ACCOUNTING, FINANCIALS & INSURANCE

QuickBooks 2019: Basic
Prerequisite: Windows experience
Learn how to use the basic features and functions of QuickBooks Pro software. You will create a company, set up preferences, set up and invoice customers, manage vendors and pay bills, work with banking transactions (deposits, transfer funds, etc.) and perform reconciliations, and review basic financial and other system reports.

This basic course does not customize features to your business. Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

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<tr>
<td>Dec. 16-17</td>
<td>W, Th</td>
<td>8:30 a.m.-Noon</td>
<td>Johnson</td>
<td>ACCT-7280-TFCF</td>
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<td>Johnson</td>
<td>ACCT-7280-TCSA</td>
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QuickBooks 2019: Intermediate
Prerequisite: QuickBooks 2018 or 2019: Basic or equivalent experience
Expand your understanding of QuickBooks Pro through learning how to manage inventory, set up and manage sales taxes, prepare estimates, perform job costing, work with Balance Sheet accounts, set up budgets, process payroll and related reporting, and advanced customization options.

A portion of this course allows for discussion and or tailoring of software for your organization’s needs. If personalized assistance is desired during the course, please bring your own documents and/or laptop. Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

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Accounting Fundamentals Series / QuickBooks 2019 Series (Online—Ed2Go)
See page ___ for more information.

Working with QuickBooks Online
Prerequisite: Microsoft Windows experience
Learn about the features of QuickBooks online and how these can be used to manage the accounting for your small business or organization. Learn how to navigate the application, set up a company file, set up and invoice customers, manage vendors and pay bills, work with banking and credit card transactions, and utilize reports from the system.

This course does not configure or customize the software for your business or organization. Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

Keyword: QuickBooks
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Accounting for Business Owners
This course is taught by a CPA and is intended for business owners, managers and others looking to gain a basic understanding of accounting used in small businesses or organizations. We will explore the various types of business entities, basic business registration and compliance requirements, general bookkeeping and accounting concepts, components of financial statements, budgeting, and basic income tax accounting.

Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

Keyword: Accounting
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<td>Dec. 10</td>
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For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu

We’re Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19
SMALL-BUSINESS ESSENTIALS

SCC is pleased to present classes designed to assist current and prospective small-business owners and managers to enhance their businesses’ success. We offer classes based on recommendations from the area business community and SCC Focus Suites.

For more information about the SCC Focus Suites, call 402-323-3629 or visit www.southeast.edu/entrepreneurship.

Business Plan Basics
Your boss wants you to work on a business plan to expand the business. Or, you want to start your own business. Wherever you are, you need this class. Learn how to take your business idea and develop a complete business plan ready to present. Discussion will include topics like identifying your product and customers, marketing your business, identifying your start-up and ongoing costs, how to obtain funding, and putting it all in a final business plan.

SCC staff tuition waiver does not apply.

**Keyword: Business**

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NEW! Sales Acceleration
Small-business owners will explore how to expand their innovative sales strategies. Discover how to reach new or expanding target markets. Class is tailored to the needs of participants.

**Keyword: Sales**

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<td>LIVE Online, Zoom</td>
<td>Gamboa</td>
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NEW! Financial Literacy
Financial well-being is a crucial part of any business, and understanding finances is vital for business success. Financial Literacy provides participants with practical knowledge, skill-building opportunities and resources to manage your business finances with confidence. Topics covered are budgeting, spending, debts, investments, and insurance.

**Keyword: Financial**

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<td>Dungan</td>
<td>$25</td>
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Getting Ready to Start My Business
With various unknowns this past year, businesses have had to accommodate. This course will cover establishing your brand, defining your target market and adjusting your messaging, the customer experience, implementing a Facebook® strategy, setting goals, and developing a marketing plan to move forward.

**Keyword: Business**

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Check out all classes offered at www.southeast.edu/continuing
Find us on Facebook® at www.facebook.com/SCCNebCE
Introduction to Marketing Skills

This is a hands-on introduction to basic-to-moderate marketing skills and tools aimed to help small businesses, online endeavors and personal branding to cultivate a following and make an impact in their respective markets. This course is designed to help you flesh-out your large idea(s), make them tangible and develop an immediate action plan. We will cover social media, blogging, online videos, email marketing, community strategy, target markets, images, copy writing, and more.

SCC staff tuition waiver does not apply.

**Perk Up Thursday Weekly Coffee**

*Jan. 7-March 25 • 10-11 a.m.*

Join us Thursday mornings for relaxed networking and free coffee! Each week we feature a speaker who shares real stories about their business experiences and entrepreneurial journey. These stories include why an entrepreneur got started in their business, what they have learned along the way (the good, the bad, and sometimes the ugly), and what keeps them perked up and passionate about what they do!

NOTE: Perk Up Thursday is held in the Focus Suites Commons (Third Floor, 285 S. 68th St. Place, Lincoln) or via Zoom. Location will be announced each week via email newsletter. *Sign up for the newsletter at www.southeast.edu/entrepreneurship.* Can't attend a coffee? No worries. You can view them at your convenience on our YouTube Channel!

**Focus Coaching (One-on-One Business Coaching)**

Focus Coaching is a customizable coaching experience designed to empower entrepreneurs in their business journey. Participants will be introduced to versatile tools for informed decision making and receive personalized feedback from our experienced coaching team. Examples of tool/topics:

- Business Model Canvas (to start a business, provide the foundation for a business plan or to make decisions in an existing business)
- Jobs, Pains and Gains approach to target market
- Systems creations and tools
- Marketing strategies

Coaching sessions are scheduled at times convenient for the participant and coach and will be held via Zoom. *Please contact Brooke Lenhoff at blenhoff@southeast.edu for registration information and to schedule your coaching sessions.*

**NEW! Blogging for Beginners**

Whether for personal projects, small business or corporate branding, blogging is a hot trend. Get a foundational understanding of the major platforms, how to build an audience and best practices to kick start your new adventure with grade-A content.

**Publish Your Writing**

If you want to make a living as a writer, you need to treat it as a business. This includes your public persona, use of a pen name, etiquette, social media, managing time, discipline of writing, covers and editing, and genre/niche analysis. Discussion of querying agents and publishers will be included.

**JOB ENHANCEMENT SCHOLARSHIP AVAILABLE**

(For selected courses)

Attention: Nebraska City Residents

Are you looking for a scholarship for training that could:

- Make a difference in your career/job?
- Help you reach your professional goals?
- Potentially advance your position or pay?
- Have a positive impact on your employer?

For more information, visit http://www.southeast.edu/nebraskacitylc or contact Cindy at 402-323-3636 or cmeyer@southeast.edu.

Funds are being provided by the Nebraska City Community Foundation Fund

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/scceonlinecourses.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
Introduction to Grant Writing
Successful grant writing takes skill, practice and a little luck! Learn the fundamentals of grant writing, including terminology, funding sources, reading grant proposals, and the basics of preparing a grant proposal.

Working with QuickBooks Online
Prerequisite: Microsoft Windows experience
Learn about the features of QuickBooks online and how these can be used to manage the accounting for your small business or organization. Learn how to navigate the application, set up a company file, set up and invoice customers, manage vendors and pay bills, work with banking and credit card transactions, and utilize reports from the system.

This course does not configure or customize the software for your business or organization. Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

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<td>March 22</td>
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<td>LIVE Online, Zoom</td>
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NEW! Outlook or Gmail?
Which is Best for Your Business?
Deciding which email platform to use can be frustrating and confusing. Experience the benefits and downfalls to each platform. When you leave class, you will have a new sense of confidence when choosing which email platform is best for your new or existing business.

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FREE TRAINING
The Gap Tuition Assistance Program provides financial assistance for need-based tuition and other eligible costs for approved, credit and non-credit short-term training programs for in-demand occupations. Short-term training focused on employment!

Are You Eligible?
SCC’s Continuing Education Division utilizes the Gap Tuition Assistance program to provide financial assistance for tuition and other eligible costs to participants. Depending on your financial eligibility, you may receive full or partial assistance with your direct training costs, including tuition, books, required fees, and equipment.

Selection Process
1. Submit your application and research your program of study choice(s).
2. Meet with the Gap Assistance specialist to discuss your training request.
3. Your eligibility to receive funding will be determined through an evaluation of your application and an interview with the Gap Assistance specialist.

For more information, visit www.southeast.edu/cefinaassist or contact us at 402-323-3394 or hbloomquist@southeast.edu

Approved Programs of Study are available in the following areas:
- Professional Truck Driver Training
- Nursing Assistant
- Medication Aide
- RN/LPN Refresher Course
- Machining
- Electrical Maintenance
- Welding
- Microsoft Applications
- Leadership Certificate
- Lean/Six Sigma
- A+ (IT Technician)
- CompTIA N+
- CCNA (1-2 and 3-4)
- Fiber Optics

For more information, contact us at 800-828-0072 or continuings@southeast.edu

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.
Let’s Do Lunch Series
Spend your lunch hour learning something new! Check out this series featuring something for everyone!

LDL: Basic Zoom
Learn how to use Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Jan. 27
LIVE Online, Zoom
Noon-1 p.m.
$10

LDL: How to Host a Meeting on Zoom
Collaborate with your team virtually and learn how to Host a meeting on Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Feb. 10
LIVE Online, Zoom
Noon-1 p.m.
$10

NEW! LDL: Exploring Apps (Workplace Skills)
Boost your workplace skills by exploring applications on your smartphone/tablet.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Feb. 24
LIVE Online, Zoom
Noon-1 p.m.
$10

LinkedIn® for Business: Basic
If Facebook® is the place to check in with family and friends, LinkedIn® is the place to network with customers, expand your business network, and job hunt. We’ll cover the basics of LinkedIn® and learn the terminology, as well as how to get more out of LinkedIn®.
LinkedIn® account and log-in information required.

Jan. 5
LIVE Online, Zoom
T Siefkes
1-4 p.m.
BSAD-6499-TCSA
$59

Feb. 10
LIVE Online, Zoom
W Siefkes
9 a.m.-Noon
BSAD-6499-TCSB
$59

March 25
LIVE Online, Zoom
Th Siefkes
1-4 p.m.
BSAD-6499-TCSC
$59

NEW! Blogging for Beginners
Whether for personal projects, small business or corporate branding, blogging is a hot trend. Get a foundational understanding of the major platforms, how to build an audience and best practices to kick start your new adventure with grade-A content. Tag on some social sharing tips and you will be ready to hit the ground blogging.

March 8
LIVE Online, Zoom
M Roush
6-9 p.m.
BSAD-6665-TCSC
$39

Introduction to Marketing Skills
This is a hands-on introduction to basic-to-moderate marketing skills and tools aimed to help small businesses, online endeavors and personal branding to cultivate a following and make an impact in their respective markets. This course is designed to help you flesh-out your large idea(s), make them tangible and develop an immediate action plan. We will cover social media, blogging, online videos, email marketing, community strategy, target markets, images, copy writing, and more.
SCC staff tuition waiver does not apply.

Jan. 11
LIVE Online, Zoom
M Roush
6-9 p.m.
BSAD-7293-TCSA
$49

Social Media for Business Certificate (Online—UGotClass)
See page ____ for more information.

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Have a idea for a class that could be offered live online? Please submit your idea at https://bit.ly/scceonlinecourses.

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**BUSINESS LEADERSHIP**

**LEADERSHIP & EXECUTION**

**Innovative Leadership**
The quality of leadership can determine the culture, success and overall fate of an organization. Effective leadership is one of the most valuable training topics for those in a management role. This course is an interactive workshop that will focus on the following topics:
- The role of trust and transparency in creating high-performing teams that manage organizational changes effectively
- Four primary communication styles and how to master communicating with each style
- Coaching using a proven framework for providing feedback that motivates people to change
- Investing in your team’s professional development and what employees want out of their development programs

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class.

**NEW!** The Almost Perfect Employee

Your principal responsibility as a leader is to develop “almost perfect” employees, people who can and will function effectively without constant monitoring and motivation. This six-hour course helps you accomplish this by offering you simple, powerful techniques to make yourself a smaller target for their bad behavior.

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class.

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<td>$149</td>
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**Managing People & Projects**

**NEW! The Almost Perfect Employee**

Your principal responsibility as a leader is to develop “almost perfect” employees, people who can and will function effectively without constant monitoring and motivation. This six-hour course helps you accomplish this by offering you simple, powerful techniques to make yourself a smaller target for their bad behavior.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own.

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Check out all classes offered at [www.southeast.edu/continuing](http://www.southeast.edu/continuing)
Find us on Facebook at [www.facebook.com/SCCNebCE](http://www.facebook.com/SCCNebCE)

For more information, contact us at 800-828-0072 or continuinged@southeast.edu

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NEW! How to Thrive in a VUCA World

**V**olatility. **U**ncertainty. **C**omplexity. **A**mbiguity.

In times of heightened uncertainty, many people are just hoping to survive until the storms pass, and the smooth sailing happens again. But what if life is one storm of uncertainty after another with no realistic end in sight? This course provides the necessary navigation skills for travel through the storms and for turning them into opportunities for growth, change, innovation, excitement, and fulfillment. Students will be introduced to the latest findings in Interpersonal Neurobiology, a multidisciplinary framework for awareness and growth both personally and professionally.

A certificate of professional development and 0.6 CEUs will be awarded for successfully completing this class. One hour for lunch on your own.

