Computers & Technology: Getting Started
Winter 2022

Introductory Classes

One-on-One Computer Training: 3 Hours
Receive three hours of personalized instruction on the computer topic that meets your need! Training is scheduled at an SCC facility at a time convenient for you and the instructor. Instructors are available for, but not limited to, the following topics: Windows, MS Office, Word, Excel, Access, Outlook, QuickBooks, social media, basic computer assistance, etc.

Hebron Area $99 AREA-0927-HNSA

Get Started with Computers
Want to learn more about computers? This engaging, hands-on class is for the person who has little to no knowledge about computers but wants to learn! Find out about using Windows, creating and saving documents, getting started with email, and much more.

You must have Windows 10 on your device to attend the section via Zoom.

March 2
LIVE Online, Zoom
Steinhauser
5:30-8 p.m.
AREA-0928-TCSFA
$29

Smart Devices

One-on-One Smart Device Training
Learn to set up and troubleshoot your iPhone, iPad and Android devices. Registration provides one hour of personalized instruction on the smart device that meets your specific need. Training is scheduled at an SCC facility at a time convenient for you and the instructor.

Hebron Area $35 AREA-0880-HNSA

iPhone or Android?
The rivalry continues, but which one is ideal for you? Shopping for phones has changed, and it’s hard to know which one is the best fit. We will cover the pros and cons of each platform so you can feel confident in your next phone purchase.

Jan. 11
LIVE Online, Zoom
Dauel
6:30-8:30 p.m.
AREA-6683-TCSFA
$39

NEW! How to Keep Your Family Phones Safe
Pop quiz: What is Zoomerang? If you’re scratching your head, it’s time to read up on the trendy new social media apps children and young people are using. Facebook friending is just the tip of the iceberg when it comes to online safety. In this class you will see sites and new apps tweens and teens are using these days. You’ll get useful tips for protecting your family from many online safety hazards.

Jan. 25
LIVE Online, Zoom
Uffelman
6:30-8:30 p.m.
AREA-1406-TCSYA
$29

Smartphone Basics: iPhone
You have a cool new iPhone, but how do you use it? We will teach you about icons, apps and other cool features on your smartphone! This class will be specific to iPhone users.

Bring your phone fully charged so you can practice using the phone you own. If you don’t own a smartphone yet, come anyway!

Jan. 27
LIVE Online, Zoom
Steinhauser
5:30-8 p.m.
AREA-1393-TCSFA
$29

Smartphone Basics: Android
You have a cool new Android, but how do you use it? We will teach you about icons, apps and other cool features on your smartphone! This class is specific to Android users.

Bring your phone fully charged so you can practice using the phone you own. If you don’t own a smartphone yet, come anyway!

Feb. 8
Hebron, HNLC, 101
LIVE Online, Zoom
Steinhauser
5:30-8 p.m.
AREA-1394-HNSA
AREA-1394-TCSFA
$29

Class is live-streamed from Falls City.

Smartphone Photo Editing & Organization
Learn how to shoot, edit, organize, and share great smartphone photos.

Jan. 13
LIVE Online, Zoom
Jensen
6-8 p.m.
LLLX-1107-TCSCA
$29

Location Key
Hebron, HNLC....................Learning Center at Hebron, 610 Jefferson Ave.

For more information, contact Crystal Fangmeier at 800-828-0072, ext. 5591, or cfangmeier@southeast.edu

These classes are delivered live via Zoom, not prerecorded videos. This allows you, the student, to participate from the comfort of your home. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at https://bit.ly/sccceonlinecourses.

Want to take a class that is listed as “LIVE Online, Zoom” but don’t have a way to view the class or are having connection issues? Contact your Learning Center to see if other options are available.
**iPhone App Store Tutorial, Messaging & More**

Expand your understanding of what your iPhone can do for you! Discover all the new messaging features, texting, and video capabilities. We’ll dig deeper into the App Store to take advantage of all that your iPhone offers.

Plan on watching this Zoom class on your computer or laptop so that you can have your phone in hand to work with during class.

**Keyword: iPhone**

| Jan. 24 | M | 6-8 p.m. | LIVE Online, Zoom | T. Jensen | LLLX-0666-TCSCA | $29 |

**Cell Phone Photography**

Photography using your phone or tablet is the focus of this class. Techniques in photography, useful apps for photography and editing along with super handy gadgets for your cell or tablet will be explored.

Before the first class, download Snapseed for photo processing on your device. Snapseed is free. Have your mobile device handy as you log into this Zoom class from your desktop or laptop.

**Keyword: Photography**

| Jan. 20-Feb. 3 | Th | 6:30-7:30 p.m. | LIVE Online, Zoom | Keller | LLLX-0080-TCSCA | $49 |

**Put the Tech in Traveling**

Interested in planning your own road trip, cross country or just using technology on-the-go while vacationing? We will look at technologies that help you learn the places to go and places to avoid. Curious about airline e-tickets, virtual wallet, Lyft, Uber, Air B&B? Join us for an informative Zoom class.

