Empowering Our Communities Through Education

Winter 2018 Class Schedule

Serving the counties of Cass, Gage, Johnson, Nemaha, Otoe, Pawnee, Richardson, & Saunders

Non-credit Classes

Credit Classes

College Services

Southeast community college
southeast.edu/learningcenters
SCC offers a comprehensive package of courses—both credit and non-credit—to people throughout southeast Nebraska. Whether you are interested in pursuing a new career, upgrading your skills, developing recreational and cultural interests, preparing for high school completion tests, improving basic education skills, or taking a class just for fun, SCC makes the options available to you!

Non-credit courses are designed to enhance workforce skills, upgrade current skills, or for personal pleasure. Course offerings are based on community interest, need and demand. Each quarter new specialty classes appear and new academic and technical courses are added. Classes are small and instructors are attuned to the needs of adult learners.

Credit courses listed in this schedule may be taken without being admitted to an SCC degree program, and may or may not fit into SCC program requirements. If you would like to pursue a particular program of study, check with the Admissions Office to determine which courses are best to take through SCC or how you may be admitted to the program.

Program information, as well as the College Catalog, is available at www.southeast.edu.

Southeast Community College is excited to announce the opening of our new Learning Centers spread throughout our 15-county service area. The Learning Centers will meet the needs of many residents to ensure educational opportunities for everyone.

We have learning centers in Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo, and York. Each Learning Center will have its own computer lab and classroom. Credit and non-credit courses will be offered as well as business and industry training.

“This is a very exciting time for Southeast Community College as it establishes a new transformational direction to meet the current and future higher education needs of southeast Nebraska,” said SCC President, Dr. Paul Illich.

This initiative is part of the 2015-2019 Strategic Plan to “Enhance and expand image and awareness of the College's programs and services through innovative, comprehensive, and dynamic marketing and promotion strategies.”
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**Where Classes are Held**

**Auburn**
AHS.................Auburn High School, 1829 Central Ave.

**Beatrice**
BPL ..............Beatrice Public Library, 100 N. 16th St.
FS ............Flowing Springs, 2211 Sunset Drive
SCC Beatrice Campus, 4771 W. Scott Road
ADA ............Adams Hall
JAC ............Jackson Hall
FOR ............Ford Hall
KEN ...........Kennedy Center
HOO .............Hoover Hall
TRU ...........Truman Center

**Falls City**
1UMC .............First United Methodist Church, 1700 Harlan St.
FCCC ..........Falls City Care Center, 2800 Towle St.
FCLC ..........Learning Center at Falls City, 116 W. 19th St., Lower Level
HS ..........High School, 1400 Fulton St.
Library ..........Falls City Library & Arts Center, 1400 Stone St.

**Lincoln**
CEC .............Jack J. Huck Continuing Education Center, 301 S. 68th St. Place
SCC ............Southeast Community College, 8800 O St.

**Louisville**
SHSH ..........Simply Home Sweet Home Studio, 8980 Raven Drive (Class location is rural, three miles from Hwy 66)

**Murray**
CES .............Conestoga Elementary School, 104 High St.
MURR ..........Murray Repair, 123 E. Main St.

**Nebraska City**
AWC .............Ambassador Wellness Center, 1240 N. 19th Career Acad. ...Nebraska City Public Schools Career Academy, 1406 Central Ave.
HASB ...........Honey’s Artwork Studio Bee, 368 N. 62nd Road
NCCF ..........Nebraska City Center for Children & Families, 917 Wildwood Ln.
NCHS ..........Nebraska City High School, 141 Steinhart Park Road
NCLC ..........Learning Center at Nebraska City, 819 Central Ave.
WPBB ..........Whispering Pines B&B, 2018 Sixth Ave.

**Plattsmouth**
CCOC ..........Comper Care Outpatient Center, 205 S. 23rd St., Suite 1
HERB ..........Herban Coffee Lab, Eclectic Bakery & Bistro, 527 Main St.
HS ..........High School, 1916 Hwy. 34
PCC ..........Plattsmouth Community Center, 308 S. 18th
PLLC ..........Learning Center at Plattsmouth, 537 Main St.
SHAW ..........Shaw Hardware, 433 Main St.
TNMH ..........The Nebraska Masonic Home, 1300 Ave. D

**Syracuse**
FITP ..........Fitness Plus, 1579 Midland St.
SPL ..........Syracuse Public Library, 480 Fifth St.

**Wahoo**
HS ..........Wahoo High School, 2201 N. Locust St.
SHLC ..........South Haven Living Center, 1400 Mark Drive
WHPL ..........Wahoo Public Library, 637 N. Maple St.
NEW! Passing the Farm to the Next Generation

As the age of Nebraska’s farm and ranch operators continues to trend older, it’s important for those operators to have a plan to pass on the family operation. Farm succession and transition plans involve numerous decisions regarding business, family, tax, and legal issues and can often be an overwhelming task for operators. Allan Vyhnalek, extension educator with Nebraska Extension, will lead this two-hour class which focuses on solid communication that is needed to ensure smooth transitions. Participants also will learn about tools and resources available to guide those conversations through each stage of planning for transitioning your operation. The tuition covers up to five people from any single operation, as it is important for all those involved to understand the processes.

Only one participant needs to complete the registration form and pay tuition. List the number attending (up to five) on registration form. This class will be presented using Distance Learning technology, so participants will have the opportunity to interact with others across a 15-county region. NOTE: Sec. FCWA will be a face-to-face session.

Feb. 21 W 1-3 p.m. Beatrice, JAC, 403 Vyhnalek $29 BBBX-1122-BEWA Keyword: Farm
Feb. 21 W 1-3 p.m. NE City, NCLC, 103 Vyhnalek $29 AREA-0143-NCLA Keyword: Farm
Feb. 21 W 1-3 p.m. Wahoo, WHPL, A Vyhnalek $29 AREA-0143-WHWA Keyword: Farm
March 22 Th 6-8 p.m. Falls City, FCLC, Main Vyhnalek $29 AREA-0143-FCWA Keyword: Farm
Artificial Insemination in Cattle

This course is designed to provide participants instruction and "hands-on" training with the basic skills necessary to successfully artificially inseminate cattle. Participants will receive one-on-one training and assistance.

Classwork will be held both indoors and outdoors. Dress should be comfortable and appropriate for the situation, and overshoes are recommended. A detailed AI Training Manual will be provided by the instructor the first day of class. Students will be required to assist in handling cattle and restraining them for practice AI. Class size is limited, and pre-registration is required. Class will be held at the SCC Agriculture Center, one mile south of the SCC Beatrice Campus on Highway 136. The first session will be held from 2-6 p.m. The second and third sessions will be held from 9 a.m.-4 p.m. Registration deadline is seven days prior to class start date.

March 16-18  F, S, U  See Desc.  Beatrice, See Desc.  Select Sires MidAmerica  $399  AGRI-3101-BEWA  Keyword: Artificial

June 7-9  Th, F, S  See Desc.  Beatrice, See Desc.  Select Sires MidAmerica  $399  AGRI-3101-BESA  Keyword: Artificial

BUSINESS LEADERSHIP

Building the Team You Want with the Team You Have

Whether the focus is on service, quality, cost, value, speed, efficiency, or performance, effective teams are the building blocks of successful organizations. Consequently, your success as an organization can often depend on how well you and other team members operate together. How are your problem-solving skills? Is the team enthusiastic and motivated to do its best? Do you work well together? This course can help you get there!

A certificate of professional development and 0.7 CEUs will be awarded for successfully completing this class. One hour for lunch is on your own.

See page 4 for information on the Job Enhancement Scholarship (funding provided by the Nebraska City Community Foundation)!

Feb. 9  F  8:30 a.m.-4:30 p.m.  NE City, NCLC, 101  SKILZ  $219  BSAD-7739-NCWA  Keyword: Team

Turning Stress into Strength

With meetings eating 30 hours or more a month of the average manager’s time, and a constant stream of interruptions, it’s no wonder most leaders find themselves adrift on a sea of stress. This fast-paced program offers real-world strategies and tactics for facilitating meetings that get results, making the most of every minute, and reducing the harmful effects of stress on our minds and bodies. Specifically, we’ll show you how to free yourself by learning to manage your energy and not your time, ensure that the most important things at work and at home get done every day and make stress work for you rather than against you.

A certificate of professional development and 0.4 CEUs will be awarded for successfully completing this class.

See page 4 for information on the Job Enhancement Scholarship (funding provided by the Nebraska City Community Foundation)!

March 16  F  1-5 p.m.  NE City, NCLC, 101  SKILZ  $139  BSAD-7041-NCWA  Keyword: Stress
NEW! Online Selling

Learn about your online selling options at this two-hour class presented by JenRus Freelance Marketing. This class will cover website options and how to use PayPal, as well as E-commerce platforms. Discuss the basics of selling on Pinterest, Etsy and Amazon.

Participants will have the chance to set up an Amazon account and document their password as they participate in the class. If you don’t already have an Amazon account, please know your email address, user name and password to make the process easier. It is recommended that participants have basic Internet navigation knowledge, an email account and general knowledge of social media. This class will be presented using distance learning technology, so participants will have the opportunity to interact with others across a 15-county region.

Jan. 17  W  6-8 p.m.
Beatrice, JAC, 403  Russell  $49
BBBX-2218-BEWA  Keyword: Online

Jan. 17  W  6-8 p.m.
NE City, NCLC, 102  Russell  $49
AREA-0145-NCWA  Keyword: Online

NEW! Event Planning for Your Business

A business event is an investment in marketing. To maximize return on investment, your business needs to create a memorable guest experience and communication strategy. This course will help you plan and execute a unique event and create an atmosphere to keep your customers coming back. Develop an event strategy, decide on a theme and décor plus a menu with unique beverages, round out the session discussing meaningful takeaways and post-event contact strategy. The tips and tricks learned in this course can be used for a variety of events, including a ribbon cutting, business anniversary, product launch, and large events like customer or client appreciation and fundraisers.

March 17  S  1-3 p.m.
Beatrice, KEN, 187  Haase-Thomas  $19
BBBX-2219-BEWA  Keyword: Online

The Power of Four: Generations in the American Workplace

This is the first time in American history that we have four different generations working side-by-side in the workplace. While all employees have commonalities in the world of work, there are subtle differences that can cause conflict. Sociologists tell us each generation has distinct attitudes, behaviors, expectations, habits, and motivational buttons. At work, generational differences can affect everything, including recruiting, building teams, dealing with change, motivating, managing, and maintaining and increasing productivity.

Please bring your own lunch. No red drinks please!

March 1  Th  Noon-1:30 p.m.
Wahoo, WHPL, Main Mtg. Room  Siefkes  $19
AREA-6677-WHWA  Keyword: Power

See below for information on the Job Enhancement Scholarship (funding provided by the Nebraska City Community Foundation)!

Job Enhancement Scholarship Available

(For selected courses)

Attention: Nebraska City Residents

Are You looking for a scholarship for training that could:

- Make a difference in your career/job?
- Help you reach your professional goals?
- Potentially advance your position or pay?
- Have a positive impact on your employer?

For more information, visit http://www.southeast.edu/nebraskacitylc or contact Cindy at 402-323-3636 or cmeyer@southeast.edu.
Electrical Fundamentals

This three-day seminar covers electrical fundamentals from a troubleshooting perspective. Participants will learn what to expect in operational series, parallel and combination circuits through measuring voltage resistance and current flow with digital multimeters. Topics include electrical terminology, Ohm’s Law, schematic reading components, wiring, and safe work practices.

(2.4 CEUs) To help participants develop and retain skills, 50 percent is spent hands-on lab time using custom training consoles. Lunch is on your own. SCC staff tuition does not apply.

Jan. 31-Feb. 2
W, Th, F
8 a.m.-5 p.m.
Beatrice, JAC, Conf. Rm
Maser
ELEC-6075-BEWA

$629
Keyword: Electrical

Electrical Troubleshooting

Prerequisite: Electrical Fundamentals (ELEC-6075) and Motor Controls & Relay Logic (ELEC-6076) or equivalent

In this 24-hour workshop, participants will use training equipment with industry standard devices to improve their electrical troubleshooting skills. Course includes proven tips and techniques for experts and beginners.

(2.4 CEUs)

See page 4 for information on the Job Enhancement Scholarship (funding provided by the Nebraska City Community Foundation)!