**Keyword: VUCA**

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<td>Matacio</td>
<td>LIVE Online, Zoom</td>
<td>$229</td>
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Registration Deadline: Feb. 16

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NEW! Personal & Professional Refocus

With many stressors competing for our time, life can seem overwhelming. In the buzz of work, family, physical distancing, protecting our health, and caring for others, we can lose our center. Mindfulness is not just meditation or yoga, it is a way of being in the world. In this workshop, learn about and practice modern-day mindfulness by exploring a grounding technique, best practices and everyday applications. Come away with a clearer directive for the days that lie ahead.

**Keyword: Refocus**

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<td>March 25-April 8</td>
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Emotional Intelligence: The Foundation of Lifelong Success

Emotional intelligence is the ability to be aware of and manage emotions and relationships. It’s a pivotal factor in personal and professional success. IQ will get you in the door, but it is your EQ, your ability to connect with others and manage the emotions of yourself and others, that will determine how successful you are in life. This one-day course is designed to help you master the basic concepts and techniques of this critical skill.

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class. One hour for lunch on your own.

**Keyword: Intelligence**

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<td>LIVE Online, Zoom</td>
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NEW! Blogging for Beginners

Whether for personal projects, small business or corporate branding, blogging is a hot trend. Get a foundational understanding of the major platforms, how to build an audience and best practices to kick start your new adventure with grade-A content. Tag on some social sharing tips and you will be ready to hit the ground blogging.

**Keyword: Blogging**

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<tr>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 8</td>
<td>6-9 p.m.</td>
<td>Roush</td>
<td>LIVE Online, Zoom</td>
<td>$39</td>
</tr>
<tr>
<td>Registration Deadline: March 23</td>
<td>AREA-6743-TCSA</td>
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Introduction to Marketing Skills

This is a hands-on introduction to basic-to-moderate marketing skills and tools aimed to help small businesses, online endeavors and personal branding to cultivate a following and make an impact in their respective markets. This course is designed to help you flesh-out your large idea(s), make them tangible and develop an immediate action plan. We will cover social media, blogging, online videos, email marketing, community strategy, target markets, images, copy writing, and more.

SCC staff tuition waiver does not apply.

**Keyword: Marketing**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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<tr>
<td>Jan. 11</td>
<td>6-9 p.m.</td>
<td>Roush</td>
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<td>$49</td>
</tr>
<tr>
<td>Registration Deadline: Dec. 10</td>
<td>BSAD-7293-TCSA</td>
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</tbody>
</table>

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For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

**Have an idea for a class that could be offered live online? Please submit your idea at [https://bit.ly/scceonlinecourses](https://bit.ly/scceonlinecourses).**

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
Business Plan Basics
Your boss wants you to work on a business plan to expand the business. Or, you want to start your own business. Wherever you are, you need this class. Learn how to take your business idea and develop a complete business plan ready to present. Discussion will include topics like identifying your product and customers, marketing your business, identifying your start-up and ongoing costs, how to obtain funding, and putting it all in a final business plan.
SCC staff tuition waiver does not apply.
Keyword: Business
Feb. 17 W 6-9 p.m. Hurley BSAD-7309-TCSA $49

Publish Your Writing
If you want to make a living as a writer, you need to treat it as a business. This includes your public persona, use of a pen name, etiquette, social media, managing time, discipline of writing, covers and editing, and genre/niche analysis. Discussion of querying agents and publishers will be included.
Keyword: Writing
Feb. 10 W 10 a.m.-Noon Callahan AREA-0146-TCSA $19

Food Protection Manager Online Class
This class is accepted by the Lincoln Lancaster County Health Department for the sanitation training needed to obtain a Food Protection Manager permit.
Students receive their assignments online through SCC's online learning platform. Upon completion of each reading assignment, students will complete an online quiz. A minimum grade of 80 percent is required on each quiz to qualify the student to take the final ServSafe exam.
The ServSafe exam is taken online in the SCC Testing Center in Beatrice or Lincoln or at the Learning Center at Hebron or Nebraska City.
Students need: computer with high-speed internet connection, working knowledge of computer and internet experience. Please note: You cannot access the course using an iPad or Android tablet. There is a six-hour waiting period between online registration for the class and class access.
You may register at any time for this class. After you register online, purchase the book “ServSafe Manager” at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. For registration and log-in information, go to http://bit.ly/SCCFoodProtectionManagerClass.
Keyword: Protection
Online FSDT-3000-WBSA $65

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Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.
Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

Grant Funding
Introduction to Grant Writing
Successful grant writing takes skill, practice and a little luck! Learn the fundamentals of grant writing, including terminology, funding sources, reading grant proposals, and the basics of preparing a grant proposal.
Keyword: Grant
March 22 M 6-9 p.m. SENDD BSAD-7292-TCSA $49

Let's Do Lunch Series
Spend your lunch hour learning something new! Check out this series featuring something for everyone!

LIVE Online, Zoom

LDL: Basic Zoom
Learn how to use Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.
Keyword: Zoom
Jan. 27 W Noon-1 p.m. AREA-6665-TCSB $10

LDL: How to Host a Meeting on Zoom
Collaborate with your team virtually and learn how to Host a meeting on Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.
Keyword: Zoom
Feb. 10 W Noon-1 p.m. AREA-6665-TCSC $10

NEW! LDL: Exploring Apps (Workplace Skills)
Boost your workplace skills by exploring applications on your smartphone/tablet.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.
Keyword: Exploring
Feb. 24 W Noon-1 p.m. AREA-6665-TCSD $10
Apple ID, iCloud & Photo Management with Photos for Mac

Learn what options you have with your Apple ID including editing and sharing photos. Cloud services routinely back up its data so you should never lose your photos even if your own computer explodes. Discover how easy it is to manage your content and photos in the cloud.

Any iOS device, including iPad and iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release, is welcome. Be sure your device is fully charged. You will want to watch the Zoom on a desktop/laptop and have your mobile device fully charged.

### Smartphone Basics: iPhone

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<thead>
<tr>
<th>Date</th>
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<th>Location</th>
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<tbody>
<tr>
<td>Jan. 20</td>
<td>6-8 p.m.</td>
<td>Live Online, Zoom T. Jensen LLLX-0680-TCSA</td>
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### Smartphone Basics: Android

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<tr>
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<td>5:30-8 p.m.</td>
<td>Live Online, Zoom T. Steinhauer AREA-1396-TCSA</td>
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</table>

### iPhone/iPad II: Beyond the Basics

Discover advanced iPhone/iPad topics, including call features such as conference calling, hold, message to answer later, notification in depth, highly useful apps for sharing, and working with documents. We will cover iCloud storage and basic photo management.

Any iOS device, including iPad and iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release, is welcome. Be sure your device is fully charged before class. Have your mobile device handy as you log in to this Zoom class from your desktop or laptop.

### iPhone Tips & Tricks

Take advantage of the features your iPhone or iPad offers. We will help you with tips in messages, phone calls and camera and, as time allows, iCloud, storage and other apps.

Any iOS device, including iPad and iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release, is welcome. Be sure your device is fully charged before class. Have your mobile device handy as you log in to this Zoom class from your desktop or laptop.

### iPhone/iPad II: Beyond the Basics

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<td>Jan. 21</td>
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<td>Feb. 22</td>
<td>7-9 p.m.</td>
<td>Live Online, Zoom Warga AREA-0894-TCSA</td>
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### Smartphone Next Level

Want to learn even more about your smartphone? With this Next Level class, we will review where we left off at the Smartphone Basics class and take it to a new level! Bring your questions and we will dig deeper into topics like managing your phone, how to reset it using apps and continual learning about calling and texting. Don’t have a smartphone? Come anyway!

Have your phone fully charged with access to your Gmail (Android) or Apple ID (iPhone).

### Cancellation/Refund Policy:

If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. AOA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting AOA reasonable accommodations, contact the SCC Access/Equity/Diversity Office.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu

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**Have an idea for a class that could be offered live online? Please submit your idea at [https://bit.ly/sccceonlinecourses](https://bit.ly/sccceonlinecourses).**
Passwords, Logins, IDs, OH MY!

In this age of electronic information and security concerns, password management is a must. Come learn best practices and tips and tricks to keeping your passwords and private information secure. We’ll cover both mobile and home data security.

You will want to watch Zoom on a desktop/laptop and have your mobile device fully charged.

**Keyword: Passwords**

Feb. 1  
LIVE Online, Zoom  
T. Jensen  
LLX-0973-TCSA  
$29

Photography & Editing Using Your Mobile Device

Are you interested in focusing on photography using your mobile devices—smart phones and tablets (not limited to Apple products)—and doing some limited post-processing of these photographs? Techniques in photography will be discussed, as well as an overview of many of the hundreds of useful apps for photography and editing, and also some very handy gadgets for your cell phones and tablets.

In preparation for the course, please download Snapseed for photo processing on your device(s) prior to the first class. Snapseed is a free app. Have your mobile device handy as you login to this Zoom class from your desktop or laptop.

**Keyword: Photography**

Feb. 2-16  
LIVE Online, Zoom  
Keller  
LLX-0080-TCSA  
$29

NEW! LDL: Exploring Apps (Workplace Skills)

Boost your workplace skills by exploring applications on your smartphone/tablet.

Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Keyword: Exploring**

Feb. 24  
W  
Noon-1 p.m.  
LIVE Online, Zoom  
AREA-6665-TCSD  
$10

NEW! LDL: Exploring Apps (Savvy Seniors!)

Seniors with Smartphones: Want to learn about new applications on your phone? Join us for “Exploring Applications” over lunch!

Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Keyword: Exploring**

March 17  
W  
Noon-1 p.m.  
LIVE Online, Zoom  
AREA-6665-TCSF  
$10

INTERNET

Online Buying & Selling

Have you thought about selling your stuff online? Learn more about the primary places people sell items, (Craigslist, Facebook® marketplace and eBay®) and how selling on these sites really works. We will talk about “gotchas” and types of payment processing.

This class is for personal sales ONLY. Business interest is welcome but it won’t be the focus of the class.

**Keyword: Selling**

Jan. 25  
M  
6-8 p.m.  
LIVE Online, Zoom  
T. Jensen  
LLX-0531-TCSA  
$29

NEW! Online Grocery Shopping

Ordering groceries online is all the craze in 2020. Learn how to set up an account and use your Smartphone or computer to order your groceries online to pick up or be delivered to your home.

**Keyword: Grocery**

Jan. 26  
T  
6-8 p.m.  
LIVE Online, Zoom  
AREA-5058-TCSA  
$19

For more information, contact us at 800-828-0072 or continuinged@southeast.edu

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Collaborate with your team virtually and learn how to Host a meeting on Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Feb. 10  W  Noon-1 p.m.  AREA-6665-TCSB  $10

Key: Zoom

LDL: How to Host a Meeting on Zoom
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Feb. 10  W  Noon-1 p.m.  AREA-6665-TCSB  $10

Key: Zoom

Facebook® is for You
Get face to face with Facebook®. Learn all the neat things this popular social media site can do. Surprise your children, grandchildren and friends with your newfound knowledge. Connect with relatives, friends and even high school and college classmates. Spruce up your profile with information and pictures, all while learning to use Facebook® safely. You will need an email address to set up a Facebook® account.

Jan. 20  W  6-9 p.m.  AREA-1501-TCSA  $29

Key: Facebook

Facebook® Tips & Tricks
This class is designed for anyone who is interested in Facebook® and all of its features. Come and explore this interesting social networking tool.

NOTE: This is a personal Facebook® class, not a business focus. Very important: Bring your Facebook® account and password information or mobile device that you can use to reset your password.

Jan. 19  T  Noon-1 p.m.  AREA-1386-TCSA  $24
Feb. 19  F  Noon-1 p.m.  AREA-1386-TCSB  $24
March 8  M  7-9 p.m.  AREA-1386-TCSC  $24

Key: Facebook

LinkedIn® for Business: Basic
If Facebook® is the place to check in with family and friends, LinkedIn® is the place to network with customers, expand your business network, and job hunt. We’ll cover the basics of LinkedIn® and learn the terminology, as well as how to get more out of LinkedIn®.
LinkedIn® account and log-in information required.

Jan. 5  T  Noon-1 p.m.  BSAD-6499-TCSA  $59
Feb. 10  W  9 a.m.-Noon  BSAD-6499-TCSB  $59
March 25  Th  1-4 p.m.  BSAD-6499-TCSC  $59

Key: LinkedIn

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Keyword: Blogging

March 8
LIVE Online, Zoom
M 6-9 p.m.
AREA-6743-TCSA
$39

Social Media for Business Certificate (Online—UGotClass)

See page ___ for more information.

Let’s Do Lunch Series

Spend your lunch hour learning something new! Check out this series featuring something for everyone!

LDL: Basic Zoom
Learn how to use Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Keyword: Zoom

Jan. 27
LIVE Online, Zoom
W Noon-1 p.m.
AREA-6665-TCSB
$10

LDL: How to Host a Meeting on Zoom
Collaborate with your team virtually and learn how to Host a meeting on Zoom.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Keyword: Zoom

Feb. 10
LIVE Online, Zoom
W Noon-1 p.m.
AREA-6665-TCSC
$10

LDL: Video Chatting with Family & Friends
Can’t meet with family over the holidays? Find out ways to connect virtually.
Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

Keyword: Video

March 3
LIVE Online, Zoom
W Noon-1 p.m.
AREA-6665-TCSE
$10

Programming & Networking

Back End Developer Bootcamp
In this 18-week Back End Software Development camp, students take three courses to learn the skills and technologies necessary to enter the industry as a Back End Software Developer: Introduction to Java, Relational Databases with MySQL and Web API Design with Spring Boot. Skills and technologies learned include Java 1.8, Algorithms, OOP, Design Patterns, Unit Testing, SQL, DDL, DML, Database Concepts, JDBC, Spring Boot, Spring Data, REST, JPA, JWT, AWS, and more.

