

Special Interests

Winter 2024



Automotive Restoration & Collision Repair

This is a 15-hour open lab/shop course designed to teach the basics of dent repair, metal fabrication and the use of plastic fillers.

First-time students are required to complete safety/shop orientation at the first session. Goggles, earplugs and dust masks are required.

Keyword: Automotive

| | | | |
|-------------------|-------|----------------|----------|
| Jan. 17-Feb. 14 | W | 6:30-9:30 p.m. | \$139.99 |
| Milford, ETC, 127 | Mabon | AUTB-3145-MLSA | |

The Art of Communication

Communication is an important set of skills which impacts our personal and professional life. With texts, emails and Facebook® taking over our social lives, some might find it difficult to engage in normal conversation because of lack of face-to-face interactions. You will discover different communication styles, techniques, non-verbal signals, and responses to build and strengthen your communication skills. **Keyword: Communication**

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|-------------------|-----|-----------------|------|
| Feb. 12-26 | M | 6-8 p.m. | \$59 |
| LIVE Online, Zoom | Ord | AREA-6835-TCSWA | |

Publish Your Writing

If you want to make a living as a writer, you need to treat it as a business. This includes your public persona, use of a pen name, etiquette, social media, managing time, discipline of writing, covers and editing, and genre/niche analysis. Discussion of querying agents and publishers will be included. **Keyword: Writing**

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|-------------------|----------|-----------------|------|
| Feb. 29 | Th | 6:30-8:30 p.m. | \$35 |
| LIVE Online, Zoom | Callahan | AREA-0146-TCSPA | |
| March 19 | T | 6-8 p.m. | \$35 |
| LIVE Online, Zoom | Callahan | AREA-0146-TCSNA | |
| March 23 | S | 10 a.m.-Noon | \$35 |
| LIVE Online, Zoom | Callahan | AREA-0146-TCSNB | |

Location Key

Milford, ETC.....SCC Milford Campus, Eicher Technical Center, 600 State St.



For your convenience, we are offering LIVE Online learning opportunities. These classes are delivered live via Zoom. They are not prerecorded videos. This allows you, the student, to participate from the comfort of your home.

Want to take a class that is listed as "LIVE Online, Zoom" but don't have a way to view the class or are having connection issues? Contact your Learning Center to see if other options are available.

The Core of the Story

Give your readers a perfect escape by taking them on a journey. Your plot is the vehicle that brings them from point A to point B. Discover how to create the roadmap your story needs, limit your loose ends and include all the expected beats and tropes in both romance and fantasy genres. Learn how to plot your character's journey.

The instructor has published works under various pen names in both romance and fantasy genres and is eager to share tips for writers to succeed. **Keyword: Story**



Plotting Romance

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|-------------------|----------|-----------------|------|
| Jan. 25 | Th | 6:30-8:30 p.m. | \$35 |
| LIVE Online, Zoom | Callahan | AREA-6700-TCSNA | |
| Feb. 6 | T | 6-8 p.m. | \$35 |
| LIVE Online, Zoom | Callahan | AREA-6700-TCSNA | |
| Feb. 10 | S | 10 a.m.-Noon | \$35 |
| LIVE Online, Zoom | Callahan | AREA-6700-TCSNB | |

Plotting Fantasy

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|-------------------|----------|-----------------|------|
| Jan. 16 | T | 6-8 p.m. | \$35 |
| LIVE Online, Zoom | Callahan | AREA-6700-TCSNC | |
| Jan. 20 | S | 10 a.m.-Noon | \$35 |
| LIVE Online, Zoom | Callahan | AREA-6700-TCSND | |
| Feb. 8 | Th | 6:30-8:30 p.m. | \$35 |
| LIVE Online, Zoom | Callahan | AREA-6700-TCSNA | |

Community Leadership Program

Explore the knowledge, skills and resources required for success as a community leader. You will study how ordinary people can emerge as leaders who can best serve their communities in elected, appointed or volunteer positions. Community groups, benevolent organizations, local governing bodies, and special-purpose districts are in constant need of new ideas to overcome various issues. Lecture, resource hunting and practical table-top exercises prepare you to use the knowledge and skills acquired for your real-world role as a community leader.

