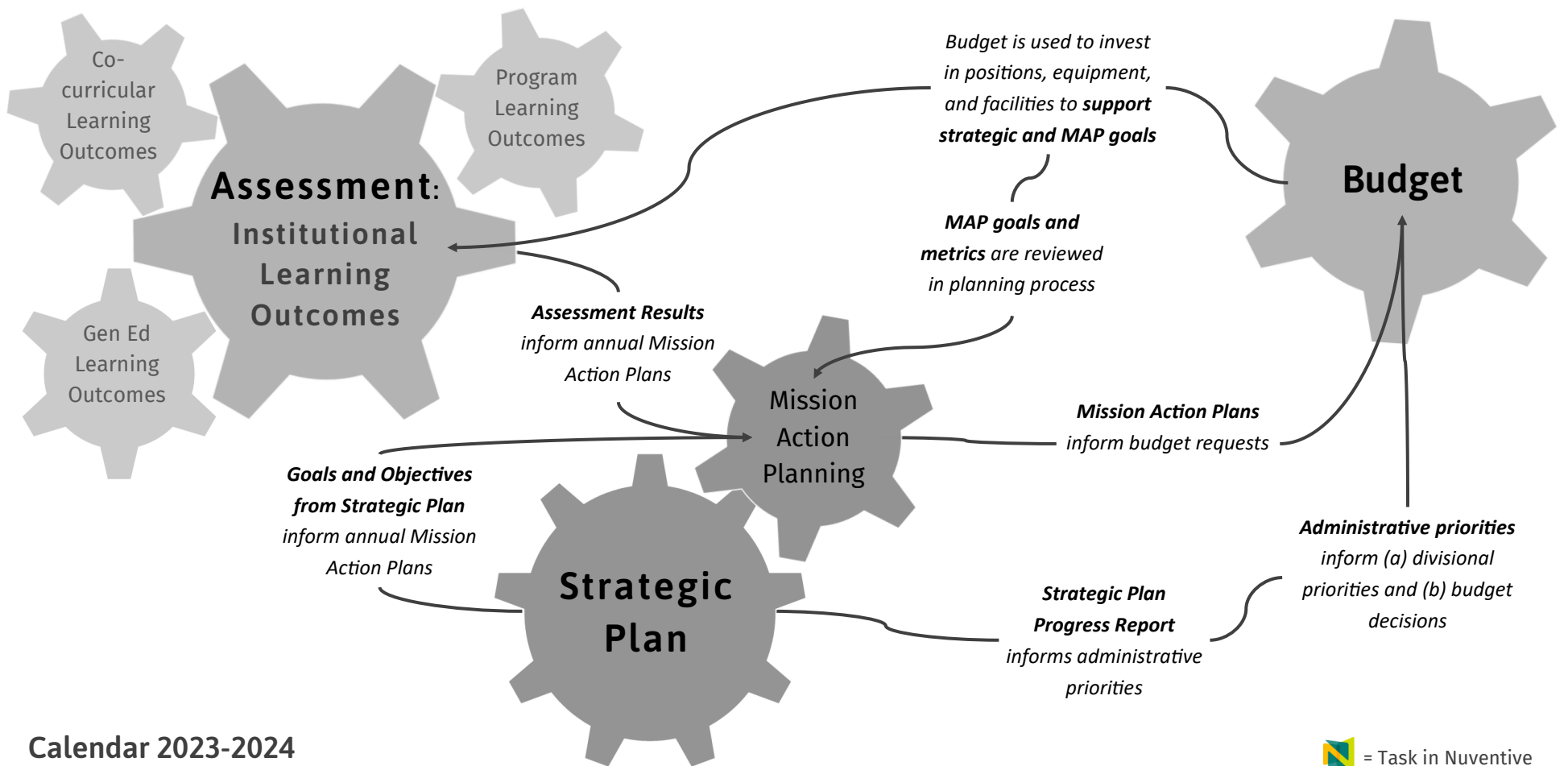


SCC integrates strategic planning, Mission Action Planning (MAP), assessment, and budgeting processes to strengthen our ability to fulfill our mission of empowering and transforming our diverse learning and communities.