March 13-15
T, W, Th
8 a.m.-5 p.m.
NE City, NCLC, 103
Aden
ELEC-6548-NCWA

$629
Keyword: Electrical

Tuition is due at time of registration for all non-credit classes.

Class space is limited in all sections. Register early to avoid disappointment.

Financial Assistance

The GAP Assistance Program provides financial assistance for need-based tuition and other eligible costs for approved, non-credit short-term training programs for in-demand occupations. Short-term training focused on employment!

Are You Eligible?

SCC’s Continuing Education Division utilizes the GAP Assistance program to provide financial assistance for tuition and other eligible costs to participants. Depending on your financial eligibility, you may receive full or partial assistance with your direct training costs, including tuition, books, required fees and equipment.

Selection Process

1. Submit your application and research your program of study choice(s).
2. Meet with the GAP program specialist to discuss your training request.
3. Your eligibility to receive funding will be determined through an evaluation of your application and an interview with the Gap Assistance specialist.

For more information, visit www.southeast.edu/cefinassist or contact us at 402-323-3394 or hbloomquist@southeast.edu
Motor Controls & Relay Logic
Three-phase motors, motor starters, wiring, relays, timers, schematic, line logic industrial symbology, and relay logic circuits will be covered using discussion and hands-on training equipment.

(2.4 CEUs) Digital multimeters are provided. However, learn more by bringing the digital multimeter you normally use. SCC staff tuition waiver does not apply. Gap Tuition Assistance is available for those who qualify. See page 5 for more information.

Feb. 28-March 2  W, Th, F  8 a.m.-5 p.m.  
Beatrice, JAC, Conf. Rm  Maser  
ELEC-6076-BEWA  
Keyword: Motor  
$629

March 27-29  T, W, Th  8 a.m.-5 p.m.  
Falls City, TBA  Maser  
ELEC-6076-FCWA  
Keyword: Motor  
$629

Gas Metal Arc Welding
This is basic instruction in Gas Metal Arc Welding (MIG) for manufacturing and is designed to be two-thirds hands-on practice. This course includes steel and stainless steel hands-on welding; theory, safety, reading prints, and welding symbols; welding principles and procedures; filler wires, shielding gases, welding power sources, and joint configurations; and manipulative skills and welding positions.

(6.0 CEUs) Students’ personal safety gear is required and can be purchased at your local farm store. The items needed are welding gloves, safety glasses, helmet, pliers, burn jacket, boots, and vise grip. SCC staff tuition waiver does not apply. Class will be held Tuesdays, Wednesdays and Thursdays 5-8:30 p.m. and Saturdays 8 a.m.-12:30 p.m.

Look for more information in the Spring 2018 schedule!

OSHA 10:  General Industry Training
This training is for entry-level general industry workers who need to know how to identify, abate, avoid, and prevent job-related hazards on a job site and will promote a safer and healthier workplace for all employees. Safety is everyone’s responsibility, and the more you know the safer you are. The training covers a variety of general industry safety and health hazards which a worker may encounter, including an introduction to OSHA, fall protection, emergencies, electrical hazards, personal protective equipment, and hazard communications. Training emphasizes hazard identification, avoidance, control, and prevention. Department of Labor studies indicate for every dollar invested in safety and training, employers realize $3 to $10 in cost savings (direct and indirect). Safety training is the No. 1 way to reduce workers compensation costs and improve their “experience modification,” which determines insurance premiums. Direct costs are insurance premiums, and indirect costs are overtime or temps to cover lost time of injured, productivity, etc.

(1.0 CEUs) Students who successfully complete the course will receive a certificate card. Bring your own food/drink for a half-hour meal break. Class meets Thursday 8 a.m.-5 p.m. and Friday 8 a.m.-Noon. SCC staff tuition waiver does not apply.

Jan. 18-19  Th, F  See Desc.  
Beatrice, KEN, 334  Oswalt  
SFTX-6768-BEWA  
Keyword: OSHA  
$159

Rail Safety:
Training & Audit Services
What you get with this service:

• Rail safety audit is performed to determine the effectiveness of your policies/programs.
• Training is tailored to your business needs based on the audit findings.
• Rail safety program development will help design a program to meet your individual plant needs.
• Certificates for successful completion of training upon request.

For more information or a quote for services, please contact Carol Gustafson, Training Solutions, at 402-437-2507; 800-828-0072, ext. 2507; or continuinged@southeast.edu.
**HEALTH CARE**

**CPR-FIRST AID**

The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and developed instructional materials for this purpose. Use of these materials in an education course does not represent course sponsorship by the AHA. Any fees charged for such a course, except a portion of the fees needed for AHA course material, do not represent income to the AHA.

The AHA CPR and First Aid classes listed below include and exclude different skills. Please make sure you have fulfilled the course prerequisites and the class meets the requirements from your employer, licensing agency, or school. Tuition includes book and card, where applicable. Students will receive the CPR/First Aid card within 14 business days of successful course completion. AHA cards expire two years from the end of the month of the issue date. (There is a $5 fee for any replacement card requested.) Students are required to attend entire class you have enrolled in to receive a card. If you miss or do not successfully complete any part of your class, you must register and pay for another class. We require 24 hours’ notice before the first day of class to drop or change any CPR or First Aid class.

For information on other CPR & First Aid Classes offered by SCC contact us at 402-437-2700, 800-828-0072 or continuinged@southeast.edu.

**AHA Heartsaver® CPR - Basic Life Support**

(formally known as CPR for Health Care Providers)

This AHA BLS course teaches high-quality CPR, use of an AED, foreign-body airway obstruction, high-performing team dynamics, and barrier devices for adults, children and infants.

This course is for health care providers (nurses, EMTs, doctors, lifeguards, etc.). Tuition includes book and card. We recommend that day care providers attend the AHA Heartsaver® CPR AED and/or AHA Heartsaver® First Aid courses.

**EMERGENCY MEDICAL SERVICES**

**EMT I & II**

See page 42 for more information.

**EMT Refresher**

The EMT Refresher meets the National Registry and state requirements for renewal.

For more information or dates, contact us at 800-828-0072 or continuinged@southeast.edu.

**HEALTH CARE PROVIDER CEUs**

**IV THERAPY WORKSHOPS**

**ATTENTION LPNs:** There are new state licensure regulations that affect you. Every LPN who graduated before May 2016 or has not successfully completed the LPNC course must complete an approved 8-hour didactic course on IV therapy within the next five years. **AND** if you wish to practice IV therapy, you must take both an approved 8-hour didactic IV therapy course and an approved IV therapy skills course.

**IV Therapy Basics**

(Online Course)

This 8-hour course meets the didactic portion of the new requirement for all LPNs with a well-rounded review of IV therapy. Topics covered will be legal aspects of IV therapy, peripheral IVs and central lines. You can work at your own pace and at times which fit into your schedule.

(0.8 CEUs) You will have several weeks to finish this class. You must have access to a computer and the Internet. Certificates will be mailed to all who have successfully completed the course after the last day of class.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Tuition</th>
<th>Keyword</th>
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<tr>
<td>Jan. 16-Feb. 19</td>
<td>Online</td>
<td>$79</td>
<td>Therapy</td>
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<tr>
<td>NURS-3187-WBWA</td>
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</tr>
<tr>
<td>April 9-May 11</td>
<td>Online</td>
<td>$79</td>
<td>Therapy</td>
</tr>
<tr>
<td>NURS-3187-WBSA</td>
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**Tuition is due at time of registration for all non-credit classes.**

Day Designations:  M=Monday,  T=Tuesday,  W=Wednesday,  Th=Thursday,  F=Friday,  S=Saturday,  U=Sunday
IV Therapy Basic Skills (Hybrid Course)
Prerequisite: You must take SCC IV therapy Basics course before or at the same time as this course.
This 8-hour course includes both online and face-to-face components. Successful completion of this course will meet the IV therapy skills course requirement for LPNs who wish to practice IV therapy.
(0.8 CEUs) The hands-on skills portion of this course will occur on select Saturdays or evenings in Beatrice, Falls City, Hebron, Lincoln, Plattsmouth, or York. Exact dates and times will be arranged between you and your instructor. You must have access to a computer and the Internet. Certificates will be mailed to all who have successfully completed the course after the last day of class.

<table>
<thead>
<tr>
<th>Date</th>
<th>Online &amp; Lab Site</th>
<th>Cost</th>
<th>Course Code</th>
<th>Keywords</th>
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<tr>
<td>Jan. 16-Feb. 19</td>
<td>Online &amp; Lab Site: Beatrice</td>
<td>$99</td>
<td>NURS-3188-HBWA</td>
<td>Therapy</td>
</tr>
<tr>
<td>Apr. 9-May 11</td>
<td>Online &amp; Lab Site: Falls City</td>
<td>$99</td>
<td>NURS-3188-HBSB</td>
<td>Therapy</td>
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For additional professional development opportunities for nurses, visit http://bit.ly/cenursingprofessionals.

Health Occupations

Nursing Assistant
See page 42 for more information.

Financial Assistance
See page 5 for information on the GAP Assistance Program or visit www.southeast.edu/cefinaid for additional options.

Don’t want your class to cancel?
Sometimes a great class gets cancelled because we are one or two people short of the minimum.
Sign up with your friends and co-workers—the more the merrier!

Class space is limited in all sections. Register early to avoid disappointment.

Tuition is due at time of registration for all non-credit classes.
Computers & Technology

Getting Started

Computer Basics 101
This is a hands-on class in a non-threatening and fun environment for the person who did not grow up in a technology world but wants to learn to use the computer. Topics include components of the computer, including hardware and software; using the Windows desktop, menus and toolbars; creating and saving documents, managing files and folders, and navigating the Internet.

Class size is limited, and pre-registration is required. Required resource guide is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

Jan. 18-Feb. 8
Th 9-11 a.m.
Beatrice, JAC, 409
Petersen $55
BBBX-1751-BEWA
Keyword: Computer

Jan. 18-Feb. 8
Th 6:30-8:30 p.m.
Beatrice, JAC, 420
McLellan $55
BBBX-1751-BEWB
Keyword: Computer

Computer Basics 201
After a brief overview of Computer Basics 101, you will expand on the topics of safely navigating the Internet, finding helpful information on the Web, saving and downloading items to your hard drive, organizing email, and gaining confidence with attachments. Customize your desktop, start menu and taskbar to make your computer quick and easy to use.

Resource guide from Computer Basics 101 is required. It is strongly recommended student takes Computer Basics 101 or have equivalent experience before taking this class. Having a computer at home is helpful for practice.

Feb. 22-March 15
Th 6:30-8:30 p.m.
Beatrice, JAC, 420
McLellan $55
BBBX-1755-BEWA
Keyword: Computer

One-on-One Computer Training
This learning opportunity is designed for the person who wants one-on-one attention from a computer applications subject matter expert. Registration gives you up to three hours of personalized attention on the computer topic that meets your specific need. Instruction is available for all levels of experience. Training topics may include: Basic Computer Assistance, MS Office, Word, Excel, Access, Outlook, Evernote, social media, QuickBooks and Windows.

Training may be done using your laptop or on a desktop in an SCC computer lab. Sessions are held in 60-minute increments and with a 90-day completion date.

To talk to someone about your specific need in the Beatrice area, call 402-228-8244 or kmorgan@southeast.edu. Cost: $99

To talk to someone about your specific need in the Plattsmouth area, call 402-437-2298 or lbelitz@southeast.edu. Cost: $99

Apple iPad Level 1
This hands-on course will help you get up and running with your iPad. Whether you have just purchased the iPad, want to learn how to get more out of the many features available or are deciding whether to purchase one, this course is for you!

Please bring your iPad to class if you have one. Please ensure that your iPad is fully charged and registered on Apple before the class starts. Need assistance with registering your iPad? See the following link: www.apple.com/support/ipad/getstarted/. Bring your iTunes password to class. iPads are available for use during class. First-come, first-serve basis. Call 402-228-8244 if you wish to reserve an iPad.

Jan. 8
M 6-8 p.m.
Beatrice, KEN, 187
Strubel $29
BBBX-1125-BEWA
Keyword: iPad

Feb. 20
T 6-8 p.m.
NE City, NCLC, 102
DeBilzan $29
AREA-1380-NCWA
Keyword: iPad

March 15
Th 6-8 p.m.
Wahoo, HS, Learning Lab
Bohaty $29
AREA-1380-WHWA
Keyword: iPad

Apple iPad Level 2
Take your iPad to the next level of use. This course will dive deeper into the iPad settings, teach you how to use the apps already on your iPad and search ideas for new apps based on your individual interests. You will cover more advanced uses of the built-in camera and photo editing.

