Languages
Spring 2021

Beginning Spanish
This is a class for the beginner who has little or no prior knowledge of the Spanish language.

Required book (“Practice Makes Perfect Basic Spanish L-B” ISBN: 978-07-184921-0) can be purchased at the SCC Campus Store, 8800 O St., Lincoln, or online at www.sccbookstore.com.

<table>
<thead>
<tr>
<th>May 3-June 28</th>
<th>M</th>
<th>6:30-8:30 p.m.</th>
<th>$80</th>
</tr>
</thead>
<tbody>
<tr>
<td>NE City, NCLC, 106</td>
<td>Davis</td>
<td>No class May 31</td>
<td>AREA-6500-NCSA</td>
</tr>
</tbody>
</table>

Location Key
NE City, NCLC .......... Learning Center at Nebraska City, 819 Central Ave.

For more information, contact Cindy Meyer at 800-828-0072, ext. 3636, or cmeyer@southeast.edu

Check out all classes offered at www.southeast.edu/NebraskaCityLC
Find us on Facebook at www.facebook.com/SCCLearningCenteratNebraskaCity

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office.

ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Registration Form - Non-Credit Course

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/studenthandbook for additional information.

Social Security Number OR SCC Student ID Number: ____________________________
Birth Date: ____________________________
Name: ____________________________
First: ____________________________
Middle Initial: ____________________________
Residence Mailing Address: ____________________________
City: ____________________________
State: ____________________________
Zip: ____________________________
County #: ____________________________
Email Address: ____________________________
Cell Phone: ____________________________
Home: □
Business Phone: □

I identify as: □ Male □ Female □ Nebraska Resident □ Non-Resident
Ethnicity (select one): □ Hispanic or Latino □ Not Hispanic or Latino
Race (Select one or more): □ White □ Asian □ Native Hawaiian/Other Pacific Islander □ American Indian/Alaska Native □ Black/African-American

COURSE NUMBER TITLE START DATE COST

Would you like a receipt mailed to you? □ Yes □ No

TOTAL DUE $________

For Office Use Only

I.D. ____________________________
FOR OFFICE USE ONLY

The information contained herein is correct as shown; and
1) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog; 2) it is the policy of SCC to provide equal opportunity and nondiscrimination in all admissions, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or justin@southeast.edu.
You must have an email account to register online.


2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
   - Key Word Example:  Driver
   - Course Number Example:  TRAN-3398

3. **Select the course** for which you wish to register. Click **Submit**.

4. Enter your **personal information, certify your identification** and click **Submit**.
   * You must provide your Social Security Number.

5. **Optional**: Enter your **Additional Registration Information** and click **Submit**.

6. If you want to register for additional classes, select **Search for more classes** under “Choose one of the following.” If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.

7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number**, **SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.