuin@seoutheast.edu by Aug. 28.

SCC reserves the right to cancel any pick-up stops that do not meet the minimum enrollment. Confirmation letters will be mailed to each student approximately two weeks before the trip. Letters will include exact pick-up times, locations and RSVP information. SCC staff tuition waiver does not apply.

**Keyword: Trip**
Wine, Dine & Sights in the City Trip
Fri., Oct. 9  TRIP-1051-BEFA  $89
Who knew we had so much to do so close to home? Join SCC on a day trip to Pawnee City. Our trip will be chock full of history and fun with our very own step-on guide. Start the day off at Pawnee City’s Historical Society Museum. This is not your normal museum visit as it consists of 22 actual buildings, including Larry the Cable Guy’s barn, Gov. David Butler’s home, a log cabin, 1,600 salt and pepper shakers, 800 kinds of barbed wire, and a variety of quilts and farm implements. That is just our FIRST stop.

We will dine at Schilling Bridge, where the owners will tell us all about their business and what it’s like to own the first-ever Farm Winery and Microbrewery. Wine tasting will be available but is not included in tuition. Participants may pay $5 per person to Schilling Bridge if they wish to partake in wine tasting. After a delicious lunch, we will be off for additional exciting stops that may include an Amish farm, African Safari Display, and Peddle Car Museum. It is a short trip, but packed with a lot of energy.

Trip requires a fair amount of walking and touring outdoors. Cost includes motor coach transportation. Not recommended for persons under age 10. Participants 16 years and younger must have a paid, accompanying adult. Registrations will be taken until enrollment limit is met. No refunds after Sept. 18. If you need to request reasonable accommodations based on a disability, you must register and contact your Learning Center to discuss your needs no later than Sept. 18. SCC reserves the right to cancel any pick-up stops that do not meet the minimum enrollment. A confirmation letter and itinerary will be mailed to each student approximately two weeks prior to this trip with exact pickup times, locations and RSVP information. SCC staff tuition waiver does not apply.

Dance

Two Step & Waltz
These dances are used and liked no matter what type of music you enjoy. You’ll be introduced to the Country and Ballroom Two-Step and Waltz.

Please put both partners’ names and information on the registration form.

Jitterbug & East Coast Swing
Learn leading and hand positions, the six-count basic swing, arch, tuck and loop turns, free spins, arm slides, waist wraps, and the jitterbug. Dance to Country music and big band.

Please put both partners’ names and information on the registration form.

Latin Cha Cha & Salsa Dance
Learn to dance to the Salsa and cha cha that are so popular!

Please put both partners’ names and information on the registration form.

Beginning Line Dance
How would you like to get fit and dance a bit?! Line dances are a great way to start your dancing adventure. They’re fun to learn and easy to remember. Any level of skill, from novice to experienced, will enjoy this class. You will learn at least one new line dance each session with time for review and practice. Register early!

Courses are subject to change.
Beginning Tap Dance for Adults
Designed for the adult beginner, learn basic steps and short combinations in this fun class.
Shoes will be discussed at first class.

Keyword: Dance
Oct. 6-Nov. 24 T 7:30-8:30 p.m. $59
Lincoln, HTCH Ogden LLLX-1517-OCFA

Beginning Ballet for Adults
Did you want to take ballet when you were little? It’s not too late! Come explore the world of classical ballet.
Wear comfortable clothes. Shoes will be discussed at the first class.

Keyword: Ballet
Oct. 7-Nov. 25 W 6:15-7:15 p.m. $59
Lincoln, HTCH Ogden LLLX-0362-OCFA

Irish Step Dance
Irish Step Dancing is the solo dance style for those age 7 and older who can move freely and want to learn a new way to move to music. You will learn the basics of beginning step dance and then easy reel and jig step combinations. This is a great way to exercise in a friendly environment.

Keyword: Dance
Sept. 14-Oct. 12 M 6:30-7 p.m. $40
Lincoln, EPCH Howe LLLX-0370-OCFA
Oct. 19-Nov. 16 M 6:30-7 p.m. $40
Lincoln, EPCH Howe LLLX-0370-OCFA

Irish Social Dance
Prerequisite: 12 years and older or instructor permission
Irish Social Dance is done in groups for those who can move freely and want to learn a new way to move to music. This style of dance is the inspiration for square dancing but not done as “couples” so individuals can easily participate. This is a great way to exercise in a learner-friendly environment.

Keyword: Dance
Sept. 14-Oct. 12 M 7-8 p.m. $40
Lincoln, EPCH Howe LLLX-0371-OCFA
Oct. 19-Nov. 16 M 7-8 p.m. $40
Lincoln, EPCH Howe LLLX-0371-OCFA

Belly Dance for Beginners
Learn to shake and shimmy while having fun, improving core strength and increasing muscle tone. This class will cover basic belly dance movements in a safe and comfortable environment.
Wear comfortable clothing you can move in.
NOTE: Oct. Sec. No class Nov. 25.

Keyword: Dance
Sept. 2-23 W 6:30-8 p.m. $49
Lincoln, CEC, 304 Gregg LLLX-0360-CFA1
Oct. 14-Dec. 9 W 6:30-7:30 p.m. $49
Lincoln, CEC, 304 Gregg LLLX-1531-CFA1

Space is limited. Register today!

Explore
NEW! Palmistry
Discover the elements of a basic palm read. We will discuss hand shape, skin texture, finger prints, major and minor lines, and more. The first half hour of class you will make a print of your hands using water soluble ink.
Bring a magnifying glass and ruler. Please Note: This is not a predictive or fortune-telling class. You will have opportunities to work with your print, and/or with a partner’s hands if you desire.

Keyword: Palmistry
Oct. 22 Th 6-8 p.m. $29
Lincoln, CEC, 102 Karas LLLX-2115-CEFA

NEW! Treasure Hunting 101
Discovering lost and hidden treasures probably appeals to the adventurer in you, but you don’t have to fly off to distant countries, in fact you don’t have to leave the midwest or even your home town. Treasure Hunter Nathan Schwenke will lead this interesting and fun class as you discover how to determine locations to hunt, types of treasures and how to care for them, types of equipment used to hunt treasure, and what to do with your found treasures. This class will fill quickly, so don’t wait to sign up!

Keyword: Treasure
Sept. 26 S 9 a.m.-Noon $29
Lincoln, CEC, 404 Schwenke LLLX-0855-CEFA

Family Matters
The Power You Have, The Power You Give
If you have power of attorney for someone, or if you have given someone your power of attorney, do you fully understand what that means? Join us as we discuss the advantages/disadvantages of a financial power of attorney, health care power of attorney, living wills, advanced medical directives, guardianship, and conservatorship. This is important information to understand regardless of your age or life situation.
Class is live-streamed from York.

Keyword: Power
Oct. 15 Th 6:30-8:30 p.m. $25
NE City, NCLC, 102 Rauert AREA-5057-NCFA
York, YRLC, J AREA-5057-YKFA

Level 2 Co-Parenting: Working Together for Your Children
This workshop meets the requirements of the Nebraska Parenting Act: Topics include stages of adjustment to parental separation/divorce for parents and children, conflict resolution, stress management and other co-parenting issues. This course is delivered entirely online and facilitated by SCC faculty and takes a minimum of three hours to complete.
Students will need:
• Computer with high speed internet connection
• Speaker/sound capability
• Working knowledge of computer and internet experience
NOTE: Firefox or Chrome browser recommended. You cannot access the course using an iPad or Droid tablet.
Sliding fee/waiver not available. There is a six-hour waiting period between online registration for the class and class access.
$49 per-person.

For registration and log-in instructions for the online class, go to www.southeast.edu/Continuing/CoParenting
Welcome to Medicare
The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host “Welcome to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost. To register for in-person or webinar presentations, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

In-person presentations are available on:
- Sept. 3 Th 6:30-7:30 p.m. Beatrice, KEN, 334
- Sept. 16 W 5:30-7:30 p.m. Lincoln, CEC, 102
- Sept. 22 Th 6-8 p.m. Lincoln, CEC, Aud
- Sept. 23 W 5:30-7:30 p.m. Falls City, FCLC, 102
- Sept. 23 W 5:30-7:30 p.m. Hebron, HNL, 101
- Sept. 23 W 5:30-7:30 p.m. Wahoo, WHLC, 102
- Oct. 1 Th 6-8 p.m. Lincoln, CEC, Aud
- Oct. 14 Th 6-8 p.m. Lincoln, CEC, Aud
- Dec. 17 Th 6-8 p.m. Lincoln, CEC, Aud

Webinar presentations are available on:
- Sept. 10 Th 5:30-7:30 p.m. Beatrice, KEN, 334
- Nov. 17 Th 5:30-7:30 p.m. Beatrice, KEN, 334
- Oct. 14 W 6-8 p.m. Lincoln, CEC, Aud
- Dec. 17 Th 6-8 p.m. Lincoln, CEC, Aud

Pick the Right Medicare Drug Plan
Medicare drug coverage can be confusing. Each year Medicare drug plans make changes to the cost and coverage you can receive. Knowing what those changes are and where to get information about your alternatives is important to ensure you get the best coverage at the lowest price. This class will teach you the basics of Medicare prescription drug plans, how they work, and what questions you should be asking when evaluating your options.

To register, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

- Sept. 16 W 5:30-7:30 p.m. Lincoln, NCLC, 105
- Sept. 30 W 5:30-7:30 p.m. Falls City, FCLC, 102
- Sept. 30 W 5:30-7:30 p.m. Hebron, HNL, 101
- Sept. 30 W 5:30-7:30 p.m. Wahoo, WHLC, 102

NEW! From Theory to Discovery: Breaking Down Your Brick Wall with Timelines / Beginning Genealogy: Start Your Family History / Intermediate Genealogy / DNA Tells A Story
See page 47 for more information.

NEW! Let’s Do Lunch: Vacation Planning
See page 55 for more information.

Space is limited. Register today!

FLORAL DESIGN
NEW! Parent/Child Darling Puppy Flower Arrangement
Bring your 6- to 12-year-old child, grandchild or neighbor and go home with a darling puppy. Less commitment than a trip to the pound!

All materials supplied. Only the adult needs to register and pay cost.

Nov. 7
NE City, NCF
S
1-3:30 p.m.
$69
Crom
AREA-6122-NCFB

NEW! Sumptuous Summer Floral Basket
Bring all the bright colors and fragrance of summer inside!

Supply list sent approximately one week prior to class.

Keyword: Floral

Sept. 17
NE City, NCF
Th
5:30-8 p.m.
$69
Crom
AREA-6121-NCFB

Sept. 19
NE City, NCF
S
1-3:30 p.m.
$69
Crom
AREA-6121-NCFA

Foods
NEW! The Great Mystery Bake Off – Nailed It Edition
Recruit the sous chefs in your family, clear the counters and join us for a bake-off via Zoom. Only amateurs need apply, no professionals here. Your team can consist of your household members or you can compete by yourself.

Each team needs to have two round cake layers baked and cooled by the challenge. These should be made ahead of time. Bonus points if you don’t use a mix, but hey, who’ll know? We’ll give you the challenge at the start of the event and you will use the cake layers to assemble it. We also suggest that you have ingredients for your favorite chocolate frosting on hand.

We are all about friendly competition and laughs. No big money winners here just bragging rights for next year. Our team of judges will be checking in with you throughout the competition, so make sure your laptop/computer/device is set up so they can see how you’re progressing and chat while you work. Space is limited so don’t be left out.

Registration deadline is Oct. 15.

Keyword: Mystery

Oct. 17
NE City, NCF
S
9-10 a.m.
$10
LIVE Online, Zoom
LLLX-0464-TCFA

Tobacco Basket Floral
Tobacco baskets were originally used to display tobacco when taken to market, however they are the hot decorator item right now. This 12-inch by 12-inch basket is just the right size for table or door.

Bring to class:
wire cutters, hot glue gun and glue sticks

Keyword: Floral

Nov. 3
Lincoln, CEC, 102
T
6-8 p.m.
$59
Miller
LLLX-0032-CEFA

Pumpkins & Sunflowers!
Kick off fall with this fun arrangement.

Pumpkins may vary according to availability. All materials provided.

Keyword: Pumpkins

Oct. 15
NE City, NCF
Th
5:30-8 p.m.
$59
Crom
AREA-6120-NCFC

Oct. 17
NE City, NCF
S
1-3:30 p.m.
$59
Crom
AREA-6120-NCFD

We're Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
NEW! Gingerbread House & More

A fun class where adult and child (age 4+) work together to create a gingerbread masterpiece of their own. No kits here! You will create your gingerbread house that looks great and also tastes delicious. Celebrate with us at the Great Plains Culinary Institute.

Bring a container to transport your gingerbread creation home. Class is designed for one adult and one child. Only the adult needs to register and pay cost. Please Note: Parents/guardians are responsible for the supervision and behavior of minors while on campus or in a continuing education adult/child class.

Dec. 12 S 9-11 a.m. Yates LLLL-1616-LNFH
Dec. 12 S 12:30-2:30 p.m. Yates LLLL-1616-LNFH

NEW! Yule Log

The Buche de Noel cake is a French Christmas tradition that dates back to the 19th century. Join us to make a rolled and filled chocolate cake that is iced and completed with seasonal decorations.

Bring to class: a small box or container of red, green or white fondant, an offset spatula and a tray or cookie sheet to transport your completed cake. Optional: mixer, small seasonal cookie cutters, jelly roll pan, any other decorations for your cake. Wear non-slip shoes and a hair restraint, bring an apron.

Oct. 17 S 10 a.m.-1 p.m. Yates LLLL-0477-LNFA

NEW! Holiday Pies

Having trouble making that perfect pie? Join an expert pie maker to learn tips and tricks to make that perfect a pie just in time for your next celebration.

Key Word: Pies
Nov. 16 M 6-8 p.m. Nebrank, HNLC, 101 Hickey AREA-4444-HNFA $29

The Perfect Pie: Two Crust Fruit Pie

Discover the basics of pie crust and pastry techniques as you create a yummy summer favorite, three-fruit pie.

Bring to class: Rolling pin, pastry cloth, dish cloth and hand towel. You will be taking home a mini pie so something to transport it home in. Wear close-toed shoes.

Key Word: Pie
Sept. 19 S 9 a.m.-12:30 p.m. Muehling LLLL-1602-CEFA $39

NEW! Julia’s Kitchen: Celebrating French Cooking

Celebrate the French Cuisine, Julia Child and her famous cookbook “Mastering the Art of French Cooking.” We will be cooking some of Julia’s favorites: French onion soup, Coq Au Van, and chocolate mousse. Bon Appetit!

You must wear non-slip shoes and bring your apron.

Key Word: Cooking
Sept. 19 S 9-11 a.m. Muehling LLLL-0456-PLUA $19

NEW! Cajun Cook

Learn how simple it is to bring a taste of New Orleans home. Our chef has spent years perfecting the creole flavor so you don’t have to.

Demonstration and sampling round out the class.

Key Word: Cook
Sept. 19 S 9-11 a.m. Muehling LLLL-0456-PLUA $19

Truly Mexican: Tacos, Tacos & More Tacos

Tacos is the name of the game! Tacos al pastor, chorizo and potato tacos and bricklayerc tuxes with street salsa and horchata.

Bring your apron and join the fun!

Key Word: Tacos
Oct. 10 S 9 a.m.-1 p.m. Muehling LLLL-2045-CEFA $39

Truly Mexican: Breakfast

Lupe’s in the kitchen cooking up Mexican Breakfast: chilaquiles, frontier beans and avocado tomato salad.

Bring your aprons, and containers for leftovers.

Key Word: Mexican
Oct. 24 S 9 a.m.-Noon Muehling LLLL-1647-CEFA $39

Pizza on the Grill

From top to bottom; we will prepare the dough, make the sauces, chop and dice, sauté, and bake pizza on the grill. From a traditional herbed garlic red to specialty sauces like a white roasted garlic and feta or a Thai peanut sauce, we’ll try a variety of pizzas and toppings and some interesting combinations, including a dessert pizza! You will take home pizza dough, recipes and you’ll never call for takeout pizza again!

This is a hands-on demonstration. There is a $25 fee associated with this course payable in class. Cash or check only for supplies.

Key Word: Pizza
Oct. 13 T 6-9 p.m. Stavas AREA-4594-NCFB $29

Sushi Basics

Sushi rice and rolls are on the menu at the Great Plains Culinary Institute where Instructor Kelley Rawlings will help you get acquainted with the knives, ingredients and equipment to make your own delicious sushi. Let’s dive right in, it’s easier than you think!

Key Word: Sushi
Oct. 24 S 10 a.m.-12:30 p.m. Rawlings LLLL-0155-LNFA $39
**Create Your Own Sushi**
Discover the secret of making sushi rice and be introduced to the four main types of sushi rolls: cucumber, California Roll, Shrimp or Tuna, and Veg/Seafood medley. History, etiquette and prizes for the best rolls.

Supply fee paid in class will be determined by market price of seafood at the time of class and you will be notified of that cost prior to the class.

**NEW! Sourdough Bread 101**
Your family’s mouths will be watering from the great aroma of fresh bread that you will want to create after this class. Discover the basic techniques and procedures to create cinnamon rolls, focaccia and baguettes.

**NEW! Yeast Bread**
Your family’s mouths will be watering from the great aroma of fresh bread that you will want to create after this class. Discover the basic techniques and procedures to create cinnamon rolls, focaccia and baguettes.

**Space is limited. Register today!**
Courses are subject to change.

**NEW! Sourdough Bread 101**
Sourdough is a treasured part of many kitchens. Flour, water, and a little bit of patience will have your very own bubbly, active starter ready to make your incredible sourdough bread. Get tips, tricks and some tasty recipes.

**NEW! Sourdough Bread 101**
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**Beginning Cheese Making**
A perfect starter course for the novice cheesemaker. We will cover ingredients and equipment used in home cheese-making and will produce a 30-minute savoy and sweet dishes. And, they’re way easier to make then you think. Really!

**Tea Chat: Tea 101**
Are you a tea drinker? If not, you should be. Discover the world of tea. We will sample some of the best teas and learn about Oolong, green, white, find out what they all mean.

**Tea Lattes**
Stay warm this winter and learn how to use tea and coffee to make a lattes. We will differentiate tea lattes from coffee lattes.

**NEW! Egg-celent Eggs!**
Did you know there are 100 different ways to make eggs? If you are tired of eating eggs cooked the same way over and over, this class is a must. Learn ten different ways to cook eggs. The best part is you will learn to do this in your own kitchen.

