

Did you know you can order your transcript online?

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- Continuing Education: 301 S. 68th St. Place • Lincoln, NE 68510 • 800-828-0072 • Fax 402-437-2703

NOTE: Transcripts mailed directly to the student will be marked "Issued to Student"

Clearly **PRINT** your name & address: New Address

Student's Name (Last, First, Middle)

Address

Email Address

City

State

Zip

Current Phone Number

Former Name(s)

Birth Date

Social Security Number

or

SCC Student ID#

X

Signature

Send transcript to: (Please print clearly. Transcripts will NOT be faxed or emailed.)

Name and/or Office

Address

City

State

Zip

TYPE OF TRANSCRIPT REQUESTED:

- Credit Classes
- Non-Credit Classes

NOTE: TRANSCRIPTS WILL NOT BE FAXED OR EMAILED.

DATES OF ATTENDANCE:

- Currently enrolled
- I have a degree from SCC

First year attended (approximate)

Last year attended (approximate)

- Immediate Transcript — \$5.00 processing fee*
- Send Transcript — 3-5 working days (free of charge)
- Pick up — 3-5 working days (free of charge)
- Send when current term grades are available

*Does not include overnight shipping charges.
No transcript will be issued if the student has financial obligations to the College.

OFFICE USE ONLY

Transcript prepared by: _____

Date transcripts mailed: _____