You should take the Level 1 iPad class or have experience with your iPad before taking this class. Bring your fully charged iPad to class. Bring your Apple ID and password.

Jan. 22
M 6-8 p.m.
Beatrice, KEN, 187
Strubel $29
BBBX-1162-BEWA
Keyword: iPad
Learning Windows 10
Topics include advantages to the new operating system and how to use them in your home and work; using Cortana, especially on your tablet or laptop; make an image file back up; and learn how to use different backup processes, including the Web. After this class, you will be more comfortable with the Windows 10 operating system.

Required resource guide is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

Jan. 22
Beatrice, KEN, 400 McLeLlan $29
BBBX-1198-BEWA Keyword: Windows

Jan. 22
Beatrice, JAC, 420 McLeLlan $29
BBBX-1198-BEWA Keyword: Windows

How Do You “Back Up” a Computer?
Learn the basics of backing up a computer, including a simple data backup to a total “restore” of the Operating System. Learn the different avenues and the advantages of each, i.e. disk, flash drive, external hard drive, and the Web. You may come and learn through our discussion how to do it on your desktop at home or you may bring your own computer to follow along step by step.

If you bring your own computer, please bring along a 32 GB flash drive or an external hard drive (120 GB or larger). Basic computer knowledge and skills are needed to be successful.

Feb. 12
Beatrice, JAC, 420 McLeLlan $19
BBBX-1199-BEWA Keyword: Back

Using the Cloud
How can the “cloud” and online storage benefit me? What are the advantages and disadvantages of each program relative to my computer use? Will they work on my computer? The more computers you or your family have, the more online storage can benefit you. This class will show you how to set up online storage. Topics include SkyDrive, Google drive, Amazon drive, Dropbox, and Box. Cloud storage is usable with desktops, laptops, tablets, iPads, and smartphones.

Jan. 16
Plattsburgh, PLLC, 102 Glenn $19
AREA-0901-PLWA Keyword: Cloud

Jan. 29
Beatrice, JAC, 409 McLeLlan $19
BBBX-1179-BEWA Keyword: Cloud

Feb. 7
Plattsburgh, PLLC, 102 Glenn $19
AREA-0901-PLWB Keyword: Cloud

Just Google It!
You can use the Internet to find many things: What kind of bird is in my backyard? How do I change the font size on my phone? My car’s engine doesn’t look like an engine, where’s the battery? This class will teach you how to make the Internet useful! We live in the Information Age, but it requires a bit of skill to access the specific information you need. You will practice different skills and methods that are helpful in finding the answers to your questions on the Internet.

Jan. 29
NE City, NCLC, 104 Hogue $24
AREA-0896-NCWA Keyword: Google

Get Going with Google Docs
Looking for a way to work on documents and spreadsheets while being able to collaborate with colleagues in real time? Google Docs is your no-cost solution! Discover how to create, revise, save, and share your files online. Google Docs is great for term papers, newsletters, business proposals, budgets, and more!

There is a 30-minute lunch break on your own. A sack lunch and beverage is suggested.

March 15
Wahoo, WHPL, A Bohaty $35
AREA-0929-WHWA Keyword: Google

Smartphone Basics: iPhone
You have a cool new iPhone, but how do you use it? This class will teach you which icons to use (What are icons? We’ll cover that!), which apps you want to download (What are apps? We’ll cover that!), and how to use all the cool features of your smartphone! This class will be specific to iPhone users (iOS system - what is that? We’ll cover it!).

March 13
Plattsburgh, PLLC, 102 Steinhauser $24
AREA-1393-PLWA Keyword: Smartphone

Page 10
Smartphone Basics: Android

You have a cool new smartphone, but how does it work? This class will teach you which icons to use (What are icons? We'll cover that!), which apps you want to download (What are apps? We'll cover that!), and how to use all the cool features of your smartphone! This class will be specific to Android users (Android system - what is that? We'll cover it!)

Bring your phone fully charged so you can practice using the phone you own. If you don’t own a smartphone yet, come anyway! This class will be presented in Plattsmouth using Distance Learning technology from Falls City.

Feb. 8 Th 6-8:30 p.m.
NE City, NCLC, 104 Hogue
AREA-1394-NCWA Keyword: Smartphone

Feb. 22 Th 5:30-8 p.m.
Falls City, FCLC, Main Steinhauer
AREA-1394-FCW Keyword: Smartphone

Feb. 22 Th 6-8:30 p.m.
Plattsmouth, PLLC, 102 Steinhauer
AREA-1394-PLWA Keyword: Smartphone

March 6 T 6-8:30 p.m.
Wahoo, HS, Learning Lab Bohaty
AREA-1394-WHWA Keyword: Smartphone

March 29 Th 5:30-8 p.m.
Falls City, FCLC, Main Steinhauer
AREA-1394-FCSA Keyword: Smartphone

March 29 Th 6-8:30 p.m.
Plattsmouth, PLLC, 102 Steinhauer
AREA-1394-PLSA Keyword: Smartphone

NEW! Shutterfly Photo Book Memories

Do you have hundreds of digital pictures on your computer or phone that no one gets to enjoy? Learn how to master the free Internet site Shutterfly to design and create your own photo books and/or albums. Learn from start to finish how to upload photos, design books and order your finished project. Shutterfly has all the tools with easy options for editing, colors, backgrounds, and fonts for the beginner or creatively challenged. You will start a photo book and design in the first class and gain knowledge to work on your project outside of class. The final class will be spent getting one-on-one help and ordering your finished product.

Students need to log on and set up a Shutterfly account prior to first class. Bring to class: Shutterfly account username and password and 12-15 pictures on a flash drive. Basic computer knowledge and Internet skills are needed to be successful. Tuition does not include the cost of your finished product.

Feb. 3-10 S 10 a.m.-Noon
Beatrice, JAC, 409 Clay
AREA-1382-BEWA Keyword: Shutterfly

Feb. 17-24 S 10 a.m.-Noon
Wahoo, WHPL, Main Mtg Room Haase-Thomas
AREA-0931-WHWA Keyword: Photo

Video Chatting: How to Use FaceTime & Messenger

Prerequisites: One of these apps (FaceTime or Facebook Messenger) already installed on your phone or tablet

Do you live hours from your grandchildren? Do you want to be able to see the friend or family member you’re talking to? Video chatting apps give us the ability to feel close to those who are far away. With just a little help, you could be video chatting tomorrow!

March 5 M 6-8:30 p.m.
NE City, NCLC, 104 Hogue
AREA-1392-NCWA Keyword: Video

NEW! Social Media Marketing

See page 3 for more information.

NEW! Evernote to Organize

Let Evernote change the way you organize your personal and professional projects. Dive in: take notes, create to-do lists, manage your calendar, inventory, and save things you find online into Evernote. It will sync everything between your phone, tablet, and computer automatically.

Jan. 24 W 5:30-9:30 p.m.
Plattsmouth, PLLC, 102 Glenn
AREA-0932-PLWA Keyword: Evernote

Feb. 13 T 8:30 a.m.-12:30 p.m.
Plattsmouth, PLLC, 102 Glenn
AREA-0932-PLWB Keyword: Evernote

March 3 S 9 a.m.-1 p.m.
Plattsmouth, PLLC, 102 Glenn
AREA-0932-PLLC Keyword: Evernote

Financial Assistance

See page 5 for information on the GAP Assistance Program or visit www.southeast.edu/cefinaid for additional options.

Tuition is due at time of registration for all non-credit classes.

Class space is limited in all sections. Register early to avoid disappointment.
MS Word Basic

**Prerequisite: Basic Computer Class or equivalent experience**

After an introduction to Word’s window components, participants will learn how to use the Help system and navigate documents. They will enter and edit text, create and save documents and learn how to enhance the appearance of a document by using various formatting options. They also will create tables, insert headers and footers, proof and print documents, and insert graphics.

*Sec. BEWA and BEWB:* Required book is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

**Sec. BEWB:** Lunch is on your own.

**Sec. FCWA and FCWB:** Required book is included in tuition and will be distributed during class.

- **Jan. 23-Feb. 1**
  - Beatrice, JAC, 315
  - Punko
  - $99
  - OFFT-6963-BEWA
  - Keyword: Word

- **Jan. 25**
  - Th
  - 8:30 a.m.-4:30 p.m.
  - Beatrice, JAC, 101
  - Rowell
  - $99
  - OFFT-6963-BEWA
  - Keyword: Word

- **Feb. 5-8**
  - Th, Th
  - 5:30-9 p.m.
  - Falls City, Library, Computer Lab
  - White
  - Tuition $99 + [Book $21.80 + Sales & Use Tax $1.53] = $122.33
  - OFFT-6963-FCWA
  - Keyword: Word

- **March 13-15**
  - Th, Th
  - 5:30-9 p.m.
  - Falls City, Library, Computer Lab
  - White
  - Tuition $99 + [Book $21.80 + Sales & Use Tax $1.53] = $122.33
  - OFFT-6963-FCWB
  - Keyword: Word

**MS Word Intermediate**

**Prerequisite: Word Basic or equivalent experience**

Participants will work with styles, sections and columns and will use the Navigation pane to work with outlines. You will format tables, print labels and envelopes, and work with graphics. You also will use document templates, manage document revisions and work with Web features.

Required book is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com. **NOTE:** Sec. BEWA: Lunch is on your own.

- **Feb. 1**
  - Th
  - 8:30 a.m.-4:30 p.m.
  - Beatrice, JAC, 101
  - Rowell
  - $99
  - OFFT-6964-BEWA
  - Keyword: Word

- **Feb. 13-22**
  - T, Th
  - 7-9 p.m.
  - Beatrice, JAC, 315
  - Punko
  - $99
  - OFFT-6964-BEBW
  - Keyword: Word

**MS Excel Basic**

**Prerequisite: Basic Computers 101 or equivalent experience**

After an introduction to spreadsheet terminology and Excel’s window components, participants will learn how to use the Help system and navigate worksheets and workbooks. Then they will enter and edit text, values, formulas, and pictures, and they will save workbooks in various formats. Students also will move and copy data, learn about absolute and relative references, and work with ranges, rows and columns. We will cover simple functions, basic formatting techniques and printing. Finally, students will create and modify charts and learn how to manage large workbooks.

Lunch is on your own for all day classes.

*Sec. BEWA and BEWB:* Required book is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

**Sec. FCWA, FCWB, NCWA, and PLWA:** Required book is included in tuition and will be distributed during class.

- **Jan. 18**
  - Th
  - 9:30 a.m.-5 p.m.
  - Plattsmouth, PLLC, 102
  - Glenn
  - Tuition $99 + [Book $21.80 + Sales & Use Tax $1.53] = $122.33
  - OFFT-6866-PLWA
  - Keyword: Excel

- **Jan. 23**
  - T
  - 8:30 a.m.-4:30 p.m.
  - Beatrice, JAC, 409
  - Rowell
  - $99 (See Desc.)
  - OFFT-6866-BEWA
  - Keyword: Excel

- **Jan. 29-Feb. 7**
  - M, W
  - 7-9 p.m.
  - Beatrice, JAC, 420
  - Rowell
  - $99 (See Desc.)
  - OFFT-6866-BEBW
  - Keyword: Excel

- **Feb. 27-March 1**
  - T, Th
  - 5:30-9 p.m.
  - Falls City, Library, Computer Lab
  - White
  - Tuition $99 + [Book $21.80 + Sales & Use Tax $1.53] = $122.33
  - OFFT-6866-FCWA
  - Keyword: Excel

- **March 24**
  - S
  - 9 a.m.-5 p.m.
  - Falls City, FCLC, Main
  - White
  - Tuition $99 + [Book $21.80 + Sales & Use Tax $1.53] = $122.33
  - OFFT-6866-FCWB
  - Keyword: Excel

**Class space is limited in all sections. Register early to avoid disappointment.**

**Tuition is due at time of registration for all non-credit classes.**
MS Excel Intermediate
Prerequisite: Excel Basics or equivalent experience

This course will teach students how to work with large worksheets in Microsoft Excel and use multiple worksheets and workbooks efficiently. It will introduce them to more advanced formatting techniques, such as applying special number formats and using workbook styles and themes. In addition, students will learn how to create outlines and subtotals and how to create and apply cell names. They will sort and filter data and create and format tables. They will learn how to save workbooks as Web pages, how to insert and edit hyperlinks, and how to share workbooks via email. Students will learn how to audit worksheets for errors, how to protect worksheets, how to share and merge workbooks, and track changes in a workbook. Finally, students will customize the Excel environment and create and modify custom templates.