**NEW! Sourdough Bread 101**
Sourdough is a treasured part of many kitchens. Flour, water, and a little bit of patience will have your very own bubbly, active starter ready to make your incredible sourdough bread. Get tips, tricks and some tasty recipes.

**What to Do with All Those Apples!**
Sweet, crisp, tart and juicy. Of course there is apple pie, but we’ll cover many other ways to serve up this delicious fruit. We’ll do a review on the different types of apples and which varieties are great for cooking. From appetizers and drinks to one of its traditional pairings with pork, then ending with dessert. You’ll be ready to head to the orchard for that peck of apples and get started cooking.

This is a hands-on demonstration. There is a $20 fee associated with this course payable in class. Cash or check only for supplies.

**NEW! Fudgy Fun**
A classic favorite, fudge is a simple delicacy that is enjoyed by all ages. Discover the art of making this simple treat in your own kitchen to satisfy your sweet tooth. Marble fudge, flavored fudge, and classic chocolate fudge will be ready to enjoy at the end of class.

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This is a hands-on demonstration. There is a $20 fee associated with this course payable in class. Cash or check only for supplies.
Basic Art of Cookie Decorating: Halloween & Holiday Editions

We will learn all the basics: how to prepare a cookie for decorating, how to color and create different icing consistencies, how to find and use cookie decorating tools and special techniques to give your cookies the professional look! Limited space. This class will have a festive/seasonal theme showcasing six different designs. Everyone will leave the class with a dozen beautifully decorated cookies to take home. Product sales will not be a part of this class.

Sugar Cookie Fun Part 2

Now that you know how to do basic outlining and flooding, take your cookies to the next level with some additional decorating techniques. You will work with air brushing, stenciling and a variety of piping techniques. It is amazing how the addition of one of the techniques will take your cookies to the next level. Bring a batch of your favorite sugar cookies in holiday shapes and get ready to have some fun!

Bring to class: one batch of baked cookies, two cookie sheets with sides and a small rubber spatula. Optional: piping tips, scribe tool, small food safe decorating brushes. Wear close-toed shoes and a hair restraint.

\[Keyword: \\
\text{Cookie}\\
\]

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<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Key Code</th>
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<tbody>
<tr>
<td>Oct. 24</td>
<td>1-5 a.m.</td>
<td>Louisville, ShSH</td>
<td>Wolcott</td>
<td>AREA-4423-PFLA</td>
</tr>
<tr>
<td>Nov. 9</td>
<td>M 6-8 p.m.</td>
<td>Falls City, FCLC, Main</td>
<td>Reiger</td>
<td>AREA-4436-FCFA</td>
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Macarons

French and fussy, macarons have a reputation for being challenging to make. In this class you will learn the techniques needed to make beautiful and delicious macarons. As a class we will make and share chocolate ganache, butter cream and pastry cream fillings.

Bring to class: Two heavy/sturdy cookie sheets, spatula and 1 cup liquid measuring cup. Optional: mixer powerful enough to whip egg whites into meringue. Wear hair restraint and close-toed shoes.

\[Keyword: \\
\text{Macarons}\\
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<tbody>
<tr>
<td>Sept. 19</td>
<td>1-4 p.m.</td>
<td>Lincoln, CEC, 104</td>
<td>Harper</td>
<td>LLBX-0159-CEFB</td>
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<tr>
<td>Oct. 26-Nov. 16</td>
<td>M 6-8 p.m.</td>
<td>Kreikemeier</td>
<td>FSDD-3001-CFCA</td>
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Beginning Cake Decorating

This four-week course will help you develop the skills to create beautiful cakes with borders, writing, decorations, flowers, and much more. No specific skill is needed, just a willingness to learn and have fun. A supply list and frosting recipe will be emailed to you upon registration so BE SURE TO INCLUDE YOUR EMAIL ADDRESS.

\[Keyword: \\
\text{Cake}\\
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<tbody>
<tr>
<td>Oct. 24</td>
<td>5</td>
<td>Lincoln, CEC, 104</td>
<td>Harper</td>
<td>LLBX-2053-CEFB</td>
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<tr>
<td>Nov. 16</td>
<td>M 6-8 p.m.</td>
<td>Falls City, FCLC, Main</td>
<td>Reiger</td>
<td>AREA-4422-FCFA</td>
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Introduction to Cake Decorating

Explore the basics of cake decorating. Cakes, frosting and tools will be discussed.

Bring an apron and an 8-inch round or square baked white cake from mix, for hands-on practice. Place your cake on a flat plate or tray.

\[Keyword: \\
\text{Cake}\\
\]

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<th>Time</th>
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<tr>
<td>Nov. 9</td>
<td>M 6-8 p.m.</td>
<td>Falls City, FCLC, Main</td>
<td>Reiger</td>
<td>AREA-4436-FCFA</td>
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Payment is due at time of registration for all non-credit classes.
Homemade Kolaches

Entice any guest in your home with the sweet smell of home-baked foods. Learn how to make the versatile dough that can be used to make kolaches from a local expert. You will have the opportunity to make several kolaches to take home. Recipes for homemade fillings will be included with the Sweet Roll Dough recipe. Space is limited.

Supply list will be emailed one week prior to class.

Keyword: Kolaches
Sept. 12  S  9-11:30 a.m.  $39
LINCOLN, CEC, 104
Brunkow  AREA-4503-TCFB
Oct. 24  S  9-11:30 a.m.  $39
LINCOLN, CEC, 104
Brunkow  AREA-4503-TCFA

Kolaches & Cinnamon Twists

Learn the art of Czech baking including how to make kolaches and cinnamon twists from a state fair first-place winner. You will learn how to make yeast dough as well as from a state fair first-place winner. You will learn the basics of dumplings and the opportunity to make several kolaches to take home. Recipes for homemade fillings will be included with the Sweet Roll Dough recipe. Space is limited.

Supply list will be emailed one week prior to class.

Keyword: Kolaches
Aug. 29  S  8:30-11:30 a.m.  $39
LINCOLN, CEC, 104
Niemann  LLLX-1613-CEFA
Aug. 29  S  1-4 p.m.  $39
LINCOLN, CEC, 104
Niemann  LLLX-1613-CEFB
Oct. 3  S  8:30-11:30 a.m.  $39
LINCOLN, CEC, 104
Niemann  LLLX-1613-CEFC
Oct. 3  S  1-4 p.m.  $39
LINCOLN, CEC, 104
Niemann  LLLX-1613-CEDF

Cinnamon Rolls & Crescent Rolls

Don’t you just love the smell of fresh baked cinnamon rolls and flaky crescent rolls? Learn how to make those cinnamon rolls like grandma used to and fill your kitchen with the warm spicy smell. Use the same versatile dough to make delicious crescent rolls and master the art of sweet roll dough.

A supply list will be sent one week prior to class.

Keyword: Rolls
Dec. 12  S  9-11:30 a.m.  $23
LINCOLN, CEC, 104
Brunkow  AREA-4502-TCFA

Nutrient Dense Foods: Grass-Fed Meat, Pastured Poultry, Eggs & Bone Broth

Learn the difference between grass-fed and grain-fed meat as well as the benefits of pastured poultry, eggs and pork. We also will look at bone broth and why we want to re-introduce this nutrient-dense food into our diet.

Keyword: Nutrient
Sept. 29  T  6:30-8 p.m.  $19
Beatrice, KEN, 334
Weichel  BBBX-1251-BEFA

Fats & Oils

Learn why fats are essential to our health. Fats play a critical role in our mental well-being and are linked to weight loss. Learn about their importance as well as how to recognize counterfeiters.

Keyword: Fats
Oct. 27  T  6:30-8 p.m.  $19
Beatrice, KEN, 334
Weichel  BBBX-1252-BEFA

Instant Pot Cooking Basics

The Instant Pot is the latest hot kitchen appliance. Whether you have one and are scared to use it or you are thinking about buying one, this class is for you. Learn about basic features of the instant pot and how recipes can be converted and adapted. See how easy it can be!

Keyword: Instant
Oct. 6  T  6-8 p.m.  $24
LINCOLN, CEC, 104
Renz  AREA-4441-TCFA

Air Fryer 101

Did you know that the air fryer is one of the most versatile kitchen appliances? Join us to discover what works well in an air fryer, helpful accessories, cleaning practices and yummy recipes that you can make in your air fryer.

Keyword: Fryer
Oct. 20  T  6-8:45 p.m.  $25
Beatrice, KEN, 334
Buethe  BBBX-2029-BEFA
Oct. 22  Th  6-8:45 p.m.  $25
NE CITY, NCIC, 101
Buethe  AREA-4457-NCFA
Oct. 24  S  9-11 a.m.  $25
LINCOLN, CEC, 104
Buethe  LLLX-0547-TCFA

Katie’s Cooking Class: Knife Techniques

Expand your knowledge about different knives, their purpose, and how to keep them sharp. Katie, our culinary pro will help you discover how to safely chop and prepare different fruits and vegetables for easy consistent cooking.

Supply list sent approximately one week prior to class. Zoom with us from your kitchen.

Keyword: Knife
Oct. 14  W  6-8 p.m.  $39
LINCOLN, CEC, 104
Skinner  LLLX-2046-TCFA

Food Protection Manager Online Class

This class is accepted by the Lincoln Lancaster County Health Department for the sanitation training needed to obtain a Food Protection Manager permit.

Students receive their assignments online through SCC’s online learning platform. Upon completion of each reading assignment, students will complete an online quiz. A minimum grade of 80% is required on each quiz to qualify the student to take the final ServSafe exam.

The ServSafe exam is taken online in the SCC Testing Center in Beatrice or Lincoln or at the Learning Center at Hebron or Nebraska City.

Students need: computer with high-speed internet connection, working knowledge of computer and internet experience. Please note: You cannot access the course using an iPad or Android tablet. There is a six-hour waiting period between online registration for the class and class access.

You may register at any time for this class. After you register online, purchase the book “ServSafe Manager” at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. For registration and log-in information, go to http://bit.ly/sccfoodprotectionmanager.

To register and pay, go to http://bit.ly/RegisterCE.

Keyword: Protection
FINAL-3000-WB5A  $65
Intermediate Genealogy
Boost your genealogy research. Find out if your family homesteaded or fought in the Revolutionary War. This class introduces sources such as land records, military papers, immigration/naturalization documents, newspapers and courthouse resources. Learn where to find the clues and break through your brick walls.

**Keyword: Genealogy**

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<th>Date</th>
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<th>Instructor</th>
<th>Location</th>
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<tr>
<td>Oct. 19 &amp; 26</td>
<td>6:30-8:30 p.m.</td>
<td>Stewart</td>
<td>LLLX-0938-TCFA</td>
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DNA Tells a Story
Whether you’ve taken a DNA test or are considering one, DNA can help you with your genealogy when the paper trail ends. Learn more about how genetic genealogy can enhance traditional research methods, solve family mysteries and take you on the next steps in your genealogical journey. When a lack of records or uncertainty about ancestral lineage has you stumped, DNA always tells the truth. DNA testing is the tool that belongs in every genealogist's toolkit.

**Keyword: DNA**

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<tr>
<td>Oct. 15</td>
<td>6:30-8 p.m.</td>
<td>Callahan</td>
<td>AREA-6361-TCFA</td>
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<tr>
<td>Oct. 24</td>
<td>9:30-11 a.m.</td>
<td>Callahan</td>
<td>AREA-6361-TCFB</td>
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Beginning Genealogy: Start Your Family History
Have you watched Finding Your Roots and wondered about your own family stories? This is the best time to trace your family tree. Bring what you know about your family to the first class and learn the basics. Discover how to organize, where to look for clues and how to find good information.

**Keyword: Genealogy**

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<th>Location</th>
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<tr>
<td>Sept. 14-28</td>
<td>6:30-8:30 p.m.</td>
<td>Stewart</td>
<td>LLLX-0937-TCFA</td>
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</table>

Begining Genealogy: Start Your Family History
Use a timeline in your genealogical research to reveal gaps in your research. Learn how to build a theory, pinpoint research questions and focus your family history search to find answers in unexpected places.

**Keyword: Discovery**

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<tr>
<td>Oct. 8</td>
<td>6:30-8:30 p.m.</td>
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<td>AREA-5052-TCFA</td>
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<td>Nov. 7</td>
<td>9:30-11:30 a.m.</td>
<td>Callahan</td>
<td>AREA-5052-TCFB</td>
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</table>

History of Lincoln: Part 1
Lincoln historian Jim McKee will lead you through a slide illustrating history of Lincoln, home of Abraham Lincoln. We will explore the Methodist Church, the state building of the capitol, the University and the depression of 1893.

**Keyword: Lincoln**

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<th>Location</th>
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<tr>
<td>Oct. 14-28</td>
<td>W 7:30-9 p.m.</td>
<td>McKee</td>
<td>LLLX-0943-OCFA</td>
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History of Lincoln: Part 2
Historian Jim McKee will reveal Lincoln's history, beginning with the depression of 1893, downtown Lincoln, Lincoln's Suburbs and third capitol

**Keyword: Lincoln**

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<tr>
<td>Nov. 14-18</td>
<td>W 7:30-9 p.m.</td>
<td>McKee</td>
<td>LLLX-0943-OCFA</td>
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</tbody>
</table>

NEW! From Theory to Discovery: Breaking Down Your Brick Wall with Timelines
Use a timeline to organize and structure your genealogy. Learn how to build a theory, pinpoint research questions and focus your family history search to find answers in unexpected places.

**Keyword: Genealogy**

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<td>Mar. 15</td>
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<td>Mar. 24</td>
<td>9:30-11 a.m.</td>
<td>Callahan</td>
<td>AREA-6361-TCFB</td>
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</table>

NEW! What is a CSA?
Community Supported Agriculture (CSA) is a farming model that allows consumers to support farmers by entering a shared risk and shared reward agreement. Join local CSA owner Ben Hintz to learn about how CSA's support consumers and producers. You'll gain a basic understanding of how CSA's are organized and structured.

**Keyword: CSA**

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<tr>
<td>Nov. 3</td>
<td>7-8:30 p.m.</td>
<td>Hintz</td>
<td>AREA-6060-TCFA</td>
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</table>

NEW! Hydroponic Garden
Hydroponics is a form of gardening that uses no soil, but instead grows plants in a solution of water and nutrients. It is a clean method that can be used indoor or out. Garden all year round or use it to get your seeds started. Come learn how to get your hydroponic garden started.

**Keyword: Garden**

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<tr>
<td>Sept. 14</td>
<td>6-8 p.m.</td>
<td>Shaw</td>
<td>AREA-6087-PLFA</td>
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</table>

LANDSCAPING WITH FALL & SPRING FLOWERING BULBS
Bulbs can fill your garden with vibrant color from early spring through late summer. Discover how and where to plant bulbs and review varieties available to you to add interest and “space up” the landscape.

**Keyword: Landscaping**

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<tr>
<td>Aug. 27</td>
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<td>Simmons</td>
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**Looking for Classes in Your Area?**
See pages 66-69 for the Course List by Region.

**Location Key** is on page 64.
Landscaping for Birds, Butterflies & Other Wildlife

Birds and butterflies around our home offer enjoyment, seasonal interest and educational opportunities. Discover how you can create a habitat for birds and butterflies. You will learn about the plants and home landscaping techniques used to attract and sustain our winged friends.

Bring notebook and pen for notes.

**Keyword:** Butterflies

**Date:** Dec. 3  **Day:** Th  **Time:** 6:30-8:30 p.m.  
**Location:** Lincoln, CEC, 404  
**Fee:** $19  
**Instructor:** Simmons  
**Catalog:** LLLX-1458-CEFA

Environmentally Sustainable Landscaping

This is a guide to water-wise, lower maintenance, low chemical usage landscapes. We’ll examine design concepts, choosing plants, minimizing chemical application, and thoughtful watering practices.

**Keyword:** Landscaping

**Date:** Nov. 19  **Day:** Th  **Time:** 6:30-8:30 p.m.  
**Location:** Lincoln, CEC, 404  
**Fee:** $29  
**Instructor:** Simmons  
**Catalog:** LLLX-1423-CEFA

Landscaping with Perennial Flowers, Grasses & Ground Cover

Discover how to choose and incorporate colorful perennial flowers, grasses and ground covers into your landscape. Focus is also given to their drought tolerance, maintenance and environmental needs.

**Keyword:** Landscaping

**Date:** Oct. 8  **Day:** Th  **Time:** 6:30-9:30 p.m.  
**Location:** Lincoln, CEC, 405  
**Fee:** $29  
**Instructor:** Simmons  
**Catalog:** LLLX-1445-CEFA

Organize Your Home (AKA Keep It or Toss It)

Discover a proven organizing method and the questions to ask yourself for every organizing project in your home. Plus, you’ll receive tons of organizing tips and tricks for every room.

**Keyword:** Organize

**Date:** Sept. 17  **Day:** Th  **Time:** 6-8 p.m.  
**Location:** Wahoo, WHLC, 102  
**Fee:** $26  
**Instructor:** Coufal  
**Catalog:** AREA-0358-WHFA

Easy Rightsizing

Are you ready to simplify your life? Learn to rightsize your belongings so that you can keep the best, let go of the rest, and live your best life now. Students will learn how to de-clutter several areas of their home and get great ideas on how to deal with keepsake items.

**Keyword:** Rightsizing

**Date:** Sept. 21-Oct. 5  **Day:** M  **Time:** 6-8 p.m.  
**Location:** Lincoln, CEC, 404  
**Fee:** $75  
**Instructor:** Bryant  
**Catalog:** LLLX-1944-CEFA

Payment is due at time of registration for all non-credit classes.

Home Security: An Alarm System is Not the Only Answer

There are many ways you can protect your home and property. Explore various measures you can take to secure your home and property.

**Keyword:** Security

**Date:** Oct. 13  **Day:** T  **Time:** 6:30-8 p.m.  
**Location:** Plattsmouth, PLLC, 103  
**Fee:** $19  
**Instructor:** Hofmaster  
**Catalog:** AREA-5048-PLEA

Milk Paint 101: Farmhouse Barn Quilt

See page 34 for more information.

Identity Theft: Types, Prevention & Recovery

Identity theft can happen to anyone and may not only affect your financial accounts. We will explore the various types of identity fraud, proactive protection measures, and how to restore your identity if you become a victim.