Your instructor brings 20 years of government and community experience to the class. **Keyword: Leadership**

| | | | |
|-------------------|--------|-----------------|------|
| Feb. 27-March 12 | T | 6:30-8:30 p.m. | \$49 |
| LIVE Online, Zoom | Tilson | AREA-6834-TCSNA | |



Resumes & Interviews: Create Your Toolkit

You get one chance to impress a potential employer. Learn best practices of writing your resume and preparing for your interview. You will produce a resume for professional review and participate in a mock interview either in-person or via Zoom. **Keyword: Resumes**



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|-------------------|--------------|-----------------|------|
| Feb. 20-27 | T | 6-8 p.m. | \$59 |
| LIVE Online, Zoom | Sommerhalder | AREA-6745-TCSFA | |

For more information, contact **Diane Houdek** at 402-323-3634 or dhoudek@southeast.edu

Creative Writing

Find your voice as a writer by exploring different writing styles, learning the building blocks of visual storytelling and drawing inspiration from the world around you. Discover methods for overcoming writer's block and ways to bring out your inner creativity through weekly writing assignments and group discussions.



Keyword: Writing

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|-------------------|-----|-----------------|------|
| March 11-25 | M | 6-7:30 p.m. | \$45 |
| LIVE Online, Zoom | Ord | AREA-9050-TCSWA | |

Gratitude, Gimmicks & Going the Extra Mile

The real joy is in the giving. Gather ideas for showing appreciation in a unique and clever way. From care packages to quick gestures of appreciation, you will leave with a collection of meaningful ideas and a lot of inspiration to positively impact others!



Keyword: Gratitude

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|-------------------|------------|-----------------|------|
| Feb. 28 | W | 6-7:30 p.m. | \$19 |
| LIVE Online, Zoom | Van Winkle | LLLX-1127-TCSCA | |

LET'S DO LUNCH (OR DINNER) SERIES

Happiness is Traveling

Learn pro travel tips and tricks to prepare for your next adventure! **Keyword: Traveling**



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|-------------------|----|-----------------|------|
| Jan. 18 | Th | Noon-1 p.m. | \$10 |
| LIVE Online, Zoom | | AREA-6665-TCSFB | |
| Jan. 18 | Th | 6-7 p.m. | \$10 |
| LIVE Online, Zoom | | AREA-6665-TCSFC | |



Pack Your Bags

Discover pro tips to organize your suitcase more efficiently for travel. **Keyword: Bags**



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|-------------------|---|-----------------|------|
| Feb. 6 | T | Noon-1 p.m. | \$10 |
| LIVE Online, Zoom | | AREA-6665-TCSFF | |
| Feb. 6 | T | 6-7 p.m. | \$10 |
| LIVE Online, Zoom | | AREA-6665-TCSFG | |

Backyard Bird Feeding

It's easy and fun to get started in your bird-feeding adventure. Discover different types of feeders and what type of seed to use to attract your favorite songbirds to your yard. **Keyword: Bird**



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|-------------------|--------|-----------------|------|
| Jan. 10 | W | Noon-1 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFA | |
| Feb. 22 | Th | 7-8 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFH | |

Bird Watching for Beginners

Looking for a fun hobby you can do anywhere, anytime and without spending much money? You can't go wrong with birding (or bird watching). Discover equipment needed and locations and tips to watching your favorite birds. **Keyword: Bird**



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|-------------------|--------|-----------------|------|
| Jan. 31 | W | Noon-1 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFD | |
| March 7 | Th | 6-7 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFJ | |



Video Chatting

Prerequisite: One of these apps (FaceTime or Facebook Messenger) already installed on your phone or tablet
Video chatting apps give us the ability to feel close to those who are far away. With just a little help, you'll be video chatting tomorrow!



