few keys. The robots being used are from Double Robot. A robot is operated by the student via a computer using a secure network. The student would initially be in the Learning Center to operate the robot, which would be driven from its campus home to the class. The student would need to be in the Learning Center service area to attend class on one of the SCC campuses via robot. The student would need to check with your academic advisor on your degree plan.

Are you thinking of starting college?
Are you needing to complete General Education classes for an SCC program or at another college?
Are you needing to complete pre-requisite classes to be admitted to a program in the SCC Health division?
Are you a high school student who would like to complete college General Education credit classes?
Credit classes are delivered via technology to the Learning Center classrooms. Students are able to participate in the class like any student in the originating classroom. Each class offered at the Learning Centers meets the requirement at SCC for general education classes for an Associate degree and/or a prerequisite class for a Health program. Check with your academic advisor on your degree plan.

Do you want to take a credit class that isn’t scheduled for your Learning Center?
SCC received a USDA rural development grant which included robots. The robots enable students in the Learning Center service area to attend class on one of the SCC campuses via robot. The student would initially be in the Learning Center to operate the robot, which would be driven from its campus home to the class. The robot is operated by the student via a computer using a secure network. The robots being used are from Double Robot.
PSYC-1810
Introduction to Psychology
An introduction to the science of psychology including the application of critical thinking to the study of learning theory, memory, personality, growth and development, biological and neurological aspects, abnormal behavior, therapies, intelligence, motivation, emotion, sensation, perception, and theoretical perspectives.
(3.0 semester credits)
Cost: NE Resident: $333/Non-Resident: $396
Tues. & Thurs., Jan. 12-May 6 2:30-3:50 p.m.
NCLC, Room 101 Hinnerman PSYC-1810-NC31

SOCI-1010
Introduction to Sociology
Introduction to the basic principles of sociology, including the study of sociological research, theoretical perspectives, culture, socialization, social structure, social institutions, deviance, inequalities of class, race/ethnicity, gender, and age, as well as stratification, demography, and population.
(3.0 semester credits)
Cost: NE Resident: $333/Non-Resident: $396
Tues. & Thurs., Jan. 12-May 6 4-5:20 p.m.
NCLC, Room 103 Cohn SOCI-1010-NC07

SPRING 2021 DATES
Semester Dates .................... Jan. 11-May 6
Last day to add your name to a waitlist/
Final Waitlist registration
notices emailed ........................ Jan. 11
Waitlists are closed ................... Jan. 12
Last day to register online ............ Jan. 12
Instructor signature required for adds... Jan. 13
Last day to add classes ................ Jan. 15
College closed .......................... Jan. 18
Graduation Application deadline ..... Feb. 5
Graduation (check dates/details online at www.southeast.edu/calendar)

For all credit classes, books can be ordered through the SCC Campus Store at www.sccbookstore.com

For more information or to register, contact Cindy Meyer, Coordinator, at 800-828-0072, ext. 3636, or cmeyer@southeast.edu.

Location Key
NCLC...............................Learning Center at Nebraska City,
819 Central Ave.
NCCF.........................Nebraska City Center for Children & Families, 917 Wildwood Ln.

8-Week Session
HLTH-1150
Nursing Assistant (Hybrid)
Prerequisite: Must be at least 16 years old
Overview of the health care system and role of the nursing assistant as a health care team member. Discussions on the concepts of basic human needs, professional behavior, communication, legal/ethical issues, and multicultural diversity. Teaches basic nursing skills, including bathing, assisting with dining, ambulating, transferring, and toileting. Included in this course are classroom, nursing lab and clinical experiences in a health care setting.
Course is approved by the Nebraska Department of Health and Human Services Regulation and Licensure. Upon successful completion of this course, the student is eligible to test for placement on the Nebraska Nursing Assistant Registry. For additional classes, visit www.southeast.edu/nursingassistant. This course does not qualify for financial aid. For funding options, contact the Learning Center coordinator. If you have questions, contact Natasha Holly at 402-437-2552 or nholly@southeast.edu or Vicki Coffin at 402-437-2707 or vcoffin@southeast.edu. Required textbook and materials can be purchased at the SCC Campus Store, 8800 O St., Lincoln, during regular business hours, by phone at 800-642-4075, ext. 2560, or at www.sccbookstore.com. (4.0 semester credits)
Cost: NE Resident: $444/Non-Resident: $528
Mon., Tues. & Thurs., March 8-May 6 6-9:30 p.m.
NCCF HLTH-1150-HBNC8