For anyone interested in this program, take our free and optional assessment and learn more information at www.southeast.edu/coding-boot-camp.

Gap Assistance program is available to those who qualify. Visit www.southeast.edu/gap for assistance options.

Keyword: Bootcamp

Jan. 13-May 12
LIVE Online, Zoom
W 7-8:30 p.m.
INFO-7750-TCSA
$3,999

March 17-July 14
LIVE Online, Zoom
W 7-8:30 p.m.
INFO-7750-TCSB
$3,999

NEW! Data Engineer Bootcamp
In this 26-week program, students learn the skills and technologies necessary to become a data engineer. Skills and technologies include python, OOP, Functional Programming, Hadoop, Cloudera, Spark, Dask, IaaS, AWS, Building Data Lakes, Sqoop, Flume, Kafka, and more.

For anyone interested in this program, take our free and optional assessment and learn more information at www.southeast.edu/coding-boot-camp.

Gap Assistance program is available to those who qualify. Visit www.southeast.edu/gap for assistance options.

Keyword: Bootcamp

Feb. 18-Aug. 5
LIVE Online, Zoom
Th 7-8:30 p.m.
INFO-7752-TCSA
$5,400

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
NEW! Front End Software Developer Bootcamp
In this 18-week Front End Software Developer bootcamp, students learn the skills and technologies necessary to enter the industry as a Front End Software Developer. Skills and technologies include JavaScript, ES6, Algorithms, OOP, Design Patterns, Unit Testing, HTML, CSS, Bootstrap, JQuery, AJAX, Responsive Web Design, ReactJS, JSX, NPM, Redux, AWS, and more.

For any interested in this program, take our free and optional assessment and learn more information at www.southeast.edu/coding-boot-camp.

Gap Assistance program is available to those who qualify. Visit www.southeast.edu/gap for assistance options.

Introduction to Adobe Photoshop Elements

Prerequisite: Experience in MAC or PC environment
In this introductory class of photo editing basics, students will learn the fundamentals of different tools and techniques used for image retouching, correction and enhancement. You will learn to correctly resize and crop images and create image compositions.

Previous experience is not required, but basic computer skills are essential. You will need to download Adobe Photoshop Elements on your computer. Further instructional elements needed will be provided prior to class.

Keyword: Photoshop

March 24
LIVE Online, Zoom
W
Schutte
5:30-9 p.m.
AREA-0925-TCSA
$29

Tips & Tricks: Excel
Prerequisite: Basic Computer
Welcome to the world of Microsoft Excel 2016! Whether looking to enhance your basic skills with Excel or learn new ones, this hands-on, virtual “tips and tricks” class is ideal. This class will cover and expand on the basic functions. Time will be available to ask any questions not covered in the class.

Keyword: Excel

March 1
LIVE Online, Zoom
M
Hopwood
5:30-9 p.m.
OFFT-7235-TCSA
$79

QuickBooks

QuickBooks 2019: Basic
Prerequisite: Windows experience
Learn how to use the basic features and functions of QuickBooks Pro software. You will create a company, set up preferences, set up and invoice customers, manage vendors and pay bills, work with banking transactions (deposits, transfer funds, etc.) and perform reconciliations, and review basic financial and other system reports.

This basic course does not customize features to your business. Required textbook information is available through the SCC Campus Store at www.sccbookstore.com.

Keyword: QuickBooks

Dec. 16-17
LIVE Online, Zoom
W, Th
8:30 a.m.-Noon
ACCT-7280-TCFC
$159

Feb. 24-25
LIVE Online, Zoom
W, Th
8:30 a.m.-Noon
ACCT-7280-TCFA
$159

Software Applications

Introduction to Crystal Reports (Online—Ed2Go)
See page ___ for more information.

Adobe

Introduction to Adobe Photoshop Elements

Prerequisite: Experience in MAC or PC environment
In this introductory class of photo editing basics, students will learn the fundamentals of different tools and techniques used for image retouching, correction and enhancement. You will learn to correctly resize and crop images and create image compositions.

Previous experience is not required, but basic computer skills are essential. You will need to download Adobe Photoshop Elements on your computer. Further instructional elements needed will be provided prior to class.

Keyword: Bootcamp

Jan. 14-May 13
LIVE Online, Zoom
Th
Promineo
7-8:30 p.m.
INFO-7751-TCSA
$3,999

March 18-July 16
LIVE Online, Zoom
Th
Promineo
7-8:30 p.m.
INFO-7751-TCSB
$3,999

Tips & Tricks: Word
Prerequisite: Basic Computer
Welcome to the world of Microsoft Word 2016! Whether looking to enhance your basic skills with Word or learn new ones, this hands-on, virtual “tips and tricks” class is ideal. This class will cover and expand on the basic functions. Time will be available to ask any questions not covered in the class.

Keyword: Word

Feb. 15
LIVE Online, Zoom
M
Hopwood
5:30-9 p.m.
OFFT-7230-TCSA
$79

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QuickBooks 2019: Intermediate
Prerequisite: QuickBooks 2018 or 2019: Basic or equivalent experience
Expand your understanding of QuickBooks Pro through learning how to manage inventory, set up and manage sales taxes, prepare estimates, perform job costing, work with Balance Sheet accounts, set up budgets, process payroll and related reporting, and advanced customization options.
A portion of this course allows for discussion and or tailoring of software for your organization’s needs. If personalized assistance is desired during the course, please bring your own documents and/or laptop. Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

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<th>Location</th>
<th>Instructor</th>
<th>Course Code</th>
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<tbody>
<tr>
<td>March 3-4</td>
<td>W, Th</td>
<td>8:30 a.m.-Noon</td>
<td>LIVE Online, Zoom</td>
<td>Olson</td>
<td>ACCT-7281-TCSA</td>
<td>$159</td>
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Working with QuickBooks Online
Prerequisite: Microsoft Windows experience
Learn about the features of QuickBooks online and how these can be used to manage the accounting for your small business or organization. Learn how to navigate the application, set up a company file, set up and invoice customers, manage vendors and pay bills, work with banking and credit card transactions, and utilize reports from the system.
This course does not configure or customize the software for your business or organization. Required ebook is available through the SCC Campus Store at www.sccbookstore.com.

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<td>Jan. 21-22</td>
<td>Th, F</td>
<td>8:30 a.m.-Noon</td>
<td>LIVE Online, Zoom</td>
<td>Johnson</td>
<td>ACCT-3514-TCSA</td>
<td>$159</td>
</tr>
</tbody>
</table>

QuickBooks 2019 Series (Online—Ed2Go)
See page _____ for more information.

WEB DEVELOPMENT & DESIGN

WordPress
Discover the basics to create a website. Learn how to install WordPress on your PC or Mac, navigate the WordPress dashboard, create pages and posts, custom menus, and functional websites.

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<tbody>
<tr>
<td>Feb. 22-24</td>
<td>M, W</td>
<td>6:30 a.m.-9:30 p.m.</td>
<td>LIVE Online, Zoom</td>
<td>Olson</td>
<td>INFO-7296-TCSA</td>
<td>$159</td>
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NEW! Front End Software Developer Bootcamp
In this 18-week Front End Software Developer bootcamp, students learn the skills and technologies necessary to enter the industry as a Front End Software Developer: Introduction to Java, Relational Databases with MySQL and Web API Design with Spring Boot. Skills and technologies learned include JavaScript, ES6, Algorithms, OOP, Design Patterns, Unit Testing, SQL, DDL, DML, Database Concepts, JDBC, Spring Boot, Spring Data, REST, JPA, JWT, AWS, and more.
For anyone interested in this program, take our free and optional assessment and learn more information at www.southeast.edu/coding-boot-camp.

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<tbody>
<tr>
<td>Jan. 14-May 13</td>
<td>M, W</td>
<td>7-8:30 p.m.</td>
<td>LIVE Online, Zoom</td>
<td>Olson</td>
<td>INFO-7751-TCSB</td>
<td>$3,999</td>
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</table>

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
Certificate in Structured Query Language (SQL)
Structured Query Language (SQL) is the industry standard database programming language. It is one of the most in demand skills in occupations that require interaction with data and analyzing data. Through your knowledge of Structured Query Language, you will become more marketable in computer-related career fields that pertain to database administration. Learning SQL also can lead to a job that is specific to analyzing data such as a data analyst, a quality assurance analyst, or a business analyst. This certificate will enhance your competitiveness in the field of database administration and data analyst jobs.

Instructor: Cecilia Allison
$595 for full certificate

Project Management Certificate
Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancelation.

Social Media for Business Certificate
Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook® to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization.

QuickBooks 2019 Series
Small business owners should be using QuickBooks to manage invoices, pay bills and track expenses. If you want to take control of your business’s finances, this course will introduce you to QuickBooks 2019 and teach you the accounting software’s more advanced features.

Introduction to Crystal Reports
Learn how to use Crystal Reports to create attractive business documents that are easy to read and understand.

Introduction to Python 2.5 Programming
Learn the fundamentals of computer programming in Python with topics that include basic decisions and loops, advanced data structures, object-oriented programming, and graphical user interfaces.

Hack Your Way to Security
Use ethical hacking techniques to locate and close security holes in your own network.

Accounting Fundamentals Series
If you’re interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you. You will learn the basics of double-entry bookkeeping, while also learning how to analyze and record financial transactions, as well as prepare various financial reports at the end of the fiscal period.

SQL Series
SQL is one of the most requested skills from today’s data-driven employers. Learn the coding language in these easy to follow online courses.

www.ed2go.com/sccne
### ANIMALS & PETS

**NEW! Sheep Farming 101**
Learn the basics of how to keep sheep, which breeds of sheep to choose, what equipment you'll need, and handling and basic health care. This course is very practical with plenty of hands-on experience.

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<td>Jan. 23</td>
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<td>9 a.m.-Noon</td>
<td>Panel</td>
<td>AREA-4007-TCSA</td>
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**Backyard Chickens**
Discover what you need to know to start your own backyard poultry flock. We'll discuss caring for your baby chicks and what to do as they grow older and start laying eggs.

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**Basic Pet Care: Dog & Cat**
Want to learn more about caring for your furry loved one? Check out this basic course and find out more about such topics as vaccinations, diet, traveling with a pet, and so much more! We will give tips on how to keep your pet looking and feeling their best. Got a question about caring for your pet? Our instructor will help you find the answer.

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<th>Instructor</th>
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<td>Phroper</td>
<td>AREA-3973-TCSA</td>
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**New Furry Family Member**
Have you recently adopted a new furry family member into your home? This class will give instructions on what you can do to create a positive environment for your new pet.

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### ARTS, CRAFTS & HOBBIES

**Cozy Up to a New Craft**
Join our live online papercrafting class where we will have fun evenings of folding, stitching and creating. Paper embroidery, pop out cards and totally cool paper flowers are on the menu.

We will mail your supplies to you or if you are close, you can pick them up. Either way, lots of fun from your own house. If you want your supplies mailed to you, registration deadline is Jan. 8.

**Keyword: Craft**

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<tr>
<th>Date</th>
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<th>Instructor</th>
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<td>6:30-8 p.m.</td>
<td>Roseberry</td>
<td>LIVE Online, Zoom</td>
<td>$25</td>
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**NEW! Mixed Media Art Journal**
Grab this opportunity to explore a variety of art supplies and techniques. Beginner to advanced artists will enjoy creating an artistic journal.

Most of the supplies are inexpensive and easily found. A supply list will be sent a week prior to the class.

**Keyword: Journal**

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**Gratitude, Gimmicks & Going the Extra Mile**
The real joy is in the giving. In this session, you will gather ideas for showing appreciation in a unique and clever way. From care packages to quick gestures of appreciation, we will explore many options. Attendees will leave with a collection of meaningful ideas, and a lot of inspiration to positively impact others!

**Keyword: Gratitude**

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<td>LIVE Online, Zoom</td>
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**Digital Scrapbooking**
Would you like to scrapbook online? The instructor will show you how to load your photos, pick your theme, album type, and page layout. We will add photos, embellishments and learn the basics of digital scrapbooking.

No software needed. You will be able to access your album from any online computer.

**Keyword: Scrapbooking**

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**NEW! Shutterfly**
Are you interested in learning the basic ins and outs of Shutterfly? This is your stop! In this class, we will take a tour of the site, unlock some of the best features and open a whole new world of possibilities for gift options. We also will explore creating a photo book. Join us for a look at this popular and versatile site for photo storage and so much more!

**Keyword: Shutterfly**

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**Sales Tax is applicable on animal specialty services.**

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**Register Today!**

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We’re Keeping You Safe
For COVID-19 updates, visit [www.southeast.edu/covid-19](http://www.southeast.edu/covid-19)
**Pictures Galore, Organizing & More!**
So you have thousands of photos, now what? We will offer some strategies for tackling the overwhelming task of getting a system in place to safely store your precious memories. Also, what do you do with the dreaded box of photos buried in the closet? We have many solutions to offer!

**Handmade Greeting Cards**
Do you want to create fabulous cards without buying a ton of new materials? Get inspired as we create six new cards with new handmade card supply kit will be mailed to you. Gather these supplies: glue dots, tape runners or double-sided tape, pop dots, scissors, glue pen, and piercing tool. Register early because your card supply kit will be mailed to you.

