Southeast Community College
LEARNING CENTER AT FALLS CITY

Small-Business Essentials

Fall 2022

Introduction to Grant Writing

Successful grant writing takes skill, practice and a little luck. Learn the fundamentals of grant writing, including terminology, funding sources, reviewing grant applications, and the basics of preparing a grant proposal.

Keyword: Grant

Sept. 27	T	6-9 p.m.	Mealey	$49
LIVE Online, Zoom		BSAD-7292-TCPFA		
Falls City, FCLC, 102		BSAD-7292-FCFA		
Class is live-streamed from Plattsmouth.				

What It Takes to Pursue Grants

Is your nonprofit ready to pursue grant funding? Learn about types of grants, typical financial requirements to apply and the time investment to submit grants. Includes an overview of Nebraska's unique grantmaking landscape.

Keyword: Grant

Sept. 13	T	6-9 p.m.	$95
LIVE Online, Zoom	Mealey	BSAD-7295-TCFPA	

Location Key

Falls City, FCLC......... Learning Center at Falls City, 3200 Bill Schock Blvd.

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

Look for the LIVE Online logo shown to the left to find these classes. As our learning environment changes, we look forward to offering additional classes live online.

Have an idea for a class that could be offered live online? Please submit your idea at **https://bit.ly/sccceonlinecourses**.

Want to take a class that is listed as "LIVE Online, Zoom" but don't have a way to view the class or are having connection issues? Contact your Learning Center to see if other options are available.

For more information, contact **Holly Carr** at
800-828-0072, ext. 3396, or hcarr@southeast.edu

Vacation Rental Hosting

Want to turn your extra space into cash? This course shares tried and tested strategies to run a successful vacation rental business and earn extra money every month. You'll learn the difference between Vrbo, Airbnb and Bed and Breakfast options. In addition, you'll find tips to wow your guests and get 5-Star ratings!

Keyword: Rental

Oct. 25	T	7-8 p.m.	$19
LIVE Online, Zoom		AREA-7027-TCFHA	
Falls City, FCLC, 102		AREA-7027-FCFA	
Class is live-streamed from Hebron.			

Let's Do Lunch: What is a Side Hustle?

Side hustle is a new term for a part-time job. Learn potential "side hustles" and how to turn your idea into one.

Keyword: Hustle

Oct. 5	W	Noon-1 p.m.	$10
LIVE Online, Zoom	Segner	AREA-6665-TCFHB	

NEW! Let's Do Lunch: How to Find an Online Side Hustle

Learn about side hustles you can do online that are not scams.

Keyword: Online

Oct. 12	W	Noon-1 p.m.	$10
LIVE Online, Zoom		AREA-6665-TCFFC	

Let's Do Lunch: Promote Your Side Hustle

We'll spend the hour discussing ways to effectively promote your "side hustle" on social media.

Keyword: Hustle

Oct. 19	W	Noon-1 p.m.	$10
LIVE Online, Zoom	Segner	AREA-6665-TCFHC	

Let's Do Lunch: Side Hustle Payment Options

Square, Clover, Venmo, PayPal . . . find out which payment system best suits your "side hustle" and how to set them up to work for you.

Keyword: Hustle

Oct. 26	W	Noon-1 p.m.	$10
LIVE Online, Zoom	Segner	AREA-6665-TCFHD	

Check out all classes offered at southeast.edu/FallsCityLC
Find us on Facebook at facebook.com/SCCLearningCenteratFallsCity

NEW! Let's Do Lunch: Side Hustle Vendor Displays

Taking your "side hustle" to a craft/vendor fair? Discover ways to get the most from your display.

Keyword: Hustle

Nov. 2	W	Noon-1 p.m.	$10
LIVE Online, Zoom	Segner	AREA-6665-TCFHE	

NEW! Let's Do Lunch: How to Become a Rideshare Driver

Learn about how to set yourself up to drive for Uber or Lyft.