**Keyword:** Identity

**Date:** Oct. 27  **Day:** T  **Time:** 6:30-8 p.m.  
**Location:** Plattsmouth, PLLC, 103  
**Fee:** $19  
**Instructor:** Hofmaster  
**Catalog:** AREA-5047-PLEA

Identity Theft: Types, Prevention & Recovery

Identity theft can happen to anyone and may not only affect your financial accounts. We will explore the various types of identity fraud, proactive protection measures, and how to restore your identity if you become a victim.

**Keyword:** Identity

**Date:** Nov. 3  **Day:** T  **Time:** 6:30-8 p.m.  
**Location:** LIVE Online, Zoom  
**Fee:** $19  
**Instructor:** Hofmaster  
**Catalog:** AREA-5047-TCA

Upholstery 101

This is a beginning “hands-on” class where you will learn to reupholster a chair. The additional cost of your project will be determined by the size of the project and type of material and supplies needed. Upholstery materials may be expensive. Upon registration, you will receive a list of the upholstery tools needed for class. You may purchase tools and fabric on your own or through the instructor. Bring your project to the first class. Call 402-613-1947 with questions.

**Keyword:** Upholstery

**Date:** Sept. 29-Oct. 19  **Day:** T  **Time:** 9 a.m.-Noon  
**Fee:** $129  
**Instructor:** Oler  
**Catalog:** UPHR-3000-OCFA

Oct. 1-Nov. 19  **Day:** Th  **Time:** 9 a.m.-Noon  
**Fee:** $129  
**Instructor:** Oler  
**Catalog:** UPHR-3000-OCFC

Oct. 3-Nov. 21  **Day:** M  **Time:** 9 a.m.-Noon  
**Fee:** $129  
**Instructor:** Oler  
**Catalog:** UPHR-3000-OCFE
Upholstery 102
Now that you have completed Upholstery 101 (the chair class), you are ready to begin work on the couch. Participants will work on the couch or love seat in this class.

The additional cost of your project will be determined by the size of the project and the type of material and supplies needed. Upholstery materials may be expensive. Students must provide their own hand tools. Bring your project to the first class. Call 402-613-1947 with questions. 

Keyword: Upholstery

| Sept. 30 – Nov. 18 | W 6:30-9:30 p.m. | $129 |
| Lincoln, OLER | Oler | UPHR-3002-OCFA |

Holiday & Seasonal Signs / Painting Rustic Autumn Signs / Giant Ruler
See page 33 for more information.

Show Your Door Some Love
See page 34 for more information.

Languages

NOTE: These classes are conversational in nature. These are non-credit and will not transfer to any credit program.

Beginning French Conversation I
Begin speaking and listening in French via French culture, seasonal topics and student-defined interests. Work towards engaging in brief conversations in French while incorporating basic grammatical concepts and vocabulary. You will have an opportunity for experiential learning that may include watching a movie, cooking/tasting French food, going to a restaurant, and shopping at a grocery store.

Students will use “French Phrases for Dummies” by Dodi-Katrin Schmidt (Editor), Michelle M. Williams (Editor), and Dominique Wenzel (Editor) Paperback - Bilingual as a reference text.

Keyword: French

| Oct. 6-Dec. 8 | T 6-8 p.m. | $80 |
| LIVE Online, Zoom | Plants | LLLX-1845-TCFA |

Beginning French Conversation II
This is a continuation of conversations in French, speaking and listening in French employing French culture and seasonal topics. Carry on conversations in French while continuing to grasp advanced grammatical concepts and vocabulary. You will engage in conversations derived from class members, explore everyday culture and language in French while expanding your grasp of basic grammar.

Students will use “French Phrases for Dummies” by Dodi-Katrin Schmidt, Michelle M. Williams, and Dominique Wenzel (Editor) Paperback - Bilingual as a reference text.

Keyword: French

| Oct. 8-Dec. 17 | Th 6-8 p.m. | $80 |
| LIVE Online, Zoom | Plants | LLLX-2128-TCFA |

Basic Conversational Sign Language
Learn sign language vocabulary and practice, expressive and receptive skills. Learn more about the beauty of this totally visual language and deaf culture.

Required text book “Talking With Your Hands, Hearing with your Eyes” may be purchased at the SCC Campus Store, 8800 O St., Lincoln, or online at www.sccbookstore.com prior to the first class.

Keyword: Language

| Sept. 3-Oct. 8 | Th 6-7:30 p.m. | $50 |
| NE City, NCLC, 106 | Howe | SIGN-3051-NCFA |

Sign Exact English
Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges is the focus of this class. Students will learn skills to express and receive SEE as well as read the alphabet, learn basic survival signs and express likes and dislikes in SEE sign language.

Sign Exact English 1
(0.75 CEUs)

Keyword: Sign

| Oct. 7-Nov. 4 | W 6-7:30 p.m. | $75 |
| Plattssmouth, PLLC, 103 | Clinar | SIGN-3000-PLFA |

Sign Exact English 1.5
(0.75 CEUs) NOTE: No class Nov. 25.

Keyword: Sign

| Nov. 11-Dec. 16 | W 6-7:30 p.m. | $75 |
| Plattssmouth, PLLC, 103 | Clinar | SIGN-3001-PLFA |

Sign Exact English 2
(1.5 CEUs) NOTE: No class Nov. 25.

Keyword: Sign

| Oct. 7-Dec. 16 | W 7:30-9:30 p.m. | $125 |
| Plattssmouth, PLLC, 103 | Clinar | SIGN-3002-PLFA |

Sign Exact English: Medical Focus
Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges within a medical or emergency setting. Students will learn to sign basic medical terms and information that include allergic, blood, pain, ambulance, hospital, fire, 911, and more!

Keyword: Sign

| Oct. 3-31 | S 10-11:30 a.m. | $26 |
| Plattssmouth, PLLC, 102 | Clinar | SIGN-3031-PLFA |

| Oct. 3-31 | S 1-2:30 p.m. | $26 |
| Plattssmouth, PLLC, 102 | Clinar | SIGN-3031-PLFA |

Looking for Classes in Your Area? See pages 66-69 for the Course List by Region. Location Key is on page 64.

Courses are subject to change.
Courses are subject to change.
Intro to Energy Medicine
What is your energy body? Discover the principles of how energy moves in the body to create harmony and balance. Learn easy de-stressing and energizing tips in this hands-on class. Discover how you can affect your own energy with simple techniques you can use daily for optimum health and vitality. Find out how to energize yourself in less than a minute with personalized self-care applications. Participate in demonstrations of how these systems affect our whole being: body, mind and emotions.

**Keyword: Energy**
Oct. 1 Th 6-8 p.m. $29
Lincoln, CEC, 404 Williams LLLX-0867-CEFA
Oct. 5 M 7-9 p.m. $29
Beatrice, KEN, 334 Weishahn BBBX-1260-BEFA
Oct. 7 W 6-8 p.m. $29
LIVE Online, Zoom Williams LLLX-0867-TCEFA

Meet, Eat & Learn: Importance of Being Mindful of Your Emotions
The best way to become more accepting of your feelings, moods, images or thoughts is to practice mindfulness. Mindfulness improves well-being and contributes to a more satisfied life. Being mindful makes life more pleasurable and creates a greater capacity to deal with unfortunate events.

By Nikki Lightner, LIMHP, LADC, Wellness Specialist at Bryan Health. A light lunch is included!

**Keyword: Emotions**
Aug. 27 Th 11:30 a.m.-12:30 p.m. $15
NE City, NCLC, 101 Lightner AREA-6672-NCEFA

Introduction to Pilates / Continuing Pilates
See page 60 for more information.

Forest Bathing
Forest Bathing, or Shinrin-yoku, is the Japanese practice of going to the forest to receive mental and physical healing. It has been shown to reduce anger, anxiety, depression and sleeplessness. Forest plants emit essential wood oils and airborne chemicals to protect themselves from insects and decay. These aromas benefit humans as well. Join us at Prairie Pines Nature Preserve (112th and Adams Streets) to participate in gently guided activities that engage your five senses and connect you to the energy of the natural world.

This is not a hike. **DIRECTIONS TO SITE:** See page 64 for class location.

**Keyword: Forest**
Sept. 20 U 1:30-3 p.m. $15
Lincoln, PPNP Kohles LLLX-1342-OCFA

Emotional Freedom for Weight Loss
EFT is a form of psychological acupressure but without the invasiveness of needles. Learn how to use Emotional Freedom Technique to assist in losing weight, reduce food cravings and eat healthy. EFT is easy to learn and can help you.

**Keyword: Freedom**
Oct. 12 M 7-9 p.m. $24
Beatrice, KEN, 334 Weishahn BBBX-2223-BEFA

Seasonal Aromatherapy
Discover essential oils for each season of the year as it soothes your senses and you begin to appreciate aromatherapy in its many forms while it calms your nerves, uplifts and soothes a variety of seasonal ailments.

**Keyword: Oils**
Nov. 19 Th 6:30-8:30 p.m. $29
Dorchester, WELL Holly AREA-6684-HNFBA

NEW! Money Talks Series
As a way to help families start thinking about their finances, and addressing both their short and long-term needs and aspirations, this three-part series is perfect. Sessions include: seminars for parents, facilitator-led classroom activities for kids and shared learning experiences for parents with their children.

**Session 1:** Finance 101 (Saving, Budgeting and Debt)
**Session 2:** Retirement Concepts
**Session 3:** Saving for College

Sessions are hosted by a financial professional here to help increase your financial confidence.

**Keyword: Money**
Dec. 1-15 T 6:30-8:30 p.m. $59
York, YKLC, J Rauert AREA-7034-YKFA

Extreme Retirement Planning
Learn how to determine when you can afford to quit working and what your sources of income will be in retirement. This practical course will emphasize planning for your future with hands-on, in-class assignments using real-life examples of life-after-work situations.

Retirement planning workbooks will be provided for each person/couple enrolling in this series. If enrolling in the Couples course, please complete a registration form for both participants.

**Keyword: Retire**
Sept. 14 & 21 M 6-8 p.m. $49/person
Lincoln, CEC, 302 Waite LLLX-0802-CEFA
Oct. 7 & 14 W 6-8 p.m. $49/person
Lincoln, CEC, 302 Waite LLLX-0802-CEFC1

Couple

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
Social Security 101: Understanding This Retirement Benefit
Understanding Social Security is critical to a person’s long-term financial well-being and retirement. This class provides an overview of Social Security and how it works, including eligibility and Primary Insurance Amount, filing options, the importance of timing (delayed retirement credits), and spousal benefits. Additionally, topic presentation discusses implications of working after a person begins collecting benefits, as well as other important considerations that can impact filing decisions. At end of discussion, participants should have a foundational knowledge of Social Security and how it works.

Tired of Cable TV, Dish or Direct TV? Cut the Cord!
If you’ve been thinking about changing how you watch TV, or just interested in a new option, this class is for you. We’ll look at all of the streaming services available and if you want to move to this new era of watching “TV” and other media content. We will cover Hulu Live, YouTubeTV, AppleTV+, Sony Vue, Netflix, and others.

Taxes in Retirement
Understand the potential impact of the new tax and financial rules will have on your retirement income. If you are nearing retirement or are already retired, it may be possible for you to pay less in taxes on your hard-earned dollars. This class will equip you with the most up-to-date information regarding retirement taxation, including ways to efficiently use your income sources, whether they are Social Security, 401(k)/IRA, other sources or a combination of them all. Using information covered in class, you will have the tools that can help you develop a successful retirement tax strategy.

Healthy Harmonica
Breathing is our foundation when playing the harmonica. We will take simple pop, folk and blues melodies and rhythms and invigorate them with easy, but powerful breathing techniques to make any song deeply expressive. No previous ability to play or read music, only a desire to have fun and feel more alive!
You will need a “C” major diatonic harmonica which you may purchase from the instructor for $12.50 (cash please) if you do not have one.

Welcome to Medicare
See page 42 for more information.

Understanding Investing
It’s never too early (or late) to learn how to make your money work for you. Topics will include stocks, bonds, mutual funds, and the various types of accounts in which you can invest. If you want to learn more about investing and how you can use investments as a tool to reach your goals, this is your class.

NEW! Playing By Ear Workshop
Learn how to play what you hear. We will focus on the rhythm (fast notes and slow notes), pitches (higher notes and lower notes), and fun. Previous playing experience is helpful. Register for one or all four. Basic playing by ear instruction will be the same in each class with new melodies explored each session.

Music

NEW! Fairy Tales in Music
Pied Piper, Little Mermaid, Ugly Duckling—all stories about magical and imaginary beings and lands. Now learn about these classic fairy tales, their origins, and their representation in a piece of instrumental music. In this session, we explore the music behind the tales, through listening, analysis and discussion of their place in musical history.

NEW! Sight Reading Workshop
Helpful hints will be discussed to help you demystify melodies ranging from traditional fiddle tunes to classical pieces. Previous music reading experience is helpful. Register for one or all four. Basic sight reading will be the same in each class with new melodies explored each session.
NEW! Harmonica Holiday

Have you wanted to learn how to play a harmonica? No experience necessary in this class. You will need a 10-hole diatonic harmonica in the key of C major. Popular traditional holiday tunes such as “Jingle Bells”, “Joy to the World”, “Silent Night”, and more will be featured. Various harmonica techniques will be introduced along the way.

Register for one, or double your fun and practice by registering for both.

**Keyword: Harmonica**

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Native American Flute

This class will begin with a brief history of the Native American flute and continue with a demonstration of how the flute works. Students will learn how to correctly hold the flute, the importance of breath control and how to use finger holes. Using written music also will be discussed.

Cost includes instruction, five-hole red cedar flute with bag, instruction book, and CD. No prior knowledge of music is needed.

**Keyword: Flute**

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<td>Sept. 22</td>
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Beginning Handbells

This is a hands-on class for the beginning bell ringer. Discover how to read music and ring a variety of basic ringing techniques. We will put it all together to polish a song to performance quality. No prior experience with hand bells or music is necessary. Ringing level 1 and 2 music.

**Keyword: Handbells**

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Beginning Guitar

Learn proper tuning methods, strumming techniques and fundamental chord progressions in this introductory course for a variety of music interests like folk, country and popular songs.

Please bring your guitar and plan to practice between classes. NOTE: Sec. PLFA: No class Sept. 7.

**Keyword: Guitar**

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<tr>
<td>Aug. 31-Oct. 26</td>
<td>M</td>
<td>5:30-6:30 p.m.</td>
<td>Plattsmouth, PLLC, 106</td>
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Intro to the Guitar

This is an introductory course. Learn proper tuning methods, strumming techniques and fundamental chord progressions for a variety of music interests like folk, country and popular songs.

Please bring your guitar and plan to practice between classes.

**Keyword: Guitar**

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<td>M, W</td>
<td>6-7 p.m.</td>
<td>Erb</td>
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Intro to the Ukulele

This is an introductory class for the beginning student. Students will learn proper tuning methods and technique for playing the instrument. You also will learn chords and strums associated with using the ukulele as an accompaniment instrument.

If you don’t have a ukulele, they’re available at Dietze Music and other music shops. Starting price is approximately $45.

**Keyword: Ukulele**

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Music Appreciation

Discover the basic elements of music and how it will help you, the music listener, determine the different qualities of music, evaluate a performer’s composition, and develop a working vocabulary for discussing music. Let’s learn to appreciate what we listen to.

**Keyword: Music**

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Dance Classes

See pages 40-41 for more information.

**Keyword: Dance**

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Improv I

Improv is the ability to spontaneously create a scene, in the moment, based on a suggestion. Join us and discover the basic rules of improvisation and make the most of your creativity. Your seasoned improvisational instructor, Tim Mittan, brings professional experience to the classroom so don’t miss this great opportunity!

**Keyword: Improv**

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Improv II

Join the fun in Improv II as we build on basic improvisation skills. Using a variety of games and formats, we will focus on building relationships, developing characters and refining performance skills to help you develop the playful improviser within yourself. We will be showing off our skills at the last class.

Improv 101 is not a prerequisite for this course. However, some experience with improvisation would be helpful.

**Keyword: Improv**

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Beginning Screenwriting

With coaching from a Writers Guild of America Emeritus writer with feature film and broadcast television credits, this is an in-depth opportunity to learn writing for the screen in traditional media, short and feature film, and new media. Discover the basics necessary to write a compelling script that’s impossible to stop reading, vividly cinematic, properly formatted, and realistically produce-able. With a focus on the “first 25 pages of your screenplay,” this LIVE Online class, with eight live lectures as well as eight weekly online interactive class sessions, prepares you to successfully complete a feature film script (at your own pace). A pilot for a television series or a new media series.

Your instructor Larry Williams will be sending Zoom invite to the first class.

**Keyword: Screenwriting**

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Looking for Classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.
NEW! iPhone or Android?
The rivalry continues, but which one is ideal for you? Shopping for phones has changed and it’s hard to know which one is the best fit. We will cover the pros and cons of each platform so you can feel confident in your next phone purchase.

NEW! How to Spot Fake News
Learn ways to fact-check the news. Drawing a distinction between fake and real news shouldn’t be so hard for the consumer. This class will provide tips for sorting out the truthful from the troublesome.

NOTE: Class is live-streamed from Plattsmouth.

Poetry ABCs
Poetry is one way of using language to express thoughts and feelings. Discover style, cadence, punctuation and grammar as we explore the ABCs of poetry through readings, oral presentations and our personal writings. The things you learn in this class will be useful in any beginning writing course.

Beginner Self-Publishing
Do you love to write but don’t know where to start when it comes to self-publishing? Learn some simple steps to getting your written works out for the world to see. This can be done for free by publishing online. If you want to see and hold your book, some basic information will be provided on how to accomplish this at a reasonable cost. Gain the confidence you need to start or finish your book and get it self-published.

Space is limited. Register today!
Let's Do Lunch Series
 Bring your lunch and learn something new! Check out this new series featuring something for everyone!

NEW! Let's Do Lunch: Vacation Planning
Learn tips on planning your dream vacation.
Bring your lunch or enjoy a PBJ sandwich on us! Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

NEW! Let's Do Lunch: Zoom Basic
You got a Zoom invite? Enjoy your lunch and learn about how to use Zoom to chat with friends and family, near and far.
Falls City Chamber Members: Contact Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

NEW! Let's Do Lunch: Host a Meeting on Zoom
Collaborate with your team virtually and learn how to Host a meeting on Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

NEW! Let's Do Lunch: Video Chatting
Can’t meet with family over the holidays? Find out ways to connect virtually.
Falls City Chamber Members: Contact Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Photography
Photography Fundamentals
Do you already know how to operate a film or digital camera, but want to learn more about the fundamentals of photography? Become proficient in the use of your camera through a practical study of exposure and basic photographic principles, such as aperture, shutter speed, ISO, metering, focus, and composition. You will receive shooting assignments each week and bring images to class for review and group discussion.

