

The Accreditation Review



Mission: Accreditation
Destination: 2023
Path to Possible

January 2023

Volume 3, Issue 1

WELCOME!

Welcome to SCC's Accreditation Review! This is the 13th issue of the SCC Accreditation Steering Team's newsletter that provides the College with accreditation updates and shares important information about accreditation processes.

This month we focus on:

Criterion 3 - Teaching and Learning



Need to Know Nook!



One year ago, following the campus meetings, we asked for your “burning questions” regarding HLC. To keep the fire burning...we’d like to answer a few more of those questions in this edition of the newsletter.

Q: As we stand now, are we on the right track to complete all necessary reports and/or milestones? Or are we scrambling in certain areas?

A: Yes, we are on track to have the report and evidence file submitted by March 27!

There are a few areas that we are still gathering evidence for and that should wrap up in the next week or two. The steering team has done an outstanding job of collecting evidence and the entire College’s partnership in making this happen has been incredible!

Q: During the comprehensive evaluation, will faculty expect to have random evaluators approach us or observe classes? If so, what kind of information should we prepare to have at the front of our brains?

A: The HLC visiting team may request to observe classes and/or meet with students. Those classroom visits will be planned and on the agenda. Rest assured, a reviewer won’t randomly “pop in” to a class unannounced. Keep in mind that during the days of April 24-25, the team will be on campuses, walking through hallways and spaces throughout the college, asking students and employees about SCC.

There will be open sessions during the visit for all faculty to attend to share insight. The agenda will be finalized in the weeks before the visit. We plan to have open forum sessions to prepare faculty, staff, and the college community for the visit beginning in March.

Q: Some instructors struggle to get students to fill out course evaluations. Will this have a negative impact on us as instructors or on the college for this assessment?

A: I love this question! This is an excellent example of faculty and staff using data to inform changes in their courses, advising, or other areas of support services. The visiting team will be most interested in how we are using course evaluation feedback to improve, or strategies that we're implementing to improve the response rate, rather than focusing on the exact number of responses. The response rate for evaluations over the past five years has been higher than 20% so that is a great baseline.

Q: It was mentioned that no one will be doing "surprise pop quiz" kind of questions during the visit, but will faculty be asked to come before the site visit team to answer questions?

A: All college employees should be familiar with the basic parts of the HLC's criteria, be prepared to talk about the [mission of Southeast Community College](#), and how you carry it out each day.

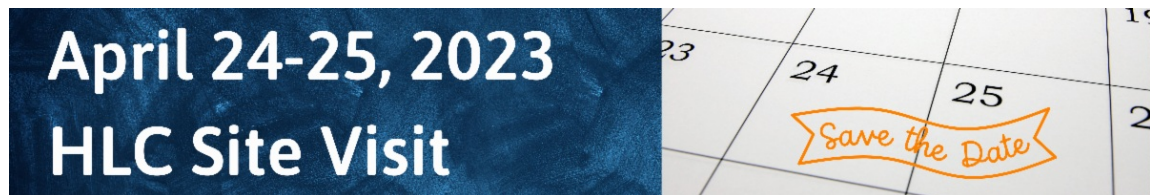
More information will be shared in March and April on potential questions that we could be asked in relation to the criteria for accreditation.

Q: How long after the Re-Accreditation review and site visit will we (faculty) learn the results?

A: We should know the results sometime in the summer 2023, and will let the College know as soon as possible. Following its visit, the team will prepare a report with its recommendation for action by an HLC decision-making body. The institution will have an opportunity to review the draft report for corrections to errors of fact. Errors of fact are statements in the report that are factually incorrect and can be demonstrated as such by evidence available to the team. Examples of this are typographical errors or other mistakes, such as incorrect enrollment numbers, job titles, etc.

The team may accept or decline any corrections provided by the institution. When the team submits its final report to HLC, the report will be shared with the institution again, and the institution will be invited to submit a response to the team's findings and recommendations. The team report and the institution's evaluation materials and response are sent to an HLC decision-making body for review and action. See [HLC's website](#) for more information about the decision-making process.

