

Photography

Spring 2023

Practical Computer Basics

Begin with the Start menu, then learn about your desktop files and folders. Practice sending, receiving, deleting, and saving emails. And it really gets fun when you gain tips on surfing the internet and working with photos, videos and music!

			Keyword: Computer
May 3	W	9 a.mNoon	\$39
NE City, NCLC, 104	Warga	AREA-0922-NCSB	

Location Key

NE City, NCLC..... Learning Center at Nebraska City, 1406 Central Ave.

LIVE

For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

Want to take a class that is listed as "LIVE Online, Zoom" but don't have a way to view the class or are having connection issues? Contact your Learning Center to see if other options are available.

Digitizing Memories

Do you have envelopes full of negatives and slides? How about boxes of photos? Discover how to preserve these in a more organized form by scanning them. We will look at scanning techniques and some of the devices to make



scanning easy. Discussion will involve the software necessary to scan your negatives, slides and photos and look at the software "VueScan."

			Reyword, Memories
April 11-18	Т	6:30-8 p.m.	\$29
LIVE Online, Zoom	Keller	LLLX-0113-TCSCB	

For more information, contact **Cindy Meyer** at 800-828-0072, ext. 3636, or cmeyer@southeast.edu

Check out all classes offered at southeast.edu/NebraskaCityLC Find us on Facebook at facebook.com/SCCLearningCenteratNebraskaCity

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.v

Southeast Registration Form - Non-Credit Course PLEASE PRINT Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703 The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit southeast Education							- Today's Date	
Residence Mailing Address City			S	itate	Zip County			nty #
Email Address Cell Phone			·		Home Business Phone			
I identify as: Male Female Nebraska Resident Ethnicity (select one): Race (Select one or more): Mispanic or Not Hispanic or White Asian American Indian/Alaska Native Latino Latino Native Hawaiian/Other Pacific Islander Black/African-American								
COURSE NUMBER			TITLE			START DATE		COST
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SIGNATURE			Would you like a Scc Staff Tuition Waiver			()) FOR OFFICE USE ONLY	
SIGNATURE Check Cash Mastercard AMEX Discover VISA V Code			receipt mailed to yo Yes No	u?	TOTAL DUE		ID# DE	
Name as it appears on card: Exp.Date CC # Billing agency (INCLUDE LETTER OF AUTHO For the protection of your personal credit card info faxing, only use the fax number listed or verify with	Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should 1 officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course dees not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. SC: is an Equal-Oportunity; co-educational college and does not discriminate based on race, color, religion, sex*, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibite by law or College policy. Southesasted/ud/eversity * The ULS. Department of teducation's Office for Civil Rights enforces Title M's prohibition on discrimination on the basis of sex to also include discrimination based on gender identity.					ermined by the date wal; 4) the personal ow the College t discriminate based ther factors prohibited		

Register Online for SCC Continuing Education Classes

You must have an email account to register online.

- 1. Go to http://bit.ly/RegisterCE.
- Search for your class by entering either a key word in the title or the course number. Click Submit. (Enter information in only one field for broader results.) Key Word Example: Driver Course Number Example: TRAN-3398
- 3. Select the course for which you wish to register. Click Submit.
- 4. Enter your *personal information, certify your identification* and click *Submit*.
 * You must provide your Social Security Number.
- 5. Optional: Enter your Additional Registration Information and click Submit.
- 6. If you want to register for additional classes, select *Search for more classes* under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select *Register now (check out)*. Select your *Payment Type*. Click *Submit*.
- 7. Enter your *payment information*. Click *Submit*.

You will see your *class acknowledgement* with information about your *SCC Student ID Number*, *SCC User ID* and *password*. *Print* this page for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.



* The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.