NEW! Digital Photography
Gain greater proficiency in digital photography while using an advanced amateur camera (adjustable), mirrorless interchangeable lens camera (MILC) or digital single-lens reflex (DSLR) camera. We will provide you with the fundamentals as you practice with your own camera. Basic principles of photography will be reviewed and the more sophisticated digital camera operations along with hardware options and software will be discussed. A camera with adjustable shutter speeds, apertures and ISO is necessary for this class – e.g. – DSLR, mirrorless interchangeable lens camera and/or advanced amateur digital camera.
Weekly exercises will be given.

NEW! Digital Photography Editing/Post Processing
This is an overview of editing digital images, both RAW and JPEG using the software you have on your laptop. You should have digital images with which to practice during the class. The recommend editing programs are: Photoshop CC, Affinity Photo, Luminar (up to Version 4) and DxO photolab. We will discuss noise reduction, sharpening, cropping and other techniques to enhance your masterworks.

Payment is due at time of registration for all non-credit classes.

Courses are subject to change.

Welcome to Medicare
See page 40 for more information.

Women’s Self Defense
See page 58 for more information.

Driver Education Instructor Training
See page 61 for more information.

Looking for classes in your area?
See pages 66-69 for the Course List by Region.

LOCATION KEY is on page 64.
Digital Photography 101
Students will learn the basic functions of a digital camera. Class covers types of digital cameras, megapixels, optical vs. digital zoom, digital storage media, battery types, cost/value comparisons, memory management, red-eye reduction, and application presets. Beginning photographers interested in digital cameras and how to use them will enjoy this class.

Students are encouraged to bring their digital cameras/software and docking station to class if they have them for one-on-one time to understand the specific functions of your particular camera and software.

Keyword: Photography
Oct. 1-15 Th 6-9 p.m. $49
LIVE Online, Zoom Appl eagarth BBBX-1067-TCFA

Digital Photography 201
It is suggested that students take Digital Photography 101 first. Digital Photography 201 covers the actual applications of digital photography, including how to choose each function for a particular use; which resolution to use when; improving camera performance; how to avoid accidental erasure or degradation of your photos; when, why and how to turn the flash on (or off); and problem solving to get predictable results.

Keyword: Photography
Oct. 22-Nov. 5 Th 6-9 p.m. $49
LIVE Online, Zoom Appl eagarth BBBX-1881-TCFA

Digital Photography 301
It is suggested that students take Digital Photography 201. A study of various lighting techniques and contrast ratios, filters, special effects, and how to get those cool photographs of portraits, landscapes, night scenes, fireworks, time-exposures and more. This class is for those who want to go beyond “automatic” mode and learn how to get those really cool shots!

NOTE: No class on Nov. 26.

Keyword: Photography
Nov. 12-Dec. 3 Th 6-9 p.m. $49
LIVE Online, Zoom Appl eagarth BBBX-1814-TCFA

NEW! Advanced Techniques in Digital Photography
Using your MILC or DSLR camera discover more advanced techniques in the world of digital photography. This course is designed to provide you with fundamentals as you practice with your own personal camera in three areas: Nature, Architectural and Portraiture. We will meet every other class in a "field location" following social distancing guidelines and the following weeks will look at the photos and select the ones to edit (post-process). Basic principles of photography will be reviewed and then more sophisticated digital camera operations, such as controls, function and purpose, lighting, composition, hardware options and software will be discussed.

A camera with adjustable shutter speeds, apertures and ISO is necessary for this class (e.g. DSLR, mirrorless interchangeable lens camera and/or advanced amateur digital camera).

Keyword: Digital
Nov. 7-Dec. 12 S 11 a.m.-12:30 p.m. $69
LIVE Online, Zoom Keller LLLX-0124-TCFA

NEW! Digitizing Memories
Do you have envelopes full of negatives and slides or boxes of photos? Discover how to preserve them in a more organized form by scanning. We will look at scanning techniques and some of the devices to make scanning easy to do. Discussion will involve the software necessary to scan your negatives, slides and photos and look at the software "VueScan". Have a negative, slide and/or print available to scan during the class and we will explore the process of scanning and saving those prints digitally so they will be memories forever.

Keyword: Memories
Oct. 27 & Nov. 3 T 6:30-7:30 p.m. $29
LIVE Online, Zoom Keller LLLX-0113-TCFA

Action Photography
Action and sports photography is challenging but very exciting. Discover how to set up your camera to capture sharp, detailed photos full of excitement and drama.

Bring your camera, a DSLR is best for action.

Keyword: Photography
Nov. 5 Th 6-8 p.m. $29
Plattsburgh, PLLC, 102 Jinnings AREA-8228-PLFA

NEW! Photography & Editing Using Your Mobile Device
Are you interested in focusing on photography using your mobile devices and doing some limited post-processing of these photographs? Techniques in photography will be discussed, as well as an overview of many of the hundreds of useful apps for photography and editing, and also some very handy gadgets for your cellphones and tablets.

In preparation for the course, please download Snapseed for photo processing on your device(s) prior to the first class. Snapseed is a free app. If possible, participants should log in to LIVE Online classes with a laptop or other device and not from the cell or tablet they intend to use for photography, but this is not absolutely essential.

Keyword: Photography
Oct. 6-20 T 6:30-7:30 p.m. $39
LIVE Online, Zoom Keller LLLX-0080-TCFA

Photography I
Discover the craft and creativity of photography in this beginning class. Learn to use your digital camera with basic principles such as exposure, metering modes, shutter speeds, aperture and depth of field, focal length, and more.

Bring a camera with exposure controls to class.

Keyword: Photography
Oct. 5-Nov. 30 M 6:30-8:30 p.m. $99
Lincoln, LNK, V-108 Hagen LLLX-1101-LNFA

Photography II
Continue your exploration of photography with the intermediate class. More complex techniques and concepts will be addressed, and weekly assignments given.

Students’ work will be critiqued in a fun and positive manner. Bring your camera to class.

Keyword: Photography
Oct. 6-Dec. 1 T 6:30-9:30 p.m. $109
Lincoln, LNK, V-10 Hagen LLLX-1100-LNFA

Space is limited. Register today!

Courses are subject to change.
Photography III
This is a continuation of Photography II with an emphasis on photographing people, and the use of electronic flash. Flash techniques such as direct, slow-synch and fill-in and other lighting concepts will be taught. 

Keyword: Photography
Oct. 7-Dec. 2
6:30-9:30 p.m.
Lincoln, LNK, V-10
$109

Photography IV
Photography IV focuses on a project of the student’s choice. This advanced photography class will continue the weekly critiques and a presentation and exhibition of student’s work will also be addressed.

Keyword: Photography
Oct. 8-Dec. 10
Th
6:30-9:30 p.m.
Lincoln, LNK, V-10
$109

Night Photography Techniques
Prerequisite: Photography I and preferred Photography II
Learn more about night photography techniques for landscape or cityscape. Discussion will include slow shutter speed and manual settings, including bulb and ISO.

Plan on assignment given in first class, critique in second class. Bring your camera to class.

Keyword: Photography
Oct. 17-24
S
Noon-2 p.m.
Lincoln, LNK, U-103
$49

In-Camera Black & White Photography Techniques
Prerequisite: Photography I and preferred Photography II
Discover more about in-camera black and white photography without the need for post-production.

Plan on assignment given in first class, critique in second class. Bring your camera to class.

Keyword: Photography
Oct. 31-Nov. 7
S
Noon-2 p.m.
Lincoln, LNK, U-105
$49

Close-Up & Macro Photography Techniques
Prerequisite: Photography I and preferred Photography II
Close-up filters, macro lenses and other photographic techniques will be discussed.

Plan on assignment given in first class, critique in second class. Bring your camera to class.

Keyword: Photography
Nov. 14-21
S
Noon-2 p.m.
Lincoln, LNK, U-107
$49

Understanding White Balance (Color Correction)
Prerequisite: Photography I and Photography II preferred
Learn about color temperature and white balance settings on your camera and how to use them.

Plan on assignment given first class, critique second class. Bring your camera to class.

Keyword: Photography
Sept. 12 & 19
S
Noon-2 p.m.
Lincoln, LNK, U-108
$49

Intro to Adobe Photoshop CC / Introduction to Adobe Lightroom / Welcome to Adobe Lightroom Classic
See page 25 for more information.

Keyword: Balance
Dec. 5 & 12
S
Noon-2 p.m.
Lincoln, LNK, U-108
$49

Apple ID, iCloud & Photo Management with Photos for Mac
See page 21 for more information.

Keyword: Balance
Lincoln, LNK, U-107
$109

Intro to Adobe Photoshop CC / Introduction to Adobe Lightroom / Welcome to Adobe Lightroom Classic
See page 25 for more information.

Keyword: Apple
Lincoln, LNK, U-107
$109

Scrapbook Retreats / Digital Scrapbooking / Pictures Galore, Organizing & More!
See page 32 for more information.

Keyword: Photography
Lincoln, LNK, U-107
$109

Shutterfly Photo Book Memories
See page 22 for more information.

Keyword: Photography
Lincoln, LNK, U-107
$109

SPORTS, RECREATION & FITNESS

What Do Quarterbacks Say at the Scrimmage Line?
Nebraska means football. Whether you are cheering on your favorite high school team or the Cornhuskers, be in the know! Gain insight from Coach Darlington as you discover the fundamentals of football and everything that surrounds it. Be ready when your favorite team hits the field this year.

You will be able to cheer them on with new appreciation and knowledge.

Class series will end with a "graduation" dinner on Oct. 29.

Keyword: Quarterbacks
Sept. 17-Oct. 29
Th
6:30-8:30 p.m.
Lincoln, CEC, 302
$99

Golf for You!
Golfers of all skill levels welcome. If you need a little tune-up on your game or are brand new to the game, this is a great class for you. We will cover everything from putting and chipping all the way to full swing.

Personal golf clubs are not needed to participate. However, if you have your own set, please bring it. If weather is questionable, call the pro shop at 402-441-8969.

Keyword: Golf
Sept. 1-22
T
6-7:15 p.m.
Lincoln, MGC
$89

Sept. 2-23
W
6-7:15 p.m.
Lincoln, MGC
$89

8 Ball Pool: Fundamental Skills & Game Strategies
Learn basic knowledge and skills that will provide you with a solid foundation to play and enjoy 8-ball pool. Master ranked pool player and Midwest Pool Association Hall of Famer Mark Packard will guide you through the beauty of this age-old game.

Table space provided by Tom Madsen. Meet at the Bowling/Pool main counter. Bring your cue if you have one, otherwise, they will be provided.

Keyword: Pool
Oct. 13-Nov. 24
T
6-7:30 p.m.
Lincoln, MBAB
$89

LOOKING FOR CLASSES IN YOUR AREA?
See pages 66-69 for the Course List by Region.

LOCATION KEY is on page 64.
Archery Introduction
Learn archery and build confidence in a self-paced class. Earn pins as you improve each week. This is a great course for those who want to try archery as sport or recreationally.

Classes meet indoors and equipment provided to use for the class. You are welcome to use your own equipment pending club approval. Instructors are certified with USA Archery. Minimum age 8.

**Keyword: Archery**

<table>
<thead>
<tr>
<th>Oct. 27-Dec. 29</th>
<th>T, Th</th>
<th>6:30-8 p.m.</th>
<th>$35</th>
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<tbody>
<tr>
<td>Lincoln, PBAC</td>
<td>Prairie Bowman</td>
<td>LLLX-0584-OCFA</td>
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<tr>
<td>Oct. 27-Dec. 29</td>
<td>T, Th</td>
<td>7:30-8:30 p.m.</td>
<td>$35</td>
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<td>Lincoln, PBAC</td>
<td>Prairie Bowman</td>
<td>LLLX-0584-OCFB</td>
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</tbody>
</table>

SwordPlay
Learn to swing a sword like a 14th Century knight! The introduction to Medieval Longsword Class instructs students on the history, use and fun of the art of the Italian longsword. The class covers basic guards, strikes and tactical concepts straight from the pages of a 607-year-old fighting manual written by one of the highest regarded professional soldiers of his time.

Loaner equipment is available, and students only need an open mind, smooth-soled shoes, comfortable athletic clothing, and some water. **NOTE:** You will be using synthetic longsword trainers and fencing mask. You must be at least 18 years of age to participate in this class.

**Keyword: Swordplay**

<table>
<thead>
<tr>
<th>Oct. 6-Nov. 5</th>
<th>T, Th</th>
<th>6:30-8 p.m.</th>
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<tbody>
<tr>
<td>Lincoln, CEC, 304</td>
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</tbody>
</table>

Women’s Self Defense
This class will discuss situational awareness, how to be a tough target, assessing the level of threat, and knowing you are worth fighting for. Participants will learn four kicks and four hand techniques which they will practice on a padded target. We also will cover pressure points and breakaways.

This class is geared towards women, but everyone is encouraged to attend.

**Keyword: Defense**

<table>
<thead>
<tr>
<th>Oct. 15</th>
<th>Th</th>
<th>6-8 p.m.</th>
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<tbody>
<tr>
<td>Lincoln, CEC, 302</td>
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</tbody>
</table>

NEW! Start Your Day Right: Morning Workout
I am going to get up and workout in the morning. Who has had this conversation before but struggled to do it? Jump in for this eight-session class to beat down these barriers. Get motivational tips and encouragement while you wake your body up with this morning workout in the comfort of your home. Start the day off right, just like you.

**Keyword: Workout**

<table>
<thead>
<tr>
<th>Oct. 6-29</th>
<th>T, Th</th>
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<th>$49</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIVE Online, Zoom</td>
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</tbody>
</table>

NEW! Strength Training FUNdamentals: Strengthen & Tone
No matter your age or athletic ability, strength training is the key to flexibility and mobility. Anyone at any fitness level can strengthen train and doesn’t have to take hours in a gym. Join us for the FUNdamentals of strength training and discover the most effective strength training moves suitable for home- or gym-based workouts.

**Keyword: Strength**

<table>
<thead>
<tr>
<th>Oct. 6</th>
<th>Th</th>
<th>6-8 p.m.</th>
<th>$29</th>
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<tr>
<td>Oct. 24</td>
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<td>9-11 a.m.</td>
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</tr>
<tr>
<td>LIVE Online, Zoom</td>
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</table>

NEW! Strength Training FUNdamentals: Tone & Eat Right
Help boost your strength training moves with nutrition principles that help affect your metabolism and weight loss. Don’t have any strength training moves? We do! See how some new moves and knowledge of what you eat is key to strength training benefits.

**Keyword: Strength**

<table>
<thead>
<tr>
<th>Oct. 8</th>
<th>Th</th>
<th>6-8 p.m.</th>
<th>$29</th>
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<tbody>
<tr>
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</tbody>
</table>

Water Aerobics
Why exercise in water? Water offers serious calories and tone you up! This high-energy class uses Latin-inspired dance steps will help circulate your blood to the heart. This class is very easy to follow. Because you will move your whole body, the circuit style will help you toward a healthier, active lifestyle. Because you will move your whole body, the circuit style will help you toward a healthier, active lifestyle.

**Keyword: Water**

<table>
<thead>
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<td>Madden</td>
<td>AREA-8717-NCFA</td>
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<tr>
<td>Nov. 16-Dec. 16</td>
<td>M, W</td>
<td>8:30-9:30 a.m.</td>
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<td>NE City, AWC, Pool</td>
<td>Madden</td>
<td>AREA-8717-NCFA</td>
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</table>

NEW! Cardio Circuit
Combine continuous cardio with full-body strength training. This workout will burn serious calories and tone you up!

Wear comfortable clothing, suitable for working out.

**Keyword: Cardio**

<table>
<thead>
<tr>
<th>Sept. 2-23</th>
<th>M, W, F</th>
<th>8:30-9:30 a.m.</th>
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<td>Oct. 12-Nov. 2</td>
<td>M, W, F</td>
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<tr>
<td>Nov. 4-25</td>
<td>M, W, F</td>
<td>8:30-9:30 a.m.</td>
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<td>NE City, AWC, Group X</td>
<td>DeBruhr</td>
<td>AREA-8726-NCFA</td>
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</table>

Payment is due at time of registration for all non-credit classes.

Courses are subject to change.

Morning Mix-Up
Need a kick to wake up in the morning?

This is a total-body workout consisting of strength stations, HIIT, cycling, yoga, suspension training and more.

**Keyword: Mix-Up**

<table>
<thead>
<tr>
<th>Sept. 2-23</th>
<th>M, W, F</th>
<th>5:30-6:30 a.m.</th>
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<td>AREA-8722-NCFA</td>
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<td>M, W, F</td>
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<td>AREA-8722-NCFA</td>
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<tr>
<td>Nov. 4-25</td>
<td>M, W, F</td>
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<td>Barr/DeFreece</td>
<td>AREA-8722-NCFA</td>
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</table>

NEW! Body Sculpting: Butts & Guts
Join our special focus class just for your lower body! This workout routine is designed to help shape and tone belly and buttocks muscles, along with increasing lower body strength, burning fat and building lean muscle. You will learn how to utilize proper form to avoid injury and gain results.

**Keyword: Sculpting**

<table>
<thead>
<tr>
<th>Sept. 3-24</th>
<th>Th</th>
<th>6-7 p.m.</th>
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<td>Wahoo, WHLC, 101</td>
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<td>AREA-8505-WHFA</td>
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Zumba
This high-energy class uses Latin-inspired dance steps to work your core and burn calories.

**Keyword: Zumba**

<table>
<thead>
<tr>
<th>Oct. 12-Dec. 14</th>
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<td>NE City, AWC, Group X</td>
<td>Farmer</td>
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</table>

Zumba Active
This class is for active aging adults who are looking for a modified Zumba® class recreating the original moves at a lower intensity. The energizing music will get you moving toward a healthier, active lifestyle. Because you will move your whole body, the dance steps will help circulate your blood through your entire body and raise your heart rate. This class is very easy to follow.

**Keyword: Zumba**

<table>
<thead>
<tr>
<th>Oct. 16-Nov. 13</th>
<th>F</th>
<th>9:45-10:30 a.m.</th>
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<td>Nov. 20-Dec. 18</td>
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<td>Wetrosky</td>
<td>AREA-6311-NCFA</td>
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</table>

Space is limited. Register today!
Fitness Boot Camp
This intense workout is for all levels, no matter where you are in your fitness journey.

