

**Return completed form to:
SCC Physical Plant**

Beatrice Campus
4771 West Scott Road
Beatrice, NE 68310-7042

Lincoln Campus
8800 O Street
Lincoln, NE 68520-1299

Milford Campus
600 State Street
Milford, NE 68405-8498

APPLICATION FOR TEMPORARY PERMIT TO USE RESTRICTED PARKING ON CAMPUS¹

Name _____ Student/Employee # _____

Address _____

City _____ State _____ Zip Code _____

Vehicle: Year _____ Make _____ Model _____ License # _____ State _____

THE FOLLOWING DOCUMENTATION IS REQUIRED TO OBTAIN A TEMPORARY PERMIT

1. **Proof of identity and verification of current status** as an SCC student or employee, and
2. A **medical statement (reverse side of application form) signed by a physician, physician assistant, or nurse practitioner** certifying that the person who will be the holder of the temporary permit meets the definition of disabled person or a temporarily disabled person. The certifying physician, physician assistant, or nurse practitioner shall indicate the estimated date of recovery, or that the temporary disability will continue for a period of no more than six (6) months, whichever is less. **(Medical statement due within SEVEN (7) days of submitting application)**

SUBMIT THE COMPLETED FORM AND REQUIRED DOCUMENTATION²

- **EMPLOYEES AND STUDENTS**– submit application and medical statement to the Physical Plant Superintendent's Office at your campus location

NOTICE: TERMS, CONDITIONS AND RESTRICTIONS APPLICABLE TO RESTRICTED PARKING PERMITS

Holders of restricted parking permits, whether issued by the state or the College, agree to comply with the following terms, conditions and restrictions that apply to the use of restricted parking spaces on campus:

- Permits are not transferable,
- Permits are to be used only by the party to whom issued or for the motor vehicle for which issued and only for the purposes issued,
- The disabled person or temporarily disabled person shall be considered the holder of the permit,
- All permits shall be displayed by hanging the permit from the motor vehicle's rearview mirror so as to be clearly visible through the front windshield. The permit shall be displayed on the dashboard only when there is no rearview mirror.
- Permits are not to be altered or reproduced,
- Permits are to be used only when the holder of the permit will enter or exit the motor vehicle while it is parked in a designated parking space.

PARKING VIOLATIONS - CONSEQUENCES

SCC-issued temporary permit holders determined to be in violation of these guidelines shall be subject to revocation of the permit. Violations by individuals holding state-issued permits will be reported to the proper authorities, which may result in revocation of the permit and possible fines as establish in the Nebraska Revised Statutes.

REMOVAL OF VEHICLES - UNAUTHORIZED USE OF RESTRICTED PARKING SPACES

Any vehicle parked in a restricted space and determined to be in violation of any of the above terms and conditions will be subject to towing at the owner's expense. Violators shall be subject to the penalties and procedures set forth in sections 18-1741.01 to 18-1741.07 of the Nebraska Revised Statutes.

Signature of Applicant or legal representative _____ Date _____

Office Use Only - Date received _____ Approved _____ Provisional _____ Permit # _____

Denied _____ Reason _____

Dates Permit Valid - from _____ to _____ Authorizing official _____

¹ Permits for long-term use of restricted parking on campus must be obtained through the Nebraska Department of Motor Vehicles.

² **ROUTING: Original application/verification documents to Physical Plant Office; Photocopy to applicant as needed**
Information provided courtesy of: Southeast Community College Access/Equity/Diversity Office