Save the Date



Website

Accreditation Website – MAKE THIS A FAVORITES LINK

SCCAccreditation.com

Note: To create a Favorites on your Hub Home page, simply click the "Bookmarks" tab in the upper right and the + Manage Bookmarks to "add to my links" to add this site to your Bookmarks.

- Check out the [SCC Accreditation website](#) for the latest information regarding our HLC accreditation.
- Be SURE to scroll through all the [nominations for mission/integrity and teaching/learning](#).
- Order your FREE [Mission, Vision, Values posters](#).

Re-Accreditation Passport Challenges



The Accreditation Passport Challenge program is designed to help the College community learn about the accreditation process and prepare for the HLC site visit.

If you have not submitted all Passport Challenges to date, feel free to get caught up over the next few weeks. This is a great way to learn more about the upcoming visit, nominate yourself or peer for some recognition, and so much more!

It's easy to access the monthly Accreditation Passport Challenges! To do so, follow the steps below:

1. Go to <https://www.sccaccreditation.com/passport>.
2. Click "Begin Challenge" and you will be redirected to the Canvas course.
3. OR go straight to [Canvas: "Mission Accreditation Passport"](#) course to complete the Challenge.

SCC's talented Institutional Research Office has created an interactive dashboard to track completed Passport Challenges. Check out your own passport at: <https://www.sccaccreditation.com/passport>.

Also be sure to check out the Group Travel for your team's standing.

Be sure to see your campus representative for a Passport Stamp after you have participated in an online or in-person event or completed a passport challenge! If you have completed a passport challenge or participated in an event for Criterion 1, 2 or 3.... Visit your campus contact below for a stamp on your passport. *If by chance you didn't receive a hard copy passport, please contact your location representative below to get one!*

ESQ – Delray Rowell
Lincoln – Information Desk
Beatrice – Renae Reis
Milford – Misty Griggs
AREA/CEC – Amy Chesley
Learning Centers – Crystal Hollmann



Complete Your Passport
Challenges

Shawna's Shout Outs!

Every month, Shawna's Shout Outs will include recognition of an individual or team of employees who has gone above and beyond!



There are two very deserving recipients this month.

**Pat Underwood, Arts and Sciences Administrative Assistant
and Cheney Luttich, Developmental English Instructor**



Pat spends many hours each term keeping tabs on all Course Information Documents (CIDs) for the Arts and Sciences division. If you are curious, there were 933 CIDs in A&S for fall! Pat's detailed work includes ensuring all CIDs are submitted each term and named properly for easy reference. If there are any issues with CIDs not being visible or misplaced, Pat diagnoses and problem solves for quick resolutions. There are over 300 A&S full-time faculty and adjuncts, so a lot of detective work is involved.

When the peer reviewers arrive on campus in April, we know CIDs will be evaluated. It is such a good feeling knowing that CIDs are a high priority for Pat and the Arts and Sciences division!



Cheney goes above and beyond when it comes to supporting students in her developmental English courses. She creates and structures interactive class sessions that blend multiple learning activities, she is alert to her students' needs and creates opportunities for them to develop skills for overall success in college courses, and she makes use of a variety of feedback strategies, active learning, and content to help students enhance and develop their skills to increase their reading and writing.

In conjunction with her highly focused class assignments, students learn the value of the Tutoring Center and Smarthinking, as Cheney requires all developmental English students to use one of these two resources for each essay they compose in her courses. Students are then tasked with a summary, compare/contrast, evaluation, and action plan process. Finally, their final, polished essay is graded using a detailed rubric, which includes scores for the tutoring requirements. Cheney's goal with this immersion of SCC resources helps to normalize the support services for students going forward. What a great example of Criterion 3: Teaching and Learning: Quality, Resources, and Support for SCC!

Thank you, Pat and Cheney, for all you do for SCC!

Questions about SCC's accreditation processes, initiatives, or anything else accreditation-related at SCC?

Please email accreditation@southeast.edu or sherwick@southeast.edu.



Want to learn even more about accreditation at SCC? Check out these online resources below!

[General Information about Accreditation](#)

[What is Accreditation?](#)

[Reaffirmation of Accreditation Process at SCC](#)

[SCC Accreditation Steering Team Members](#)

[History of Accreditation at SCC](#)

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