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<th>Date</th>
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**Digitizing Memories**
Do you have envelopes full of negatives and slides or boxes of photos? Discover how to preserve these in a more organized form by scanning them. We will look at scanning techniques and some of the devices to make scanning easy to do. Discussion will involve the software necessary to scan your negatives, slides and photos and look at the software "VueScan."

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**NEW! Color Pencil Painting: Tiny Tiger Lily**
Warm your winter blues with this precious Miniature Tiger Lily that was grown in the artist’s own flower bed. The instructor will give step-by-step instructions as you draw and paint this vibrant lily. You will be layering lively colors to create texture as well as finding the right shading. If you've taken a colored pencil painting class in the past or not, you are welcome to join in on the fun! Paper supplied with basic shapes included. You need to have colored pencils (highly recommend using quality student or professional grade Prismacolor) including white, #2 pencil and eraser.

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**Color Pencil Painting: Baltimore Oriole**
Join the instructor as she gives step-by-step instructions to create a painting of this gorgeous creature sitting on the head of a fairy at the birdbath. You will layer vibrant colors to create texture as well as finding the right shading. If you've taken a colored pencil painting class in the past or not, you are welcome to join in on the fun! Paper supplied with basic shapes included. Frame not provided. You will need to have colored pencils (highly recommend using quality student or professional grade Prismacolor), including white, #2 pencil and eraser.

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<th>Date</th>
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<td>$49</td>
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**NEW! Basic Drawing**
Learn basic drawing skills while focusing on still life. You will learn about composition, proportions and relationships, explore line and values and the use of the materials.

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<td>AREA-7774-TCSA</td>
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**Acrylic Painting: Spring Floral**
These 12-inch by 16-inch textured paintings come to life! Floral design celebrates the season!

**NEW! Basic Drawing**
Learn basic drawing skills while focusing on still life. You will learn about composition, proportions and relationships, explore line and values and the use of the materials.

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<th>Date</th>
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<td>AREA-7676-TCSA</td>
<td>$24</td>
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</table>

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

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For more information, contact us at 800-828-0072 or continuing@seoutheast.edu
**Bob Ross Paintings**

Bob Ross classes are for painters of all abilities, including beginners. Classes are taught by a Certified Bob Ross instructor. You will be emailed the list of supplies to purchase prior to class. Plan on downloading the Zoom app to your tablet, laptop or desktop prior to class and then paint from your own home. It is recommended to register early so you can get the supply list in plenty of time.

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### Bob Ross: Evening Tide

A full moon sheds light on a secluded beach at high tide.

**Keyword: Ross**

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<th>Date</th>
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### Bob Ross: Church in the Valley

A little country church sits against a background of a distant valley.

**Keyword: Ross**

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<td>LLUX-1067-TCSA</td>
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### Bob Ross: Cypress Creek

A Florida swamp basks in a soft sunlight.

**Keyword: Ross**

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<th>End Time</th>
<th>Cost</th>
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<td>BBBX-1362-TCSB</td>
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### Bob Ross: Midnight Storm

A flash of lightning reveals an oncoming storm.

**Keyword: Ross**

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<th>End Time</th>
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For more information, contact us at 800-828-0072 or continuinged@southeast.edu

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NEW! Still Life in Charcoal
One of the best ways to improve one's drawing ability is to practice with still life objects. This class will provide demonstrations and instruction for learning to describe shapes, depict placement and overlap and show volume with shading and highlighting. Participants will have time to draw in charcoal from a resource photograph during the class with step-by-step instruction and help from the instructor.

Adults and children fourth grade and above at all skill levels are welcome. Resource photographs will be emailed along with a supply list.

Keywords: Charcoal

Jan. 16   S   9 a.m.-Noon
LIVE Online, Zoom Dietrich Moore
Registration Deadline: Jan. 13 LLLX-1446-TCSA

$39

ZenDoodle
ZenDoodling is a fascinating, meditative style of drawing that allows you to unwind from stress, focus your thoughts and explore your creative side, even if you have no artistic talent! In this class you will learn a variety of striking drawing patterns, styles and techniques based on Zentangle®. This technique uses simple, repetitive lines and shapes and deliberate pen strokes to create striking, one-of-a-kind abstract art.

A supply list will be emailed to you one week prior to class start. Include valid email with registration.

Keywords: ZenDoodle

Jan. 26   T   6:30-9 p.m.
LIVE Online, Zoom Sisco
BBBX-1367-TCSA

$29

Intro to Watercolor Painting
Learn the basics of watercolor. We will explore a few watercolor painting techniques, color mixing, and the best watercolor supplies to use. We will create several beautifully painted greeting cards.

A supply list will be emailed one week prior to class.

Keywords: Watercolor

Jan. 11   M   6:30-8:30 p.m.
LIVE Online, Zoom Wolcott
AREA-7678-TCSA

$45

The Beauty of Watercolor
High School Age & Up
Each week you will have at least one completed painting that you can be proud of! Each Saturday the project will vary in style, technique and subject.

Please be sure to include your email address as you will be sent a supply list two weeks prior to class or you may contact Marcia for supply list and/or more information at marciartsy@itsinthewindstudio.com or 605-521-4255.

Keywords: Watercolor

Jan. 9   S   10 a.m.-Noon
LIVE Online, Zoom Holliway
AREA-2818-TCSA

$24

Jan. 23   S   10 a.m.-Noon
LIVE Online, Zoom Holliway
AREA-2818-TCSB

$24

Feb. 6   S   10 a.m.-Noon
LIVE Online, Zoom Holliway
AREA-2818-TSC

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Feb. 20   S   10 a.m.-Noon
LIVE Online, Zoom Holliway
AREA-2818-TSCD

$24

March 6   S   10 a.m.-Noon
LIVE Online, Zoom Holliway
AREA-2818-TSCA

$24

Painting Autumn & Winter Trees in Watercolor
Depicting trees in various seasons requires specific skills. The beautiful colors of autumn and the bare branches and snow of winter are fun to paint with watercolor. This class will provide demonstrations and instruction for various techniques, tips and color usage and mixing. Participants will have time to paint during the class with step-by-step instruction and help from the instructor.

Adults and children fourth grade and above at all skill levels are welcome. Resource photographs will be emailed along with a supply list.

Keywords: Painting

Feb. 6   S   9 a.m.-Noon
LIVE Online, Zoom Dietrich-Moore
AREA-7678-TCSA

$29

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# Jewelry

**Resin & Clay Jewelry**

Get creative while learning how to work with resin and clay. You will have the skills to create more jewelry on your own.

A supply list will be emailed one week prior to class.

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**Keyword: Jewelry**

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# Needle Arts & Sewing

**Learn to Crochet**

Get started in crochet! Learn how to read patterns, begin a foundation and the basic stitches to begin your crochet adventure.

Be prepared with a pair of scissors, skein of worsted weight cotton yarn (such as Sugar and Cream) and a size I or J crochet hook.

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<tr>
<th>January 16-30</th>
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**Second Step Crochet**

Knowing the basic single crochet isn’t enough to complete the beautiful patterns we see all around. Come learn to half double, double and triple crochet. You will leave with a Granny square, coaster, and an understanding of crochet patterns so you can make even more projects.

You will need an H or I crochet hook and two skeins of cotton yarn (Sugar and Cream is one brand).

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<th>February 20-27</th>
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**Beginning Knitting**

Knit one, purl two. Learn the basic knitting stitches (knit, purl, cast on/off) to get you started in this traditional needle art. You will leave class with enough technique to be able to create your own scarf or small project.

Students will need size 7 straight knitting needles and two skeins of Sugar’ n Cream cotton yarn (same or different colors, your choice) for class.

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<tr>
<th>February 12-19</th>
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**Password, Logins, IDs, OH MY!**

In this age of electronic information and security concerns, password management is a must. Come learn best practices and tips and tricks to keeping your passwords and private information secure. We’ll cover both mobile and home data security.

You will want to watch Zoom on a desktop/laptop and have your mobile device fully charged.

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For more information, contact us at 800-828-0072 or continuinged@southeast.edu
### Online Buying & Selling

Have you thought about selling your stuff on line? Learn more about the primary places people sell items, (Craigslist, Facebook© marketplace and eBay®) and how selling on these sites really works. We will talk about “gotchas” and types of payment processing.

This class is for personal sales ONLY. Business interest is welcome but it won’t be the focus of the class.

**Keyword:** Selling  
**Jan. 25**  
**6-8 p.m.**  
**T. Jensen**  
**LLLX-0531-TCSA**  
**$29**

### Gratitude, Gimmicks & Going the Extra Mile

The real joy is in the giving. In this session, you will gather ideas for showing appreciation in a unique and clever way. From care packages to quick gestures of appreciation, we will explore many options. Attendees will leave with a collection of meaningful ideas, and a lot of inspiration to positively impact others!

**Keyword:** Gratitude  
**Jan. 20**  
**6-7:30 p.m.**  
**Van Winkle**  
**LLLX-1127-TCSA**  
**$19**

### Sourdough Bread 101

Sourdough is a treasured part of many kitchens. With flour, water and a little bit of patience, you will have your very own bubbly, active starter ready to make your incredible sourdough bread. Get tips, tricks and some tasty recipes.

**Keyword:** Bread  
**Feb. 2**  
**6-7 p.m.**  
**Kreikemeier**  
**LLLX-0474-TCSA**  
**$12**

**Feb. 16**  
**6-7 p.m.**  
**Kreikemeier**  
**BBRX-2032-TCSB**  
**$12**

### Strength Training FUNdamentals: Strengthen & Tone

No matter your age or athletic ability, strength training is the key to flexibility and mobility. Anyone at any fitness level can strength train and it doesn’t have to take hours in a gym. Join us for the FUNdamentals of strength training and discover the most effective strength training moves suitable for home- or gym-based workouts.

**Keyword:** Strength  
**Jan. 23**  
**9-10 a.m.**  
**Stutzman**  
**LLLX-2260-TCSA**  
**$29**

### Strength Training FUNdamentals: Tone & Eat Right

Help boost your strength training moves with nutrition principles that help affect your metabolism and weight loss. Don’t have any strength training moves? We do! See how some new moves and knowledge of what you eat is key to strength training benefits.

**Keyword:** Strength  
**Feb. 6**  
**9-10 a.m.**  
**Stutzman**  
**LLLX-2261-TCSA**  
**$29**

### College Tuition Planning

It’s college application time! Preparing for this journey should be fun, but then there is the financial reality. Average student debt is $31,000. Discover the various ways to plan and pay for college. Gain an understanding of current college cost, future trends and discuss strategies on how to pay for college by exploring various types of accounts available in the market to use to save for college. Discussion of the Financial Aid application will be included.

**Keyword:** College  
**Jan. 21**  
**6-9 p.m.**  
**Rauert**  
**AREA-7078-TCSA**  
**$39**

### NEW! Online Grocery Shopping

Ordering groceries online is all the craze in 2020. Learn how to set up an account and use your Smartphone or computer to order your groceries online to pick up or be delivered to your home.

**Keyword:** Grocery  
**Jan. 26**  
**6-8 p.m.**  
**T**  
**AREA-5058-TCSA**  
**$19**

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**For more information, contact us at**  
800-828-0072 or continuinged@southeast.edu

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**Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/scceonlinecourses.**

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**We’re Keeping You Safe**  
For COVID-19 updates, visit  
www.southeast.edu/covid-19
Human Trafficking: Slavery Today
The one-hour lecture will provide an overview of human trafficking, the multibillion dollar criminal industry sustained by demand. Trafficking is slavery, treating persons as commodities to be bought, sold, and traded. It happens throughout the world and is happening in NEBRASKA.

Welcome to Medicare
The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host “Welcome to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. "Welcome to Medicare" will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or who is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost. To register, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

Co-Parenting: Working Together for Your Children (Online)
This workshop meets the requirements of the Nebraska Parenting Act. Topics include stages of adjustment to parental separation/divorce for parents and children, conflict resolution, stress management and other co-parenting issues. This course is delivered entirely online and facilitated by SCC faculty and takes a minimum of three hours to complete.

Students will need:
- Computer with high speed internet connection
- Speaker/sound capability
- Working knowledge of computer and internet experience

NOTE: Firefox or Chrome browser recommended. You cannot access the course using an iPad or Droid tablet.

Sliding fee waiver not available. There is a six-hour waiting period between online registration for the class and class access.

For registration and log-in instructions for the online class, go to www.southeast.edu/Continuing/CoParenting

Level 2 Co-Parenting: Working Together for Your Children
This workshop has been developed and approved by the Supreme Court office of Dispute Resolution, on behalf of the State Court Administrator, to educate parties about the impact of pending court action on children. Included in this course are the following topic areas that meet the requirements of the *Nebraska Parenting Act (LB554): safety and transition plans, impact of unresolved parental conflict on the child, effective communication skills, and resources and referral information.

Preregistration is required. All students will be required to show photo ID at class check-in. Written completion letter will be mailed (U.S. postal service) to student at the successful completion of the course. It will be mailed to the address on the student's registration information.

* Separate classes provided for men and women.

College Tuition Planning
It's college application time! Preparing for this journey should be fun, but then there is the financial reality. Average student debt is $31,000. Discover the various ways to plan and pay for college. Gain an understanding of current college cost, future trends and discuss strategies on how to pay for college by exploring various types of accounts available in the market to use to save for college. Discussion of the Financial Aid application will be included.