Lunch is on your own for all day classes.

* Sec. BEWA and BEWB: Required book is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

Sec. PLWA: Required textbook is included with tuition and will be distributed during class.

Jan. 30 T 8:30 a.m.-4:30 p.m.
Beatrice, JAC, 409 Rowell $99 (*See Desc.)
OFFT-6967-BEWA Keyword: Excel

Feb. 15 Th 9:30 a.m.-5 p.m.
Plattsmouth, PLLC, 102 Glenn Tuition $99 + [Book $24.40 + Sales & Use Tax $1.71] = $125.11
OFFT-6968-PLWA Keyword: Excel

Feb. 19-28 M, W 7-9 p.m.
Beatrice, JAC, 420 Rowell $99 (*See Desc.)
OFFT-6967-BEBW Keyword: Excel

MS Excel Advanced
Prerequisite: Excel Intermediate or equivalent experience

In this course, students will further build on the skills acquired in the Microsoft Excel Basic and Intermediate courses. They will work with advanced functions and formulas, as well as lookup functions such as VLOOKUP, MATCH, and INDEX. In addition, students will learn about data validation, and will use advanced data filtering. They will apply advanced chart formatting options, and create more complex charts. They will work with PivotTables and Pivot Charts, export and import data, and query external databases. Students will learn about the analytical features of Excel, such as Goal Seek, and how to create scenarios. Finally, they will run and record macros, and explore VBA code.

Required textbook is included with tuition and will be distributed during class. Lunch is on your own.

March 15 Th 9:30 a.m.-5 p.m.
Plattsmouth, PLLC, 102 Glenn Tuition $99 + [Book $24.40 + Sales & Use Tax $1.71] = $125.11
OFFT-6968-PLWA Keyword: Excel

MS Outlook Basic
Prerequisite: Basic Computer Class or equivalent experience

Class covers Outlook Mail, Calendars, People, and Tasks. Manage incoming and outgoing email messages, work with attachments, and create folders.

Customize and sort messages, create signatures and stationery, and manage junk mail. Schedule and edit appointments, events and meetings. Customize and print calendar views. Create and manage contact information and contact groups. Create and manage tasks, To-Do lists and Notes.

Required resource guide is included in tuition and will be distributed during class.

Feb. 23 F 8:30 a.m.-12:30 p.m.
NE City, NCLC, 102 Deremer Tuition $59 + [Guide $5.80 + Sales & Use Tax $0.44] = $65.24
OFFT-7070-NCWA Keyword: Outlook

SCC provides ON-SITE TRAINING. This training can be delivered exclusively to your organization and customized to your unique needs. Grants may be available to assist with your learning and development initiatives.

Contact Marguerite Himmelberg, Training Solutions, at 402-323-3388; 800-828-0072, ext. 3388; or mhimmelberg@southeast.edu.

Financial Assistance
See page 5 for information on the GAP Assistance Program or visit www.southeast.edu/cefinaid for additional options.

Customized On-Site Training for Businesses & Organizations

See page 5 for information on the GAP Assistance Program or visit www.southeast.edu/cefinaid for additional options.
MS PowerPoint Basic
Prerequisite: Basic Computers 101 or equivalent experience

After an introduction to PowerPoint’s window components and Help system, students will learn to create, save, and rearrange presentations. Then they will format text, use drawing objects, work with graphics, and insert tables and charts. They will then learn to use templates and themes, slide masters, and transition effects. Finally, students will learn to proof, run and print presentations.

Required book is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

Feb. 12-21 M, W 7-9 p.m.
Beatrice, JAC, 315 Punko $99
OFFT-6973-BEWA Keyword: PowerPoint

QuickBooks Level 2
Prerequisite: QuickBooks Level 1 (ACCT-3525) or equivalent experience

Learn more advanced features and functions of the QuickBooks software. Learn about the accounting features, including various disk operations and Accountant’s Review. Learn to handle assets and liabilities and create and manage a budget.

Required textbook is included in tuition and will be distributed during class. NOTE: Sec. WHWA: Lunch is on your own.

Feb. 10 S 8:30 a.m.-4:30 p.m.
Wahoo, HS, Learning Lab Best Tuition $99 + [Book $38.40 + Sales & Use Tax $2.69] = $140.09
ACCT-3526-WHWA Keyword: QuickBooks

Feb. 20-22 T, Th 5:30-9 p.m.
Falls City, FCLC, Main White Tuition $99 + [Book $38.40 + Sales & Use Tax $2.69] = $140.09
ACCT-3526-FCWB Keyword: QuickBooks

March 6-8 T, Th 5:30-9 p.m.
Falls City, FCLC, Main White Tuition $99 + [Book $38.40 + Sales & Use Tax $2.69] = $140.09
ACCT-3526-FCWB Keyword: QuickBooks

QuickBooks Level 1
Prerequisite: Windows experience

Learn how to use the basic features and functions of the QuickBooks software. Learn to create a company, use the check register, generate estimates and invoices, track credit cards, pay bills, create reports, and memorize transactions.

Class teaches QuickBooks features but does not customize features to student’s business.

Required textbook is included in tuition and will be distributed during class.

Jan. 30-Feb. 1 T, Th 5:30-9 p.m.
Falls City, FCLC, Main White Tuition $99 + [Book $35.85 + Sales & Use Tax $2.51] = $137.36
ACCT-3525-FCWB Keyword: QuickBooks

Feb. 6-8 T, Th 5:30-9 p.m.
Falls City, FCLC, Main White Tuition $99 + [Book $35.85 + Sales & Use Tax $2.51] = $137.36
ACCT-3525-FCWB Keyword: QuickBooks

March 6-15 T, Th 7-9 p.m.
Beatrice, JAC, 315 Rowell $99
INFO-3863-BEWA Keyword: Website

Building a Website Level I
This class introduces basic concepts needed to create a website. It begins with an introduction to Web technologies and then provides a comprehensive overview of HTML5. In-class exercises will focus on basic Webpage layout, HTML5 syntax, text formatting, graphics, hyperlinks, and tables.

Required textbook can be purchased at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

March 6-15 T, Th 7-9 p.m.
Beatrice, JAC, 315 Rowell $99
INFO-3863-BEWA Keyword: Website
Day Designations:  M=Monday,  T=Tuesday,  W=Wednesday,  Th=Thursday,  F=Friday,  S=Saturday,  U=Sunday

Traffic Safety & Licensing

Basic Auto for New Driver
This course is designed for the beginning driver who does not know how to check their car’s oil and compliments a Driver’s Ed class. From what the symbols on the dashboard mean, what’s under the hood, and tires to troubleshooting leaking fluid, dead battery, car won’t start or shift and more. Experienced racecar enthusiast who spent 20 years as a military engineer teaches this class with the intent YOU will be safer in your vehicle!

Jan. 10  W  7-9 p.m.
Plattssmouth, PLLC, 102 Prall $29
AREA-0144-PLWA Keyword: Auto

Auto Care for a Beginner – or Not
This course will inform you about the systems in your automobile. Get a look and a listen under the hood to understand what is going on including jump-starting the battery, checking fluids, changing wiper blades and the air filter. It also covers roadside emergencies and troubleshooting vibrations, light bulb replacement, and changing fuses. You may get your hands dirty.

This class is intended as a continuation from Basic Auto for New Driver, but is not required.

Jan. 17-24  W  7-9 p.m.
Murray, MURR Prall $39
AREA-0205-PLWA Keyword: Auto

Driver Education & Safety

Driver Education
Instruction consists of classroom or online lecture and behind-the-wheel training (lab) that meet separately. Student must have a school or learner’s permit and complete both the lecture and driving to be eligible for documentation for the Provisional Operator’s Permit and/or insurance requirements.

(2.6 CEUs) Classes are held in Beatrice, Crete, Lincoln, and Wymore. For a detailed brochure or more information, complete with Driver Education classes for 2018, contact us at 402-437-2700, 800-828-0072 or continuinged@southeast.edu.

Volunteer Tutors Needed
Volunteer tutors are an important part of our AE/ GED® program. Volunteer tutors assist students with GED® preparation. English as a Second Language or basic skills in the areas of reading, math and language. Requirements for becoming a volunteer tutor are simple: a high school diploma or GED® and a willingness to help students learn!

For more information, contact the Adult Education office at SCC's Beatrice Campus at 402-228-8236; 800-233-5027, ext. 1236; or email Carla at cshuck@southeast.edu.

Citizenship
SCC offers information on the steps in the Naturalization process and instruction in the key component of U.S. history and government that applicants must know for the USCIS interview. Candidates for U.S. citizenship must learn what it really means to participate in a democracy and the rights and responsibilities of U.S. citizens.

For more information, please call the Adult Education Office at SCC’s Beatrice Campus at 402-228-8236; 800-233-5027, ext. 1236; or cshuck@southeast.edu.
East Area Community Outreach Non-credit Classes www.southeast.edu/learningcenters

**ENGLISH AS A SECOND LANGUAGE**

Classes are offered throughout southeast Nebraska for individuals who want to improve their English listening and speaking skills. As part of a Career Pathways program, all students will have the opportunity to improve employability skills and prepare for college or a career. Citizenship information also is available.

No registration fee, all classes are free. For more information, please contact the Adult Education office at 402-228-8236; 800-233-5027, ext. 1236; or email Carla at cshuck@southeast.edu.

**ARTS, CRAFTS & HOBBIES**

**NEW! WOW Your Holiday Guests: Eggs-Travaganza**

Bunnies, eggs and chocolate galore! Whether you're preparing a simple dinner for the upcoming holiday or hosting family and friends over the course of the month, learn how to easily plan, decorate and create a meaningful guest experience. Decide on a theme, develop do-it-yourself décor using items found around the house, plan a menu with unique beverages, and enjoy a beautifully handcrafted holiday. During class, you also will create a DIY centerpiece to take home to adorn a table or mantle.

Bring a pair of scissors. A $15 supply fee is payable to the instructor at the start of class. Cash only, please, for supplies.

Feb. 3  S  10 a.m.-Noon  Beatrice, KEN, 334  Haase-Thomas  $19  BBBX-1299-BEWA  Keyword: WOW

Feb. 24  S  1-3 p.m.  Wahoo, WHPL, Main Mtg Room  Haase-Thomas  $19  AREA-6693-WHWA  Keyword: WOW

**NEW! Old Book Hydrangea Balls**

These gorgeous paper hydrangeas are made from old books! Use as a classy home decor item, attach a string for a delicate holiday ornaments or pair with other items for table centerpieces. We'll make a set of three, and you'll leave with the knowledge and formula to make as many as you want!

Bring to class a glue gun and plenty of glue sticks. There is a $9 supply fee payable to the instructor in class. Cash or check only for supplies.

Feb. 3  S  9-11 a.m.  Beatrice, KEN, 187  Van Winkle  $19  BBBX-2215-BEWA  Keyword: Book

**NEW! Cricut® Craft Room**

Are you ready to fully utilize your Cricut® machine? Have you thought about using the Cricut® Craft Room software, but aren't sure what to do or if it is worth it? Now is your chance to see what it is all about. It is designed to help you navigate and answer questions you may have. It might help you decide about purchasing the latest Cricut® cutting machine.

This is a demo class only.

Feb. 28  W  6-7:30 p.m.  Beatrice, JAC, 103  Van Winkle  $19  BBBX-2214-BEWA  Keyword: Cricut

**ANIMALS & PETS**

**Curious About Beekeeping**

Learn the exciting and sometimes profitable ins and outs of keeping bees. This class will go over the tools, set up, and process in beekeeping. We will spend time answering questions and learning about bees and what to expect with your first hive. You will have a better understanding and be ready to set up your hives after this class.

March 3  S  9 a.m.-1 p.m.  Plattsmouth, SHAW  Shaw  $39  AREA-1401-PLWA  Keyword: Beekeeping

Class space is limited in all sections. Register early to avoid disappointment.

Tuition is due at time of registration for all non-credit classes.