### Calendar 2023-2024

 = Task in Nuventive

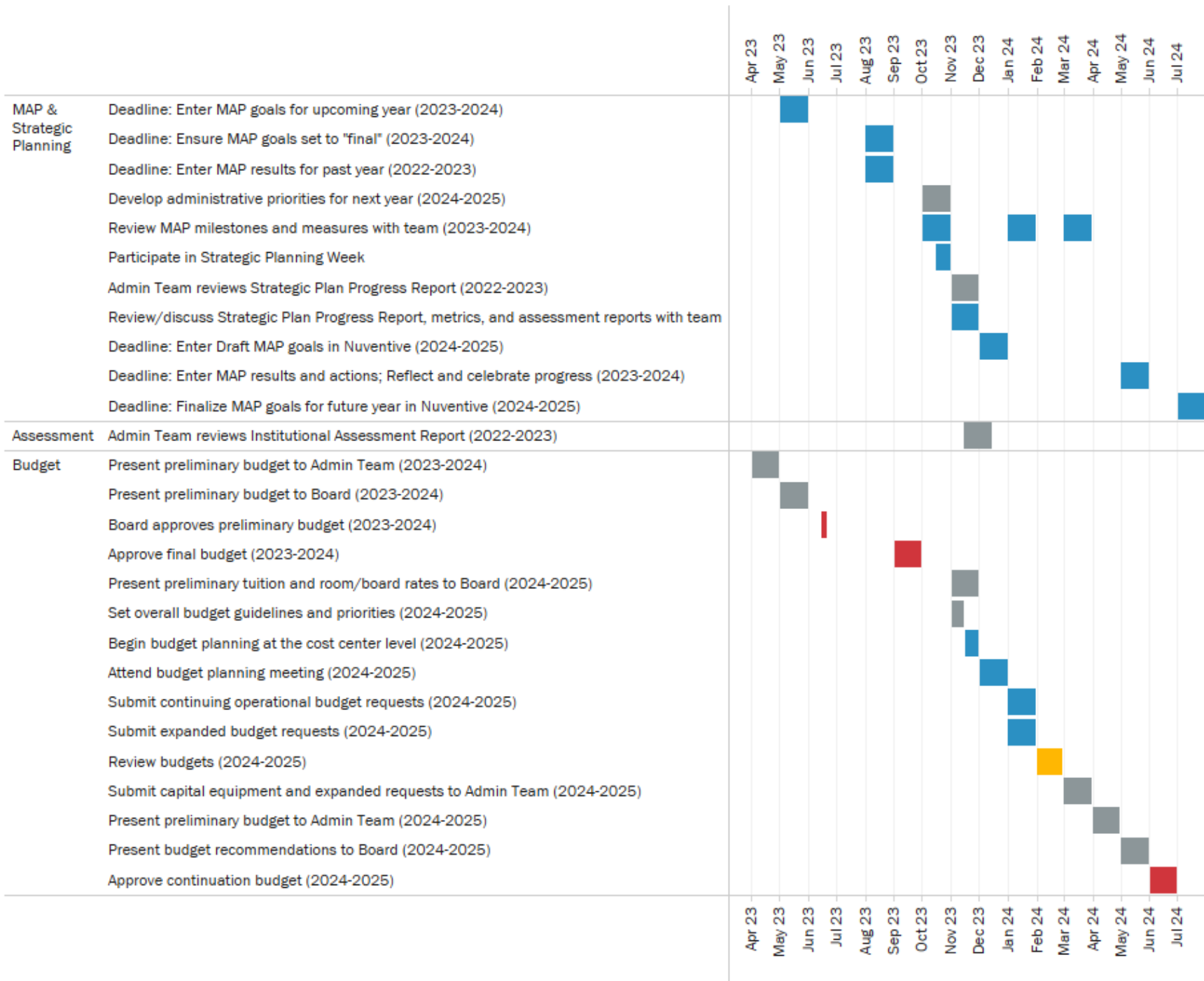
Month	Key Events and Deadlines
<b>April 2023</b>	Present preliminary 2023-2024 budget to Admin Team
<b>May 2023</b>	Present preliminary 2023-2024 budget to Board Deadline: Enter MAP goals for 2023-2024; Reflect and celebrate progress
<b>June 2023</b>	Board approves preliminary 2023-2024 budget
<b>July 2023</b>	
<b>August 2023</b>	Deadline: Enter MAP results for 2022-2023 Deadline: Ensure MAP goals for 2023-2024 are set to "final"
<b>September 2023</b>	Board approves final 2023-2024 budget
<b>October 2023</b>	Develop administrative priorities for 2024-2025 Review MAP milestones and measures from 2023-2024 with team Participate in Strategic Planning Week
<b>November 2023</b>	Admin Team reviews Strategic Plan Progress Report (SPARS) Review SPARS, metric data, and assessment reports and discuss with team Present preliminary tuition and room/board rates for 2024-2025 to Board Set budget guidelines and priorities Begin 2024-2025 budget planning at cost center level
<b>December 2023</b>	Admin Team reviews Institutional Assessment Report for 2022-2023 Attend 2024-2025 budget planning meeting Deadline: Enter draft MAP goals for 2024-2025
<b>January 2024</b>	Deadline: Review 2023-2024 MAP milestones and measures with team Submit continuing operational budget requests for 2024-2025 Submit expanded budget requests for 2024-2025
<b>February 2024</b>	Review budgets for 2024-2025
<b>March 2024</b>	Submit capital equipment and expanded requests for 2024-2025 to Admin Team Review MAP milestones and measures from 2023-2024 with team
<b>April 2024</b>	Present preliminary 2024-2025 budget to Admin Team
<b>May 2024</b>	Present preliminary 2024-2025 budget to Board Deadline: Enter MAP results and actions from 2023-2024; Reflect and celebrate progress
<b>June 2024</b>	Board approves preliminary 2024-2025 budget
<b>July 2024</b>	
<b>August 2024</b>	Deadline: Enter MAP results for 2023-2024 Deadline: Ensure MAP goals for 2024-2025 are set to "final"