**Keyword: Boot Camp**

Oct. 8-Dec. 10  Th  5:30-6:30 a.m.  $59
NE City, AWC, Group X  Barr  AREA-8725-NCFA

Spinning/Indoor Cycling
This is a fast-paced high-intensity calorie-burning workout. Build endurance and strength.

Bring a water bottle and appropriate attire. Equipment provided.

**Keyword: Cycling**

Oct. 6-Nov. 12  T, Th  5:30-6 p.m.  $39
NE City, AWC, BSMT  Stukenholtz  AREA-8592-NCFA

RIP (formerly BodyPump)
RIP involves eight separate muscle groups through a series of squats, presses, dead lifts, etc. The focus is on muscle endurance using several repetitions. The classes are set to music using free weights, barbells and an aerobic step.

Participants choose their weights based on personal goals. Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

**Keyword: RIP**

Oct. 14-Nov. 13  W, F  5:30-6:30 p.m.  $59
NE City, AWC, Group X  Stukenholtz/Sammons  AREA-8727-NCFA

Yoga Classes
It's time to roll out your yoga mat and discover the combination of yoga terminology and physical and mental exercises. Whether you are young or old, yoga has the power to calm the mind and strengthen the body. Don't be intimidated by yoga terminology, fancy yoga studios and complicated poses. Yoga is for everyone.

Wear comfortable clothing. Bring a thick towel or yoga mat to class. Choose a location and class to fit your needs.

**Yoga for Beginners**
Yoga mats, straps and blocks will be provided. NOTE: All experience levels welcome.

**Keyword: Yoga**

Aug. 23  Wohlenberg  AREA 8550-WHLC

**Grow with Yoga**
Yoga mats, straps and blocks will be provided. NOTE: All experience levels welcome.

**Keyword: Yoga**

Oct. 6-Nov. 3  T  6:30-7:30 p.m.  $39
Wohlenberg, 401  Blackwell  AREA 8552-WHLC

**RIP (formerly BodyPump)**
RIP involves eight separate muscle groups through a series of squats, presses, dead lifts, etc. The focus is on muscle endurance using several repetitions. The classes are set to music using free weights, barbells and an aerobic step.

Participants choose their weights based on personal goals. Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

**Keyword: RIP**

Oct. 14-Nov. 13  W, F  5:30-6:30 p.m.  $59
NE City, AWC, Group X  Stukenholtz/Sammons  AREA-8727-NCFA

**Chair Yoga**
Learn modified yoga poses seated in a chair.

**Keyword: Yoga**

Oct. 13-Nov. 10  T  9:45-10:30 a.m.  $35
NE City, AWC, Group X  Carlson  AREA-8418-NCFA

Nov. 17-Dec. 15  T  9:45-10:30 a.m.  $35
NE City, AWC, Group X  Carlson  AREA-8418-NCFA

**Gentle Yoga**
Chair, standing or mat positions.

**Keyword: Yoga**

Aug. 31-Oct. 5  M  4:30-5 p.m.  $19
Beatrice, FLOW  Schroll  BBBX-1538-BEFA

Oct. 19-Nov. 16  M  4:30-5 p.m.  $19
Beatrice, FLOW  Schroll  BBBX-1538-BEFB

**Yoga & Pilates**
All experience levels welcome.

**Keyword: Yoga**

Aug. 31-Oct. 5  M  5:30-6:30 p.m.  $35
Beatrice, JAC, Conf. Rm  Schroll  BBBX-1537-BEFA

Oct. 19-Nov. 16  M  5:30-6:30 p.m.  $35
Beatrice, JAC, Conf. Rm  Schroll  BBBX-1537-BEFB

**Fundamentals of Yoga**
NOTE: Sec. TCFA:
Registration deadline Oct. 2.

**Keyword: Yoga**

Oct. 5-Nov. 23  M  7:30-8:30 p.m.  $69
Lincoln, HTCH  Ogden  LLLL-1701-OCFA

Oct. 6-Nov. 24  T  7-8 p.m.  $69
LIVE Online, Zoom  Whittle  LLLL-1701-TCFA

**Yoga I**
Prerequisite: Fundamentals of Yoga (LLLX-1701)
This is a continuation of the fundamentals class.

**Keyword: Yoga**

Aug. 31-Sep. 23  M, W  7:30-8:30 p.m.  $69
Lincoln, HTCH  Ogden  LLLL-1755-OCFA

Oct. 7-Nov. 25  W  7:30-8:30 p.m.  $69
Lincoln, HTCH  Ogden  LLLL-1755-OCFA

**Yoga II**
Prerequisite: Yoga I (LLLX-1755)
A continuation of Yoga I.

**Keyword: Yoga**

Sept. 1-24  T, Th  6:30-8 p.m.  $79
Lincoln, HTCH  Ogden  LLLL-1744-OCFA

Oct. 8-Dec. 3  Th  6:30-8 p.m.  $79
Lincoln, HTCH  Ogden  LLLL-1744-OCFA

**NEW! Anywhere Yoga Using a Chair**
Discover how to stay active, healthy and alert—using just a chair! If you are a desk sitter most of the day, or have arthritis/conditions that hinder you from everyday movement? This is the class for you! You will learn different stretches and strengthening poses—all from a chair. Staying active, healthy and alert will be the be goal of this class. Join us via ZOOM from anywhere!

NOTE: No class Nov. 26.

**Keyword: Chair**

Oct. 8-Dec. 3  Th  7-8 p.m.  $69
LIVE Online, Zoom  Whittle  LLLL-1695-TCFA

Looking for classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 66.

We're Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19

402-437-2700 • 800-828-0072

Personal Interest

59
Effective No-Equipment Exercises

Have you wanted to exercise but felt like you needed special gym equipment or equipment at home to do so? Let us introduce you to exercises that do not require equipment and explore different variations of exercise so you can find what works best for your time and lifestyle.

**Keyword: Exercises**

| Oct. 3-31 S | 9-10 a.m. | $39 |
| Wahoo, WHLC, 101 |

| Oct. 13-Dec. 17 T, Th | 6-6:30 p.m. | $59 |
| NE City, AWC, BSMT |

Senior Stretch & Flex

Enjoy a morning workout and improve your health. This Active Aging class will include stretching, cardio and the proper use of free weights. You will experience improved flexibility while seeing positive changes to your body.

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

**Keyword: Stretch**

| Oct. 12-Nov. 9 M | 9:45-10:30 a.m. | $29 |
| NE City, AWC, Group X |

| Nov. 16-Dec. 14 M | 9:45-10:30 a.m. | $29 |
| NE City, AWC, Group X |

Fit for Senior Living

Energize others while you enhance your stretching, cardio and core muscles. Strength and flexibility are key in this 12-week session. Best price for your workout!

Bring a towel and your tennis shoes.

**Keyword: Fit**

| Oct. 2-Dec. 23 M, W, F | 9:30-10:30 a.m. | $65 |
| Plattsmouth, PLAH, Fitness Ctr |

Uechi Ryu Karate Do

Uechi-ryu is a classical Chinese Okinawan style of self-defense, which stresses a balance between mind, body and technique. The classes involve warm-up techniques to enhance good health, exercises to strengthen movement, stretching to improve flexibility, and basic to advanced self-defense strategies.

Wear comfortable clothes.

**Keyword: Karate**

| Oct. 7-Nov. 11 W | 6-8 p.m. | $69 |
| Lincoln, CEC, 303 |

Introduction to Pilates

This intelligent exercise method can lead to increased strength and flexibility through mind/body as you discover your core in the mat work.

Instructor is certified in Stott Pilates. Wear comfortable clothing and bring a bath towel and yoga mat if you have one.

**Keyword: Pilates**

| Oct. 5-Nov. 23 M | 6:15-7:15 p.m. | $69 |
| Lincoln, HTCH |

Continuing Pilates

Prerequisite: Introduction to Pilates (LLLX-1523) or instructor permission.

Focus on adding new exercises in mat work. Challenge your core strength, endurance and flexibility.

Instructor is certified in Stott Pilates. Wear comfortable clothing and bring a thick towel to class. Note: This is not a beginning class.

**Keyword: Pilates**

| Aug. 31-Sept. 23 M, W | 6:15-7:15 p.m. | $69 |
| Lincoln, HTCH |

| Oct. 6-Nov. 24 T | 6:15-7:15 p.m. | $69 |
| Lincoln, HTCH |

T’ai Chi for Beginners

If you’re looking for a way to reduce stress, consider Tai Chi. Originally developed for self-defense, Tai Chi has evolved into a graceful form of exercise that’s now used for stress reduction and a variety of other health conditions. Often described as meditation in motion, Tai Chi promotes serenity through gentle, flowing movements.

Wear comfortable clothing you can move in. NOTE: Sec. CEFA: No class Sept. 7.

**Keyword: Chi**

| Aug. 24-Sept. 9 M, W | 6:30-8 p.m. | $69 |
| Lincoln, CEC, 302 |

| Oct. 12-Nov. 9 M | 6:30-8 p.m. | $69 |
| Lincoln, CEC, 302 |

Perfect Pillowcase

Ages 10 & Up

These pillowcases are called the “Perfect Pillowcase” because of the way they are constructed. They are simple and easy to make with no raw edges showing on the inside. The seam edges will not ravel because they are enclosed within a second seam. This class is perfect for a beginning sewer or an adult/child pair.

Just the adult needs to register. Supplies needed: 3/4 yard of fabric (color 1) for body of the pillowcase, 1/4 yard of fabric (color 2) for case border, and 1/8 yard of fabric (color 3) for accent. Fabrics need to be firmly woven cotton (no knits) laundered and pressed. We will furnish sewing machines, but you should bring thread and other sewing notions such as scissors and pins.

**Keyword: Pillow**

| Oct. 7 W | 2-4 p.m. | $19 |
| Hebron, HNLC, 101 |

Youth Pottery Wheel

Ages 10-15

This is an introduction for tweens and teens to the fundamentals of the pottery wheel. For more experienced students it will allow more time for you to hone your skills.

All clay, glazes and firing provided.

**Keyword: Pottery**

| Sept. 19-Oct. 10 S | 12:30-2 p.m. | $85 |
| Lincoln, LUXC, Ceramic Bldg |

| Oct. 17-Nov. 7 S | 12:30-2 p.m. | $85 |
| Lincoln, LUXC, Ceramic Bldg |

| Nov. 14-Dec. 12 S | 12:30-2 p.m. | $85 |
| Lincoln, LUXC, Ceramic Bldg |

Babysitting 101

Ages 10-14

This interactive class will help you become a great babysitter. You will learn about the business of babysitting, child development, safety, and fun ways to keep children entertained.

NOTE Class is live-streamed from Wahoo.

**Keyword: Babysitting**

| Nov. 14 S | 1-4 p.m. | $29 |
| Falls City, FCLC, 101 |

| Hebron, HNLC, 101 | AREA-6399-FCFA |

| NE City, NCLC, 102 | AREA-6399-HNFA |

| Wahoo, WHLC, 101 | AREA-6399-HNFA |

Irish Social Dance

Ages 12 and up

See page 41 for more information.

**Keyword: Irish Step Dance**

| Oct. 7 T | 6:30-8 p.m. | $69 |
| Lincoln, CEC, 302 | LLLX-1712-CEFA |

| Oct. 12-Nov. 9 M | 6:30-8 p.m. | $69 |
| Lincoln, CEC, 302 | LLLX-1712-CEF8 |

Spanish for Adult & Child

(Ages 8-12)

See page 50 for more information.

Courses are subject to change.

**Keyword: Spanish**

**NEW!** Into the Night Forest

Watercolor (Ages 7-12)

See page 38 for more information.

**NEW!** Parent/Child Darling Puppy Flower Arrangement (Ages 6-12)

See page 42 for more information.

**NEW!** Gingerbread House & More

(Parent/Child Age 4+)

See page 43 for more information.

**Spanish for Adult & Child** (Ages 8-12)

See page 50 for more information.

Payment is due at time of registration for all non-credit classes.
Driver Education & Safety

Instruction consists of online lecture and behind-the-wheel training (lab) that meets separately. Participation in an orientation is required before each class. Orientations will be held on dates listed below via Zoom. A Zoom link will be sent to the students email one week prior to the orientation. Student must have a school or learner’s permit and complete both the online lecture and driving to be eligible for documentation for the Provisional Operator’s Permit and/or insurance requirements.

Required Orientation

- Thurs., Aug. 27
- Thurs., Oct. 8

SCC is actively monitoring updates and making decisions based on recommendations from the Centers for Disease Control and Prevention, as well as local and state health authorities, concerning the outbreak of COVID-19 (Coronavirus). The health and safety of the College community is of high importance, and SCC plays an important role in slowing the spread of the virus. SCC Continuing Education is working on drive lab schedules that follow recommended safety practices. Details regarding requirements will be emailed to students at least two weeks in advance. Classes are subject to change, based on current local and state guidelines.

(2.6 CEUs) For a detailed brochure, complete with Driver Education & Safety classes for 2020, contact us at continuinged@southeast.edu, 402-437-2700 or 800-828-0072. NOTE: Attendance is critical to the student's success. Each class and lab must be attended as scheduled. Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

Driver Education

Driver Education & Safety is a comprehensive course applying fundamental traffic laws and increasing driver awareness. Nebraska law requires that driving improvement classes are eight hours.

Four-Hour STOP Class

This is an eight-hour comprehensive course teaching awareness. Nebraska law requires that driver improvement classes are eight hours.

Smart Drivers!

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

Oct. 5-Nov. 16 Online $429 TRAN-3393-HBFA

Driver Education Instructor Training

Prerequisite: Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years, the instructor candidate must have no violation on record for which five or more points might be assessed. This includes probation or other situations in which no points were actually assessed for the violation. You must have no suspensions or revocations on record within the last five years, including no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.)

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

Lincoln SCC

<table>
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<td>$295</td>
<td>TRAN-3398-LNFA</td>
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Lincoln East High School

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Lincoln High School

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Lincoln North Star High School

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Lincoln Northeast High School

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Lincoln Southeast High School

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Lincoln Southwest High School

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<td>2.6 CEUs</td>
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</table>

Lincoln Drive Lab Schedule

Drive lab meets once a week for six weeks, Monday through Friday, with a starting time of 3:30 or 5:45 p.m. The student could possibly attend the first drive lab before the first lecture meets. The drive lab continues one week past the completion of lecture.

Smart Drivers!

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

Lincoln SCC

<table>
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Lincoln East High School

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Lincoln Southeast High School

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Lincoln Drive Lab Schedule

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Looking for Classes in your area? See pages 66-69 for the Course List by Region.

Location Key is on page 64.

Space is limited. Register today!
Motorcycle Safety

Motorcycle Safety: Beginning Riders Course

Prerequisites: You must be at least 16 and able to balance and ride a bicycle. If you are age 16 and 17, a waiver must be signed by a parent or guardian. Failure to provide will disqualify participation in class, and a refund will not be available.

This 18-hour course is intended for beginning riders age 16 or older and is designed to teach safe motorcycle operation.

Lecture presentations occur online and at a physical location. The eCourse requires you to have access to high-speed internet with Adobe Flash Player. Ideally, the eCourse is successfully completed one week prior to the hands-on training component. Please include your personal email address on the registration form. Approximately one week after you register, an email and letter will be sent with instructions on how to access the eCourse.

(1.8 CEUs) You must successfully complete the online eCourse and the written and driving exams to receive documentation for the motorcycle endorsement. You will provide your own protective riding apparel, including Department of Transportation-approved helmet and eye protection, over-the-ankle footwear, long-sleeve shirt or jacket, long non-flare denim pants or equivalent, and full-fingered gloves, preferably leather.

Class is held on Friday from 6-8:30 p.m., Saturday from 7 a.m.-3:30 p.m. and Sunday from 7 a.m.-noon.

Keyword: Motorcycle

Aug. 28-30 Lincoln, LNK, S-1 See Desc. TRAN-3378-LNF  $239
Sept. 11-13 Lincoln, LNK, S-1 See Desc. TRAN-3378-LNFB  $239
Lincoln, LNK, S-1 See Desc. TRAN-3378-LNFC  $239
Oct. 2-4 Lincoln, LNK, S-1 See Desc. TRAN-3378-LNFD  $239
Lincoln, LNK, S-1 See Desc. TRAN-3378-LNFED  $239

Credit classes are delivered via technology to the Learning Center classrooms. Students are able to participate in the class like any student in the originating classroom. Each class offered at the Learning Centers meets the requirement at SCC for general education classes for an Associate degree and/or a prerequisite class for a Health program. Check with your academic advisor on your degree plan.

For Credit Class Schedule, visit www.southeast.edu/classschedules.
Connection to SCC Services
The Learning Center staff are available to assist in making connections via phone or video with SCC services. In person meetings at the Learning Center also may be arranged.

- Admissions
- Advising
- Testing
- Disability Services
- Career Services
- Financial Aid
- Registration

Academic Support Services
- Transitions Lab to improve writing,
- Placement scores
- Student Success
- Tutoring

Placement Testing: ACCUPLACER®
ACCUPLACER® is one of the course placement tests utilized by SCC and other Nebraska community colleges. The test determines academic readiness for math and English courses.

- Each of the SCC campuses and Learning Centers provides the first ACCUPLACER® test to individuals at no cost. Anyone desiring to take the ACCUPLACER® again will be charged $15.

Proctor Tests
The Learning Center staff proctor tests set up by SCC faculty for students in their class for free. Proctoring tests for other colleges is $25 per test.

Transitions Lab
Do you feel overwhelmed by the thought of going to college? Would you like to return to college but don’t know where to start? Has it been awhile since you took a math class? Do you need help with computers and technology? Do you need to learn study skills? Do you have test anxiety? Would you like to review your reading, writing and math skills? The SCC Transitions Lab and advisors provide advising support and study resources to students.

Contact your Learning Center coordinator to schedule an appointment with a Transitions advisor or find out the next time one will be at your Learning Center.

Need a Place to Study?
Contact the Learning Center in your area to schedule a time to study.

Falls City: Call 402-323-3396
Email hcarr@southeast.edu
NE City: Call 402-323-3636
Email cmeyer@southeast.edu
Wahoo: Call 402-323-5581
Email dkerwin-kubr@southeast.edu

Job Enhancement Scholarship
Take advantage of this amazing opportunity to improve your employability, increase your value to your employer or simply learn a new skill that you can put to use while on the job! If approved and funds are available, the scholarship will award 75 percent of the tuition! Anyone who lives in Nebraska City (68410) zip code and can explain how the class will enhance and improve their job-related skills is encouraged to apply.