Day Designations:  **M**=Monday,  **T**=Tuesday,  **W**=Wednesday,  **Th**=Thursday,  **F**=Friday,  **S**=Saturday,  **U**=Sunday
NEW! Handmade Greeting Cards
Do you want to create cards that are fresh and fabulous without buying a ton of new materials? Get inspired as we create eight new cards with techniques that will spice up your favorite supplies! There also will be a few new products to show you what is out there and how to use them.

Suggested supplies include: glue dots, tape runners or double-sided tape, pop dots, scissors, glue pen, and piercing tool. A supply fee of $14 cash payable in class to instructor.

March 14  W  6-8 p.m.
Beatrice, KEN, 334  Van Winkle  $19
BBBX-2216-BEWA  Keyword: Cards

Reclaimed Barn Wood Sign
Do you love that barn wood look? Make your very own painted “family,” “welcome,” “home,” or a “name” sign. Using a piece of 100-year-old barn wood, you will paint a décor piece for your home, child’s room or front porch! Don’t have any barn wood? Don’t worry, we do!

Bring a hair dryer and wear your paint clothes. There is a $20 fee associated with this course payable to instructor in class.

Cash or check only for supplies.

Jan. 20  S  9-11 a.m.
Plattsmouth, PLLC, 102  Leonard  $19
AREA-3617-PLWA  Keyword: Wood

Barn Wood Mason Jar String Art
Using an old piece of barn wood, we will go back in time and create a Mason jar with string art! We finish our piece with some beautiful fall sunflowers.

Your instructor will bring all supplies needed to make this cute decorative piece. There is a $15 fee associated with this course payable to instructor in class.

Cash or check only for supplies.

Jan. 20  S  1-3 p.m.
Plattsmouth, PLLC, 102  Leonard  $19
AREA-2156-PLWA  Keyword: Wood

NEW! Seasonal Door Hangers
Take one or two, or why not take the entire series and save! These classes are a great way to express your creative side. If you lack creativity, then Honey Lynn will walk you through each process, step by step! These door hangers will provide a warm and fuzzy welcome to your home. You can choose other patterns and colors to make it a one of a kind piece. You will leave with a completed project and a new skill. ANYONE can do this!

All materials are provided.

Full Door Hanger Series—Save $35
Feb. 7-March 14  W  6-9 p.m.
NE City, HASB  Self  $199
AREA-2268-NCWA  Keyword: Door

Valentines or St. Patty’s Day
Feb. 7  W  6-9 p.m.
NE City, HASB  Self  $39
AREA-7694-NCWA  Keyword: Door

Spring
Feb. 14  W  6-9 p.m.
NE City, HASB  Self  $39
AREA-7694-NCWB  Keyword: Door

4th of July
Feb. 21  W  6-9 p.m.
NE City, HASB  Self  $39
AREA-7694-NCWC  Keyword: Door

Halloween
Feb. 28  W  6-9 p.m.
NE City, HASB  Self  $39
AREA-7694-NCWD  Keyword: Door

Thanksgiving
March 7  W  6-9 p.m.
NE City, HASB  Self  $39
AREA-7694-NCWE  Keyword: Door

Happy Holidays!
March 14  W  6-9 p.m.
NE City, HASB  Self  $39
AREA-7694-NCWF  Keyword: Door

Creating Farmhouse Clocks
Learn all about Miss Mustard Seed’s Milk Paint. The ingredients, techniques of mixing, applying, and sealing milk paint. You’ll create your stained, painted, distressed 30-inch Farmhouse Clock during the workshop to take home.

Product sales will not be a part of this class.

Jan. 20  S  1-3:30 p.m.
Louisville, SHSH  Wolcott  $69
AREA-2160-PLWA  Keyword: Clocks

For information on financial assistance options, visit www.southeast.edu/cefinaid

Day Designations:  M=Monday,  T=Tuesday,  W=Wednesday,  Th=Thursday,  F=Friday,  S=Saturday,  U=Sunday
Color Theory: From Average to Wow!
Whether your medium is paint, pencil or fiber, your creation will pop using the knowledge you learn about color. During the first hour, we will experiment with color using colored pencils, watercolor pencils and paint to make colors that spark and are lively. If you knit, crochet or weave, the next hour will help you understand how mixing colors are very different using fiber. The last part of the class is your time to explore color using the formulas in the packet you receive, in the medium of your choice.

Color is a passion for Elaine. She continues to study, experiment and learn about color and is excited to share this with others. Bring a sharp scissors. Sack lunch suggested for a 30-minute lunch break. There is a $20 fee associated with this course payable to instructor in class. Cash or check only for supplies.

March 3
Plattsmouth, PLLC, 101 Hoemann $35
AREA-7769-PLWA
Keyword: Color

NEW! Acrylic Painting:
Starry Night
This is a 9- by 12-inch acrylic painting. Paint a beautiful night sky in this simple, yet stunning picture.

There is an $18 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

Jan. 5
NE City, NCLC, 103 Cassel $32
AREA-7663-NCWA
Keyword: Acrylic

NEW! Acrylic Painting:
Monarch Butterfly
This is a 9- by 12-inch acrylic painting. This is fun painting to do and has some interesting tricks that make it oh-so-easy! You’ll enjoy this one.

There is an $18 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

Feb. 17
NE City, NCLC, 103 Cassel $32
AREA-7662-NCWA
Keyword: Acrylic

NEW! Watercolor Painting:
Smokey Skies
This is a 9- by 12-inch watercolor painting. If you’ve never tried watercolor before, you’re in for a treat! This class is inspired by the smoky skies we had in Nebraska last spring and is such a joy to paint.

There is an $18 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

Jan. 20
Syracuse, SPL Cassel $19
AREA-7661-NCWA
Keyword: Watercolor

NEW! Bob Ross Painting:
Cabin at Trail’s End
Painted in an oval, this old cabin stands quietly at the end of a trail. It is surrounded by colorful bushes and trees. Large trees grow out of the oval. Bob Ross classes are designed for painters of all abilities, including beginners. Enjoy a relaxing time painting. It is an excellent stress reliever and offers a wonderful sense of accomplishment.

Sharon Rodeman is a certified Ross instructor. NOTE: Please include your email address on the registration form as a supply list will be emailed to you, or you may pay the instructor a $33 supply fee at class and she will furnish everything you need to accomplish that day’s painting. What you take home will be your completed painting. Must be at least 16 years of age to participate. There is a 45-minute lunch break on your own. A sack lunch and beverage is suggested.

March 10
Wahoo, WHPL, Main Mtg Rm Rodeman $45
AREA-7630-WHWA
Keyword: Ross

Don’t want your class to cancel?
Sometimes a great class gets cancelled because we are one or two people short of the minimum. Sign up with your friends and co-workers—the more the merrier!
**Bob Ross Painting**

Donald Belik is a certified Bob Ross instructor. Bob Ross classes are designed for painters of all abilities, including beginners. Enjoy a relaxing time painting. It is an excellent stress reliever and offers a wonderful sense of accomplishment.

**NOTE:** Finished painting does not include a frame. Students will take home their completed painting. Selling and sales will not be a part of this class.

**Bob Ross: Light at the Summit**

A white glow shines over the mountain range.

There is a 30-minute lunch break on your own. A sack lunch and beverage is suggested. There is a $25 fee associated with this course payable to instructor in class. Cash or check only for supplies.

**Jan. 27**  
NE City, NCHS, Art Room  
Belik  
$39

**New! Bob Ross Style Oil Painting: Beautiful Nebraska**

This 12-by 16-inch painting exhibits classic Bob Ross style fun with a beautiful Nebraska sky, an old red barn and a windmill, and the exciting twist of painting in the shape of our great state. This would look fabulous on your wall.

There is a $25 fee associated with this course payable to the instructor in class. Cash or check only for supplies.

**March 3**  
NE City, NCLC, 103  
Cassel  
$32

**Bob Ross: Blue River**

Blue waters run through a valley under crimson skies.

There is a 30-minute lunch break on your own. A sack lunch and beverage is suggested. There is a $25 fee associated with this course payable to instructor in class. Cash or check only for supplies.

**Feb. 10**  
Plattsouth, PLLC, 101  
Belik  
$39

**NEW! Bob Ross Style Oil Painting: Forest Grandeur**

Simply stunning, this 12- by 16-inch painting is very fun and surprisingly simple to do. You'll have great fun painting this one!

There is an $25 fee associated with this course payable to instructor in class. Cash or check only for supplies.

**March 14**  
Syracuse, SPL  
Cassel  
$32

**Bob Ross: Dark Waterfall**

A rippling waterfall flows in a dark-wood forest.

There is a 30-minute lunch break on your own. A sack lunch and beverage is suggested. There is a $25 fee associated with this course payable to instructor in class. Cash or check only for supplies.

**March 17**  
Falls City, FCLC, Main  
Cassel  
$45

**NEW! Bob Ross Painting: Joy Breaking Forth**

This 12- by 16-inch painting exhibits classic Bob Ross style fun with a beautiful sky and rushing waterfall happily spilling into the water below.

There is an $25 fee associated with this course payable to instructor in class. Cash or check only for supplies. Bringing a sack lunch is recommended for this class. Registration deadline March 14. No refunds after March 14. Selling and sales will not be a part of this class.

**March 17**  
Falls City, FCLC, Main  
Cassel  
$45

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**Lisa Cassel is a certified Bob Ross instructor, an award-winning artist and a long-time member and current officer of the Lincoln Artists’ Guild. She is passionate about sharing her love of art with everyone! Come join her class for a fun and enjoyable experience while creating something memorable. Students will take home their completed paintings. Frames are not included. Bob Ross classes are designed for painters of all abilities, including beginners.**

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This 12-by 16-inch painting exhibits classic Bob Ross style fun with a beautiful Nebraska sky, an old red barn and a windmill, and the exciting twist of painting in the shape of our great state. This would look fabulous on your wall.

There is a $25 fee associated with this course payable to the instructor in class. Cash or check only for supplies.

**March 3**  
NE City, NCLC, 103  
Cassel  
$32

**Area:** 7830-NCWA  
**Keyword:** Ross

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**Lisa Cassel is a certified Bob Ross instructor, an award-winning artist and a long-time member and current officer of the Lincoln Artists’ Guild. She is passionate about sharing her love of art with everyone! Come join her class for a fun and enjoyable experience while creating something memorable. Students will take home their completed paintings. Frames are not included. Bob Ross classes are designed for painters of all abilities, including beginners.**

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**New! Bob Ross Style Oil Painting: Forest Grandeur**

Simply stunning, this 12- by 16-inch painting is very fun and surprisingly simple to do. You'll have great fun painting this one!

There is an $25 fee associated with this course payable to instructor in class. Cash or check only for supplies.

**March 14**  
Syracuse, SPL  
Cassel  
$32

**Area:** 7693-NCWB  
**Keyword:** Ross

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**New! Bob Ross Style Oil Painting: Joy Breaking Forth**

This 12- by 16-inch painting exhibits classic Bob Ross style fun with a beautiful sky and rushing waterfall happily spilling into the water below.

There is an $25 fee associated with this course payable to instructor in class. Cash or check only for supplies. Bringing a sack lunch is recommended for this class. Registration deadline March 14. No refunds after March 14. Selling and sales will not be a part of this class.

**March 17**  
Falls City, FCLC, Main  
Cassel  
$45

**Area:** 7768-FCWA  
**Keyword:** Ross

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**Class space is limited in all sections. Register early to avoid disappointment.**

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**Tuition is due at time of registration for all non-credit classes.**

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**Day Designations:**  
M=Monday,  
T=Tuesday,  
W=Wednesday,  
Th=Thursday,  
F=Friday,  
S=Saturday,  
U=Sunday
NEW! Bob Ross Painting: Mountain Pristine

This 9- by 12-inch beautiful and simple painting is easy and fun, and quintessential Bob Ross style!

There is a $25 supply fee payable to the instructor for this class. Finished painting does not include a frame. Students will take home their completed painting. Selling and sales will not be a part of this class. Registration deadline March 14. No refunds after March 14.

March 17
Falls City, FCLC, Main
Cassel $25
AREA-7666-FCWA

Key word: Ross

NEW! Bob Ross Painting: A Stroll in the Woods

Still and serene, this 9- by 12-inch painting employs exciting and different Bob Ross techniques.

There is a $25 supply fee payable to the instructor for this class. Finished painting does not include a frame. Students will take home their completed painting. Selling and sales will not be a part of this class. Registration deadline March 25. No refunds after March 25.