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccconlinecourses.
From Theory to Discovery: Breaking Down Your Brick Wall with Timelines
Use a timeline in your genealogical research to reveal gaps in your research. Learn how to build a theory, pinpoint research questions, and focus your family history search to find answers in unexpected places.
**Keyword: Discovery**

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Beginning Genealogy: Start Your Family History
Take advantage of the winter to delve into your family history. Bring everything you know about your family to class and begin your journey. Learn the basics: pedigree charts, local resources, clues in the censuses, and internet treasures. Every family has interesting stories.
**Keyword: Genealogy**

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Intermediate Genealogy
Boost your genealogy research. Find out if your family homesteaded or fought in the Revolutionary War. This class introduces sources such as land records, military papers, immigration/naturalization documents, newspapers and courthouse resources. Learn where to find the clues and break through your brick walls.
**Keyword: Genealogy**

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DNA Tells a Story
Whether you've taken a DNA test or are considering one, DNA can help you with your genealogy when the paper trail ends. Learn more about how genetic genealogy can enhance traditional research methods, solve family mysteries and take you on the next steps in your genealogical journey. When a lack of records or uncertainty about ancestral lineage has you stumped, DNA always tells the truth. DNA testing is the tool that belongs in every genealogist's toolkit.
**Keyword: DNA**

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NEW! FYA: FamilySearch
Learn all that FamilySearch has to offer. Search records and images, genealogies, books, the FamilySearch Catalog, and more.
**Keyword: FYA**

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NEW! FYA: Genealogical Research Wikis
Genealogical Wikis are not all the same. Learn about the different types out there.
**Keyword: FYA**

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NEW! FYA: Google
If you only search the “big” databases for records, you are missing out. The majority of records aren’t on them. Learn how to use Google and its programs to further your research.
**Keyword: FYA**

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NEW! FYA: Graveyards & Obituaries
Find-a-Grave, Billion Graves, etc. You’ll find more than just names and dates on these sites.
**Keyword: FYA**

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NEW! FYA: Societies, Libraries & Archives
Learn about the hidden gems in state and county society sites, library databases and state archives.
**Keyword: FYA**

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NEW! FYA: Social Media
Learn how to share your research and collaborate with others on social media (Facebook, Pinterest, Cyndi’s List).
**Keyword: FYA**

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NEW! FYA: U.S. Censuses
Find hidden information about your ancestors by studying the U.S. Censuses.
**Keyword: FYA**

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NEW! FYA: Engage Your Family
Ways to engage your family in genealogy research (from young children on up).
**Keyword: FYA**

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For more information, contact us at 800-828-0072 or continuinged@southeast.edu
Foods

NEW! Whether You Knead It or Not: Pizza
It’s a pizza party! You will learn to make your own pizza dough and turn it into a custom pizza. Gather your ingredients. We’ll send you a list and Zoom bake with us from your kitchen. You will make your main dish and sweet dessert pizza when class is over—dinner is done!

Keyword: Knead

Jan. 30
LIVE Online, Zoom
Registration Deadline: Jan. 27
S $39
Harper LXX-0157-TCSA

Whether You Knead It or Not: Baguettes
Zoom bake baguettes with us. Discover techniques to reduce the time it takes to make fresh, delicious baguettes. While your baguettes are proofing, you will make a totally delicious angel food cake from scratch. Don’t run and hide, this will be great fun! Two fabulous finished products.

Your Zoom class information will be sent a few days prior to class and in enough time to gather your supplies. Be sure to include your email address.

Keyword: Knead

Feb. 13
LIVE Online, Zoom
S $39
Harper LXX-2051-TCSA

Delectable Dumplings
Learn the amazing skill of making delicious dumplings for any part of the meal. In this class, you will learn to make baking powder dumplings, two kinds of potato dumplings that can be eaten as a main course and dessert dumplings. Learn the process, make and sample, and leave with a new skill and new recipes.

A supply list will be sent one week prior to class.

Keyword: Dumplings

March 13
LIVE Online, Zoom
S $29
Brunkow AREA-4426-TCSA

Sourdough Bread 101
Sourdough is a treasured part of many kitchens. With flour, water and a little bit of patience, you will have your very own bubbly, active starter ready to make your incredible sourdough bread. Get tips, tricks and some tasty recipes.

Keyword: Bread

Feb. 2
LIVE Online, Zoom
T $12
Kreikemeier LXX-0474-TCSA
Feb. 16
LIVE Online, Zoom
Kreikemeier BXX-2032-TCSB

NEW! Cottage Cheese, Yes Please!
Try something new! Learn to make cottage cheese at home. Zoom cook with us as we prepare cottage cheese, a fresh cheese curd product with a mild flavor. We will be cooking in our kitchen and you will be in yours.

A supply list will be sent prior to class.

Keyword: Cheese

Jan. 23
LIVE Online, Zoom
S $39
Coatney LXX-1968-TCSA

NEW! A Whole Lotta Shakin': How to Make Great Cocktails at Home
We’re in the midst of a cocktail craze, and for good reason, a well-made cocktail is a revelation. You’ll learn all about the different liqueurs and spirits, the art of mixology and recipes to make your own classic and craft cocktails at home after class.

Keyword: Cocktails

Jan. 28
LIVE Online, Zoom
Th $19
Wageman AREA-4461-TCSA

Macarons
French and fussy, macarons have a reputation for being challenging to make. In this class you will learn the techniques needed to make beautiful and delicious macarons. As a class we will make chocolate ganache, butter cream and pastry cream fillings. Zoom bake with us from your kitchen.

Supply list sent approximately one week prior to class.

Keyword: Macarons

Feb. 20
LIVE Online, Zoom
S $39
Harper LXX-0159-TCSA

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We’re Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
**NEW! Decorating Tips & Tricks**

Here is a fun opportunity for those of you interested in cake decorating. If you are thinking about decorating or have dabbled a bit and just want some additional information, this hour is for you. Offered via Zoom we will cover all kinds of things related to decorating…equipment, frosting, finishes, tips, tricks, what works and what doesn’t. See you on your computer screen!

**Cinnamon Rolls & Crescent Rolls**

Don’t you just love the smell of fresh baked cinnamon rolls and flaky crescent rolls? Learn how to make those cinnamon rolls like grandma used to and fill your kitchen with the warm spicy smell. Use the same versatile dough to make delicious crescent rolls and master the art of sweet roll dough.

A supply list will be sent one week prior to class.

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**Nutrient Dense Foods: Grass-Fed Meat, Pastured Poultry, Eggs & Bone Broth**

Learn the difference between grass-fed and grain-fed meat as well as the benefits of pastured poultry, eggs and pork. We also will look at bone broth and why we want to re-introduce this nutrient-dense food into our diet.

**Fats & Oils**

Learn why fats are essential to our health. Fats play a critical role in our mental well-being and are linked to weight loss. Learn about their importance as well as how to recognize counterfeits.

**Instant Pot Cooking Basics**

The Instant Pot is the latest hot kitchen appliance. Whether you have one and are scared to use it or you are thinking about buying one, this class is for you. Learn about basic features of the instant pot and how recipes can be converted and adapted. See how easy it can be!

**Air Fryer 101**

Did you know the air fryer is one of the most versatile kitchen appliances? Join us to discover what works well in an air fryer, helpful accessories, cleaning practices and yummy recipes that you can make in your air fryer.

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**History of the American Thanksgiving**

Thanksgiving is a time to reflect on the bounty of our nation’s harvest. In this class, we will explore the historical roots of Thanksgiving, the celebration of a bountiful harvest, and the traditions that continue to shape this American holiday.

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**Foodie Fridays**

Join us as we explore how to prepare and enjoy dishes that are both nutritious and delicious.

**Sous Chef Basics**

Learn basic cooking skills and techniques that will give you confidence in the kitchen.

**Nutrient-Dense Foods: Grass-Fed Meat, Pastured Poultry, Eggs & Bone Broth**

Learn the difference between grass-fed and grain-fed meat as well as the benefits of pastured poultry, eggs and pork. We also will look at bone broth and why we want to re-introduce this nutrient-dense food into our diet.

**Health & Nutrition Series**

Learn how to make nutritious meals that are both tasty and easy to prepare.

**Tasting America: Exploration of the Multicultural Cuisine of Our Country**

Explore the rich flavors and traditions of American cuisine.

**Taste of the World**

Learn how to prepare and enjoy dishes from around the world.

**Baking Basics**

Learn the fundamentals of baking and how to create delicious treats.

**The Great Mystery Bake Off – Nailed It Edition**

It’s going to get messy in the kitchen—but that’s ok! Recruit the sous chefs in your family, clear the counters and join us for a bake off via Zoom. Only amateurs need apply, no professionals here.

Each team needs to have two cake layers baked and cooled by the challenge date. There is a trick, so don’t bake them until you get the email instructions one week prior to the bake off date. These should be made ahead of time.

We’ll give you the challenge at the start of the event and you will use the cakes to assemble it. We also suggest that you have ingredients for your favorite frosting on hand.

**Instant Pot Cooking Basics**

The Instant Pot is the latest hot kitchen appliance. Whether you have one and are scared to use it or you are thinking about buying one, this class is for you. Learn about basic features of the instant pot and how recipes can be converted and adapted. See how easy it can be!

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Katie’s Cooking Class: Knife Techniques
Expand your knowledge about different knives, their purpose, and how to keep them sharp. Katie, our culinary pro will help you discover how to safely chop and prepare different fruits and vegetables for easy consistent cooking.
Supply list sent approximately one week prior to class. Zoom with us from your kitchen.

Make Ahead: Freezer Meals, Tips & Tricks
Want to simplify your daily meal routine? Freezer meals are super handy whether you’re looking for convenience, trying to eat healthy, or planning ahead. We will look at meal planning strategies, explore the various options of cooking ahead, how to safely freeze food and preserve quality, what freezes well and what doesn’t, and how to store a month’s worth of meals in your freezer.
A variety of freezer meal recipes will be provided along with additional resources.

Food Protection Manager Online Class
This class is accepted by the Lincoln Lancaster County Health Department for the sanitation training needed to obtain a Food Protection Manager permit.
Students receive their assignments online through SCC’s online learning platform. Upon completion of each reading assignment, students will complete an online quiz. A minimum grade of 80% is required on each quiz to qualify the student to take the final ServSafe exam.
The ServSafe exam is taken online in the SCC Testing Center in Beatrice or Lincoln or at the Learning Center at Hebron or Nebraska City.
Students need: computer with high-speed internet connection, working knowledge of computer and internet experience. Please note: You cannot access the course using an iPad or Android tablet. There is a six-hour waiting period between online registration for the class and class access.
You may register at any time for this class. After you register online, purchase the book “ServSafe Manager” at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com. For registration and log-in information, go to http://bit.ly/sccfoodprotectionmanager.
To register and pay, go to http://bit.ly/RegisterCE.

From Theory to Discovery: Breaking Down Your Brick Wall with Timelines
Use a timeline in your genealogical research to reveal gaps in your research. Learn how to build a theory, pinpoint research questions, and focus your family history search to find answers in unexpected places.

Beginning Genealogy: Start Your Family History
Take advantage of the winter to delve into your family history. Bring everything you know about your family to class and begin your journey. Learn the basics: pedigree charts, local resources, clues in the censuses, and internet treasures. Every family has interesting stories.
If directed health measures indicate that we can not hold classes in-person classes, this class will move to zoom format.

Intermediate Genealogy
Boost your genealogy research. Find out if your family homesteaded or fought in the Revolutionary War. This class introduces sources such as land records, military papers, immigration/naturalization documents, newspapers and courthouse resources. Learn where to find the clues and break through your brick walls.
If directed health measures indicate that we can not hold classes in-person classes, this class will move to Zoom format.

DNA Tells a Story
Whether you’ve taken a DNA test or are considering one, DNA can help you with your genealogy when the paper trail ends. Learn more about how genetic genealogy can enhance traditional research methods, solve family mysteries and take you on the next steps in your genealogical journey. When a lack of records or uncertainty about ancestral lineage has you stumped, DNA always tells the truth. DNA testing is the tool that belongs in every genealogist’s toolkit.
**Finding Your Ancestors Series**

**NEW! FYA: FamilySearch**
Learn all that FamilySearch has to offer. Search records and images, genealogies, books, the FamilySearch Catalog, and more.

Feb. 2
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5026-TCSA

**Keyword: FYA**

**NEW! FYA: Genealogical Research Wikis**
Genealogical Wikis are not all the same. Learn about the different types out there.

Feb. 9
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5027-TCSA

**Keyword: FYA**

**NEW! FYA: Google**
If you only search the “big” databases for records, you are missing out. The majority of records aren’t on them. Learn how to use Google and its programs to further your research.

Feb. 16
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5028-TCSA

**Keyword: FYA**

**NEW! FYA: Graveyards & Obituaries**
Find-a-Grave, Billion Graves, etc. You’ll find more than just names and dates on these sites.

Feb. 23
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5029-TCSA

**Keyword: FYA**

**NEW! FYA: Societies, Libraries & Archives**
Learn about the hidden gems in state and county society sites, library databases and state archives.

March 2
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5030-TCSA

**Keyword: FYA**

**NEW! FYA: Social Media**
Learn how to share your research and collaborate with others on social media (Facebook®, Pinterest, Cyndi’s List).

March 9
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5031-TCSA

**Keyword: FYA**

**NEW! FYA: U.S. Censuses**
Find hidden information about your ancestors by studying the U.S. Censuses.

March 16
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5032-TCSA

**Keyword: FYA**

**NEW! FYA: Engage Your Family**
Ways to engage your family in genealogy research (from young children on up).

March 23
LIVE Online Zoom  T  7-8 p.m.  Repouille  AREA-5033-TCSA

**Keyword: FYA**

**Home & Garden**

**Life’s a Garden Series**
This series of classes focuses on the basics of gardening, offering tips and tricks along the way. We will explore various gardens, plants and designing the perfect garden to enjoy!