Contact the Learning Center at Nebraska City for more information. See page 49 for contact information.

Do you need help with your business or business idea?

The Focus Suites at Southeast Community College is a professional and comfortable place to do business, for real. Focus Suites members are passionate about their work. Some are just starting their entrepreneurial journey while others have already celebrated many milestones. We offer a variety of services and resources to help entrepreneurs including office space, coaching and networking opportunities.

Building a business requires drive and focus. In a culture that celebrates the process, business owners can avoid getting overwhelmed and face change alongside others who have similar challenges.

- Individual office suites with 24/7 access
- Supportive, collaborative community culture
- Flexible leases and affordable rental rates
- Free parking and high-speed internet
- Shared Collaboration Room

Experience the Suite life without an office with a virtual membership! Enjoy access to coaches, network of fellow Focus Suites members, and private Focus Suites events and learning opportunities.

- $30/month Focus Suites Experience package includes:
  - Networking with other Focus Suites members
  - Quarterly Focus Meetings (optional)
  - Private Focus Suites Facebook group
  - Weekly Zoom meetups
  - Private social and networking opportunities
  - Access to Focus Suites coaches
  - Business listed on our website
  - And more!

Perk Up Thursdays

Oct. 1-Dec. 3 • 10-11 a.m.

Join us Thursday mornings for relaxed networking and free coffee! Each week we feature a spotlight speaker who shares real stories about their business experiences and entrepreneurial journey. These stories include why an entrepreneur got started in their business, what they learned along the way, and what keeps them perked up and passionate about what they do.

NOTE: No coffee on Nov. 26, Perk Up Thursday is held in the Focus Suites Commons (Third Floor, 285 S. 68th St. Place, Lincoln) or via Zoom. Location will be announced each week via email newsletter. Sign up for the newsletter at www.southeast.edu/entrepreneurship. Can’t attend a coffee? No worries, you can view them at your convenience on our YouTube Channel!

Focus Coaching is a customizable coaching experience designed to help entrepreneurs identify their strengths and vulnerabilities. Participants are introduced to tools for informed decision making. The first session is free so we can learn about your unique business situation, determine if Focus Coaching is a fit or if there is another resource we can recommend. See page 6 for more details.

To reserve the Suite Spot, schedule your free coaching appointment, or check out our spotlight speakers from Perk Up Thursday, visit www.southeast.edu/entrepreneurship or follow the Focus Suites on Facebook® and Twitter.
Beatrice
BAGC..........................SCC Agriculture Center, one mile south of the SCC Beatrice Campus on Highway 136

Southeast Community College, Beatrice Campus, 4771 W. Scott Road
FOR ..................................Ford Hall
JAC........................................Jackson Hall
KEN .....................................Kennedy Center
TRU .....................................Truman Center

Deshler
DESH............................Deshler High School, 1402 Third St.

Dorchester
WELL............................The Well, 1002 Lincoln St.

Falls City
FCLC .......................Learning Center at Falls City, 3200 Bill Schock Blvd.

Hebron
HNLC..........................Learning Center at Hebron, 610 Jefferson Ave.

Lincoln
4211............................... Doeden’s Dance Studio, 4211 LaSalle St.
ARCH.................................Architectural Glassart, 4035 S. 48th St.
CEC.................................Jack J. Huck Continuing Education Center, 301 S. 68th St. Place
EHS.................................East High School, 1000 S. 70th St.
ELCC..........................East Lincoln Christian Church, 7001 Edenton Road (Enter the northeast door)
EPCH...............................Eastridge Presbyterian Church, 1135 Eastridge Drive
GLTC..............................Green Leaf Tea Company, 2917 Pine Lake Road, #D
GRLN ...... Greater Lincoln Obedience Club, 5740 Johanna Road (From Cornhusker Hwy, go north two blocks on Hwy 77 [66th St.]. Turn right onto Morton St. Go one block; turn left onto North 57 St. Go one block; turn right onto Johanna Road. GLOC building is one block on the left.)
HTCH......................Holy Trinity Church, 6001 A St. (Enter west parking lot at traffic signal, use south door and go to lower level.)

Kentucky
REGIONAL..........................Eastern Kentucky University, 1 University Plaza

Louisville
SHSH...............................Simply Home Sweet Home Studio, 8980 Raven Drive (Class location is rural, three miles from Hwy 66)

Milford
CCDW............................Crete Carrier Diesel Technology & Welding Center, 701 Trades City Drive
ETC..............................Southeast Community College, Milford Campus, Eicher Technical Center, 600 State St.
WEL............................Southeast Community College, Milford Campus, Welsh Center, 600 State St.

Nebraska City
AWC...............................Ambassador Wellness Center, 1240 N. 19th
NCF...............................Nebraska City Florist, 109 S. Ninth St.
NCHS..........................Nebraska City High School, 141 Steinhart Park Road
NCLC..........................Learning Center at Nebraska City, 819 Central Ave.
SAC.............................Steinhart Aquatic Center, 121 S. Steinhart Park Road
WPBB..........................Whispering Pines B&B, 2018 Sixth Ave.

Plattsmouth
FKHM...............................Fork and Hammer, 546 Main St.
PLAH............................Plattsmouth High School, 1916 Hwy. 34
PLLC..........................Learning Center at Plattsmouth, 537 Main St.
SHAW..........................Shaw Hardware, 433 Main St.

Wahoo
WHLC.............................Learning Center at Wahoo, 536 N. Broadway St.

Waverly
WAVI..............................Waverly Intermediate School, 4621 Heywood St.

York
YKLC.............................Learning Center at York, 3130 Holen Ave. (Inside the Holthus Convention Center)
YMS.............................York Middle School, 1730 N. Delaware Ave.
### Admissions
- Beatrice: 402-228-8214
- Lincoln: 402-437-2600
- Milford: 402-761-8243
  - Email: Admissions@southeast.edu

### Campus Store
- Beatrice: 402-228-8267
- Lincoln: 402-437-2560
- Milford: 402-761-8214
  - Website: sccbookstore.com

### Campus Tours
- Beatrice: 402-228-8252
- Lincoln: 402-437-2600
- Milford: 402-761-8243

### Career Advising
- Beatrice: 402-228-8242
- Lincoln: 402-437-2620
- Milford: 402-761-8202

### Continuing Education
- Lincoln: 402-437-2700, 800-828-0072
  - Email: continuinged@southeast.edu

### Entrepreneurship Center
- Lincoln: 402-323-3383

### Financial Aid
- All campuses: 402-437-2610
  - Email: FinancialAid@southeast.edu

### Learning Centers
- Falls City: 800-828-0072, ext. 3396
- Hebron: 800-828-0072, ext. 5591
- Nebraska City: 800-828-0072, ext. 3636
- Plattsmouth: 800-828-0072, ext. 2298
- Wahoo: 800-828-0072, ext. 5581
- York: 800-828-0072, ext. 3634

### Canvas Support
- All campuses: 402-437-2447
  - Email: HelpDesk@southeast.edu

### Parents of All Ages Program (POAA)
- Beatrice: 402-228-3468, ext. 1350

### Placement (graduates)
- Beatrice: 402-228-8216
- Lincoln: 402-437-2622
- Milford: 402-761-8242

### Registration/Records
- All campuses: 402-437-2605
  - Email: Registration@southeast.edu

### Student Accounts (Cashier/Tuition)
- All campuses: 402-437-2669

### Student Services
- Beatrice: 402-228-8210
- Lincoln: 402-437-2799
- Milford: 402-761-8243

### Veterans Services
- All: 402-437-2668
### Course List by Region

#### Online

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<td>15th Annual Nebraska Cyber Security Conference</td>
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<td>Abuse &amp; Neglect Prevention for Nursing Assistants</td>
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<td>Accounting for Business Owners</td>
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<tr>
<td>Accounting Fundamentals Series (Ed2Go)</td>
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<tr>
<td>NEW! Advanced Techniques in Digital Photography</td>
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<td>Air Fryer 101</td>
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<td>Almost Painless: Change Management</td>
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<td>NEW! Anywhere Yoga Using a Chair</td>
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<tr>
<td>NEW! Back End Developer BootCamp</td>
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<tr>
<td>Beginning Genealogy: Start Your Family History</td>
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<td>Beginning Screenwriting</td>
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<td>Beginning Spanish</td>
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<td>Bob Ross:</td>
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<td>Blood Moon</td>
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<td>Desert Aglow</td>
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<td>Evening Tide</td>
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<td>Bob Ross Painting: Golden Rays of Sunlight</td>
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<td>NEW! Building Your Applicant Pool</td>
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<td>Certificate in Structured Query Language (SQL) (UGotClass)</td>
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<td>CPR AED Online + Skills Session</td>
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<td>Data Analysis Certificate (UGotClass)</td>
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<td>Digital Photography 101</td>
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<td>Digital Photography 201</td>
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<td>Digital Photography 301</td>
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<tr>
<td>NEW! Digital Photography Editing/Post Processing</td>
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<td>NEW! Digitizing Memories</td>
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<td>DNA Tells a Story</td>
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<td>Driver Education Instructor Training</td>
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<td>NEW! Egg-cellent Eggs</td>
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<td>NEW! Fairy Tales in Music</td>
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<td>Finding Peace: Managing &amp; Resolving Conflict</td>
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<td>Focus Coaching (One-on-One Business Coaching)</td>
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<td>Food Protection Manager Online Class</td>
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<td>Four-Hour STDP Class Seward, Thayer &amp; York Counties</td>
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<td>NEW! From Theory to Discovery: Breaking Down Your Brick Wall with Timelines</td>
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<td>NEW! Fudgy Fun</td>
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<td>NEW! The Great Mystery Bake Off - Nailed It Edition</td>
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<td>Hack Your Way to Security (Ed2Go)</td>
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<td>NEW! Harmonica Holiday</td>
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<td>NEW! History for Fun: Origins of Democracy</td>
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<td>Intravenous Therapy: Current Standards of Practice 1</td>
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<td>Intro to Energy Medicine</td>
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<td>Introduction to Crystal Reports (Ed2Go)</td>
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<td>Introduction to Podcasting</td>
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<td>Introduction to Python 2.5 Programming (Ed2Go)</td>
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<td>iPhone/iPad II: Beyond the Basics</td>
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<td>NEW! iPhone or Android?</td>
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<td>Katie's Cooking Class: Knife Techniques</td>
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<td>Landscaping with Fall &amp; Spring Flowering Bulbs</td>
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<td>Learn to Crochet</td>
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<td>NEW! Let Me Share My Story with You: Writing My Memories</td>
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<td>Let’s Do Lunch: Host a Meeting on Zoom</td>
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<td>NEW! Video Chatting</td>
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<td>Zoom Basic</td>
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<td>Level 2 Co-Parenting: Working Together for Your Children</td>
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<td>LinkedIn® for Business: Basic</td>
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<td>Make Ahead: Freezer Meals, Tips &amp; Tricks</td>
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<td>NEW! Marketing During Change</td>
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<td>Muffins</td>
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<td>Music Appreciation</td>
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<td>Nebraska Sleep Conference 2020</td>
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<td>Online Buying &amp; Selling</td>
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<td>NEW! Outlook or Gmail? Which is Best for Your Business?</td>
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<td>NEW! Photography &amp; Editing</td>
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<td>Using Your Mobile Device</td>
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<td>Pictures Galore, Organizing &amp; More!</td>
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<td>NEW! Playing By Ear Workshop</td>
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<td>Post Anesthesia Care</td>
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<td>Project Management Certificate (UGotClass)</td>
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<td>QuickBooks 2019: Basic</td>
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<td>QuickBooks 2019 Series (Ed2Go)</td>
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<td>Scopes</td>
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<td>The Secrets of Baby Behavior</td>
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<td>NEW! Sight Reading Workshop</td>
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<td>Social Media for Business Certificate (UGotClass)</td>
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<td>Sourdough Bread 101</td>
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<td>Spanish for Adult &amp; Child (Ages 8-12)</td>
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<td>Speechcraft</td>
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<td>SQL Series (Ed2Go)</td>
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<td>NEW! Start Your Day Right: Morning Workout</td>
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<td>NEW! Strength Training FUNdamentals:</td>
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<td>Strength &amp; Tone</td>
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<td>Tone &amp; Eat Right</td>
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<td>Tips &amp; Tricks: Excel</td>
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<td>Tips &amp; Tricks with Your New iPhone or iPad</td>
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<tr>
<td>NEW! Virtual Platforms for Businesses</td>
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<td>Tips &amp; Tricks with Word</td>
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#### Hybrid

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<th>Course</th>
<th>Region</th>
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<tr>
<td>CPR AED Online + Skills Session</td>
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<tr>
<td>CPR - HeartCode® Basic Life Support Online + Skills Session</td>
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<td>Driver Education</td>
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<td>First Aid Online + Skills Session</td>
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<tr>
<td>Intravenous Therapy: Current Standards of Practice 2 Skills (Hybrid Course)</td>
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#### Beatrice Region

<table>
<thead>
<tr>
<th>Course</th>
<th>Region</th>
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<tbody>
<tr>
<td>Welcome to Medicare</td>
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<td>NEW! What is a CSA?</td>
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<td>What is Your Element?</td>
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<td>What’s New in the World of Drugs 2020</td>
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<td>Working with QuickBooks Online</td>
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<td>NEW! your COVID Marketing Plan: Simplify to Maximize</td>
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<td>Your Role as a Supervisor</td>
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<td>NEW! Zoom: Everyone is Doing It!</td>
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**These classes are held in Beatrice unless noted.**

- Adult Pottery
- Air Fryer 101
- Almost Painless: Change Management
- Artificial Insemination in Cattle
- Ceramic Wall Pocket
- Electrical Fundamentals
- Emotional Freedom for Weight Loss
- Excel 2016: Intermediate
- Fats & Oils
- Forklift Operator
- Gentle Yoga
- Holiday Paper Making
- Intra-venous Therapy: Current Standards of Practice 2 Skills (Hybrid Course)
- Intro to Energy Medicine
- Intro to Energy Testing
- Leadership Communication Boot Camp
- Native American Flute
- Nothing New Trip
- Nutrient Dense Foods: Grass-Fed Meat, Pasteured Poultry, Eggs & Bone Broth
- QuickBooks 2019: Intermediate
- Scrap o polyo: Dream Daze Scrapbook Retreat
- Silverware Jewelry
- Snowflake Quilling
- Using the Cloud
- Welcome to Medicare
- Wine, Dine & Sights in the City Trip (Beatrice, Cortland)
- Yoga & Pilates
Learning Center at Falls City Region

www.southeast.edu/FallsCityLC

These classes are held in Falls City unless noted.

Babysitting 101 (Ages 10-14) .................................................. 60
Basic Pet Care: Dog & Cat .................................................. 29
Basic RS LOGIX 500, Allen-Bradley PLCs ......................... 12
Beginning Cake Decorating I .................................................. 45
Beginning Cake Decorating II .............................................. 45
Buying, Selling & Evaluating Antiques, Coins & Collectibles .......... 32
Car Care Basics .................................................................... 11
Do You Google? .................................................................... 22
Electrical Fundamentals ....................................................... 11
Fall Junkstock Bus Trip .......................................................... 40
Omaha Community Playhouse
   "A Christmas Carol" Bus Trip .............................................. 40
Forklift Operator .................................................................. 13
Gas Metal Arc Welding ........................................................ 15
Get Going with Google Docs .............................................. 22
Introduction to Cake Decorating ............................................ 45
Leadership Communication Boot Camp .................................... 7
Learn to Crochet ................................................................. 39
Learning Windows 10 ........................................................... 20
NEW! Let’s Do Lunch: Vacation Planning ................................. 55
One-on-One Computer Training: 3 Hours ......................... 20
One-on-One Smart Device Training .................................... 21
Online Buying & Selling ..................................................... 22
The Path to Resilience ....................................................... 8
Pick the Right Medicare Drug Plan ..................................... 42
Pick the Right Medicare Drug Plan..................................... 60
Shutterfly Photo Book Memories ......................................... 22
Smartphone Basics: Android ............................................... 21
Smartphone Next Level ..................................................... 21
Using Video in Marketing .................................................. 5
Vision Board Venturing: Living Your Best Life, Health & Wellness Vision Board: Be Bold, Be Brave; Living Strong .......... 54
Welcome to Medicare ......................................................... 42
NEW! Zoom: Everyone is Doing It! ........................................ 22

Lincoln Region

www.southeast.edu/continuing

These classes are held in Lincoln unless noted.

4th Annual Jigsaw Puzzle Derby ........................................... 31
8 Ball Pool: Fundamental Skills & Game Strategies .................. 57
Acrylic Class (Beginning/Intermediate) ................................. 36
Acrylic Fluid Art ................................................................... 36
Adobe Acrobat DC Pro ...................................................... 24
Adobe InDesign: Streamlining Your Workflow ....................... 24
Adobe InDesign: Exploring Graphic Features ....................... 24
Adobe Spark ....................................................................... 25
Adopted...Now What? ....................................................... 30
Advanced Automation Direct PLC Programming .................. 13
Advanced RS LOGIX 500, Allen-Bradley PLCs ................... 12
Agility 101 ......................................................................... 29
Agility 102 ......................................................................... 29
Agility 103 ......................................................................... 30
Almost Painless: Change Management ................................. 7
Apple ID, iCloud & Photo Management with Photos for Mac .... 21
Archery Introduction (Ages 8 & Up) ..................................... 58
Awakening to Your Dreams ............................................... 54
Barn Quilts ....................................................................... 33
Basic Automation Direct PLC ............................................ 13
Basic Computer ............................................................... 20
Basic Programmable Logic Controllers (PLCs) for Electricians .... 13
Basic RS LOGIX 500, Allen-Bradley PLCs ....................... 12
Basic RS5000/Logix Programming .................................... 13
Basic Welding .................................................................... 15
Beekeeping for Beginners: Practical Hands-On! ..................... 29
Beginning Self-Publishing .................................................. 54
Beginning Ballet for Adults ............................................. 41
Beginning Blues Harmonica ......................................... 52
Beginning Cake Decorating .............................................. 45
Beginning Cheese Making ............................................... 44
Beginning French Conversation I ....................................... 49
Beginning French Conversation II ...................................... 49
Beginning Handbells ........................................................ 53
Beginning Handweaving .................................................. 35
Beginning Knitting ........................................................... 39
Beginning Line Dance ....................................................... 40
Beginning Spanish ........................................................... 50

Learning Center at Hebron Region

www.southeast.edu/HebronLC

These classes are held in Hebron unless noted.