**Process**

- Assessment
- Budget
- MAP and Strategic Planning

- Who responsible
- Board of Governors
  - President / Administrative Team
  - Administrative Supervisors
  - Department Leads/Budget Officers

## Integrated timeline 2023-2024



## Tasks for non-instructional departments and areas by date

Start date	Due date	Task with year	Who responsible	
5/1/23	5/31/23	Deadline: Enter MAP goals for upcoming year (2023-2024)	All Department Leads/Budget Officers	●
8/1/23	8/31/23	Deadline: Enter MAP results for past year (2022-2023)	All Department Leads/Budget Officers	●
		Deadline: Ensure MAP goals set to "final" (2023-2024)	All Department Leads/Budget Officers	●
10/1/23	10/31/23	Review MAP milestones and measures with team (2023-2024)	All Department Leads/Budget Officers	●
10/15/23	10/31/23	Participate in Strategic Planning Week	All Department Leads/Budget Officers	●
11/1/23	11/30/23	Review/discuss Strategic Plan Progress Report, metrics, and assessment reports with team	All Department Leads/Budget Officers	●
11/16/23	11/30/23	Begin budget planning at the cost center level (2024-2025)	All Department Leads/Budget Officers	●
12/1/23	12/31/23	Attend budget planning meeting (2024-2025)	All Department Leads/Budget Officers	●
		Deadline: Enter Draft MAP goals in Nuventive (2024-2025)	All Department Leads/Budget Officers	●
1/1/24	1/31/24	Review MAP milestones and measures with team (2023-2024)	All Department Leads/Budget Officers	●
		Submit continuing operational budget requests (2024-2025)	All Department Leads/Budget Officers	●
		Submit expanded budget requests (2024-2025)	All Department Leads/Budget Officers	●
2/1/24	2/28/24	Review budgets (2024-2025)	Administrative Supervisors	●
3/1/24	3/31/24	Review MAP milestones and measures with team (2023-2024)	All Department Leads/Budget Officers	●
5/1/24	5/31/24	Deadline: Enter MAP results and actions; Reflect and celebrate progress (2023-2024)	All Department Leads/Budget Officers	●
7/1/24	7/31/24	Deadline: Finalize MAP goals for future year in Nuventive (2024-2025)	All Department Leads/Budget Officers	●

- Budget
- MAP & Strategic Planning