Attend all three sessions for a reduced rate.

**LaG: Beginning Gardening**
An introduction to basic gardening.

Feb. 18
LIVE Online, Zoom  Th  5:30-7:30 p.m.  Repouille  AREA-6084-TCSA

**Keyword: Garden**

**LaG: Weed It & Reap**
What next? Managing and maintaining your garden. Learn how to help your garden grow!

March 4
LIVE Online, Zoom  Th  5:30-7:30 p.m.  Repouille  AREA-6084-TCSB

**Keyword: Reap**

**LaG: “Squash” Garden Pests**
Understanding the pests, insects, weeds, and other challenges to growing a great garden.

April 1
LIVE Online, Zoom  Th  5:30-7:30 p.m.  Repouille  AREA-6084-TCSC

**Keyword: Garden**

**Register for All 3 & Save!**
Feb. 18-April 1
LIVE Online, Zoom  Th  5:30-7:30 p.m.  Repouille  AREA-6320-TCSA

No class Feb. 25 & March 11, 18 and 25

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

Look for the LIVE Online logo shown to the left to find these classes.

As our learning environment changes, we look forward to offering additional classes live online.

**Winter Perennial Gardening for Newbies & Veterans Alike**

Love gardening and really don’t want to stop for three months of winter? This series of Zoom classes helps you to feed your addiction, so you never have to experience gardening withdrawal! Regardless of how much or little you have gardened, there is always something new to learn that can surprise us all. You will need to register for class, download the Zoom app on your computer or tablet and wait for your Zoom class link to arrive in your email a couple days before class.

**NEW! Using Microsoft OneNote to Document Your Gardening Ideas & Knowledge**

Remember keeping diaries or journals? Some people write faithfully, and others tire of the writing quickly. Finding a passage you wrote way back when means pouring through pages and pages of entries before you find it again. But what if there was an easier (and more fun) way to keep track of your gardening notes? OneNote can do this, and it comes free with every installed version of Microsoft Office! All you need is to be very comfortable with a computer, and you will love this class.

**NEW! Perennials: Getting Started with Your Secret Garden—What’s Your Style?**

Is there anything more magic that the enduring beauty of perennials? Are you planning to create a perennial or any kind of garden this year? Let’s explore four key considerations to starting a successful garden with our gardening maven Jessie La Cross.

**NEW! Types of Perennial Gardens**

What type of garden interests you? We will examine eight different types of gardens in this session and we are sure you will find one or more to pique your fancy. Butterfly, pollinator, Woodland, Native Perennial, Full Sun, Half Sun, Shade, and a little bit of anything and everything. What will you choose?

**NEW! Types of Perennial Plants**

What kinds of perennials will you finally choose to fill your garden? Some gardeners want plants that pop up monthly from March through November. Some want lots of tall plants, round plants, flat plants, red plants, blue plants, pink, yellow and orange plants. Do you need some that will remind you of a grandparent or other family member or friend? The choice is yours.

**NEW! Successful Seed Starting Techniques**

This is definitely a fun winter gardening idea, because you never have to go outside if you don’t want to! We will explore different ways to start seeds inside, from “dirt” cheap to downright professional. This is even a fun project to start with children and grandchildren!

**NEW! Winter Pruning: Working with Bushes & Small Trees**

Amazingly, the end of winter is one of the best times to trim back scraggly bushes, smaller trees, grasses, and even rose bushes. We’ll look at some ideas to start getting you outside if winter is just not going away fast enough for you. And it’s a great time to get these chores done before you start really playing outside with your perennials in April!

**NEW! Gardening by the Month**

Get out your calendars as we will track gardening tasks to consider for every month of the year. Everyone will have certain tasks in common, while some tasks will be unique based on your choices of plants and garden types. This will be especially useful in getting ready for the busiest season of all: Spring!

**NEW! Recognizing & Avoiding Invasive & Noxious Plant Types**

Have you ever regretted the day you bought that one cute little plant nestled in a three-inch pot? Has it taken over your yard no matter how many hours you have spent pulling it and nearly brought you to tears? For some reason plants are NEVER labeled “Invasive” to give you a heads up. This class will help you to identify what NOT to buy as you experiment buying new plants for your garden. No tears! Promise!

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

*Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.*
**Organize Your Home (AKA Keep It or Toss It)**
Discover a proven organizing method and the questions to ask yourself for every organizing project in your home. Plus, you'll receive tons of organizing tips and tricks for every room.

**Keyword: Organize**
Feb. 11
LIVE Online, Zoom
Th 6-8 p.m.
Couflal
AREA-0358-TCSA

**Languages**

NOTE: These classes are conversational in nature. These are non-credit and will not transfer to any credit program.

**Beginning French Conversation I**
Begin speaking and listening in French via French culture, seasonal topics and student-defined interests. Work towards engaging in brief conversations in French while incorporating basic grammatical concepts and vocabulary. You will have an opportunity for experiential learning that may include watching a movie, cooking/tasting French food, going to a restaurant, and shopping at a grocery store.

Book will be discussed at class.

Jan. 13-March 17
LIVE Online, Zoom
W 6-8 p.m.
Plants
LLXX-2129-TCSA

**Beginning French Conversation II**
This is a continuation of conversations in French, speaking and listening in French employing French culture and seasonal topics. Carry on conversations in French while continuing to grasp advanced grammatical concepts and vocabulary. You will engage in conversations derived from class members, explore everyday culture and language in French, while expanding your grasp of basic grammar.

Book will be discussed at class.

Jan. 12-March 16
LIVE Online, Zoom
T 6-8 p.m.
Plants
LLXX-1845-TCSA

**Conversation Française Avancée: Conversations Continuant en Français**
Ce cours se déroulera principalement en français. Les élèves participeront à des conversations sur des événements et des expériences quotidiens ainsi que sur des sujets dirigés par les élèves; on va explorer la culture et la langue de tous les jours en français, tout en élargissant leur maîtrise de la grammaire. Les élèves liront et discuteront de petits contes, de nouvelles, d’actualités.

**Keyword: Francais**
Jan. 14-March 18
LIVE Online, Zoom
Th 6-8 p.m.
Plants
LLXX-2128-TCSA

**Beginning Spanish**
This is a class for the beginner who has little or no prior knowledge of the Spanish language.

Required book (“Practice Makes Perfect Basic Spanish L-B” ISBN: 978-07-184921-0) can be purchased at the SCC Campus Store, 8800 O St., Lincoln, or online at www.sccbookstore.com.

**Keyword: Spanish**
Jan. 12-March 2
LIVE Online, Zoom
T 6:30-8:30 p.m.
Clay
BBBX-1002-TCSA

**Intermediate Spanish**
Take your Spanish conversations to the next level. This class is a continuation of the Beginning Spanish class. Dive deeper into the grammar and vocabulary of the present tense. Topics covered include: businesses and locations, modes of transportation, prepositions, double negatives, demonstrative adjectives, daily routines, and so much more!

Textbook from Beginning Spanish class is required.

**Keyword: Spanish**
March 9-April 27
LIVE Online, Zoom
T 6:30-8:30 p.m.
Clay
BBBX-2036-TCSA

**Sign Exact English: Medical Focus**
Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges within a medical or emergency setting. Students will learn to sign basic medical terms and information that include allergic, blood, pain, ambulance, hospital, fire, 911, and more!

(0.75 CEUs)
Jan. 30-Feb. 27
LIVE Online, Zoom
S 10-11:30 a.m.
CLINN
SIGN-3301-TCSA

**Mind & Body**

**Conflict & Your Health**
What if the conflict shocks we experience in life are contributing to symptoms we experience? What if our symptoms are actually signs of our body’s natural healing process? We will discuss how conflict shocks, encountered by our psyche, and initiate programs in the body to support us through the conflict and healing process. Learn a new way of looking at symptoms and gain a new level of understanding.

**Keyword: Health**
Jan. 25
LIVE Online, Zoom
M 6:30-8 p.m.
Weichel
BBBX-1249-TCSA

**What is Your Element?**
Are you a wood, fire, water, earth, or metal? The Chinese medicine elements are phases or qualities in the natural cycle of things. When you discover your primary element, you will learn more about your strengths and what to do about potential weaknesses. Discover some energy medicine exercises to help you create balance in body and mind.

**Keyword: Element**
Dec. 2
LIVE Online, Zoom
W 6-8 p.m.
Williams
LLXX-2013-TCSA

**Energy Medicine for Immune Health**
The health of our energy body and the health of our physical body is intricately connected. Keeping your energy body systems strong and resilient is the basis for a healthy body and robust immune system. You will discover techniques from ancient world healing traditions including Chinese Medicine, the Energy Meridian System and more. Learn energy self-care techniques to use preventatively and when symptoms let you know the body requires your attention.

**Keyword: Energy**
Jan. 13-27
LIVE Online, Zoom
W 6:30-7:30 p.m.
Williams
LLXX-2249-TCSA

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/scceonlinecourses.
**Intro to Energy Testing**
Discover how to communicate with the body's energies in ITS Language Energy Testing. Learn the background of Applied Kinesiology and concepts that form the foundation for this useful skill set and how to apply it to make choices for foods, vitamins, and other substances. Leave with the skills to utilize this in your daily life to make choices directed by the wisdom of your body's subtle energies.

**Jan. 11**
LIVE Online, Zoom  
**M** 7-9 p.m.  
**Weishahn**  
**BBBX-1261-TCSA**  
**$29**

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**NEW! Let’s Do Lunch: Exploring Apps (Health & Wellness)**
Focus on exploring applications on your smartphone/tablet focusing on getting healthy and promoting wellness.

**Falls City Chamber Members:** Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Jan. 13**
LIVE Online, Zoom  
**W** Noon-1 p.m.  
**AREA-6665-TCSA**  
**$10**

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**Money Matters**

**I Don’t Need a Will, I’m Only 30**
Understand the importance of having a will and starting early. The class will cover topics including financial powers of attorney, health care powers of attorney, and living wills. When it comes to guarding your assets and ensuring that your loved ones are taken care of, it is never too early.

**Jan. 14**
LIVE Online, Zoom  
**Th** 6:30-8:30 p.m.  
**Rauert**  
**AREA-5044-TCSA**  
**$25**

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For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu
Planning a Funeral
Have you planned a wedding, special birthday or anniversary? Normally you start planning those events at least a year in advance. A funeral, costs almost as much as the previously mentioned celebrations but you only have a few days to plan and get everything in order. This class will provide you with information and resources so you have time to think and maybe plan ahead so your loved ones know exactly what you want.

This class is sponsored by the York County End of Life Partnership.

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<td>Feb. 10</td>
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Social Security 101: Understanding This Retirement Benefit
Understanding Social Security is critical to a person’s long-term financial well-being and retirement. This class provides an overview of Social Security and how it works, including eligibility and Primary Insurance Amount, filing options, the importance of timing (delayed retirement credits), and spousal benefits. Additionally, this presentation discusses implications of working after a person begins collecting benefits, as well as other important considerations that can impact filing decisions. At end of discussion, participants should have a foundational knowledge of Social Security and how it works.

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NEW! Online Grocery Shopping
Ordering groceries online is all the craze in 2020. Learn how to set up an account and use your Smartphone or computer to order your groceries online to pick up or be delivered to your home.

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Welcome to Medicare
The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host “Welcome to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or who is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost. To register, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

Tired of Cable TV, Dish or Direct TV? Cut the Cord!
If you’ve been thinking about changing how you watch TV, or are just interested in a new option, this class is for you. We’ll look at all of the streaming services available to you to help you make a choice if you want to move to this new era of watching “TV” and other media content. We will cover Hulu Live, YouTubeTV, AppleTV+, Sony Vue, Netflix, and others.

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<td>LIVE Online, Zoom</td>
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Music

NEW! Differences in Universal Music Across Cultures
We will explore how music gives shape to the cultural settings in which it is performed. Six different countries will be explored listening and learning about their music. Specific case studies will be examined through listening, analysis and discussion.

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<td>LIVE Online, Zoom</td>
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NEW! Practical Practicing Workshop
Did you receive a new instrument over the holidays? Or do you have an instrument in the closet that is crying out for attention? If so, this workshop is perfect for you. Debby Greenblatt is offering a Practical Practicing Workshop for musicians who want to accomplish as much as possible during their private practice sessions. During this workshop, many different techniques will be discussed and demonstrated. By the end of the session, each musician will have a better idea of what to do, and how to do it.

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<td>7-8 p.m.</td>
<td>LIVE Online, Zoom</td>
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<td>Feb. 23</td>
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<td>LIVE Online, Zoom</td>
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Intro to the Ukulele
This is an introductory class for the beginning student. Students will learn proper tuning methods and technique for playing the instrument. You also will learn chords and strums associated with using the ukulele as an accompaniment instrument.

If you don’t have a ukulele, they’re available at Dietze, online and other music shops.

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Intro to the Guitar
Learn proper tuning methods, strumming techniques and fundamental chord progressions in this introductory course for a variety of music interests like folk, country and popular songs.

Have your guitar ready for class. Plan to practice between classes.

