

#### C-15a PROCEDURE

#### Institutional Articulation

Southeast Community College establishes formal articulation agreements with other colleges, universities, or educational institutions in accordance with state and federal regulations. All articulation agreements will be established with higher education institutions who are in good standing with their institutional accrediting agency. SCC will pursue articulation agreements that establish a smooth transition for SCC students who desire to transfer to the college or university through defined pathways. Articulation agreements may provide SCC transfer students with scholarships that will ease their financial burden. Criteria for determining entering into an articulation agreement, the College will take under consideration:

- Where applicable, the process by which SCC will accept credits for courses offered by the other institution(s).
- Where applicable, the process by which the other institution(s) will accept SCC credits.
- If the articulation is program-specific or applies to all programs and awards.
- For program-specific articulation, a list of any specific credits that articulate through the agreement (e.g., general education only, pre-professional courses only, etc.).
- Articulation agreement proposals are to be developed after consultation with appropriate academic and administrative officers within the College.
- An articulation agreement should not have a negative impact on any Southeast Community College program or campus in terms of academic quality.
- Articulation agreements will allow a 30 to 90-day termination period for either party.

A list of all institutions of higher education with whom the college has a formal articulation agreement will be published on the college website and will include the details of the articulation procedures.

#### **Administrative Authority**

The Vice President for Instruction, in collaboration with the Associate Vice President for Student Enrollment, Vice President for Program Development and other College Administrators or their designee(s), is responsible for implementing, monitoring, tracking, and proposing transfer of credit and institutional affiliation procedures including the decision to authorize, extend, or terminate agreements with external institutions and agencies. Signature authority for all articulation agreements is granted to either the President and/or Vice President of Instruction. Any proposed revisions to these procedures will be presented to the Area Administrative Team for consideration and approval.



## COLLEGE POLICY

### EDUCATIONAL SERVICES

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**Related Policy:** C-15

**Admin Team Adopted:** 09/30/22

**Revised/Reviewed:** 09/30/22

**Next Review:** TBD

**Web link:**

**Tags:**

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