Babysitting 101 (Ages 10-14) .................................................. 60
CPR AED (Community) ........................................................ 16
Do You Google? .................................................................... 22
Essential Oils 101 (Dorchester) .......................................... 51
Four-Hour STOP Class (Thayer Counties) ............................. 61
Gas Metal Arc Welding I (Steel) (Credit; Deshler) .............. 15
Gas Metal Arc Welding II (Aluminum) (Credit; Deshler) ....... 15
Get Going with Google Docs .............................................. 22
Holiday Pies ........................................................................ 43
NEW! How to Spot Fake News ............................................. 54
Leadership Communication Boot Camp ............................... 7

Learning Windows 10 ........................................................... 20
One-on-One Computer Training: 3 Hours ......................... 20
One-on-One Smart Device Training .................................... 21
The Path to Resilience ....................................................... 8
Perfect Pillowcase (Ages 10 & Up) ..................................... 60
Pick the Right Medicare Drug Plan ..................................... 42
Seasonal Aromatherapy (Dorchester) ................................... 51
Smartphone Basics: Android ............................................. 21
Smartphone Next Level ..................................................... 21
Using Video in Marketing .................................................. 5
Video Chatting: How to Use Facetime or Facebook® .......... 23
Welcome to Medicare ......................................................... 42

Beginning Tap Dance for Adults .......................................... 41
Beginning Wood Carving .................................................. 34
Belly Dance for Beginners ............................................... 41
Bob Ross: Golden Sunset .................................................. 37
Bob Ross: Mountain at Sunset ........................................... 37
Bob Ross: Mountain View ................................................. 37
Building a Website Level I .................................................. 26
Business Writing ............................................................... 7
Canva ................................................................................. 25
NEW! Certified Fiber Optics Boot Camp
   (CFOT, CFOS/S, CFOS/T) .................................................. 14
Cheesemaking Around the World ....................................... 44
Close-Up & Macro Photography Techniques ..................... 57
Coffee Cupping & Flavor Profiling ....................................... 44
Colored Pencil Drawing ..................................................... 36
Conflict is Inevitable, Manage It Well ................................. 18
Continuing Pilates ............................................................. 60
Conversation Francais Avance: Conversations Continuant en Francais .... 49
CPR AED (Community) .......................................................... 16
CPR AED Online + Skills Session ........................................... 16
CPR - Basic Life Support ................................................... 16
CPR - HeartCode® Basic Life Support + Online + Skills Session ... 17
Create with Clay ............................................................... 35
Crooked Star Wall Hanging .................................................. 38
Clay Sculpture ................................................................. 35
Critical Thinking in Today’s Workplace ............................... 8
Daytime Fun: Dog Obedience ............................................... 30
Just for Puppies 8-16 Weeks Old ........................................ 30
Dog Grooming: Advanced .................................................. 30
Beginning ................................................................. 30
Downsizing: Keep, Sell or Donate ......................................... 48
Drawing Explorations ........................................................... 36
Drawing 1: You Can Draw .................................................... 36
Driver Education ............................................................... 61
Easy Rightsizing ............................................................... 48
Electrical Code ................................................................. 11
Electrical Fundamentals ..................................................... 11
Electrical Troubleshooting .................................................. 11
Emotional Intelligence: The Foundation of Lifelong Success ....... 9
English Smocking ............................................................. 39
Environmentally Sustainable Landscaping ......................... 48
Excel 2016: Advanced ........................................................ 25
Basic ................................................................. 25
Intermediate ................................................................. 25
Extreme Retirement Planning .............................................. 51
Finding Peace: Managing & Resolving Conflict .................... 8
First Aid Heartsaver® ....................................................... 16
First Aid Online + Skills Session ........................................... 16
Forest Bathing ................................................................. 51
Forklift Operator .............................................................. 13
Friday Night Crop ............................................................ 32
Course List by Region

Lincoln Region (cont.)

http://www.southeast.edu/continuing

These classes are held in Lincoln unless noted.

Fundamentals of Yoga .......................................................... 59
Fused Glass Serving Platter .................................................. 38
NEW! Gingerbread House & More
(Parent/Child Age 4+) ............................................................ 43
Golf for You ........................................................................... 57
Good Dog Class: Obedience Level 1 ...................................... 29
Obedience Level 2 ................................................................. 29
Gourd Art .............................................................................. 34
Handmade Greeting Cards .................................................. 31
Healthy Harmonica ............................................................... 52
History of Lincoln:
Part 1 ................................................................................. 47
Part 2 .................................................................................. 47
NEW! Home Chocolatier ...................................................... 44
How to Lead Projects ............................................................ 8
Improv I ............................................................................... 53
Improv II ............................................................................. 53
In-Camera Black & White Photography Techniques ............. 57
Industrial Electro-Pneumatics ............................................... 12
Industrial Measurement, Sensors & Controls ...................... 13
Intermediate Computer ....................................................... 20
Intermediate Mac .................................................................. 21
Intro to Energy Medicine ..................................................... 51
Intro to Energy Testing ........................................................ 50
Intro to Fly Fishing .............................................................. 57
Intro to the Guitar ................................................................. 53
Intro to the Ukulele ............................................................... 53
Introduction to Adobe Lightroom ......................................... 25
Introduction to Adobe Acrobat ............................................. 7
Introduction to Illustrator CC .............................................. 24
Introduction to InDesign CC ................................................. 24
Introduction to Needlepoint .................................................. 39
Introduction to Personal Computers for the Senior Citizen I
for the Senior Citizen II ........................................................ 20
Introduction to Personal Computers for the Senior Citizen II
for the Senior Citizen II ....................................................... 20
Introduction to Photoshop CC ............................................. 25
Introduction to Pilates .......................................................... 60
NEW! Innovative Leadership ............................................... 7
Irish Step Dance (Ages 12 & Up) .......................................... 41
Irish Social Dance (Ages 7 & Up) ......................................... 41
Jitterbug & East Coast Swing .............................................. 40
NEW! Julia’s Kitchen: Celebrating French Cooking .............. 43
NEW! Junk Journal: File Folder .......................................... 30
Kolaches & Cinnamon Twists .............................................. 46
Landscaping for Birds, Butterflies & Other Wildlife ............ 48
Landscaping with Perennial Flowers, Grasses & Ground Cover
Landscaping with Trees & Shrubs for Lincoln, NE .............. 48
Landscaping Your Front Yard .............................................. 48
Latin Cha Cha & Salsa Dance .............................................. 40
Leadership Communication Boot Camp ............................. 7
Lean Process Excellence (Lean Manufacturing) ................... 9
Lincoln’s Suburbs ................................................................. 47
Lost Wax Casting ................................................................. 38
Mac for Beginners ............................................................... 21
Macaronis ........................................................................... 45
Machine Quilting ............................................................... 39
Macintosh Basics ............................................................... 21
Magic Ballz ........................................................................ 39
Managing Risks in Projects ................................................ 8
Massage Basics ................................................................. 50
Metalsmithing ................................................................. 33
Mindfulness Meditation .................................................... 50
Mosaic Serving Tray ........................................................... 38
Motor Control & Relay Logic ............................................. 12
Motor Controls for Electricians .......................................... 12
Motorcycle Safety: Beginning Riders Course ...................... 62
National Electrical Code Seminar ..................................... 11
Nebraska Finishing Technologies Certification Program .... 14
Nebraska “N” Glass Window Painting ................................. 36
Night Photography Techniques ........................................... 57
Nothing New Trip ............................................................... 39
Oil Painting Lab ................................................................. 36
Organize Your Home (AKA Keep It or Toss It) ..................... 48
Outlook 2016: Basic ........................................................... 26
Paint Pouring on Glass ....................................................... 38
NEW! Palmistry ................................................................. 41
The Path to Resilience ........................................................ 8
The Perfect Pie: Two Crust Fruit Pie .................................... 43
Perk Up Thursday Weekly Coffee ..................................... 5
Photography I .................................................................... 56
Photography II ................................................................... 56
Photography III .................................................................. 57
Photography IV ................................................................. 57
PLC Operator Interface Programming ............................... 13
Portrait Painting Workshop .............................................. 36
Pottery Wheel ................................................................. 35
PowerPoint 2016: Basic ..................................................... 26
Practical Knowledge for the Home Landscaper ................. 48
Printmaking ................................................................. 33
Process Improvement Certification (Green Belt) .................. 9
Process Excellence (Yellow Belt) ....................................... 10
Puppy Manners ................................................................. 29
QuickBooks 2019: Intermediate ........................................ 4
Relaxation Techniques ....................................................... 50
SCENT Training ............................................................... 30
Scrapfest: Living It Up ...................................................... 32
Show Your Door Some Love ............................................ 34
Sign Language 1 ............................................................... 50
Smart Drivers ................................................................. 61
Social Security 101: Understanding This Retirement Benefit 52
Sport Sampler of Dog Activities ....................................... 30
Stained Glass Terrariums .................................................... 38
NEW! Strength Training FUNdamentals:
Strength & Tone ............................................................... 58
Tone & Eat Right .............................................................. 45
Sugar Cookie Fun ............................................................ 45
Sugar Cookie Fun Part 2 .................................................... 45
Sushi Basics ................................................................. 43
SwordPlay ................................................................. 58
Tag, You’re It! ................................................................. 31
T’ai Chi for Beginners ....................................................... 60
Taxes in Retirement ......................................................... 52
Tea Challenge: Tea 101 .................................................... 44
Tea Lattes ........................................................................ 44
Tired of Cable TV, Dish or Direct TV? Cut the Cord! ........... 52
Tobacco Basket Floral ....................................................... 42
Top 7 Tools to Help You Manage Projects ....................... 7
Tracking ............................................................................ 30
Trauma Nursing Core Course ......................................... 18
NEW! Treasure Hunting 101 ............................................. 41
Truly Mexican: Appetizers .................................................. 43
Breakfast ......................................................................... 43
Rellenos ............................................................................ 43
Tacos, Tacos & More Tacos ................................................ 43
Two Step & Waltz ............................................................. 40
Uecci Ryu Karate Do ........................................................ 60
Understanding Investing ................................................... 52
Understanding White Balance (Color Correction) .............. 57
Variable Frequency Drivers ............................................... 12
Variable Frequency Drives (VFD) for Electricians ............. 12
Vintage Book Pumpkins .................................................... 31
Water in the Landscape ..................................................... 48
Watercolor Painting .......................................................... 38
Welcome to Medicare ....................................................... 42
What Do Quarterbacks Say at the Scrimmage Line? ........... 57
What is Your Element? ...................................................... 50
Windows to Mac Transition .............................................. 21
Windows 10 ..................................................................... 40
Wine, Dine & Sights in the City Trip .................................. 40
Women’s Self Defense ......................................................... 58
Word 2016: Basic ............................................................... 26
Intermediate ................................................................. 26
WordPress ........................................................................ 26
Woven Paper Collage ......................................................... 37
NEW! Yeast Bread ............................................................. 44
Yoga I ............................................................................... 59
Yoga II .............................................................................. 59
You have a Life Story to Share .......................................... 54
Your Intuitive Self ............................................................. 50
Your Role as a Supervisor ................................................ 8
Youth Pottery Wheel (Ages 10-15) ..................................... 60
NEW! Yule Log ................................................................. 43
### Learning Center at Nebraska City Region
www.southeast.edu/NebraskaCityLC

- **Air Fryer 101**.................46
- **Babysitting 101** (Ages 10-14)........60
- **Basic Conversational Sign Language**........49
- **The Beauty of Watercolor**...........38
- **Beginning Guitar**..................53
- **Beginning Spanish**................50
- **Buying, Selling & Evaluating Antiques, Coins & Collectibles**........32
- **NEW!** Cardio Circuit ............58
- **Chair Yoga** ..........................59
- **Create Your Own Sushi** ..........44
- **NEW!** Entertaining with Appetizers ....43
- **Excel 2016: Basic** ............25
- **Fall Junkustock Bus Trip** ..........40
- **Fitness Boot Camp** ..............59
- **NEW!** Getting Ready to Start My Business ....5
- **NEW!** Go Crazy with Crepes ........44
- **NEW!** How to Spot Fake News .....54
- **Industrial Electro-Pneumatics** ....12
- **Introduction to Podcasting** .......55
- **Meet, Eat & Learn: Importance of Being Mindful of Your Emotions** ....51
- **Morning Mix-Up** .................58
- **Motor Control & Relay Logic** ......12
- **Office 365 Basics** ................26
- **Omaha Community Playhouse**
  “A Christmas Carol” Bus Trip ............40
- **One-on-One Computer Training: 3 Hours** ....20
- **One-on-One Smart Device Training** ....21
- **NEW!** Parent/Child Darling Puppy
  Flower Arrangement (Ages 6-12) .......42
- **The Path to Resilience** .............8
- **Pet Massage** ..........................29
- **Pick the Right Medicare Drug Plan** ....42
- **Pizza on the Grill** ..................43
- **The Power You Have, The Power You Give** ....41
- **Pumpkins & Sunflowers** ..........42
- **RIP (formerly BodyPump)** ........59
- **Spinning/Indoor Cycling** ..........59
- **Senior Stretch & Flex** .............60
- **Straps Workout** ...................60
- **NEW!** Sumptuous Summer Floral Basket ....42
- **Variable Frequency Drives** ........12
- **Video Chatting: How to Use Facetime or Facebook®** ........23
- **Water Aerobics** ....................58
- **What to Do with All Those Apples!** ......44
- **Word 2016: Basic** ..................26
- **Yoga** ..............................59
- **Zumba®** .............................58
- **Zumba® Active** .....................58

### Learning Center at Plattsmouth Region
www.southeast.edu/PlattsmouthLC

- **Acrylic Painting** ...............40
- **Pumpkins (Louisville)** ..........37
- **Seasons** ...........................36
- **Action Photography** ............56
- **Basic Art of Cookie Decorating: Halloween & Holiday Editions (Louisville)** ......45
- **Basic Weaving** ....................35
- **Beading a Bowl** ...................35
- **Beginning Guitar** .................53
- **Bullet Journaling Workshop the Artful Way (Louisville)** ........30
- **NEW!** Cajun Cook ................43
- **Creating Pottery Ornaments (Louisville)** ..........34
- **Creativity is Brewing! (Louisville)** ........36
- **Digital Scrapbooking** ..........32
- **Excel 2016: Basic** ................25
- **Intermediate** ...................25
- **Fit for Senior Living** .............60
- **Giant Ruler** ..........................33
- **Holiday & Seasonal Signs (Louisville)** ....33
- **Home Security: An Alarm System**
  Is Not the Only Answer ............48
- **NEW!** How to Spot Fake News ....54
- **NEW!** Hydroponic Garden .......47
- **Identity Theft: Types, Prevention & Recovery** ..........48
- **Intro to Watercolor Painting (Louisville)** ....37
- **Introduction to Podcasting** ......55
- **Knot Your Momma’s Macramé ** ......35
- **Milk Paint 101: Farmhouse Barn Quilt (Louisville)** ..........34
- **One-on-One Computer Training: 3 Hours** ........20
- **One-on-One Smart Device Training** ....21
- **Painting Rustic Autumn Signs (Louisville)** ........33
- **The Path to Resilience** ..........8
- **Poetry ABCs** .....................54
- **Scarf Arm Knitting** ..............39
- **Scrapbook Retreat** ............32
- **Scrapbook Workshop** ............32
- **Sign Exact English 1** ............49
- **Sign Exact English 1.5** ..........49
- **Sign Exact English 2** ............49
- **Sign Exact English: Medical Focus** ..........49
- **Smartphone Basics: iPhone®** ......21
- **Video Chatting: How to Use Facetime or Facebook®** ........23
- **Yoga** ..............................59
- **NEW!** Zoom: Everyone is Doing It!* ....22

### Learning Center at Wahoo Region
www.southeast.edu/WahooLC

- **Babysitting 101 (Ages 10-14)** ....60
- **NEW!** Body Sculpting: Butts & Guts® ....58
- **Effective No-Equipment Exercises** ....60
- **Get Started with Computers** ..........20
- **Grow with Yoga** .....................59
- **NEW!** How to Spot Fake News ....54
- **NEW!** Into the Night Forest Watercolor
  (Adults & Ages 7-12) .............38
- **Learn to Crochet** .................39
- **Music Appreciation** ...............53
- **One-on-One Computer Training: 3 Hours** ....20
- **One-on-One Smart Device Training** ....21
- **Organize Your Home (AKA Keep It or Toss It)** ..........48
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### Learning Center at York Region
www.southeast.edu/YorkLC

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Registration Information/Policies

Detailed Instructions for:

Paper Form for Mailing & Faxing

1. Complete the registration form entirely. Name, SS#, Method of Payment, signature, and total amount due. Payment is due at the time of registration.
2. If your employer or government agency is paying for the course(s), attach a LETTER OF AUTHORIZATION on company letterhead from them, with tax exempt number or form if applicable, and we will bill. If charging books, three-business days advance notice is needed.

Make a COPY of the completed form, or record the information for your reference.

- a. Registrations will be accepted through the first class meeting provided space is available. Enroll early as class size is limited. Enrollments are accepted on a “first come-first served” basis.
- b. Report to the first class session unless you are notified that the class is full or has been cancelled. Confirmations are not mailed.
- c. If your class choice is filled and you have designated on your registration form an alternate course/selection which is available, you will be entered into the alternate class and notified by mail. Payment differences if applicable also will be noted.
- d. If your class choice is filled and you haven’t indicated an alternate, your payment will be mailed back promptly.
- e. SCC reserves the right to cancel classes that do not have sufficient enrollment. A full refund of tuition and fees will be processed.
- f. Cash, check, and charge card (Mastercard, American Express, Discover, and Visa) payments are accepted.
- g. SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Access/Equity/Diversity Office.

NOTE: The language of instruction at SCC is English. Outside of foreign language courses, classes at SCC are conducted in English. All prospective students should be sufficiently proficient in English to a) complete any initial assessment requirements (e.g., COMPASS, ASSET, TOEFL); b) benefit from and fully participate in the instructional process; and c) understand any safety requirements/alerts/directives related to classroom participation and/or safe use of machinery/equipment related to the class.

Online

Login Help for Web Advisor

User ID: Your User Id is your first initial + last initial + SCC ID number with no leading zeros. For example:

John Smith, SCC ID number 0123456: js123456

If you attempt to enter a User ID and it does not allow you to login, verify your User ID by following the steps under I’m New to Web Advisor.

Don’t know your User ID or password?

