

C-6 POLICY Policy on Assessment

Southeast Community College is committed to a process of ongoing assessment to ensure a cycle of continuous improvement of student learning and operational effectiveness. All employees at Southeast Community College share responsibility for assessing student learning and operational outcomes and working toward continuous improvement. The purpose of the Policy on Assessment is to ensure the implementation of regular and systematic assessment of outcomes for all areas of the institution.

Assessment includes the establishment of appropriate student learning outcomes and operational outcome measures, administration of assessment tools, analysis of results, and the use of such results to inform and improve instructional practices and institutional effectiveness. Assessment is an ongoing, iterative process; divisions, academic areas, programs, co-curricular activities, and support areas will assess identified outcomes continually. The College's processes for assessment of student learning and operational effectiveness are integrated with planning and budgeting.

Assessment of student learning

The effectiveness of the College's credit-based educational offerings shall be assessed regularly by faculty and instructional administrators. The assessment of program learning outcomes, general education learning outcomes, and institutional learning outcomes may rely heavily on course assessments for which faculty are responsible. All faculty are expected to participate in collection and analysis of data and appropriate action for continuous improvement related to assessment of student learning. Institutional data on assessment of student learning are expected to be accurate and address the full range of students who enroll. The implementation and reporting of the results of the assessment of student learning are the responsibility of the faculty and instructional administration.

The effectiveness of the College's co-curricular programming and student learning therein shall be assessed regularly by staff and faculty responsible for implementing or overseeing those programs or activities.

Assessment of operational effectiveness

The effectiveness of the College's operations shall be assessed regularly by administrators and staff. All staff and administrators will participate in the assessment of operational outcome measures for academic support areas within the scope of their job duties and responsibilities. Staff without specific assessment responsibilities are encouraged to participate, where appropriate, in the assessment process.

Related Procedure: C-6a

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