

SMART DRIVERS



This course satisfies the requirements of those who:

- Are under age 21 and have six points accumulated OR
- Need a two-point credit to your driving record OR
- Require reinstatement of point revocation to reinstate license OR
- Need employment driving permit

Registration & Attendance: Registration is required prior to class. Confirmation of registration is not mailed. Southeast Community College reserves the right to cancel classes that do not have sufficient enrollment (students will be notified).

Nebraska State Law requires that driver improvement courses are eight hours in length. Participants will not be allowed into class 15 minutes after scheduled start time and will have to re-register and re-pay.

Refunds: One business day notice is required for a refund or transfer. To transfer to another class or cancel your registration, please call 402-437-2700.

2021 SCHEDULE

STUDENT MUST PROVIDE DRIVER LICENSE NUMBER IN CLASS


Spring	Section	Summer	Section	Fall	Section	DAY: SATURDAY	TIME: 8 A.M.-4:30 P.M.
Jan. 9	☺..... TCSA	May 29	❖..... CEUA	Sept. 11	❖..... CEFA	LOCATIONS:	☺ LIVE ONLINE THROUGH ZOOM A link will be emailed the day before class.
Jan. 23	☺..... TCSB	June 12	❖..... CEUB	Sept. 25	❖..... CEFB		
Feb. 6	☺..... TCSC	June 26	❖..... CEUC	Oct. 9	❖..... CEFC	❖ JACK J. HUCK CONTINUING EDUCATION CENTER, ROOM 404 301 S. 68TH ST. PLACE, LINCOLN, NE	
Feb. 20	☺..... TCSD	July 10	❖..... CEUD	Oct. 23	❖..... CEFD	COST: \$65	
March 6	☺..... TCSE	July 24	❖..... CEUE	Nov. 6	❖..... CEFE	COURSE NUMBER: TRAN-3363	
March 20	☺..... TCSF	Aug. 7	❖..... CEUF	Nov. 20	❖..... CEFF	Department of Motor Vehicles: P.O. Box 94789, Lincoln, NE 68509 • 402-471-2281	
April 3	❖..... CESG	Aug. 21	❖..... CEUG	Dec. 4	❖..... CEFG		
April 17	❖..... CESH			Dec. 18	❖..... CEFH		
May 1	❖..... CESI						
May 15	❖..... CESJ						

**Register online at <http://bit.ly/RegisterCE>
Online Registration Keyword: Driver**

For more information, contact us at 402-437-2700 or continuing@southeast.edu.

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Registration Form - Non-Credit Course



PLEASE PRINT

Complete this form with payment information and send via FAX or mail to: **Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 FAX: 402-437-2703**

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

Today's Date

____/____/____

Social Security Number OR SCC Student ID Number		Name: Last		First	Middle Initial	Email Address	
Residence Mailing Address			City	State	Zip	County #	<input type="checkbox"/> Cell <input type="checkbox"/> Business Phone
Birth Date	I identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaska Native		<input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American	<input type="checkbox"/> NE Resident <input type="checkbox"/> Non-Resident	Home Phone
COURSE NUMBER	SECTION	TITLE		DATE	LOCATION	COST	
T R A N 3 3 6 3		Smart Drivers				\$65	

SIGNATURE

Check Cash Mastercard AMEX Discover VISA V Code _____

Name as it appears on card: _____

Exp. Date _____ CC # _____

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you?
 Yes No

SCC Staff Tuition Waiver ()

TOTAL DUE ()

FOR OFFICE USE ONLY

ID# _____

DE _____

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.

Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to <http://bit.ly/RegisterCE>.
2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
Key Word Example: *Driver*
Course Number Example: *TRAN-3398*
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information, certify your identification** and click **Submit**.
* You must provide your Social Security Number.
5. *Optional*: Enter your **Additional Registration Information** and click **Submit**.
6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.



301 S. 68th St. Place, Lincoln, NE 68510
402-437-2700 • 800-828-0072 • FAX 402-437-2703
www.southeast.edu/continuing

* The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.