

Special Interests

Winter 2024

Community Leadership Program

Explore the knowledge, skills and resources required for success as a community leader. You will study how ordinary people can emerge as leaders who can best serve their communities in elected, appointed or volunteer positions. Community groups, benevolent organizations, local governing bodies, and special-purpose districts are in constant need of new ideas to overcome various issues. Lecture, resource hunting and practical table-top exercises prepare you to use the knowledge and skills acquired for your real-world role as a community leader.

Your instructor brings 20 years of government and community experience to the class. **Keyword: Leadership**

Jan. 30-Feb. 13	T	6:30-8:30 p.m.	\$49
Plattsmouth, PLLC, 101	Tilson	AREA-6834-PLSA	
Feb. 27-March 12	T	6:30-8:30 p.m.	\$49
LIVE Online, Zoom	Tilson	AREA-6834-TCSPA	



Resumes & Interviews: Create Your Toolkit

You get one chance to impress a potential employer. Learn best practices of writing your resume and preparing for your interview. You will produce a resume for professional review and participate in a mock interview either in-person or via Zoom.

Keyword: Resumes

Feb. 20-27	T	6-8 p.m.	\$59
LIVE Online, Zoom	Sommerhalder	AREA-6745-TCSFA	



Publish Your Writing

If you want to make a living as a writer, you need to treat it as a business. This includes your public persona, use of a pen name, etiquette, social media, managing time, discipline of writing, covers and editing, and genre/niche analysis. Discussion of querying agents and publishers will be included. **Keyword: Writing**

Feb. 29	Th	6:30-8:30 p.m.	\$35
LIVE Online, Zoom	Callahan	AREA-0146-TCSPA	
March 19	T	6-8 p.m.	\$35
LIVE Online, Zoom	Callahan	AREA-0146-TCSNA	
March 23	S	10 a.m.-Noon	\$35
LIVE Online, Zoom	Callahan	AREA-0146-TCSNB	



The Core of the Story

Give your readers a perfect escape by taking them on a journey. Your plot is the vehicle that brings them from point A to point B. Discover how to create the roadmap your story needs, limit your loose ends and include all the expected beats and tropes in both romance and fantasy genres. Learn how to plot your character's journey.

The instructor has published works under various pen names in both romance and fantasy genres and is eager to share tips for writers to succeed. **Keyword: Story**

Plotting Romance			
Jan. 25	Th	6:30-8:30 p.m.	\$35
LIVE Online, Zoom	Callahan	AREA-6700-TCSPA	
Feb. 6	T	6-8 p.m.	\$35
LIVE Online, Zoom	Callahan	AREA-6700-TCSNA	
Feb. 10	S	10 a.m.-Noon	\$35
LIVE Online, Zoom	Callahan	AREA-6700-TCSNB	



Plotting Fantasy			
Jan. 16	T	6-8 p.m.	\$35
LIVE Online, Zoom	Callahan	AREA-6700-TCSNC	
Jan. 20	S	10 a.m.-Noon	\$35
LIVE Online, Zoom	Callahan	AREA-6700-TCSND	
Feb. 8	Th	6:30-8:30 p.m.	\$35
LIVE Online, Zoom	Callahan	AREA-6700-TCSPA	

The Art of Communication

Communication is an important set of skills which impacts our personal and professional life. With texts, emails and Facebook® taking over our social lives, some might find it difficult to engage in normal conversation because of lack of face-to-face interactions. You will discover different communication styles, techniques, non-verbal signals, and responses to build and strengthen your communication skills. **Keyword: Communication**

Feb. 12-26	M	6-8 p.m.	\$59
LIVE Online, Zoom	Ord	AREA-6835-TCSWA	



Creative Writing

Find your voice as a writer by exploring different writing styles, learning the building blocks of visual storytelling and drawing inspiration from the world around you. Discover methods for overcoming writer's block and ways to bring out your inner creativity through weekly writing assignments and group discussions.

Keyword: Writing

March 11-25	M	6-7:30 p.m.	\$45
LIVE Online, Zoom	Ord	AREA-9050-TCSWA	



Gratitude, Gimmicks & Going the Extra Mile

The real joy is in the giving. Gather ideas for showing appreciation in a unique and clever way. From care packages to quick gestures of appreciation, you will leave with a collection of meaningful ideas and a lot of inspiration to positively impact others!

Keyword: Gratitude

Feb. 28	W	6-7:30 p.m.	\$19
LIVE Online, Zoom	Van Winkle	LLLX-1127-TCSCA	



These classes are delivered live via Zoom, not prerecorded videos. This allows you, the student, to participate from the comfort of your home. As our learning environment changes, we look forward to offering additional classes live online.

Want to take a class that is listed as "LIVE Online, Zoom" but don't have a way to view the class or are having connection issues? Contact your Learning Center to see if other options are available.

Location Key

Plattsmouth, PLLC..... Learning Center at Plattsmouth, 537 Main St.

For more information, contact **Lyn Belitz** at 402-437-2298 or lbelitz@southeast.edu

LET'S DO LUNCH (OR DINNER) SERIES

NEW! Back in the Day

Take a walk down memory lane of various events in our little town, Plattsmouth. Hear about the Merritt's Beach experience, dragging Main Street, unsolved murders and other interesting but little-known happenings around our town in the 50s and 60s. Each session will be unique, you won't want to miss one! Comments will be welcome.