Tuition & Fees
Tuition and fees are due on or before the first day of class.

Books
Please contact the SCC Campus Store for additional required class books and/or materials at 402-437-2560 or online at www.sccbookstore.com.

Drop/Withdraw from a Credit Class
You must drop the class online using WebAdvisor on the Hub or complete and submit an "Official Drop/Add Form for Credit Classes" to the Registration & Records Office. Failure to attend classes does not constitute a drop or withdrawal. Students must submit an official drop form prior to the refund deadline to be eligible for a tuition refund. Failure to attend classes does not absolve the student of making complete payment for all tuition and fees associated with the student’s registration.

Refund Policy for Credit Classes
If you decide to discontinue your studies at SCC, refunds are prorated according to the refund formula.

Refund Table (FOR CREDIT CLASSES)

<table>
<thead>
<tr>
<th>% elapsed</th>
<th>% of refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>100</td>
</tr>
<tr>
<td>0.1 - 1.0</td>
<td>100</td>
</tr>
<tr>
<td>1.0 and over</td>
<td>0</td>
</tr>
</tbody>
</table>

The drop date will be the date you provide an "Official Drop/ Add Form" to the Registration & Records office or drop the class online. All days are included in the computation, including Saturdays, Sundays, holidays, and week days. Students are entitled to a refund based on the Refund Table for Credit Classes.

- Student activity fees are refundable only during the tuition refund period.
- Refunds are based on the date the Official Drop Form is submitted to the Registration & Records office.
- Refunds will not be granted after deadlines have passed.
- Refunds for classes cancelled by the College are automatically processed and do not require a drop form.
- Refund checks are mailed to the student’s current address and usually take 3 to 4 weeks.
- Students who receive federal financial aid are subject to federal refund calculations.
- Students who register after the first class meeting and drop a course are subject to a refund based on the beginning dates of the course, not when they register.

Detailed information on tuition and refunds is published online in the SCC College Catalog.

© www.facebook.com/SCCLearningCenteratNebraskaCity
2. Complete the Official Credit Registration Form

PLEASE PRINT. Complete all blanks and answer all questions.

a. DEMOGRAPHICS - Please complete the demographic information. This information is important in maintaining an accurate student information file for you. NOTE: Race is for statistical purposes only.

b. CREDIT CLASSES - Enter all information on one line for each class you wish to take. If you need assistance in selecting classes, please see your advisor. Add up the number of credits and enter the total in the box to the left of “Total Credit Hours.”

c. SIGNATURE - Please sign the registration form.

d. Advisor’s signature is required if prerequisite coursework has not been met.

e. If your employer is paying for your courses, please see the cashier.

f. FINANCIAL AID - If you have applied for financial aid (PELL Grant or student loan), you must contact the financial aid office to make sure your financial aid file is complete.

g. Tuition and fees are due on or before the first day of class unless noted.

h. Submit the completed registration form to the Registration & Records office at one of the three campuses.
- SCC Beatrice Campus, 4771 W. Scott Road, Beatrice, NE 68310
- SCC Lincoln Campus, 8800 O St., Lincoln, NE 68520
- SCC Milford Campus, 600 State St., Milford, NE 68405