March 30
Falls City, FCLC, Main
Cassel $25
AREA-7666-FCSA

Key word: Ross

NEW! Color Pencil Painting: Snow Bird

Brighten up your winter by painting a snow bird. Marcia will give step-by-step instructions as you paint with pencils this fine feathered friend as he proudly sits on a snow covered tree branch. You will be layering lively colors to create texture as well as finding the right shading in the snow. If you’ve taken a colored pencil painting class in the past or not, you are welcome to join in on the fun!

Paper supplied. Bring colored pencils (I highly recommend using quality student or professional brands like Prismacolor) including white, #2 pencil and eraser.

Jan. 20
NE City, NCLC, 102
Hollway $49
AREA-7766-NCWA

Key word: Color

NEW! Drawing with Charcoal & Graphite: Statues from Life

This is a 9- by 12-inch drawing in graphite and charcoal. Have you ever thought drawing people was hard, but wanted to learn the tricks of the trade? Award-winning portrait artist, Lisa Cassel will demystify the process for you, showing you tricks of the trade, and helping you draw a statue from life (not a photograph). No experience is necessary!

There is a $15 fee associated with this class, payable to the instructor in class. Cash or check only for supplies.

Jan. 31
NE City, NCLC, 103
Cassel $32
AREA-7695-NCWA

Key word: Drawing

NEW! Learn to Draw Class

This is a 9- by 12-inch drawing in graphite and charcoal. If you ever thought drawing people was hard, but wanted to learn the tricks of the trade, award-winning artist, Lisa Cassel will demystify the process for you. She will help you draw a statue from life (not a photograph), no experience necessary. Participants will take home their finished work, which does not include a frame.

Registration deadline March 23. There is a $15 fee payable to the instructor on the day of the class. Cash or check only. Must be at least 10 years old to participate; kids 16 years old and younger must be accompanied by a registered and attending adult.

Let It Snow

March 30
Falls City, FCLC, Main
Cassel $19
AREA-7668-FCSA

Key word: Drawing

Drawing Statues from Life

March 30
Falls City, FCLC, Main
Cassel $19
AREA-7668-FCSB

Key word: Drawing
Beads, Beads & More Beads

Learn to make bracelets to match a certain top or one with your favorite colors! Get advice from experienced beaders and create them for yourself or someone else as a gift.

There is a $10 material fee associated with this course payable in class. All materials are provided (wide variety of beads, wire, stretch string, glue, tools, etc.).

Feb. 27 T 5:30-8:30 p.m.
NE City, NCLC, 104 Patton $19
AREA-2350-NCWA Keyword: Beads

Crochet Basics

This is an introductory class for adults and teens with little or no experience in crochet. We're going to teach you the basics. You'll learn how to create a chain and do a single, half-double and double crochet. We will be making a potholder. Be ready to have fun and learn some new, valuable skills.

Bring a skein of 100% COTTON yarn (ex. Lily Sugar n’ Cream brand) and either an H or J hook.
Jan. 16-25 T, Th 7:30-8:30 p.m.
Plattsmouth, PLLC, 102 Woodard $49
AREA-2750-PLWA Keyword: Crochet

 Scrapbook Workshop

Enjoy the evening scrapbooking with others. Invite a friend and bring your project with you or ask instructor for supplies.

New student instruction will be available from 5-6 p.m. (digital or traditional) before each workshop.

Jan. 8 M 5-10 p.m. Plattsmouth, PLLC, 101 Warga $10 AREA-3268-PLWA Keyword: Scrapbook
Feb. 5 M 5-10 p.m. Plattsmouth, PLLC, 101 Warga $10 AREA-3268-PLWA Keyword: Scrapbook
March 5 M 5-10 p.m. Plattsmouth, PLLC, 102 Warga $10 AREA-3268-PLWA Keyword: Scrapbook

Traditional Scrapbooking (formerly Basic Scrapbooking Class)

Would you like to learn five basic scrapbook layouts that you can use over and over again to make your scrapbooking go quicker? If you are a brand new scrapbooker or a seasoned one, this is a great class for you. Learn about page layout, basic tools, adhesive, and more. You can stay as late as 10 p.m. to continue working as the instructor will be available to assist.

Bring to class 25 4 x 6 photos and include two 5 x 7s and one 8 x 10. You will need to bring any supplies you may have already purchased such as a trimmer and scissors. Layout supplies will be provided in your materials fee to create five basic two-page spreads. Materials fee $20 payable to instructor in class. Cash or check only for supplies.

Jan. 8 M 5-6 p.m. Plattsmouth, PLLC, 101 Warga $15 AREA-3080-PLWA Keyword: Scrapbooking
Feb. 5 M 5-6 p.m. Plattsmouth, PLLC, 101 Warga $15 AREA-3080-PLWA Keyword: Scrapbooking
March 5 M 5-6 p.m. Plattsmouth, PLLC, 102 Warga $15 AREA-3080-PLWA Keyword: Scrapbooking

Digital Scrapbooking

Would you like to scrapbook online? The instructor will show you how to load your photos, pick your theme, album type, and page layout. We will add photos, embellishments and learn the basics of digital scrapbooking.

No software needed. You will be able to access your album from any online computer. Bring to class 25 photos on a flash drive. Cost of printing your album/pages not included in tuition. NOTE: Falls City sections will be offered via distance learning.

Jan. 22 M 7-9 p.m. Falls City, FCLC, Main Warga $19 AREA-3081-FCWA Keyword: Scrapbooking
Jan. 22 M 7-9 p.m. Plattsmouth, PLLC, 101 Warga $19 AREA-3081-PLWA Keyword: Scrapbooking
Feb. 26 M 7-9 p.m. Falls City, FCLC, Main Warga $19 AREA-3081-FCWB Keyword: Scrapbooking
Feb. 26 M 7-9 p.m. Plattsmouth, PLLC, 101 Warga $19 AREA-3081-PLWB Keyword: Scrapbooking
March 19 M 7-9 p.m. Falls City, FCLC, Main Warga $19 AREA-3081-FCWC Keyword: Scrapbooking
March 19 M 7-9 p.m. Plattsmouth, PLLC, 101 Warga $19 AREA-3081-PLWC Keyword: Scrapbooking

Class space is limited in all sections. Register early to avoid disappointment.

Tuition is due at time of registration for all non-credit classes.
Intermediate Crochet
Prerequisite: Either Basic Crochet class or previous crochet experience

During this intermediate crochet class, you will learn to read an easy crochet pattern and by the end of this course will be well on your way to finishing a blanket (baby or throw).

Please bring a skein of yarn of your choice of color (regular 4-ply worsted weight yarn) and either an H or J hook. For a baby blanket you will need 2-4 skeins and a throw typically takes 4-6 skeins.

Feb. 6-15  M, Th  6:30-8:30 p.m.
Plattsmouth, PLLC, COMM Woodard  $69
AREA-2945-PLWA

Basic Weaving
Pin and frame looms are all the rage! Learn basic weaving skills and terminology and take home a sampler of basic stitches using a student hand-held loom. This workshop will give you a chance to experiment with color, technique and various yarns. Many will finish a second sampler using different techniques (student’s choice.)

Elaine weaves tapestries, Saori weaving, wagon wheel rugs, peg looms, circle looms, jewelry, and rugs. Teacher will supply the loom and shuttles, acrylic yarns and threads, tapestry needles, and basic weaving manual. Many will finish a second sampler. Bring a sharp scissors and a wide-tooth comb. Students may also bring yarns of their choice (wool, variegated, novelty) or use teacher supply. Sack lunch suggested. There is a $15 fee associated with this course payable to the instructor in class. Cash or check only for supplies.

Feb. 24  S  9 a.m.-3 p.m.
Plattsmouth, PLLC, 102 Hoemann  $45
AREA-2749-PLWA

Bus Trips
NEW! Omaha’s Henry Doorly Zoo & Aquarium
Join us for a wild adventure to Omaha’s Henry Doorly Zoo and Aquarium.

Watch for details in our spring catalog. Bus pick up points will be at Falls City, Nebraska City and Plattsmouth.

NEW! Quad Cities Adventure
Thurs., Fri. & Sat., May 3, 4 & 5
Coming in 2018 a fun three-day trip sure to please all. Gather your group and mark your calendars!
- Quad City Botanical Garden
- Deere/Wiman Home & Gardens
- John Deere Pavilion
- American Pickers Store
- Celebration Cruise
- Buffalo Bill Museum
- Isabel Bloom Factory


Family Matters
Protect Yourself from Medicare Fraud
This workshop will explain what constitutes fraud and abuse. How do you know if your Medicare has been compromised? We include 12 tips to protect, detect and report identity theft and scams.

Tuition is being provided by the Nebraska SHIIP. To register, please visit www.doi.ne.gov/shiip or call 402-471-2841.

March 6  T  5:30-7:30 p.m.
Falls City, FCLC, Main

Tuition is due at time of registration for all non-credit classes.
Medicare Changes in the New Year

This workshop covers changes in Medicare costs, benefits and regulations that took effect on January 1.

Tuition is provided by the Nebraska SHIIP. To register, please visit www.doi.nebraska.gov/shiip or call 800-234-7119.

March 7 W 10 a.m.-Noon
NE City, NCLC, 106 SHIIP

Welcome to Medicare

The Nebraska Senior Health Insurance Information Program, a division of the Nebraska Department of Insurance is pleased to host “Welcome to Medicare” classes. As you or a family member approaches Medicare eligibility, the tasks of understanding the program can be daunting. “Welcome to Medicare” will explain the basics of the Medicare system and is being offered in person or by webinar (watch from your computer). Anyone new to Medicare; or is a family member/caregiver of an individual approaching Medicare eligibility is invited to attend.

Tuition is being provided by SHIIP. To register, please visit www.doi.nebraska.gov/shiip or call 800-234-7119.

March 20 T 5:30-7:30 p.m.
Falls City, FCLC, Main

NEW! Freezer Meal Frenzy

Do you have a few busy weeks ahead? Come to this class and stock your freezer with ready-to-heat meals. Together we'll assemble four easy to warm meals that your family will love. Each recipe will serve 4-6 people. This class’s menu includes: boneless country style ribs, balsamic pot roast, Cafe Rio chicken, and Philly cheese steak skillet.

Bring to class: 3-5 boneless pork country style ribs, 4 pounds beef chuck roast, 2-3 pounds of chicken breasts, 2 pounds of skirt steak, 1-2 cutting boards, 2 knives to cut meat and vegetables, and a basket or cooler to carry your meals home! Cost of supplies is included in the tuition. Limited hands-on/demonstration.

Feb. 3 S 9:30-11:30 a.m.
Wahoo, HS, FCS Kreikemeier $19
AREA-4438-WHWA Keyword: Meal

Winter Comfort: Breads, Fresh from the Oven!

Heat up that oven or plug in that bread machine! We’ll cover the basics of breads and baking them. There is nothing like the smell of fresh bread baking or the taste of warm bread as you pull it apart and the steam releases. We’ll introduce you to the versatile artisan bread that can be used in so many different ways. You’ll learn biscotti is easy and scones can be sweet or savory. And, we’ll cover flat and quick breads.

You take a “boule” of dough with you so you can create your “choice” bread at home. The cost of supplies is included in the tuition. Limited hands-on/demonstration.

Jan. 9 T 6:30-9:30 p.m.
NE City, WPBB Stavas $54
AREA-4577-NCWA

Pasta, Pasta, & More Pasta

What a versatile food and so tasty! We'll prepare fresh pasta (and accompanying sauces). From short shape to long shapes, sheets or filled; the varieties are endless. And which sauce goes best with which pasta? Believe it or not, there is a general rule and we'll cover that, too. You can make it by hand or with gadgets and we'll show you how.

You even get to take some pasta to prepare at home (maybe for that special Valentine!) The cost of supplies is included in the tuition. Limited hands-on/demonstration.

Feb. 5 M 6:30-9:30 p.m.
NE City, WPBB Stavas $54
AREA-4569-NCWA
Keyword: Pasta

Class space is limited in all sections. Register early to avoid disappointment.
Meatball Madness

Let’s get creative with the “meatball!” and get you ready to host your March Madness parties! In addition to the ever-popular classic Italian Sausage, we’ll make a variety of combinations, like our Asian pork, shrimp puff, holiday turkey and even vegetarian falafel. Learn the make-ahead options and the different methods of preparation: slow cooking, sautéing, baking and broiling. From appetizers to a main course, we’ll pair them with a complimenting sauce or dip and suggest what would be a good perch for your flavor filled pillow. You’ll have a BALL!

