Southeast
COMMUNITY COLLEGE

Surgical First Assist

▶ **STEPS TO ADMISSION**

▶ **Certificate**

▶ **Online**

» **southeast.edu**

Fall Semester:
- Starts in August
- Full-time only
- Online
- 2 terms

Spring Semester:
- Starts in January
- Full-time only
- Online
- 2 terms

This online program will complete coursework online, labs at their place of employment, and a one week, in person, lab at the Lincoln Campus during the first week of term.

The Surgical First Assist program has limited spots, and admission is competitive. Not all applicants will be accepted.

Getting Started

Application to the SCC Surgical First Assist program involves three steps. First, students must have completed a CAAHEP or ABHES accredited Surgical Technology program. Second, students must achieve specific math and reading test scores or complete specific English and math college courses to be eligible to be admitted to the program. Third, once students achieve the required test scores or complete required courses, they can apply to the program. SCC Admissions and Advising staff are available to assist with the application process and course selection.

Keep in mind that each student's path may differ based on goals, past coursework, and start date.

If you are unsure where to start, contact **admissions@southeast.edu** or call 402-437-2600 for assistance.

Requirements

Applicants must have completed a CAAHEP or ABHES accredited Surgical Technology program and possess National Board of Surgical Technology and Surgical Assisting (NBSTSA) in surgical technology (AST membership is highly encouraged) to apply.

The Surgical First Assist program requires the following reading and math levels:

- **Reading/Writing:** Completion of Intermediate Reading/Writing (ENGL 0985) with a grade that will allow you to register for Composition I (ENGL 1010) or place into Composition I (ENGL 1010)

- **Math**: Completion of Math Fundamentals (MATH 0900 or MATH 0903) with a grade that will allow you to register for Beginning Algebra (MATH 0950) or place into Beginning Algebra (MATH 0950)

There are two ways to demonstrate reading and math proficiency:

1. **You can submit placement test scores or an official transcript showing completion of college level English and math courses.**

   » SCC accepts the ACT, SAT, and Next-Generation ACCUPLACER. Math scores are valid for three years and reading scores are valid for five years. Score reports can be submitted directly to **admissions@southeast.edu**. Score reports must contain your full name and date of test.

2. **Complete appropriate levels of English and math courses.**

   » If you have completed English and/or math courses at SCC, the College will have your courses and grades on file; you will not need to submit documentation.

   » If you have completed English and/or math courses with a C or better at another college or university, submit an official transcript to the Registration & Records Office.

If you have not yet taken the ACT, SAT, or Next-Generation ACCUPLACER or have not completed college-level English and math courses, contact the SCC Testing Center to schedule a time to take the Next-Generation ACCUPLACER.

If you meet the levels stated above, refer to the next page for the steps to apply directly to the Surgical First Assist program. **If you do not meet the levels stated above**, you will apply to the Health Sciences program to complete the required coursework. See the steps on the reverse side.

An Admissions staff member can assist you in determining your English/reading and math levels. Contact Admissions at **admissions@southeast.edu**.

When to Apply

You will apply to the Surgical First Assist program once you have met the reading and math requirements or are enrolled in your final term of required courses to achieve the specified levels.

▶ **Fall Semester (August start)**

Apply February 1 – March 15

first review of applications will begin March 16th and notification of acceptance will occur on or after April 15.

▶ **Spring Semester (January start)**

Apply September 1 – October 15

first review of applications will begin October 16th and notification of acceptance will occur on or after November 15.

Please note the following:

- The program uses a selection process to determine admission.
- The application will remain open for each program intake until all program seats are full.
- Incomplete applications will not be reviewed if missing requirements or all required courses are not complete.
- Applicants must resubmit all documents during each application period.

How to Apply

Application to the Surgical First Assist program requires students to demonstrate specific levels in reading and math (see inside panel).

1   Apply

Apply to the **Surgical First Assist** program at **southeast.edu/applynow** within the time period noted above for your intended start date.

2   Meet Reading & Math Requirements

Acceptance to the Surgical First Assist program requires:

• **Reading/Writing:**

» Completion of Intermediate Reading/Writing (ENGL 0985) with a grade that will allow you to register for Composition I (ENGL 1010) or place into Composition I (ENGL 1010)

• **Math:**

» Completion of Math Fundamentals (MATH 0900 or MATH 0903) with a grade that will allow you to register for Beginning Algebra (MATH 0950) or place into Beginning Algebra (MATH 0950)

3   Submit Documents

Submit documents listed below to Amy Goracke, program chair: *agoracke@southeast.edu*

Complete **Program Professional Awareness Activity** as noted on the program's website.

Request **Employer/Facility Support Letter** from Program Chair.

Proof of current National Board of Surgical Technology and Surgical Assisting (NBSTSA) certification in Surgical Technology; highly encourage AST membership

If you completed your Surgical Technology program at a college/university other than SCC, submit official transcripts showing completion of a CAAHEP or ABHES accredited Surgical Technology program. Submit transcripts to the SCC Registration & Records Office.

Important Information

Students admitted to the Surgical First Assist program will be required to submit the following within 15 days of admittance notification:

• Completed Student Health Statement (immunization record)

• Current American Heart Association BLS (Basic Life Support) CPR for Healthcare Providers card (only CPR type accepted)

Students are encouraged to begin completing the health statement prior to acceptance as several of the immunizations take more than 15 days to obtain.

Submit the Student Health Statement and CPR card to *healthsciences@southeast.edu*.

How to Apply

1 **Apply**

Apply to the **Associate of Health Sciences** program at ***southeast.edu/applynow***. Select your intended program as your focus.

The Health Sciences program accepts new student each term (Fall, Spring, and Summer).
You can apply at anytime for the next available semester.

2 **Meet Reading & Math Requirements**

Submit placement test scores or an official college transcript showing completion of college-level English and/or math courses with a C or better. SCC accepts the ACT, SAT, and Next-Generation ACCUPLACER scores. Math scores are valid for three years and reading scores are valid for five years. Score reports can be submitted directly to ***admissions@southeast.edu***. Score reports must contain your full name and date of test.

If you have not taken the ACT or SAT within the last three years, contact the SCC Testing Center to schedule a time to take the Next-Generation ACCUPLACER.

Acceptance to the Associate of Health Sciences program requires:
- **Reading/Writing:** Completion of or eligibility for Beginning Reading/Writing (ENGL-0960) or higher
- **Math:** Completion of or eligibility for Math Fundamentals (MATH 0900 *or* MATH 0903) or higher

3 **Complete NSE**

Complete New Student Enrollment (NSE). Instructions for completing NSE will be sent via email. Your College Advisor will contact you after you complete NSE.

4 **Meet With Your Advisor**

Meet with your College Advisor to register for classes and learn more about the application process for the Surgical First Assist program.

If you have not completed a surgical technology program, see the SCC website to learn about SCC's Surgical Technology program.

Information and requirements in this document are subject to change