Go to the “I’m New to Web Advisor” link on the WebAdvisor page. It lists four steps to assist you in obtaining the information. When you click on OK, the system moves to a screen where you can obtain your User ID or password. Enter your last name, either your SSN or SCC ID number and click SUBMIT. If you are needing your User ID, the system will show your User ID on the screen. If you are changing your password, it will be emailed to you.

THIS PASSWORD BECOMES YOUR NEW PASSWORD. WRITE IT DOWN SO YOU KNOW/REMEMBER IT!!! No one at the college can see your password. If you forget your password, it will need to be reset, which may take some time. Online help is available to request that your password be reset and sent to an email address we have on file for you. You cannot change and/or add an additional email address when requesting your password.

You can change your password at any time through the Change Password link. The new passwords must contain an UPPER case letter, a lower case letter, a number and a symbol.

Why Can’t I Register Online?

1. Do you owe the college money? (You must be free of any financial responsibility to the College in order to register)
2. Have you completed the prerequisite courses?
3. Have you filled out all the required information?
4. Does your information match what is on file?

Refund Policy

Non-Credit Classes

The student is entitled to a 100% refund for any non-credit class if the class is dropped the day before class begins. If a student drops a class the day class begins or after, there will be no refund.

Credit Classes

You are entitled to a 100% refund for any credit class officially dropped prior to 7.50% of the time elapsed since the first day of the start of class, including Saturdays, Sundays, holidays, and weekdays.

“NO” refund is allowed after 7.50% of time has elapsed since the first day of the start of class, including Saturdays, Sundays, holidays, and weekdays. Your transcript will not show any registration data if you drop prior to 7.50% of the time elapsed since the first day of the start of class, including Saturdays, Sundays, holidays, and weekdays. Specific drop dates for individual classes are published each term in the Credit Class Schedule.

For more information, go to The Hub at https://thehub.southeast.edu/stufinance/tuerefund.

Please note that refunds are not automatic. To obtain a refund or adjustment on your account, you must drop the class online using WebAdvisor for Students or submit an “Official Drop/Add Form For Classes” to the Campus Student Affairs Office prior to the deadline for dropping and receiving a refund. Refunds will not be granted after these deadlines.

SCC reserves the right to cancel any credit/ non-credit classes that do not have sufficient enrollment. A full refund will be processed and you are not required to submit a drop form.

Confirmations

All registered students must report to the first class session unless you are notified by the College that the class is full or has been cancelled. Paper confirmations are not mailed. Online registration will generate a confirmation email.

Drop/Withdraw From a Class

“No-Show” Students

Failure to attend classes does not constitute a drop or withdrawal. “No Show” students will be billed and held responsible for full payment of the tuition and fees for the classes they are registered for because the “no show” student did not drop the class online using Web Advisor or with an “Official Drop/Add Form For Classes” within the designated refund period.

NOTE: The language of instruction in SCC is English. Outside of foreign language courses, classes at SCC are conducted in English. All prospective students should be sufficiently proficient in English to a) complete any initial assessment requirements (e.g., COMPASS, ASSET, TOEFL); b) benefit from and fully participate in the instructional process; and c) understand any safety requirements/alerts/directives related to classroom participation and/or safe use of machinery/equipment related to the class.
**AGE GUIDELINES**

SCC’s primary mission is to serve adults. However, youth are allowed to take classes under the following guidelines:

a. Individuals 16 years or older are eligible to enroll in courses, provided they meet any stated prerequisites.

b. Some classes are specifically designed for youth under 16 years of age, and/or for youth under 16 and adults in which both register and attend the class. Check course descriptions for details.

c. Children not enrolled in class may not accompany adults to class or wait in the building unsupervised.

**ANIMALS**

Presence and Use of Animals - Bona fide service animals may accompany students, employees and visitors with disabilities to all SCC events and activities and locations. Local, state and federal laws regulate the use of service animals at SCC locations and/or events. Pets and Therapy Animals are generally not permitted in College facilities or at SCC events. Complete guidelines are available for review at the campus office, from the division deans, or in the Library Resource Center at your location.

**ADA REASONABLE ACCOMMODATIONS**

SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

**SOCIAL SECURITY NUMBER**

The College requests, but does not require, a student provide their Social Security number during the admissions process. Students who do not provide a Social Security number during the admissions process will be required to provide one for Federal Student Aid.

Students who do not have a Social Security number or Tax Identification Number are eligible to take classes and be admitted to a Program of Study; however, students should be aware that they may not be able to complete specific courses, clinical, cooperative experience, internship, or practicum experiences, receive continuing education units, or graduate from a program of study due to the inability to complete special course and program requirements including, but not limited to, background checks and non-SCC agency requirements. Students who do not have a Social Security Number also are not eligible to receive financial aid.

**FERPA**

SCC has developed policies and procedures in compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974. The rights accorded students shall apply to all students 18 years of age or older, or no longer dependent upon their parents; students in a postsecondary education program, regardless of their age; and parents of eligible dependent students. All requests for student records and information must be in writing and directed to the campus Student Services Office. Questions relating to the release of records and information should be directed to the campus Student Services Office.

A student’s Social Security number information constitutes an “educational record” under FERPA. The College will be privileged to re-disclose that information only with the consent of the student or in those very limited circumstances when consent is not required by FERPA. Questions regarding Social Security or tax ID numbers should be directed to the campus Registration and Records Office.

A student’s Social Security number information constitutes an “educational record” under FERPA. The College will be privileged to re-disclose that information only with the consent of the student or in those very limited circumstances when consent is not required by FERPA. Questions regarding Social Security or tax ID numbers should be directed to the campus Registration and Records Office.

**FOUR EASY WAYS TO REGISTER!**

**REGISTER ONLINE USING WebAdvisor**

1. You must have an email account in order to register online.


3. Search for Classes (Use the key word at the end of the description)

4. Register for Classes

5. Pay for Classes
   a. You will not be officially registered until you submit your payment.
   b. You will see a confirmation screen. Print this for your records.
   c. You will receive an email confirmation of your registration.

**REGISTER BY FAX or MAIL**

1. Complete the non-credit registration form. (Please Print) then either...

2. FAX the registration form with credit card number or letter of authorization to 402-437-2703

OR

3. MAIL the registration form with payment or letter of authorization to: Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510-2449

**REGISTER IN PERSON**

WALK-IN to the Jack J. Huck Continuing Education Center Monday-Thursday, 7:30 a.m.-7:30 p.m.; Friday, 7:30 a.m.-5 p.m.; Saturday, 7:30-11:30 a.m.; SCC campuses and Learning Center locations during business hours.

*Use of Photographs: Photographers employed or contracted by SCC regularly take photographs of people, either individually or in a group, to illustrate or describe various aspects of the College and campus life. These photographs will be taken at public venues such as athletic events and concerts. Or they may be taken in organized campus photo shoots where the subjects will have given verbal consent to be photographed. Individuals who are photographed while attending a public event or who verbally agree to participate in a photo shoot will be understood to have authorized SCC to use their likeness in print and electronic materials to promote the College. The College will retain the usage rights to the photographs in perpetuity. For more information, please see the College Catalog.*

**Accredited by the Higher Learning Commission.**

Board of Governors: Chairperson: Nancy A. Seim, Lincoln; Vice Chairperson: Kathy Boellstorff, Johnson; Secretary: Keith Hammons, Weeping Water; Treasurer: James J. Garver, Lincoln; Tim Cerveny, Wilber; Robert J. Feit, Lincoln; Dale Kruse, Beatrice; Edward C. Price, Lincoln; Lynn Schluckebier, Seward; Ellen Weissinger, Lincoln; Kristin Yates, Lincoln; Linda Hartman, Faculty Representative, Lincoln (Feb. 2020)

www.southeast.edu/Continuing

helpdesk.southeast.edu
Registration Form - Non-Credit Course

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

Social Security Number OR SCC Student ID Number  Birth Date  Name: Last  First  Middle Initial

Residence Mailing Address  City  State  Zip  County #

Email Address  Cell Phone  □ Home  □ Business Phone

I identify as:  □ Male  □ Female  □ Nebraska Resident  □ Non-Resident  □ Hispanic or Latino  □ Not Hispanic or Latino  □ Race (Select one or more):  □ White  □ Asian  □ Native Hawaiian/Other Pacific Islander  □ American Indian/Alaska Native  □ Black/African-American

<table>
<thead>
<tr>
<th>COURSE NUMBER</th>
<th>TITLE</th>
<th>START DATE</th>
<th>COST</th>
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<tbody>
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</tbody>
</table>

SIGNATURE

Check (must be included)  Cash (must be included)

Would you like a receipt mailed to you?  Yes  No

Name as it appears on card: ________________________________

Exp.Date ___________  CC # ________________________________

Billng agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Today's Date ___/___/___

TOTAL DUE

FOR OFFICE USE ONLY

ID# ________________________________

DE ________________________________

Registration Form - Non-Credit Course

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

Social Security Number OR SCC Student ID Number  Birth Date  Name: Last  First  Middle Initial

Residence Mailing Address  City  State  Zip  County #

Email Address  Cell Phone  □ Home  □ Business Phone

I identify as:  □ Male  □ Female  □ Nebraska Resident  □ Non-Resident  □ Hispanic or Latino  □ Not Hispanic or Latino  □ Race (Select one or more):  □ White  □ Asian  □ Native Hawaiian/Other Pacific Islander  □ American Indian/Alaska Native  □ Black/African-American

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SIGNATURE

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Name as it appears on card: ________________________________

Exp.Date ___________  CC # ________________________________

Billng agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Today's Date ___/___/___

TOTAL DUE

FOR OFFICE USE ONLY

ID# ________________________________

DE ________________________________
# 2020-2021 SCC PROGRAMS OF STUDY

## ARTS & SCIENCES

<table>
<thead>
<tr>
<th>Program Title</th>
<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Transfer (and Biotechnology)</td>
<td>(M)</td>
<td>1-4~AAS/AA/AS</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>(L)</td>
<td>1-4~AAS/AA/Dip</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Technical Skills Instructor</td>
<td>(L/M)</td>
<td>1-4~AAS/Dip/Cert</td>
<td>F,S</td>
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</table>

## BUSINESS related areas

<table>
<thead>
<tr>
<th>Program Title</th>
<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>(All)</td>
<td>4~AA</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td>(All)</td>
<td>1-4-AAS/AA/Dip</td>
<td>F,S</td>
<td></td>
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<tr>
<td>Business Communications</td>
<td>(All)</td>
<td>4~AA</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Long Term Care Administration</td>
<td>O* (L)</td>
<td>1-4~AAS/Cert</td>
<td>F,S</td>
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<tr>
<td>Office Professional</td>
<td>(L)</td>
<td>2-4~AAS/Dip</td>
<td>F,S</td>
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## CULINARY related areas

<table>
<thead>
<tr>
<th>Program Title</th>
<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Culinary/Hospitality</td>
<td>(L)</td>
<td>1-4~AAS/Dip/Cert</td>
<td>F,S</td>
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<tr>
<td>Dietary Manager</td>
<td>O (L)</td>
<td>1-2~Cert</td>
<td>All</td>
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</table>

## PUBLIC SAFETY related areas

<table>
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<tr>
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<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
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<tbody>
<tr>
<td>Adult &amp; Juvenile Services and Corrections</td>
<td>(Q/O)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Criminal Justice</td>
<td>(B/Q/O)</td>
<td>4~AAS/AA</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Law Enforcement &amp; Homeland Security</td>
<td>(Q/O)</td>
<td>4~AAS</td>
<td>F,S</td>
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## CONSTRUCTION related areas

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<tr>
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<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
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</thead>
<tbody>
<tr>
<td>Building Construction Technology</td>
<td>(M)</td>
<td>1-4-AAS/Cert</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Design &amp; Drafting Technology</td>
<td>(L)</td>
<td>1-4-AAS/Dip/Cert</td>
<td>F,S</td>
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<tr>
<td>Heating, Ventilation, Air Conditioning &amp; Refrigeration Technology</td>
<td>(M)</td>
<td>1-4-AAS/Dip/Cert</td>
<td>F,S</td>
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<tr>
<td>Land Surveying/GIS/ Civil Engineering Technology</td>
<td>(M)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Plumbing Technology</td>
<td>(M)</td>
<td>2-Dip</td>
<td>F,S</td>
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## MANUFACTURING related areas

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<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
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<tbody>
<tr>
<td>Electrical &amp; Electromechanical Technology (and IBEW)</td>
<td>(M)</td>
<td>1-4-AAS/AA</td>
<td>F,S</td>
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<tr>
<td>Electronic Systems Technology</td>
<td>(L)</td>
<td>4~AAS</td>
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<tr>
<td>Energy Generation Operations</td>
<td>(M)</td>
<td>4~AAS</td>
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<tr>
<td>Manufacturing Engineering Tech.</td>
<td>(M)</td>
<td>4~AAS</td>
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<tr>
<td>Nondestructive Testing Technology</td>
<td>(M)</td>
<td>4~AAS</td>
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<tr>
<td>Precision Machining and Automation Technology</td>
<td>(M)</td>
<td>2-4~AAS/Dip/Cert</td>
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<tr>
<td>Welding Technology</td>
<td>(L)</td>
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## AGRICULTURE related areas

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<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
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<tbody>
<tr>
<td>Agriculture Management &amp; Production</td>
<td>(B)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Horticulture &amp; Turfgrass Management</td>
<td>(B)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Livestock Management &amp; Production</td>
<td>(B)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Precision Agriculture</td>
<td>(B)</td>
<td>1-Cert</td>
<td>F,S</td>
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## TRANSPORTATION related areas

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<th>Awards</th>
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<tbody>
<tr>
<td>Auto Collision Repair Technology</td>
<td>(M)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Automotive Technology</td>
<td>(L/M)</td>
<td>4~AAS</td>
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<tr>
<td>Deere Construction &amp; Forestry Equipment Tech.</td>
<td>(M)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Diesel Technology-Truck</td>
<td>(M)</td>
<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Diesel-Ag Equipment Service Tech.</td>
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<td>4~AAS</td>
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<tr>
<td>Ford Automotive Student Service Education Training</td>
<td>(M)</td>
<td>4~AAS</td>
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<tr>
<td>General Motors Automotive Service Educational Program</td>
<td>(M)</td>
<td>4~AAS</td>
<td>F,S</td>
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<td>John Deere Tech.</td>
<td>(M)</td>
<td>4~AAS</td>
<td>F,S</td>
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<td>MOPAR-Chrysler/Dodge/Ram/Jeep College Automotive Program</td>
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<td>4~AAS</td>
<td>F,S</td>
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<tr>
<td>Motorcycle, ATV &amp; Personal Watercraft Technology</td>
<td>(M)</td>
<td>2-Dip</td>
<td>F,S</td>
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<tr>
<td>Professional Truck Driver Training</td>
<td>(M)</td>
<td>1-Cert</td>
<td>All</td>
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## HEALTH CARE related areas

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<th>Starting</th>
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<tbody>
<tr>
<td>Associate Degree Nursing (and LPN-to-ADN option)</td>
<td>(B/L)</td>
<td>4~AAS</td>
<td>S</td>
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<tr>
<td>Associate of Health Sciences</td>
<td>(All)</td>
<td>4~AAS</td>
<td>All</td>
<td></td>
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<tr>
<td>Dental Assisting</td>
<td>(L)</td>
<td>2-4~AAS/Dip/Cert</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Healthcare Services</td>
<td>(All)</td>
<td>1-4~AAS/Cert</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Human Services</td>
<td>(L)</td>
<td>1-4~AAS/Cert/Cert</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Medical Assisting (and HIMS)</td>
<td>(L)</td>
<td>2-Dip</td>
<td>All</td>
<td>Ciel program available online</td>
</tr>
<tr>
<td>Medical Laboratory Technology</td>
<td>(L)</td>
<td>4~AAS</td>
<td>S</td>
<td></td>
</tr>
<tr>
<td>Paramedic</td>
<td>(L)</td>
<td>4~AAS</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Pharmacy Technician</td>
<td>(L)</td>
<td>2-4~AAS/Dip/Cert</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Physical Therapist Assistant</td>
<td>(L)</td>
<td>4~AAS</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Polysomnographic Technology</td>
<td>O* (L)</td>
<td>2-Cert</td>
<td>F,S</td>
<td></td>
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<tr>
<td>Practical Nursing</td>
<td>(B/L)</td>
<td>2-Dip</td>
<td>U,F</td>
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<tr>
<td>Radiologic Technology</td>
<td>(L)</td>
<td>4~AAS</td>
<td>F,S</td>
<td></td>
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<tr>
<td>Respiratory Care</td>
<td>(L)</td>
<td>4~AAS</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Surgical First Assist</td>
<td>O*</td>
<td>2-Cert</td>
<td>F,S</td>
<td>Ciel program available online</td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>(L)</td>
<td>3-AAS</td>
<td>S</td>
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</tbody>
</table>

## COMPUTER TECHNOLOGY related areas

<table>
<thead>
<tr>
<th>Program Title</th>
<th>Location offered</th>
<th>Terms to Complete</th>
<th>Awards</th>
<th>Starting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Information Technology</td>
<td>(L)</td>
<td>4~AAS</td>
<td>F,S</td>
<td></td>
</tr>
<tr>
<td>Geographic Information Systems Tech.</td>
<td>O (L)</td>
<td>1-Cert</td>
<td>F,S</td>
<td></td>
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<tr>
<td>Graphic Design/Media Arts</td>
<td>(Q)</td>
<td>4~AAS</td>
<td>F,S</td>
<td></td>
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</tbody>
</table>

## LOCATIONS OFFERED

<table>
<thead>
<tr>
<th>Location</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>B=Beatrice Campus</td>
<td>Admissions: ext. 1214</td>
</tr>
<tr>
<td>L=Lincoln Campus</td>
<td>Phone: 402-228-3468 • 800-233-5027</td>
</tr>
<tr>
<td>M=Milford Campus</td>
<td>FAX: 402-228-8935 • Deaf TDD: 402-437-2702</td>
</tr>
<tr>
<td>Q=Education Square location</td>
<td></td>
</tr>
<tr>
<td>O=Entire program available online</td>
<td></td>
</tr>
<tr>
<td>O*=Program offers Web-based courses but requires supervised clinicals/practicums/labs at identified locations.</td>
<td></td>
</tr>
</tbody>
</table>
SCC Nebraska Workforce Retraining Initiative Scholarship

Have you been affected by COVID-19? You may be eligible for a scholarship for short-term training.

DEADLINE TO APPLY IS AUG. 23, 2020

For more information, visit www.southeast.edu/nwri