C-14a PROCEDURE   Program Review

SCC's program review involves an external and internal review process that supports programs' ability to fulfill the College's Mission, Vision, and Strategic Goals. The College's internal program review process consists of an annual process and a comprehensive five-year self-study evaluation process. The College's external program review process is directed by the Nebraska Coordinating Commission for Postsecondary Education (CCPE) on a seven-year cycle.

Internal Program Review

SCC's internal program review processes will be integrated with existing planning, assessment, and budgeting activities. The College will establish a standing Program Review Committee to oversee the implementation of the process. The Program Review Committee will be chaired by the Vice President of Instruction (VPI) and include membership from instructional administration, faculty, student affairs, and other areas. Committee members will serve three-year terms. Faculty must abstain from any formal recommendations associated with any programs in which they are a part.

Annual program review involves the following processes:

- Institutional Research data reviewed by program faculty
- Completion of a program review reflection prompted by established questions
- Submittal of annual program review responses to the Program Review Committee
- Review of annual program review by Committee
- Written feedback provided back to the program
- Summary of internal program review findings shared with SCC's Administrative Team by the VPI

Comprehensive Program Reviews during fifth year of the cycle (or as directed by the Program Review Committee) will involve the following processes:

- Institutional Research data reviewed by program faculty
- Completion of a comprehensive analysis of established program review questions
- Submittal of comprehensive program review responses to the Program Review Committee
- Review of annual program review by Committee
- Presentation by the program faculty to the Program Review Committee and dialogue on program strengths and areas of improvement
- Summary of internal program review findings shared with SCC's Administrative Team by the VPI, including recommendations for program continuance, continue with monitoring, or sunsetting

External Program Review

SCC's external program reviews involve completion of a worksheet provided by CCPE, which includes metrics such as graduates, faculty, and total credit hours. SCC's VPI presents program reviews to the Board for their review and approval, prior to submittal to CCPE. CCPE authorizes continued offering of all academic programs offered by the College.

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