Keyword: Guitar
Feb. 8-March 3
M, W
6-7 p.m.
LIVE Online, Zoom
Erb
LLLX-1401-TCSA
$79

One-on-One Voice Lessons
Students will learn the basics of vocal technique, style, expression, artistry, performance, and audition preparation through one-on-one apprentice-style vocal instruction. All levels of music-lovers are welcome to come and improve their singing skills. Styles include classical, sacred, musical theater, and pop. Music reading skills will be offered, if needed, to help with the essentials of musicianship.

Repertoire selection will be made by student and instructor together. Dr. Jon Gruett has more than 35 years of experience as an instructor in academia and professional musical theater. After registration, a college representative will contact you to discuss your training needs. Training is scheduled at a time convenient for the student and instructor.

Keyword: Voice
Remote
Arranged
LIVE Online, Zoom
Gruett
BBBX-1004-TCSA
$99

NEW! SCC Book Club
Explore and discover new favorites in our SCC Book Club. We will chat about our latest read, Brit Bennett’s “The Vanishing Half,” a stunning new novel about twin sisters, inseparable as children, who ultimately choose to live in two very different worlds, one black and one white.

Keyword: Book
Jan. 27-Feb. 18
Th
6:30-7 p.m.
LIVE Online, Zoom
Callahan
AREA-6682-TCSA
$19

Let Me Share My Story with You: Writing My Memories
Have you ever thought of sharing your life story but don’t know where to begin? Get a jump start as you discover how to record events for family and friends. In a fun and supportive atmosphere, we will provide tips to help you jog your memory and discover intriguing topics to write about.

Bring pen and paper and start writing your story!

Keyword: Story
Feb. 3-24
W
5:30-6:30 p.m.
LIVE Online, Zoom
Wiebold
AREA-9032-TCSA
$29

Publish Your Writing
If you want to make a living as a writer, you need to treat it as a business. This includes your public persona, use of a pen name, etiquette, social media, managing time, discipline of writing, covers and editing, and genre/niche analysis. Discussion of querying agents and publishers will be included.

Keyword: Writing
Feb. 10
W
10 a.m.-Noon
LIVE Online, Zoom
Callahan
AREA-0146-TCSA
$19

NEW! Blogging for Beginners
Whether for personal projects, small business or corporate branding, blogging is a hot trend. Get a foundational understanding of the major platforms, how to build an audience and best practices to kick start your new adventure with grade-A content. Tag on some social sharing tips and you will be ready to hit the ground blogging.

Keyword: Blogging
March 8
M
6-9 p.m.
LIVE Online, Zoom
Roush
AREA-6743-TCSA
$39
NEW! Personal & Professional Refocus

With many stressors competing for our time, life can seem overwhelming. In the buzz of work, family, physical distancing, protecting our health, and caring for others, we can lose our center. Mindfulness is not just meditation or yoga, it is a way of being in the world. In this workshop, learn about and practice modern-day mindfulness by exploring a grounding technique, best practices and everyday applications. Come away with a clearer directive for the days that lie ahead.

Keyword: Refocus

| Jan. 26-Feb. 9 | T | 10-11:30 a.m. | $99 |
| LIVE Online, Zoom | Post | BSAD-3033-TCSA |

| March 25-April 8 | Th | 10-11:30 a.m. | $99 |
| LIVE Online, Zoom | Post | BSAD-3033-TCSB |

Gratitude, Gimmicks & Going the Extra Mile

The real joy is in the giving. In this session, you will gather ideas for showing appreciation in a unique and clever way. From care packages to quick gestures of appreciation, we will explore many options. Attendees will leave with a collection of meaningful ideas, and a lot of inspiration to positively impact others!

Keyword: Gratitude

| Jan. 20 | W | 6-7:30 p.m. | $19 |
| LIVE Online, Zoom | Van Winkle | LLLX-1127-TCSA |

Business Plan Basics

Your boss wants you to work on a business plan to expand the business. Or, you want to start your own business. Wherever you are, you need this class. Learn how to take your business idea and develop a complete business plan ready to present. Discussion will include topics like identifying your product and customers, marketing your business, identifying your start-up and ongoing costs, how to obtain funding, and putting it all in a final business plan.

SCC staff tuition waiver does not apply.

Keyword: Business

| Feb. 17 | W | 6-9 p.m. | $49 |
| LIVE Online, Zoom | Hurley | BSAD-7309-TCSA |

Getting Ready to Start My Business

With various unknowns this past year, businesses have had to accommodate. This course will cover establishing your brand, defining your target market and adjusting your messaging, the customer experience, implementing a Facebook™ strategy, setting goals, and developing a marketing plan to move forward.

Keyword: Business

| Feb. 2 | T | 5:30-8 p.m. | $29 |
| LIVE Online, Zoom | Dungan | AREA-0160-TCSA |

Introduction to Marketing Skills

This is a hands-on introduction to basic-to-moderate marketing skills and tools aimed to help small businesses, online endeavors and personal branding to cultivate a following and make an impact in their respective markets. This course is designed to help you flesh-out your large idea(s), make them tangible and develop an immediate action plan. We will cover social media, blogging, online videos, email marketing, community strategy, target markets, images, copy writing, and more.

SCC staff tuition waiver does not apply.

Keyword: Marketing

| Jan. 11 | M | 6-9 p.m. | $49 |
| LIVE Online, Zoom | Roush | BSAD-7293-TCSA |

Driver Education Instructor Training

Prerequisite: Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years, the instructor candidate must have no violation on record for which five or more points might be assessed. This includes probation or other situations in which no points were actually assessed for the violation. You must have no suspensions or revocations on record within the last five years, including no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.)

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

Keyword: Instructor

| Feb. 1-March 15 | Online | $429 |
| Lincoln, LNK, Arranged | Lenoir | TRAN-3393-HBSA |

| March 29-May 10 | Online | $429 |
| Lincoln, LNK, Arranged | | TRAN-3393-HBSB |

We’re Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home. Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.
Welcome to Medicare
The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance, is pleased to host “Welcome to Medicare” classes. As you or a family member approach Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare or who is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Nebraska SHIIP will cover the cost. To register, please visit www.doi.ne.gov/shiip. For questions, please call 402-471-2841.

Webinar presentations are available on:

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<tr>
<th>Jan. 28</th>
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<td>Feb. 22</td>
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**LET’S DO LUNCH SERIES**
Spend your lunch hour learning something new! Check out this series featuring something for everyone!

**NEW! LDL: Exploring Apps (Health & Wellness)**
Focus on exploring applications on your smartphone/tablet focusing on getting healthy and promoting wellness.

Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Keyword: Exploring**

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<th>Jan. 13</th>
<th>W Noon-1 p.m.</th>
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<td>Live Online, Zoom</td>
<td>AREA-6665-TCSA</td>
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**LDL: Basic Zoom**
Learn how to use Zoom.

Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Keyword: Zoom**

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<th>Jan. 27</th>
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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

**NEW! LDL: Exploring Apps (Workplace Skills)**
Boost your workplace skills by exploring applications on your smartphone/tablet.

Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Keyword: Exploring**

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<th>Feb. 24</th>
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<td>Live Online, Zoom</td>
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**LDL: Video Chatting with Family & Friends**
Can’t meet with family over the holidays? Find out ways to connect virtually.

Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Keyword: Video**

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<th>March 3</th>
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<td>Live Online, Zoom</td>
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**NEW! LDL: Exploring Apps (Savvy Seniors!)**
Seniors with Smartphones: Want to learn about new applications on your phone? Join us for “Exploring Applications” over lunch!

Falls City Chamber Members: Email Amber, Falls City Chamber Director, at DirectorCCMS@sentco.net and take this class at a reduced cost.

**Keyword: Exploring**

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<th>March 17</th>
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<td>Live Online, Zoom</td>
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PHOTOGRAPHY

Digital Photography
Gain greater proficiency in digital photography while using an advanced amateur camera (adjustable), mirrorless interchangeable lens camera (MILC) or digital single-lens reflex (DSLR) camera. We will provide you with the fundamentals as you practice with your own camera. Basic principles of photography will be reviewed and the more sophisticated digital camera operations along with hardware options and software will be discussed.

A camera with adjustable shutter speeds, apertures and ISO is necessary for this class (e.g. DSLR, mirrorless interchangeable lens camera and/or advanced amateur digital camera).

Keyword: Photography
Jan. 20-Feb. 24
W 6:30-7:30 p.m.
$69
LIVE Online, Zoom
Keller
LLLX-0528-TCSA

NEW! Digital Photography Editing/Post Processing
This is an overview of editing digital images, both RAW and JPEG using the software you have on your laptop. You should have digital images with which to practice during the class.
The recommended editing programs are: Photoshop CC, Affinity Photo, Luminar (up to Version 4) and DxO photolab. We will discuss noise reduction, sharpening, cropping and other techniques to enhance your masterworks.

Keyword: Photography
Dec. 2-16
W 6:30-7:30 p.m.
$39
LIVE Online, Zoom
Keller
LLLX-0114-TCSA

Digital Photography 101
Students will learn the basic functions of a digital camera. Class covers types of digital cameras, megapixels, optical vs. digital zoom, digital storage media, battery types, cost/value comparisons, memory management, red-eye reduction, and application presets. Beginning photographers interested in digital cameras and how to use them will enjoy this class.

Keyword: Photography
Jan. 14-28
W 6:30-7:30 p.m.
$49
LIVE Online, Zoom
Applegarth
BBBX-1067-TCSA

Digital Photography 201
It is suggested that students take Digital Photography 101 first. Digital Photography 201 covers the actual applications of digital photography, including how to choose each function for a particular use; which resolution to use when; improving camera performance; how to avoid accidental erasure or degradation of your photos; when, why and how to turn the flash on (or off); and problem solving to get predictable results.

Keyword: Photography
Feb. 11-25
Th 6:30-7:30 p.m.
$49
LIVE Online, Zoom
Applegarth
BBBX-1881-TCSA

Digital Photography 301
It is suggested that students take Digital Photography 201. A study of various lighting techniques and contrast ratios, filters, special effects, and how to get those way-cool photographs of portraits, landscapes, night scenes, fireworks, time-exposures and more. This class is for those who want to go beyond “automatic” mode and learn how to get those really cool shots!

Keyword: Photography
March 11-25
Th 6:30-7:30 p.m.
$49
LIVE Online, Zoom
Applegarth
BBBX-1814-TCSA

Digitizing Memories
Do you have envelopes full of negatives and slides or boxes of photos? Discover how to preserve these in a more organized form by scanning them. We will look at scanning techniques and some of the devices to make scanning easy to do. Discussion will involve the software necessary to scan your negatives, slides and photos and look at the software “VueScan.”

Keyword: Memories
Jan. 19-26
T 6:30-7:30 p.m.
$29
LIVE Online, Zoom
Keller
LLLX-0113-TCSA

Photography & Editing Using Your Mobile Device
Are you interested in focusing on photography using your mobile devices—smart phones and tablets (not limited to Apple products)—and doing some limited post-processing of these photographs? Techniques in photography will be discussed, as well as an overview of many of the hundreds of useful apps for photography and editing, and also some very handy gadgets for your cellphones and tablets.

In preparation for the course, please download Snapseed for photo processing on your device(s) prior to the first class. Snapseed is a free app. Have your mobile device handy as you login to this Zoom class from your desktop or laptop.

Keyword: Photography
Feb. 2-16
T 6:30-7:30 p.m.
$39
LIVE Online, Zoom
Keller
LLLX-0080-TCSA

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.
Apple ID, iCloud & Photo Management with Photos for Mac

Learn what options you have with your Apple ID including editing and sharing photos. Cloud services routinely backs up its data so you should never lose your photos even if your own computer explodes. Discover how easy it is to manage your content and photos in the cloud.

Any iOS device, including iPad and iPhone, preferably purchased within the last two years and the OS (operating system) updated to the most recent release, is welcome. Be sure your device is fully charged. You will want to watch the Zoom on a desktop/laptop and have your mobile device fully charged.

**Keyword: Photo**

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<td>Van Winkle</td>
<td>LLLX-0289-TCSA</td>
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<td>Warga</td>
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<td>Van Winkle</td>
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$29

**Introduction to Adobe Photoshop Elements**

Prerequisite: Experience in MAC or PC environment

In this introductory class of photo editing basics, students will learn the fundamentals of different tools and techniques used for image retouching, correction and enhancement. You will learn to correctly resize and crop images and create image compositions.

Previous experience is not required, but basic computer skills are essential. You will need to download Adobe Photoshop Elements on your computer. Further instructional elements needed will be provided prior to class.

**Keyword: Photoshop**

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$29

**Pictures Galore, Organizing & More!**

So you have thousands of photos, now what? We will offer some strategies for tackling the overwhelming task of getting a system in place to safely store your precious memories. Also, what do you do with the dreaded box of photos buried in the closet? We have many solutions to offer!

**Keyword: Pictures**

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$19

**Digital Scrapbooking**

Would you like to scrapbook online? The instructor will show you how to load your photos, pick your theme, album type, and page layout. We will add photos, embellishments and learn the basics of digital scrapbooking.

No software needed. You will be able to access your album from any online computer.

**Keyword: Scrapbooking**

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<td>7-9 p.m.</td>
<td>Warga</td>
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$19

**NEW! Shutterfly**

Are you interested in learning the basic ins and outs of Shutterfly? This is your stop! In this class, we will take a tour of the site, unlock some of the best features and open a whole new world of possibilities for gift options. We also will explore creating a photo book. Join us for a look at this popular and versatile site for photo storage and so much more!

