

BSAD-1010 Microsoft Applications I

Prerequisite: Keyboarding skills and prior computer experience recommended

Use of an Internet browser to work with electronic mail and cloud computing. Use of the Windows operating system and File Explorer to manage folders and files. Use of the Microsoft Office software suite to learn and apply basic features of Word, Excel, Access, and PowerPoint through the creation of various projects.

(3.0 semester credits)

Cost: NE Resident: \$375/Non-Resident: \$438

Tues. & Thurs., Jan. 13-May 7

1-2:20 p.m. Room TBA Hood Reese BSAD-1010-FC08

ENGL-1010 English Composition I

Prerequisite: Appropriate placement score OR grade of "C" or higher in ENGL-0985 (formerly ENGL-0980)

Composition I offers instructional practice in the techniques of effective writing. The process of planning, writing, revising, and editing essays for particular audiences and purposes and research-related skills are also emphasized.

(3.0 semester credits)

Cost: NE Resident: \$375/Non-Resident: \$438

Tues. & Thurs., Jan. 13-May 7

9:30-10:50 a.m. Room 101 Whitney ENGL-1010-FC17

HLTH-1150 Nursing Assistant (Hybrid)

Prerequisite: Must be at least 16 years old

Overview of the health care system and role of the nursing assistant as a health care team member. Discussions on the concepts of basic human needs, professional behavior, communication, legal/ethical issues, and multicultural diversity. Teaches basic nursing skills, including bathing, assisting with dining, ambulating, transferring, and toileting. Included in this course are classroom, nursing lab and clinical experiences in a health care setting.

Course is approved by the Nebraska Department of Health and Human Services Regulation and Licensure. Upon successful completion of this course, the student is eligible to test for placement on the Nebraska Nursing Assistant Registry. For additional classes, visit pxl.to/nursingassistant. This course does not qualify for financial aid. For funding options, contact the Learning Center coordinator. If you have questions, contact Natasha Holly at 402-437-2550 or nholly@southeast.edu. Required textbook and materials can be purchased at the SCC Campus Store, 8800 O St., Lincoln, during regular business hours, by phone at 402-437-2560 or at sccbookstore.com. (3.0 semester credits)

High school students in SCC's service area can register for the "HS" sections during the Fall and Spring terms. If you are a high school student outside of SCC's service area, please register for the regular Nursing Assistant sections.

Cost: NE Resident: \$375/Non-Resident: \$438

Tues. & Thurs., Jan. 12-March 6 4:30-9:15 p.m. Room 101

Room 101 HLTH-1150-HBFC8

All classes are held at the Learning Center at Falls City, 3200 Bill Schock Blvd., Falls City, NE

► Register at southeast.edu/registrationandrecords





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Our Learning Centers offer a flexible way to earn college credit by bringing the classroom to you.

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Do you want to take a class that is not offered at your Learning Center? Contact your Learning Center to see what options are available.

kkeller@southeast.edu or 402-323-3396

» southeast.edu/FallsCityLC

SOCI-1010

Introduction to Sociology

Introduction to the basic principles of sociology, including the study of sociological research, theoretical perspectives, culture, socialization, social structure, social institutions, deviance, inequalities of class, race/ethnicity, gender, and age, as well as stratification, demography, and population. (3.0 semester credits)

Cost: NE Resident: \$375/Non-Resident: \$438

Tues. & Thurs., Jan. 13-May 7 11 a.m.-12:20 p.m. Room TBA
Christensen-Nader SOCI-1010-SOCI-1010-FC02 Christensen-Nader

> For registration information and how to register, visit southeast.edu/registrationandrecords.





REGISTRATION FORM CREDIT COURSES

PLEASE PRINT CLEARLY

Legal Name: Last	First	₩.	Middle	<u>s</u>	SCC ID Number		
Former Last Name:	Email Address: (required fo	Email Address: (required for students on class waitlists)		Social Sec	Social Security Number		rear: 20 20
Local / Preferred Mailing Address:		City	State	Zip		County	Undeclared
Permanent Address:		City	State	Zip		County	Declared (list program of study)
Birth Date:	Sex assigned at birth: (federal reporting requirement) Male Female	Ethnicity (select one): t) Hispanic or Latino Not Hispanic or Latino	Race (select one or more): American Indian or Alaska Native		Black or African American Native Hawaiian or Other White	Black or African American Native Hawaiian or Other Pacific Islander White	_
Cell Phone:	Home Phone:		Resident of Nebraska		☐ Non-Resident		CILIZING MILITARY BENEFITS
High School Attended/GED":	City		State	Start Date (mo/year)	(year)	Graduation Date (mo/year)	ar)
College Attended Post High School:	City		State	Start Date (mo/year)	/year)	End Date (mo/year)	
		CREDIT COU	COURSES				
Course and Section Number	n Number	Course Title		Credit Hours	Begin Time	End Time Days	Day designations when class meets are:
E N G L 1 1 2 (0 L N 8 1	ENGLISH BASICS (sai	(sample only)	n	8 a.m.	9:20 T/R	M = Monday, I = Tuesday, W = Wednesday
							R = Thursday, F = Friday S = Saturday, U = Sunday
							(T R means class meets
							Tuesday <u>AND</u> Thursday)
							OFFICE USE ONLY
							Date
							Data Entry
Completed form should be submitted to the Registration & Records Office in person or by FAX at 402-437-2670. To upload electronically, contact the Registration & Records Office at 402-437-2605 for the secure upload link.	to the Registration & Records O egistration & Records Office at 4	ffice in person or by FAX at 402-437-2 102-437-2605 for the secure upload lir	2670. nk.	TOTAL	TOTAL CREDIT HOURS	JRS	
Student Signature		Date		Program Chair/Advisor Signature	Signature		

Written or digital signature required. Typed signatures (including cursive fonts) will not be accepted. Submission of this form indicates that I understand:

- To drop or withdraw from classes, I must submit an 'Official Drop/Add Form for Credit Classes' in writing to the Registration Office located in Enrollment Management or drop the classes using Self Service Student Planning, Failure to attend a course 1. My information is complete and I am accountable for the tuition and fees and subject to a grade in the courses listed;
- I understand tuition charges and refund policies are published in the College Catalog

does not constitute an official drop;

- 4. The personal information contained herein is correct as shown; and
- 5. Any changes in SSN, legal name, address, residency, etc., must follow the College procedures in the College Catalog.

Southeast Community College is an Equal-Opportunity co-educational. La politica publica de Southeast Community College es de proveer college and does not discriminate based on race, color, religion, sex*, age, equidad, y prohite discriminación, en todos asuntos referentes a la

equidad, y prohíbe discriminación, en todos asuntos referentes a la martial status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by Jaw or College policy.

*The U.S. Department of Education's Office for Civil Rights enforces Title IX's prohibition on discrimination on the basis of sex to also include discrimination based on gender identity.

de veterano, orientación sexual, incapacidad, u otros factores prohibidos por ley o política del Colegio.

La Oficina de Derechos Civiles del Departamento de Educación de los Estados Unidos hace cumplir la prohibición del Título IX contra discriminación por motivos de sexo, que también incluye la discriminación admisión, participación, y empleo contra toda persona por motivo de raza, color, religión, sexo*, edad, estado civil, origen nacional, etnia, condición

southeast.edu/diversity basada en la identidad de género.