The cost of supplies is included in the tuition.
March 5 M 6:30-9:30 p.m.
NE City, WPBB Stavas $49
AREA-4575-NCWA

Fun with Fondant

Don’t let fondant worry you. This class will teach you the basics of using fondant in a fun, non-competitive environment. You will learn how to make fondant from scratch, learn how to make some basic decorations for a cupcake and how to fondant and decorate a cake. Bring to class: small water spray bottle, small pizza cutter, rolling pin and container to take your cake home. There is a $20 fee associated with this class paid to the instructor in the first class. Registration deadline is Jan. 22 or when enrollment limit is met.

Jan. 25-Feb. 8 Th 7-9 p.m.
Beatrice, KEN, 334 York $49
BBBX-1190-BEWA

Basic Art of Cookie Decorating: Valentines

We will learn all the basics: how to prepare a cookie for decorating, how to color and create different icing consistencies, how to find and use cookie decorating tools, and special techniques to give your cookies the professional look! Limited space. This class will have a festive/seasonal theme showcasing six different designs. Everyone will leave the class with a dozen beautifully decorated cookies to take home.

Feb. 10 S 1-4 p.m.
Louisville, SHSH Wolcott $55
AREA-4590-PLWA

Cupcake Kids
See page 28 for more information.

Kolache: Bake & Take

Czech this out! Learn the art of Czech baking. You will learn how to make the yeast dough and the various fillings. Instructor will demonstrate how to make Kolache the modern way by using a bread machine. Recipes for the Kolache and fillings will be available.

Bring an airtight container to take some Kolache home. There is a $10 fee associated with this course payable to instructor in class. Cash or check only for supplies.

Jan. 29 M 6:30-9 p.m.
Beatrice, KEN, 331 Broz-Clauss $29
BBBX-1022-BEWA

Tuition is due at time of registration for all non-credit classes.

Class space is limited in all sections. Register early to avoid disappointment.

For information on financial assistance options, visit www.southeast.edu/cefinaid

Ideas for New Classes?

Submit your new class ideas by going online to www.southeast.edu/Continuing/GetInTouchWithUs

Day Designations: M=Monday, T=Tuesday, W=Wednesday, Th=Thursday, F=Friday, S=Saturday, U=Sunday
NEW! Let's Get Cooking Series
Come join us for a time of fun and food, with opportunities to learn new things and create something yummy!

Don't forget to look for the Let's Get Cooking Series classes in the 2018 spring schedule!

NEW! Let's Get Cooking Series: Casserole Creations
Learn how to make different types of casseroles and surprise your family with a yummy meal! We will learn how to create a casserole, freeze and heat it up for a great family meal or get together with friends! You will leave class with something yummy you've created!

A $10 supply fee will be paid to the instructor at the time of class. Cash or check only for supplies.

Jan. 17  W  6-9 p.m.
Falls City, IUMC, Basement Kitchen  Erickson  $29
AREA-4568-FCWA  Keyword: Cooking

NEW! Let's Get Cooking Series: Rolling in the Dough!
Mix up a batch of dough and make four different kinds of rolls: meat, cinnamon, dinner and pecan rolls you can use for a variety of occasions. Surprise everyone with homemade rolls! You will leave class with something yummy you've created!

A $10 supply fee will be paid to the instructor at the time of class. Cash or check only for supplies.

Feb. 21  W  6-9 p.m.
Falls City, IUMC, Basement Kitchen  Erickson  $29
AREA-4568-FCWB  Keyword: Cooking

NEW! Let's Get Cooking Series: Tea Time
Tea, etiquette and awesome table settings—pamper yourself at a tea party with friends! You also will learn about table settings and etiquette for tea service. Enjoy the calming effects of tea and dainty snacks!

March 14  W  6-9 p.m.
Falls City, IUMC, Basement Kitchen  Erickson  $29
AREA-4568-FCWC  Keyword: Cooking

Class space is limited in all sections. Register early to avoid disappointment.

NEW! Applied Genealogical Research
Professional genealogist and lecturer Gail Shaffer Blankenau will go beyond the basics in your genealogy journey. We will discuss the major genealogy databases and effective search strategies with hands-on practice, discuss record sets that may be "off your beaten path," and learn how to use a more analytical approach to the records when you find them.

Feb. 15  Th  6:30-8:30 p.m.
Beatrice, KEN, 187  Blankenau  $39
BBBK-2221-BEWA  Keyword: Genealogical

Learning about Genealogy
Do you want to learn more about your family history, but not sure where to start? Learn how to use tools to research your family history and basic genealogy.

Feb. 8  Th  6-8 p.m.
Falls City, Library, Genealogy Room  Thompson  $25
AREA-5033-FCWA  Keyword: Genealogy

NEW! History for Fun: Presidential Leadership
Inspiring, discovering, creating, transforming. These words describe the leadership of Abraham Lincoln and the 20th Century Imperial Presidents. In two sessions you will begin to understand Presidential leadership within administrative cabinets, congress, and the nation's citizens.

Jan. 22-29  M  6:30-9:30 p.m.
Plattsmouth, PLLC, 101  Davis  $19
AREA-5618-PLWA  Keyword: History

NEW! History for Fun: Frontier History
Explore the virgin land between 1607 to 1862 followed by the Far West, “Across the Great Missouri.” You will gain a new understanding of the nation’s pursuit of “Manifest Destiny,” ending with Frederick Jackson Turner’s thesis on the “Closing of the American Frontier.”

Feb. 12-19  M  6:30-9:30 p.m.
Plattsmouth, PLLC, 101  Davis  $19
AREA-5617-PLWA  Keyword: History
NEW! History for Fun: Women Making History
Notable women have made an impact on this nation. Become familiar with the Abigail Adams' family during the Revolutionary period as well as Jane Addams, Eleanor Roosevelt, and other women during the progressive period.

March 5-12
Plattsmonth, PLLC, 101 Davis
AREA-5616-PLWA

Day Designations:  M=Monday,  T=Tuesday,  W=Wednesday,  Th=Thursday,  F=Friday,  S=Saturday,  U=Sunday

Beatrice: The Boom Years (1872-1893)
Beatrice grew from a village of just over 600 to the third-largest city in Nebraska, the “Queen City of the Blue,” during the last quarter of the 19th century. People and events of that time created the community we have today, and this period continues to influence our lives more than 100 years later. This overview of the most dynamic era in Beatrice history will cover how it “boomed” and why this exciting period came to an end.

This is No. 2 in a series of Beatrice history classes with Laureen Riedesel.

Jan. 30
Beatrice, BPL Riedesel

Beatrice: The Panic of 1893
This class is a follow-up of “Beatrice: The Boom Years.” From 1873 to 1893, the population in Beatrice grew from 624 people to 13,826 people. Maps, photos and written sources from the period will be used to trace the development of an unincorporated town to the “Queen City of the Blue” and how Beatrice survived the panic of 1893.

This is No. 3 in a series of Beatrice history classes with Laureen Riedesel.

Feb. 6
Beatrice, BPL Riedesel

NEW! Wallpaper Anyone?
Wallpaper is back in style, but so much easier than before! Have a chance to look at what’s new in wallpaper. Find your style and spruce up any room in your home with fresh ideas. You will also learn how to measure and determine how much to purchase. We also will be doing some wallpaper hanging so you get a chance to do it yourself.

Feb. 3
Plattsmonth, PLLC, Commons Shaw

Financial Assistance
For information on financial assistance options, visit www.southeast.edu/cefinaid

Home & Garden

NEW! Wallpaper Anyone?
Wallpaper is back in style, but so much easier than before! Have a chance to look at what’s new in wallpaper. Find your style and spruce up any room in your home with fresh ideas. You will also learn how to measure and determine how much to purchase. We also will be doing some wallpaper hanging so you get a chance to do it yourself.

Feb. 3
Plattsmonth, PLLC, Commons Shaw

CUSTOMIZED ON-SITE TRAINING FOR BUSINESSES & ORGANIZATIONS
SCC provides ON-SITE TRAINING. This training can be delivered exclusively to your organization and customized to your unique needs. Grants may be available to assist with your learning and development initiatives.

Contact Marguerite Himmelberg, Training Solutions, at 402-323-3388; 800-828-0072, ext. 3398; or mhimmelberg@southeast.edu.
Paint Your Own Piece with Milk Paint

This introductory class to milk paint will teach you how to paint, distress and wax your furniture using true milk paint.

Students will bring their own item to paint... something small like a chair or small side table. You will leave class with a finished piece you will enjoy in your home. Please contact lbelitz@southeast.edu to discuss prep work involved for the piece you want to bring. The instructor began using this all-natural milk paint a few years ago. Product sales will not be a part of this class. Class location is rural, three miles from Hwy 66.

March 10  S  11 a.m.-2 p.m.
Louisville, SHSH  Wolcott  $69
AREA-5791-PLWA  Keyword: Paint

Milk Paint 101: Rustic Wood Heart Décor

Create festive seasonal décor and learn all about milk paint, a completely different paint and painting process. Milk paint is an ancient, all-natural paint containing limestone, chalk, milk protein and natural pigments. It is odor-free, environmentally friendly, non-toxic, and contains no VOCs. You will learn how to mix and apply milk paint to achieve the distressed or “chippy” look. It also can be used as a stain. We will discuss different ways to finish painted projects from waxes to oils. You will gain the confidence to tackle your next big project.

Product sales will not be a part of this class. Class location is rural, three miles from Hwy 66.

Feb. 3  S  11 a.m.-1:30 p.m.
Louisville, SHSH  Wolcott  $55
AREA-5678-PLWA  Keyword: Paint

Milk Paint 101: Farmhouse Barn Quilt

Paint and create a work of art to display in your home. We will be using milk paint.

Product sales will not be a part of this class. Class location is rural, three miles from Hwy 66.

Feb. 3  S  2-4 p.m.
Louisville, SHSH  Wolcott  $69
AREA-5680-PLWA  Keyword: Paint

BlackRocket Technology Camp

Be looking for Black Rocket Technology Camp coming spring and summer quarter!

Conestoga Cougars Volleyball Club

Pass, set, spike, and serve! Second through fourth-grade (optional for fifth-graders with no prior volleyball experience) kids who want to play volleyball should not miss out. Move more this winter while having FUN playing indoor volleyball. Our games/skills (“GRILLS”) focus on quick footwork, thinking ahead and coordination while improving volleyball fundamentals. Mini volleyball games provide game-like play for quicker learning. We utilize lower nets, volley “lite” volleyballs and small prizes as incentives. There are no traveling tournaments. This is our eighth year as the developmental level of the Conestoga Cougars Volleyball Club. We emphasize safety and respect for others.

Each registrant receives a volley “lite” volleyball or our logo performance shirt. Wear tennis shoes and knee pads. Potluck is held the last half of the March 25 session. Registration deadline is Jan. 12.

Jan. 21-March 25  U  Noon-2 p.m.
Murray, CES, Gym  McClatchey  $70
AREA-8784-PLWA  Keyword: Volleyball

NEW! Quad Cities Adventure

See page 22 for more information.
Safe Sitter Class

Designed for youth 10-14 years old, this interactive one-session class will help you become a safe sitter as it covers all aspects of being a great babysitter. You’ll learn about the business of babysitting, child development, safety, and fun ways to keep your children entertained.

A workbook is provided.

Feb. 17 S 9 a.m.-Noon
Beatrice, KEN, 334 Fangmeier $29
BBBX-1949-BEWA Keyword: Sitter

Cupcake Kids

Kids will learn the “fun”damentals of cake decorating and kitchen safety in this hands-on class. Learn how to frost and decorate cupcakes with seasonal themes. This class is appropriate for children ages 6 to 12.

Tuition includes cupcakes, frosting and all supplies. Bring a rolling pin and an airtight container to take your finished cupcakes home.

Sweetheart Cupcakes
Feb. 10 $ 9-11 a.m.
Beatrice, KEN, 334 York $24
BBBX-1081-BEWA Keyword: Cupcakes

Spring Bunny Cupcakes
March 24 $ 9-11 a.m.
Beatrice, KEN, 334 York $24
BBBX-1081-BEBW Keyword: Cupcakes

Sign Exact English 1

Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges is the focus of this class. Students will learn skills to express and receive SEE as well as read the alphabet, learn basic survival signs, and express likes and dislikes in SEE sign language.