**Keyword: Traveling**

| Jan. 31 | M | 6-8 p.m. | LIVE Online, Zoom | T. Jensen | LLLX-1353-TCSCA | $29 |

**Let’s Do Lunch: Exploring Apps (Health & Wellness)**

Focus on exploring applications on your smartphone/tablet focusing on getting healthy and promoting wellness.

**Keyword: Exploring**

| Jan. 25 | T | Noon-1 p.m. | LIVE Online, Zoom | Keller | LLLX-0113-TCSCA | $29 |

**INTERNET**

**Using Cloud Storage**

What is “the cloud” and why do you need it? The cloud storage allows you to access a remote hard drive as if it were your own. If your personal hard drive should ever fail, you can access your files using “the cloud.” Find out about the various providers, pros, cons, and more.

**Keyword: Cloud**

| Jan. 6 | Th | 6-8 p.m. | LIVE Online, Zoom | T. Jensen | LLLX-0670-TCSCA | $29 |
| Feb. 17 | Th | 6-8 p.m. | LIVE Online, Zoom | Toma | AREA-0901-TCWA | $29 |

**Online Buying & Selling**

Have you thought about selling your stuff online? Learn more about the primary places people sell items, (Craigslist, Facebook marketplace and eBay®) and how selling on these sites really works. We will talk about “gotchas” and types of payment processing.

This class is for personal sales ONLY. Business interest is welcome but it won’t be the focus of the class.

**Keyword: Selling**

| Jan. 6 | Th | 6-8 p.m. | LIVE Online, Zoom | T. Jensen | LLLX-0531-TCSCA | $29 |

**NEW! Don’t Get Hacked: Keeping Yourself Cyber Safe**

Online security breaches are everywhere, yet most people are terrible about their personal cybersecurity. You will learn how to safely browse the internet, develop secure passwords and recognize common scams. You will discover a variety of tools, most of them free, that can be used for personal online security. Lots of valuable information.

**Keyword: Hacked**

| Jan. 13-27 | Th | 6:30-7:30 p.m. | LIVE Online, Zoom | Cano | LLLX-1355-TCSCA | $29 |

**Let’s Do Lunch: Basic Zoom**

Find out more about all the fun things you can do with Zoom!

**Keyword: Zoom**

| Feb. 24 | T | Noon-1 p.m. | LIVE Online, Zoom | AREA-6665-TCFA | $10 |

**Digitizing Memories**

Do you have envelopes full of negatives and slides or boxes of photos? Discover how to preserve these in a more organized form by scanning them. We will look at scanning techniques and some of the devices to make scanning easy to do. Discussion will involve the software necessary to scan your negatives, slides and photos and look at the software “VueScan.”

**Keyword: Memories**

| Feb. 1-8 | T | 6:30-7:30 p.m. | LIVE Online, Zoom | AREA-6665-TCFB | $29 |

**Shutterfly**

Are you interested in learning the basic ins and outs of Shutterfly? This is your stop! In this class, we will take a tour of the site, unlock some of the best features and open a whole new world of possibilities for gift options. We also will explore creating a photo book. Join us for a look at this popular and versatile site for photo storage and so much more!

**Keyword: Shutterfly**

| March 1 | T | 6-7:30 p.m. | LIVE Online, Zoom | AREA-3105-HNSA | $19 |

**Location Key**

Hebron, HNL C.........................Learning Center at Hebron, 610 Jefferson Ave.

These classes are delivered live via Zoom, not prerecorded videos. This allows you, the student, to participate from the comfort of your home. As our learning environment changes, we look forward to offering additional classes live online.

*Have an idea for a class that could be offered live online? Please submit your idea at [https://bit.ly/scceonlinecourses](https://bit.ly/scceonlinecourses)*

Want to take a class that is listed as “LIVE Online, Zoom” but don’t have a way to view the class or are having connection issues? Contact your Learning Center to see if other options are available.
**REGISTER ONLINE**

You must have an email account to register online.

2. Search for your class by entering a key word in the title or the course number. Click Submit. (Enter information in only one field for broader results.)
   - Key Word Example: Driver
   - Course Number Example: TRAN-3398
3. Select the course for which you wish to register. Click Submit.
4. Enter your personal information, certify your identification and click Submit.
   - * You must provide your Social Security Number.
5. Optional: Enter your Additional Registration Information and click Submit.

* The College requires a student’s Social Security number as a condition for enrollment online. A student’s Social Security number information constitutes an “educational record” under FERPA.

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**OR REGISTER BY MAIL, FAX OR IN PERSON**

**Registration Form - Non-Credit Course**

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/collegecatalog](http://www.southeast.edu/collegecatalog) for additional information.

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Would you like a receipt mailed to you? [ ] Yes [ ] No

**SCC Staff Tuition Waiver**

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For Office Use Only

ID # __________________

FOR OFFICE USE ONLY

ID # __________________

Today's Date __/__/____

Submission of this form indicates that I understand: (1) that my registration is complete and that I am accountable for the tuition and fees subject to a grade in the courses listed; (2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit this form to the College; (3) that the information contained herein is correct as stated, and if any changes to S.S. legal name, address, residence, etc., must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Requests concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Inclusion, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.