ADA Reasonable Accommodations

SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Additional Registration Information

www.southeast.edu/registrationandrecords
## REGISTRATION FORM

### CREDIT COURSES

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Begin Time</th>
<th>End Time</th>
<th>Room</th>
<th>Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1120LN81</td>
<td>ENGLISH BASICS (sample only)</td>
<td>3</td>
<td>8 a.m.</td>
<td>9:20</td>
<td>T-5</td>
<td>T / R</td>
</tr>
</tbody>
</table>

### Student Information

**Legal Name:** Last First Middle

**SCC ID Number:**

**Name:**

**E-mail Address:** (required for students on class waitlists)

**Social Security Number:**

**Local / Preferred Mailing Address:**

**City:**

**State:**

**Zip:**

**County:**

**Birth Date:**

**Cell Phone:**

**Home Phone:**

**Business Phone:**

**Resident of Nebraska:**

**Non-Resident:**

**Veteran or Dependent Utilizing Military Benefits:**

**Ethnicity (select one):**

- Hispanic or Latino
- Not Hispanic or Latino

**Race (select one or more):**

- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- American Indian or Alaska Native
- Asian

**Former Name:**

**E-mail Address:**  (required for students on class waitlists)

**Social Security Number:**

**Hometown Newspaper:**

**Address:**

**City:**

**State:**

**Zip:**

**County:**

**Hometown Newspaper:**

**Address:**

**City:**

**State:**

**Zip:**

**County:**

**High School Attended / GED:**

**City:**

**State:**

**Start Date (mo/year):**

**Graduation Date (mo/year):**

**College Attended Post High School:**

**City:**

**State:**

**Start Date (mo/year):**

**End Date (mo/year):**

**Program Director/Advisor Signature:**

**Date:**

### Equal Opportunity/NonDiscrimination Policy

It is the policy of Southeast Community College to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of Southeast Community College’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, or jsoto@southeast.edu.

### Declaration of policy on equity/antidiscrimination

La política publica de Southeast Community College es de proveer equidad, y prohibir discriminación, en todos asuntos referentes a la admisión, participación, y empleo contra toda persona por motivo de raza, color, religión, sexo, edad, estado civil, origen nacional, etnia, condición de veteranos, orientación sexual, discapacidad, y otros factores prohibidos por ley o política del Colegio. Preguntas relacionadas a la política sobre equidad/antidiscriminación deben dirigirse a: Vice President for Access/Equity/Diversity, SCC Area Office, 301 S 68th Street Place, Lincoln, NE 68510, 402-323-3412, FAX 402-323-3420, or jsoto@southeast.edu.

### Submission of this form indicates that I understand:

1. My information is complete and I am accountable for the tuition and fees and subject to a grade in the courses listed;
2. To drop or withdraw from classes, I must submit an 'Official Drop/Add Form for Credit Classes' in writing to the Registration Office located in Student Affairs or drop the classes using WebAdvisor. Failure to attend a course does not constitute an official drop;
3. I understand tuition charges and refund policies are published in the College Catalog;
4. The personal information contained herein is correct as shown; and
5. Any changes in SSN, legal name, address, residency, etc., must follow the College procedures in the College Catalog.

**Student Signature:**

**Date:**

**Program Director/Advisor Signature:**

**Date:**

**OFFICE USE ONLY**

**Data Entry:**

**Date:**

**TOTAL CREDIT HOURS**

**LAST DAY TO DROP:**

**Drop With Refund**

**Day designations when class meets:**

- M = Monday, T = Tuesday,
- W = Wednesday
- R = Thursday, F = Friday
- S = Saturday, U = Sunday

(T R means class meets Tuesday AND Thursday)

---

**Check One:**

- Beatrice Campus • Fax 402-228-8935
- Lincoln Campus • Fax 402-437-2402
- Milford Campus • Fax 402-761-2324

**TERM**

- Year: 2021
- Fall ☐ Spring ☐ Summer ☐
- Yes, I am Declared (list program of study)

---

**NEWSPAPER RELEASE**

**Hometown Newspaper:**

**Address:**

---

---