Keyword: Video

| | | | |
|-------------------|-----------|-----------------|------|
| Feb. 13 | T | Noon-1 p.m. | \$10 |
| LIVE Online, Zoom | Fangmeier | AREA-6665-TCSPA | |

Starting a Small Business

Have you had an idea for a small business but aren't sure where to start? Visit with an expert and get a few tips and tricks. **Keyword: Business**



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|-------------------|--------|-----------------|------|
| March 6 | W | Noon-1 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFI | |
| March 21 | Th | 7-8 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFK | |

Understanding Credit Scores & Reports

Your credit score is important and could be confusing! Let's unravel the mystery and discover how your credit score is calculated, how to improve your score and why you should review your credit report on a regular basis. **Keyword: Credit**



| | | | |
|-------------------|--------|-----------------|------|
| Feb. 1 | Th | 7-8 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFE | |
| March 27 | W | Noon-1 p.m. | \$10 |
| LIVE Online, Zoom | Andrew | AREA-6665-TCSFL | |

For more information, contact **Diane Houdek** at 402-323-3634 or dhoudek@southeast.edu

Check out all classes offered at southeast.edu/YorkLC
Find us on Facebook at facebook.com/SCCLearningCenteratYork

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

REGISTER ONLINE

You must have an email account to register online.

- Go to <http://bit.ly/RegisterCE>
- Search for your class** by entering a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
Key Word Example: *Driver*
Course Number Example: *TRAN-3398*
- Select the course** for which you wish to register. Click **Submit**.
- Enter your **personal information, certify your identification** and click **Submit**.
* You must provide your Social Security Number.
- Optional:** Enter your **Additional Registration Information** and click **Submit**.

- If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
- Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. **Print** this page for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

* The College requires a student's Social Security number as a condition for enrollment online. A student's Social Security number information constitutes an "educational record" under FERPA.

OR REGISTER BY MAIL, FAX OR IN PERSON



Registration Form - Non-Credit Course

| |
|-----------------------------|
| Today's Date ___/___/___ |
|-----------------------------|

Complete this form with payment information and send via mail to Southeast Community College, Continuing Education, 301 S. 68th St. Place, Lincoln, NE 68510 OR FAX to 402-437-2703

* Required

PLEASE PRINT

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit southeast.edu/academics/college-catalog.php for additional information.

| | | | | | | |
|--|--|---|--|---------|---|----------------|
| * Social Security Number OR SCC Student ID Number | | * Birth Date | Name: * Last | | * First | Middle Initial |
| * Residence Mailing Address | | | * City | * State | * Zip | County # |
| * Email Address | | | * <input type="checkbox"/> Cell Phone <input type="checkbox"/> Home | | Business Phone | |
| I identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female | | <input type="checkbox"/> Nebraska Resident <input type="checkbox"/> Non-Resident | Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino | | Race (Select one or more): <input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> Black/African-American | |

| COURSE NUMBER | TITLE | START DATE | COST |
|---------------|-------|------------|------|
| - | - | - | \$ |
| - | - | - | \$ |
| - | - | - | \$ |

SIGNATURE

Check (must be included) (Checks may be converted into an electronic fund transfer, resulting in funds being held or removed immediately.)

V Code _____

Name as it appears on card: _____

Exp. Date _____ CC # _____

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

| |
|---|
| Would you like a receipt mailed to you? <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. SCC is an Equal-Opportunity co-educational college and does not discriminate based on race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. southeast.edu/about/other-scc-departments/access-equity-diversity-title-ix/index.php * The U.S. Department of Education's Office for Civil Rights enforces Title IX's prohibition on discrimination on the basis of sex to also include discrimination based on gender identity.

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|------------------------------|
| SCC Staff Tuition Waiver () |
| TOTAL DUE |
| FOR OFFICE USE ONLY |
| ID# _____ |
| DE _____ |