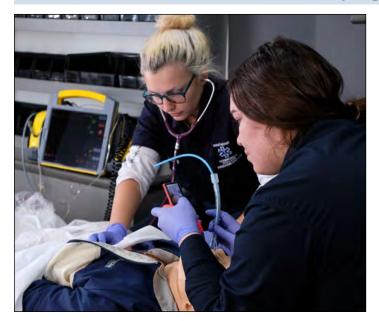


Emergency Medical Services

Spring 2023



EMT Refresher

This EMT Refresher 20-hour course meets the National Registry and state requirements for renewal.

For more information, contact Jennifer Keitges at jkeitges@southeast.edu or 402-437-2706.

Keyword: EMT

April 15, 8 a.m.-4 p.m. \$249 April 26 6-10 p.m. & April 29 8 a.m.-4 p.m. York, YKLC, D101 Caldwell EMTL-3333-YKSA

Location Key	
York, YKLCLearning Center at York, 401 N. Lincoln Avo	Э.

For more information, contact Diane Houdek at 800-828-0072, ext. 3634, or dhoudek@southeast.edu

Check out all classes offered at southeast.edu/YorkLC Find us on Facebook at facebook.com/SCCLearningCenteratYork

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. ADA Reasonable Accommodations: SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Registration Form - Non-Credit Course

Today's Date

Complete this form with payment information and send via mail to Southeast Community College

PLEASE PRIN	Continuing Educati	on, 301 S. 68th St. Place,	Lincoln, NE 68510 OR FAX 1 t provide their Social Security number du	to 402-437-2703		g for additional information.
Social Security Number OR SCC Stude	nt ID Number Birth Date	Name: Last		First	Middle I	nitial
Residence Mailing Address	·	City	State	Zip		County #
Email Address		Cell Phone		□ Home □ B	usiness Phone	
l identify as: ☐ Male ☐ Female	□ Nebraska Resident □ Non-Resident		Not Hispanic or	ct one or more): □ Asian Hawaiian/Other Pacific Isl	☐ American Indian/Ala ander ☐ Black/African-Ar	
COU	RSE NUMBER		TITLE		START DATE	COST
	-					\$
-						\$
	-					\$
						\$

SIGNATURE
□Check □Cash □Mastercard □AMEX □Discover □VISA V Code
Name as it appears on card:
Exp.Date CC #

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD) For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number

Would you like a receipt mailed to you? ☐ Yes ☐ No

SCC Staff Tuition Waiver	()
TOTAL DUE		

FOR OFFICE USE ONLY
ID#
DE

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog, SCC is an Equal-Opportunity co-educational college and ose not discriminate based on race, color, religion, sex*, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy, southeast-edu/diversity "The U.S. Department of Education's Office for Civil Rights enforces Title IX's prohibition on discrimination on the basis of sex to also include discrimination based on gender identity.

Register Online for SCC Continuing Education Classes

You must have an email account to register online.

- 1. Go to http://bit.ly/RegisterCE.
- 2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)

Key Word Example: Driver

Course Number Example: TRAN-3398

- 3. Select the course for which you wish to register. Click Submit.
- Enter your personal information, certify your identification and click Submit.
 You must provide your Social Security Number.
- 5. Optional: Enter your Additional Registration Information and click Submit.
- 6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
- 7. Enter your payment information. Click Submit.

You will see your *class acknowledgement* with information about your *SCC Student ID Number*, *SCC User ID* and *password*. *Print* this page for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