**Keyword: Shutterfly**

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**SPORTS, RECREATION & FITNESS**

**Yoga Classes**

It’s time to roll out your yoga mat and discover the combination of physical and mental exercises. Whether you are young or old, yoga has the power to calm the mind and strengthen the body. Don’t be intimidated by yoga terminology, fancy yoga studios and complicated poses. Yoga is for everyone.

Wear comfortable clothing. Bring a thick towel or yoga mat to class. Chose a location and class to fit your needs.

**Gentle Yoga**

Chair, standing or mat positions.

**Keyword: Yoga**

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<td>Jan. 25-Feb. 22</td>
<td>4:30-5 p.m.</td>
<td>BBBBBX-1538-TCSB</td>
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<tr>
<td>March 8-April 5</td>
<td>4:30-5 p.m.</td>
<td>BBBBBX-1538-TCSB</td>
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$19

**Yoga & Pilates**

All experience levels welcome.

**Keyword: Yoga**

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<td>BBBBBX-1537-TCSB</td>
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<tr>
<td>March 8-April 5</td>
<td>5:30-6:30 p.m.</td>
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$35

**Fundamentals of Yoga**

Basic posture and breathing.

**Keyword: Yoga**

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<td>Jan. 19-March 9</td>
<td>7-8 p.m.</td>
<td>LLLX-1701-TCSA</td>
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$69

**Anywhere Yoga Using a Chair**

Discover how to stay active, healthy and alert—using just a chair! If you are a desk sitter most of the day, or have arthritis/conditions that hinder you from everyday movement? This is the class for you! You will learn different stretches and strengthening poses—all from a chair. Staying active, healthy and alert will be the goal of this class. Join us via Zoom from anywhere!

**Keyword: Yoga**

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<td>Jan. 21-March 11</td>
<td>7-8 p.m.</td>
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We’re Keeping You Safe

For COVID-19 updates, visit [www.southeast.edu/covid-19](http://www.southeast.edu/covid-19)
Strength Training FUNdamentals: Strengthen & Tone
No matter your age or athletic ability, strength training is the key to flexibility and mobility. Anyone at any fitness level can strength train and it doesn’t have to take hours in a gym. Join us for the FUNdamentals of strength training and discover the most effective strength training moves suitable for home- or gym-based workouts.

Jan. 23
S 9-10 a.m.
LIVE Online, Zoom
Stutzman
LLX-2260-TCSA
$29

Strength Training FUNdamentals: Tone & Eat Right
Help boost your strength training moves with nutrition principles that help affect your metabolism and weight loss. Don’t have any strength training moves? We do! See how some new moves and knowledge of what you eat is key to strength training benefits.

Feb. 6
S 9-10 a.m.
LIVE Online, Zoom
Stutzman
LLX-2260-TCSA
$29

Youth

Skills & Drills Camp
4th-8th Grade
Encouraging fundamental development for improvement in every aspect of the game, this class will help basketball players with drills to help improve their game.

Jan. 15-Feb. 15
Online, Canvas
Segner
Arranged
AREA-6409-WBSA
$29

Babysitting 101
Ages 10-14
This interactive class will help you become a great babysitter. You will learn about the business of babysitting, child development, safety, and fun ways to keep children entertained.

Students will complete learning activities through Canvas, an online classroom.

Jan. 4-Feb. 15
Online, Canvas
Segner
Arranged
AREA-6399-WBSA
$29

NEW! Basic Drawing
Learn basic drawing skills while focusing on still life. You will learn about composition, proportions and relationships, explore line and values and the use of the materials.

A supply list will be emailed to you one week prior to the start of class. Include valid email address with registration.

Ages 7-12
Feb. 20-27
S 10 a.m.-Noon
LIVE Online, Zoom
Bettendorf
AREA-7774-TCSA
$39

Adults
Feb. 20-27
S 1-3 p.m.
LIVE Online, Zoom
Bettendorf
AREA-7774-TCSB
$39

NEW! Still Life in Charcoal
One of the best ways to improve one’s drawing ability is to practice with still life objects. This class will provide demonstrations and instruction for learning to describe shapes, depict placement and overlap and show volume with shading and highlighting. Participants will have time to draw in charcoal from a resource photograph during the class with step-by-step instruction and help from the instructor.

Adults and children fourth grade and above at all skill levels are welcome. Resource photographs will be emailed along with a supply list.

Jan. 16
LIVE Online, Zoom
Deitrich Moore
Registration Deadline: Jan. 13
LLX-1416-TCSA
$39

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We’re Keeping You Safe
For COVID-19 updates, visit www.southeast.edu/covid-19
Painting Autumn & Winter Trees in Watercolor
Depicting trees in various seasons requires specific skills. The beautiful colors of autumn and the bare branches and snow of winter are fun to paint with watercolor. This class will provide demonstrations and instruction for various techniques, tips and color usage and mixing. Participants will have time to paint during the class with step-by-step instruction and help from the instructor.

Adults and children fourth grade and above at all skill levels are welcome. Resource photographs will be emailed along with a supply list.

Keyword: Painting
Feb. 6
LIVE Online, Zoom
9 a.m.-Noon
Dietrich-Moor
LLLX-0911-TCSA
$29

NEW! Understanding Learning Styles & Tools for a Successful Student
Understanding your child’s learning style and supporting them on how to use learning strategies is as important as purchasing their school supplies. Participants will learn about different learning styles along with strategies and tools to effectively tailor the student’s instruction and study habits.

Prior to class, participants will receive instructions on how to complete their own learning style assessment, to be used as discussion.

Keyword: Learning
Jan. 13
LIVE Online, Zoom
6-8 p.m.
Homes
AREA-5059-TCSA
$19

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Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/SCC-UGotClass.
Driver Education

Instruction consists of online lecture and behind-the-wheel training (lab) that meets separately. Participation in an orientation is required before each class. Orientations will be held on dates listed below via Zoom. A Zoom link will be sent to the student’s email one week prior to the orientation. Student must have a school or learner’s permit and complete both the online lecture and driving to be eligible for documentation for the Provisional Operator's Permit and/or insurance requirements.

**Required Orientation**

- **Dec. 10**
- **Feb. 4**
- **Feb. 25**

SCC is actively monitoring updates and making decisions based on recommendations from the Centers for Disease Control and Prevention, as well as local and state health authorities, concerning the outbreak of COVID-19 (Coronavirus). The health and safety of the College community is of high importance, and SCC plays an important role in slowing the spread of the virus. SCC Continuing Education is working on drive lab schedules that follow recommended safety practices. Details regarding requirements will be emailed to students at least two weeks in advance. Classes are subject to change, based on current local and state guidelines.

(2.6 CEUs) **For a detailed brochure, complete with Driver Education & Safety classes for 2021**, contact us at continuinged@southeast.edu, 402-437-2700 or 800-828-0072. NOTE: Attendance is critical to the student’s success. Each class and lab must be attended as scheduled. Required book is available at the SCC Campus Store, 8800 O St., Lincoln, or at www.sccbookstore.com.

**Keyword: Driver**

Lincoln SCC

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| March 8-13         | Online Lecture Only | TRAN-3398-LNSJ | $295

Lincoln East High School

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<td>TRAN-3398-OCSL</td>
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<td>Feb. 15-March 27</td>
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<td>TRAN-3398-OCSG</td>
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| March 8-13         | Online Lecture Only | TRAN-3398-OCSL | $295

Lincoln High School

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| March 8-13         | Online Lecture Only | TRAN-3398-OCSL | $295

Lincoln North Star High School

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<td>TRAN-3398-OCSD</td>
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Lincoln Drive Lab Schedule

Drive lab meets two hours once a week for six weeks, Monday through Friday with a starting time of 3:30 or 5:45 p.m., or Saturday starting at 8 a.m., 10:15 a.m., 1 p.m., or 3:15 p.m. The student could possibly attend the first drive lab before the first lecture meets. The drive lab continues one week past the completion of lecture.

**Traffic Safety & Licensing**

Fall 2020

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For more information, contact us at 800-828-0072 or continuinged@southeast.edu.
### Driver Education Instructor Training

**Prerequisite:** Must be at least 21 years of age, have a high school diploma or equivalent, valid operator’s license held in state of residence for two consecutive years, clean driving record (for the prior five years, the instructor candidate must have no violation on record for which five or more points might be assessed. This includes probation or other situations in which no points were actually assessed for the violation. You must have no suspensions or revocations on record within the last five years, including no convictions for DWI or any related alcohol or drug offense in connection with motor vehicle use. DMV Title 247.)

This is a Department of Motor Vehicles-approved course for the certification of instructor to teach driver education in a non-credit format. Focus is on fundamental driver education, curriculum development and presentation skills. The intent of this class is for those individuals who want to teach outside the K-12 system.

**Keyword:** Instructor

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
<th>Fee</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Feb. 1-March 15</td>
<td>Online</td>
<td>Lincoln, LNK, Arranged</td>
<td></td>
<td>$429</td>
<td><a href="mailto:STOP@southeast.edu">STOP@southeast.edu</a></td>
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<tr>
<td>March 29-May 10</td>
<td>Online</td>
<td>Leedom</td>
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<td>$429</td>
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### Four-Hour STOP Class

Diversion of minor traffic violations in Seward, Thayer and York Counties.

Contact us at STOP@southeast.edu for scheduling details and cost.

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### Smart Drivers!

This is an eight-hour comprehensive course applying fundamental traffic laws and increasing driver awareness.

Nebraska law requires that driver improvement classes are eight hours. (0.8 CEUs) This class is approved by the Nebraska Department of Motor Vehicles and can be applied toward: under-age 21, six-point accumulation, reinstatement of point revocation, employment driving permit, two-point credit to driving record. Participants will NOT be admitted into class 15 minutes after the scheduled start time.

**Participants must provide driver’s license number at class.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
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<tr>
<td>Dec. 5</td>
<td>LIVE Online, Zoom</td>
<td>8 a.m.-4:30 p.m.</td>
<td>TRA-3363-TCFG</td>
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<td>TRA-3363-TCSA</td>
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<td>LIVE Online, Zoom</td>
<td>8 a.m.-4:30 p.m.</td>
<td>TRA-3363-TCSB</td>
<td>$65</td>
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<td>8 a.m.-4:30 p.m.</td>
<td>TRA-3363-TSCC</td>
<td>$65</td>
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<td>TRA-3363-TCSD</td>
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<td>March 6</td>
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<td>TRA-3363-TCSF</td>
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<td>TRA-3363-TCSG</td>
<td>$65</td>
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</tbody>
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**Cancellation/Refund Policy:** You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

For more information, contact us at 800-828-0072 or continuinged@southeast.edu

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For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

**Have an idea for a class that could be offered live online? Please submit your idea at [https://bit.ly/scceonlinecourses](https://bit.ly/scceonlinecourses).**
**REGISTER ONLINE**

You must have an email account to register online.

2. Search for your class by entering a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
   - Key Word Example: *Driver*
   - Course Number Example: TRAN-3398
3. Select the **course** for which you wish to register. Click **Submit**.
4. Enter your **personal information**, certify your **identification** and click **Submit**.
   - *You must provide your Social Security Number.*
5. Optional: Enter your **Additional Registration Information** and click **Submit**.

*The College requires a student's Social Security number as a condition for enrollment online. A student's Social Security number information constitutes an "educational record" under FERPA.*

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**OR REGISTER BY MAIL, FAX OR IN PERSON**

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/collegecatalog](http://www.southeast.edu/collegecatalog) for additional information.

<table>
<thead>
<tr>
<th>Social Security Number OR SCC Student ID Number</th>
<th>Birth Date</th>
<th>Name: Last</th>
<th>State</th>
<th>Zip</th>
<th>County #</th>
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</thead>
<tbody>
<tr>
<td>Residence Mailing Address</td>
<td>City</td>
<td>Cell Phone</td>
<td>Home</td>
<td>Business Phone</td>
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I identify as:  
- **Male**  
- **Female**
- **Nebraska Resident**  
- **Non-Resident**

Ethnicity (select one):  
- **Hispanic or Latino**
- **Not Hispanic or Latino**

Race (Select one or more):  
- **White**
- **Asian**
- **Native Hawaiian/Other Pacific Islander**
- **American Indian/Alaska Native**
- **Black/African-American**

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<thead>
<tr>
<th>COURSE NUMBER</th>
<th>TITLE</th>
<th>START DATE</th>
<th>COST</th>
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</tbody>
</table>

**SIGNATURE**

- [Check](#)  
- [Cash](#)  
- [Mastercard](#)  
- [AMEX](#)  
- [Discover](#)  
- [VISA](#)  
- [V Code](#)

Name as it appears on card: __________________________

Exp.Date: __________________________

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not mail this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

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<thead>
<tr>
<th>Would you like a receipt mailed to you?</th>
<th>Yes</th>
<th>No</th>
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**SCC Staff Tuition Waiver**

<table>
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<tr>
<th>DISCOUNT</th>
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<tr>
<td>______________________</td>
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</table>

**FOR OFFICE USE ONLY**

<table>
<thead>
<tr>
<th>ID#</th>
<th>DE</th>
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</thead>
</table>

Submission of this form indicates that I understand 1) that my registration is complete and that I am accountable for the tuition and fees subject to a grade is in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit this form; 3) that any change in my personal information (name, social security number, mailing address, etc.) must be reported to SCC; 4) should I officially drop, cancel, or withdraw, any refund in tuition or credits applicable will be determined by the date I submit this form; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Requests concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Inclusion, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.

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301 S. 68th St. Place, Lincoln, NE 68510  
402-437-2700 • 800-828-0072 • FAX 402-437-2703

[www.southeast.edu/continuing](http://www.southeast.edu/continuing)  