Keyword: Back

Jan. 16	T	Noon-1 p.m.	\$10
Plattsmouth, PLLC, 102	Nielsen	AREA-5376-PLSA	
Jan. 30	T	Noon-1 p.m.	\$10
Plattsmouth, PLLC, 102	Nielsen	AREA-5376-PLSB	
Feb. 6	T	Noon-1 p.m.	\$10
Plattsmouth, PLLC, 102	Nielsen	AREA-5376-PLSC	
Feb. 20	T	Noon-1 p.m.	\$10
Plattsmouth, PLLC, 102	Nielsen	AREA-5376-PLSD	
March 5	T	Noon-1 p.m.	\$10
Plattsmouth, PLLC, 102	Nielsen	AREA-5376-PLSE	
March 19	T	Noon-1 p.m.	\$10
Plattsmouth, PLLC, 102	Nielsen	AREA-5376-PLSF	

Happiness is Traveling

Learn pro travel tips and tricks to prepare for your next adventure! **Keyword: Traveling**

Jan. 18	Th	Noon-1 p.m.	\$10
LIVE Online, Zoom		AREA-6665-TCSFB	
Jan. 18	Th	6-7 p.m.	\$10
LIVE Online, Zoom		AREA-6665-TCSFC	



Pack Your Bags

Discover pro tips to organize your suitcase more efficiently for travel. **Keyword: Bags**

Feb. 6	T	Noon-1 p.m.	\$10
LIVE Online, Zoom		AREA-6665-TCSFF	
Feb. 6	T	6-7 p.m.	\$10
LIVE Online, Zoom		AREA-6665-TCSFG	

Backyard Bird Feeding

It's easy and fun to get started in your bird-feeding adventure. Discover different types of feeders and what type of seed to use to attract your favorite songbirds to your yard. **Keyword: Bird**

Jan. 10	W	Noon-1 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFA	
Feb. 22	Th	7-8 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFH	

Bird Watching for Beginners

Looking for a fun hobby you can do anywhere, anytime and without spending much money? You can't go wrong with birding (or bird watching). Discover equipment needed and locations and tips to watching your favorite birds. **Keyword: Bird**

Jan. 31	W	Noon-1 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFD	
March 7	Th	6-7 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFJ	



Video Chatting

Prerequisite: One of these apps (FaceTime or Facebook Messenger) already installed on your phone or tablet

Video chatting apps give us the ability to feel close to those who are far away. With just a little help, you'll be video chatting tomorrow!

Keyword: Video

Feb. 13	T	Noon-1 p.m.	\$10
LIVE Online, Zoom	Fangmeier	AREA-6665-TCSFA	

Starting a Small Business

Have you had an idea for a small business but aren't sure where to start? Visit with an expert and get a few tips and tricks. **Keyword: Business**

March 6	W	Noon-1 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFI	
March 21	Th	7-8 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFK	

Understanding Credit Scores & Reports

Your credit score is important and could be confusing! Let's unravel the mystery and discover how your credit score is calculated, how to improve your score and why you should review your credit report on a regular basis. **Keyword: Credit**

Feb. 1	Th	7-8 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFE	
March 27	W	Noon-1 p.m.	\$10
LIVE Online, Zoom	Andrew	AREA-6665-TCSFL	

For more information, contact **Lyn Belitz** at 402-437-2298 or lbelitz@southeast.edu

Check out all classes offered at southeast.edu/PlattsmouthLC
Find us on Facebook® at facebook.com/SCCLearningCenteratPlattsmouth

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

REGISTER ONLINE

You must have an email account to register online.

- Go to <http://bit.ly/RegisterCE>
- Search for your class** by entering a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
Key Word Example: *Driver*
Course Number Example: *TRAN-3398*
- Select the course** for which you wish to register. Click **Submit**.
- Enter your **personal information, certify your identification** and click **Submit**.
* You must provide your Social Security Number.
- Optional:** Enter your **Additional Registration Information** and click **Submit**.

- If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
- Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. **Print** this page for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

* The College requires a student's Social Security number as a condition for enrollment online. A student's Social Security number information constitutes an "educational record" under FERPA.

OR REGISTER BY MAIL, FAX OR IN PERSON



Registration Form - Non-Credit Course

Today's Date ____/____/____

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

* Required

PLEASE PRINT

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit southeast.edu/academics/college-catalog.php for additional information.

Social Security Number OR SCC Student ID Number		* Birth Date	Name: * Last		* First	Middle Initial
* Residence Mailing Address			* City	* State	* Zip	County #
* Email Address			* <input type="checkbox"/> Cell Phone <input type="checkbox"/> Home		Business Phone	
I identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female		<input type="checkbox"/> Nebraska Resident <input type="checkbox"/> Non-Resident	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino		Race (Select one or more): <input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> Black/African-American	

COURSE NUMBER	TITLE	START DATE	COST
-	-	-	\$
-	-	-	\$
-	-	-	\$

SIGNATURE

Check (must be included) (Checks may be converted into an electronic fund transfer, resulting in funds being held or removed immediately.)

V Code _____

Name as it appears on card: _____

Exp. Date _____ CC # _____

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you? <input type="checkbox"/> Yes <input type="checkbox"/> No

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. SCC is an Equal-Opportunity co-educational college and does not discriminate based on race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. southeast.edu/about/other-scc-departments/access-equity-diversity-title-ix/index.php * The U.S. Department of Education's Office for Civil Rights enforces Title IX's prohibition on discrimination on the basis of sex to also include discrimination based on gender identity.

SCC Staff Tuition Waiver ()
TOTAL DUE
FOR OFFICE USE ONLY
ID# _____
DE _____