Keyword: Drive

Nov. 9	W	Noon-1 p.m.	$10
LIVE Online, Zoom		AREA-6665-TCFFD	

NEW! Let's Do Lunch: How to Become a Food Delivery Driver

Interested in a side hustle like GrubHub or DoorDash? Learn how to get started in this class.

Keyword: Driver

Nov. 16	W	Noon-1 p.m.	$10
LIVE Online, Zoom		AREA-6665-TCFFE	

Location Key
Falls City, FCLC......... Learning Center at Falls City, 3200 Bill Schock Blvd.

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Zoom: Everyone's Doing It!

Learn why Zoom is being used by millions to hold one-on-one meetings or group conversations. Zoom provides a fun, easy way to connect with family, friends or colleagues with the click of a button. You can see and hear them. Learn how to set up a free account, join a meeting, host a meeting, share your screen, and record meetings. Learn the difference between free or paid plans. Ready, set, Zoom!

Keyword: Zoom

Nov. 9-16	W	6-7:30 p.m.	$39
LIVE Online, Zoom	Meyer	AREA-0934-TCFNA	

Let Me Share My Story with You: Writing Your Memories

Have you ever thought of sharing your story but don't know where to begin? Let us help you discover how to record the events for family and friends. We will provide tips on intriguing topics to write about, tricks to jog your memory, and ways to capture stories on paper without getting bogged down.

Keyword: Story

Oct. 12-26	W	6-7 p.m.	$29
LIVE Online, Zoom	Wiebold	AREA-9032-TCFWA	

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Registration Form - Non-Credit Course

PLEASE PRINT

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

Today's Date ___/___/___

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit southeast.edu/collegecatalog for additional information.

Social Security Number OR SCC Student ID Number	Birth Date	Name: Last	First	Middle Initial

Residence Mailing Address	City	State	Zip	County #

Email Address	Cell Phone	☐ Home ☐ Business Phone

I identify as: ☐ Male ☐ Female   ☐ Nebraska Resident ☐ Non-Resident

Ethnicity (select one): ☐ Hispanic or Latino   ☐ Not Hispanic or Latino

Race (Select one or more): ☐ White ☐ Asian ☐ American Indian/Alaska Native ☐ Native Hawaiian/Other Pacific Islander ☐ Black/African-American

COURSE NUMBER	TITLE	START DATE	COST
___ ___ ___ - ___ ___ ___ - ___ ___ ___			$
___ ___ ___ - ___ ___ ___ - ___ ___ ___			$
___ ___ ___ - ___ ___ ___ - ___ ___ ___			$
___ ___ ___ - ___ ___ ___ - ___ ___ ___			$

SIGNATURE _____

☐ Check ☐ Cash ☐ Mastercard ☐ AMEX ☐ Discover ☐ VISA V Code _____

Name as it appears on card: _____

Exp. Date _____ CC # _____

Billing agency (**INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD**)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you? ☐ Yes ☐ No

SCC Staff Tuition Waiver ( )

TOTAL DUE

FOR OFFICE USE ONLY
ID# _____
DE _____

Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to *http://bit.ly/RegisterCE*.

2. *Search for your class* by entering either a *key word* in the title or the *course number*. Click *Submit*. (Enter information in only one field for broader results.)
   Key Word Example: *Driver*
   Course Number Example: *TRAN-3398*

3. *Select the course* for which you wish to register. Click *Submit*.

4. Enter your *personal information*, *certify your identification* and click *Submit*.
   * You must provide your Social Security Number.

5. *Optional:* Enter your *Additional Registration Information* and click *Submit*.

6. If you want to register for additional classes, select *Search for more classes* under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select *Register now (check out)*. Select your *Payment Type*. Click *Submit*.

7. Enter your *payment information*. Click *Submit*.

You will see your *class acknowledgement* with information about your *SCC Student ID Number*, *SCC User ID* and *password*. *Print* this page for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

Southeast Community College
CONTINUING EDUCATION

* The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.