(0.75 CEUs)

Jan. 10-Feb. 7 W 7-8:30 p.m.
Plattsmouth, PLLC, 101 Clinard $75
SIGN-3000-PLWA Keyword: Sign

Sign Exact English 1.5

Learning to use SEE (Sign Exact English) sign language to communicate with others with hearing and/or other challenges is the focus of this class. Students will learn skills to express and receive SEE as well as read the alphabet, learn basic survival signs, and express likes and dislikes in SEE sign language. This class is for new students or to give students who took SEE 1 class more of a challenge.

(0.75 CEUs)

Feb. 21-March 21 W 7-8:30 p.m.
Plattsmouth, PLLC, 101 Clinard $75
SIGN-3001-PLWA Keyword: Sign

Register for Both Workshops & Save!

Sign Exact English 1
Jan. 10-Feb. 7 W 7-8:30 p.m.
Plattsmouth, PLLC, 101 Clinard See Below
SIGN-3000-PLWB Keyword: Sign

Sign Exact English 1.5
Feb. 21-March 21 W 7-8:30 p.m.
Plattsmouth, PLLC, 101 Clinard See Below
SIGN-3001-PLWB Keyword: Sign

Register for both workshops for only $125.

Class space is limited in all sections. Register early to avoid disappointment.

Tuition is due at time of registration for all non-credit classes.
Beginning Spanish 1-A

This basic-level class will include Spanish alphabet and pronunciation; titles, greetings, etiquette, and social niceties; colors, introductions, relationships, occupations, personal data, days and months, and cultural tips.

Required book is available at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at www.sccbookstore.com.

Jan. 11-Feb. 8  Th  6:30-8:30 p.m.
Beatrice, KEN, 503  Feyerherm  $59
BBBX-1027-BEWA  Keyword: Spanish

Beginning Spanish 1-B

This class will review Spanish 1-A and cover numbers, telling time, compliments, likes and dislikes, holiday greetings, dates, communication strategies, emergency Spanish, giving directions, ordering food and drink, and additional cultural tips.

Textbook from Beginning Spanish 1-A will be required.

Feb. 22-March 22  Th  6:30-8:30 p.m.
Beatrice, KEN, 503  Feyerherm  $59
BBBX-1028-BEWA  Keyword: Spanish

NEW! Emotional Freedom for Weight Loss

Emotional health is absolutely essential to your physical health and healing. Emotional Freedom Technique is a form of psychological acupressure but without the invasiveness of needles. Anyone can learn EFT. Join this class and give it a try. You will learn how to use EFT to assist in losing weight and eating healthy. EFT is easy to learn and can help you:

- Remove negative emotions
- Reduce food cravings
- Reduce or eliminate pain
- Implement positive goals

Jan. 30  T  7-9 p.m.
Beatrice, KEN, 505  Weishahn  $19
BBBX-2223-BEWA  Keyword: Freedom

The 7 Laws of Wellness

Many people are searching for a path to better health. Some suffer from a chronic illness or the symptoms of a serious diagnosis. Others are trying to lose weight without success. And some just don’t feel themselves. By understanding the 7 Laws of Wellness, you will learn a new way of thinking and living. These laws were developed to point you back to the natural design of the body. When we understand the design and natural way the body supports us, we can learn to support the body and live a full and healthy life. Join this class as they discuss nutrition, hydration, detoxification, rest, faith, oxygen, and more.

Sales will not be a part of this class.

Jan. 22-Feb. 26  M  6:30-8 p.m.
Beatrice, KEN, 505  Weichel  $59
BBBX-1245-BEWA  Keyword: Laws

For information on financial assistance options, visit www.southeast.edu/cefinaid
Essential Oils 101
A fun get-together for those new to essential oils. A great time to learn about and try essential oils. We will also make a few homemade recipes using essential oils to take home or give as gifts. Discover how to make all-natural cleaners, body butter, bath salts, lip balm and more. Enjoy a few fun refreshments too!

Selling and sales will not be a part of this class.
Jan. 20 S 10 a.m.-12:30 p.m.
Louisville, SHSH Wolcott $29
AREA-6702-PLWA Keyword: Oils

Essential Oils 101
Learn what Essential oils are, how to use them, how they can help in everyday life, cooking/baking, and why quality matters. We also will cover how sugar affects your body and where it hides in the foods we eat every day. Participants will have the opportunity to demonstrate oils, sprays, lotions, and make a customized essential oil bottle to take home based on their personal needs.

Tuition includes all supplies. Selling and sales will not be a part of this class.
Jan. 22 M 7-9 p.m.
Beatrice, KEN, 503 Weishahn $29
BBBX-1232-BEWA Keyword: Oils

Intro to Essential Oils
Have you wondered how essential oils are used to enhance health and wellness in natural ways? In this class we’ll be learning what essential oils are, how they’re used for natural remedies, recipes, cleaning supplies and the list goes on. Participants will have the opportunity to experience essential oils and make a customized roller bottle to take home.

Tuition includes supplies. Selling and sales will not be a part of this class.
Jan. 20 S 1:30-3:30 p.m.
NE City, NCLC, 101 Cozad $29
AREA-6716-NCWA Keyword: Oils

Money Matters
Cutting the Cord
American television audiences are increasingly "cutting the cord" on their cable subscriptions in favor of streaming services like Netflix and Hulu. This course provides an overview of the cost, availability and content of streaming video services.

Jan. 22 M 6-8:30 p.m.
NE City, NCLC, 104 Hogue $24
AREA-7041-NCWA Keyword: Cord

Tuition is due at time of registration for all non-credit classes.

For information on financial assistance options, visit www.southeast.edu/cefinaid

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NEW! SENCA
SMART Financial Literacy
Advance your money management knowledge by utilizing goal setting, creating a workable spending plan, tracking your cash and credit, and understanding how education and skill helps increase earning power. SENCA programs help individuals and families achieve their goal of economic stability.

A brief overview of SENCA programs and services will be provided. Tuition is paid by SENCA that includes a light snack and bottled water. To register please email casscounty@senca.org or call 402-297-7418.

Feb. 8 Th 5:30-8 p.m.
Plattssmouth, PLLC, 101 Phillips

Native American Flute
Class will begin with a brief history of the Native American Flute and continue with a demonstration of how the flute works. Students will learn how to correctly hold the flute, the importance of breath control and how to use finger holes. Using written music also will be discussed. This is a hands-on class that will include practice and use of a flute in class. Anyone can succeed at this fun hobby.

Tuition includes instruction, five-hole red cedar flute with bag, instruction book, and CD. No prior knowledge of music is needed.

Jan. 16 T 6:30-8 p.m.
Beatrice, KEN, 187 Meyer
BBBX-1788-BEWA $65
Keyword: Flute

Community Chorus: Handel’s “MESSIAH”
Do you have the desire to sing loud and proud? Chorus members in this class will have a great time singing choral selections from the Easter portion of Handel’s “MESSIAH” with a small chamber orchestra.

Chorus members will receive guidance on vocal and choral rehearsal techniques and performance practice from SCC instructor Dr. Jon Gruett and have online access to audio music files to help them with their musical preparation. This is a great opportunity to enjoy singing with friends.

This non-credit class includes vocal technique instruction and one or more event rehearsals. Students who complete this class will have the opportunity to participate in live performances in York, Lincoln and Beatrice. Questions about this class? Contact Dr. Jon Gruett at 909-913-7284.

Optional Performances:
March 12: Lincoln, Venue TBA
March 19: Beatrice, Venue TBA
March 27: York, SCC Learning Center/Holthus Convention Center
Jan. 9-March 27 T 7-8:30 p.m.
Beatrice, TRU, 207 Gruett
BBBX-2207-BEWA $39
Keyword: Chorus

Music

NEW! Annual Bluebirds Across Nebraska Conference
April 13 & 14 • SCC Beatrice Campus
The mission of Bluebirds Across Nebraska is to increase the population of bluebirds and other native cavity-nesting birds through the promotion of bluebird awareness among concerned citizens. Birding enthusiasts are welcome to register and attend this conference. You do not have to be a member.

For more information and to be added to conference mailing list, email info@bbne.org or visit www.bbne.org.

Don’t want your class to cancel?
Sometimes a great class gets cancelled because we are one or two people short of the minimum.
Sign up with your friends and co-workers—the more the merrier!
NEW! Tips and Tricks for a Stylish Look!

Whether you're getting ready for a wedding or you just need a quick updo, learn the tricks to making your hair look fabulous! Our stylist will give you easy, doable tips to looking your best and tricks to keep it that way all day!

Anyone under 16 years old must be accompanied by an adult. Please come with clean hair. A $5 supply fee will be payable to the instructor at class for the materials. Cash or check only for supplies.

Feb. 26  M  7-9 p.m.
Falls City, FCLC, Main
AREA-6720-FCWA  $19  Keyword: Tricks

March 26  M  7-9 p.m.
Falls City, FCLC, Main
AREA-6720-FCWB  $19  Keyword: Tricks

Party Planning 101

Whether you're a seasoned party planner looking for new ideas or you're throwing your first birthday party for a child, this class is for you! Learn how to decide on a theme, develop do-it-yourself décor, plan a menu with unique beverages and more, creating an experience that is sure to impress your guests. The tips and tricks learned can be used for a variety of celebrations, including birthday parties, anniversaries and graduations, and large events like weddings and class reunions.

Feb. 17  S  1-3 p.m.
, WHPL, Main Mtg Room
Haase-Thomas  $19  AREA-6696-WHWA  Keyword: Party

March 17  S  10 a.m.-Noon
Beatrice, KEN, 334
Haase-Thomas  $19  BBBX-1312-BEWA  Keyword: Party

To Rhyme or Not to Rhyme

This course is for anyone who wants to learn about reading, writing and understanding poetry. We will cover various forms of poetry and discuss what makes a good poem. All levels of experience are welcome. Feel free to bring a favorite poem or one of our own poems to class. Give poetry a try. You can do it. Let Teresa bring her experience and knowledge to the table and get you started with poetry.

Instructor, Teresa Burt, has been writing poems for more than five years and serves on the SCC Illuminations Editorial Team.

Feb. 15-March 1  Th  6:30-8:30 p.m.
Beatrice, KEN, 416
Burt  $19  BBBX-1383-BEWA  Keyword: Rhyme

Yes, You Can Be a Star at SCC

This is an opportunity for you to experience what it’s like to be part of a theater production, either on stage or as a member of the backstage crew. Participants will learn skills in acting and technical theater by participating in a fully produced, public performance in a theatre presentation in the Lincoln area.

This is a non-credit personal enrichment opportunity to perform in a production with theater students from SCC. This class may require additional rehearsals prior to performance. No pre-registration is necessary for auditions, participants can simply show up during designated time. Upon acceptance for the quarterly performance, non-credit students will need to register and pay tuition for theater instruction and production. For class questions, contact instructor, Dr. Jon Gruett, at 909-913-7284. Call Jon before Jan. 2 for audition dates and times.

Jan. 8-March 14  M, W  5-6:30 p.m.
Lincoln, ESQ, 113E  Gruett  $29  BBBX-2206-LNWA  Keyword: Star

Class space is limited in all sections. Register early to avoid disappointment.
NEW! Women’s Self Defense

Be knowledgeable about risks, know some quick responses and learn some techniques in this course. Have a plan for adverse situations. Mental preparedness is equally important to physical preparedness. This class will focus on skill-building, it is not an aerobic workout.

Although the course material is intended for women, any person can register and attend this class. Come in comfortable clothes and soft-soled shoes.

Jan. 13  S  1-5 p.m.
Plattssmouth, PLLC, Commons  Petersen  $59
AREA-8498-PLWA  Keyword: Defense

NEW! Your Health Series

"Your Health Series" are workshops discussing common health issues in our lives and the lives of those we know and love. We will be looking at prevention, causes and common problems the patient will encounter during treatment. Learn strategies to best help your loved ones as they journey to better health!

Infection & Influenza
Jan. 25  Th  6:30-8 p.m.
Falls City, FCLC, Main  Morton  $15
AREA-7652-FCW
Keyword: Health

Caring for People with Heart Disease
Feb. 15  Th  6:30-8 p.m.
Falls City, FCLC, Main  Morton  $15
AREA-7652-FCWB  Keyword: Health

Alzheimer’s
March 15  Th  6:30-8 p.m.
Falls City, FCLC, Main  Morton  $15
AREA-7652-FCWC  Keyword: Health

Managing Medicines
March 29  Th  6:30-8 p.m.
Falls City, FCLC, Main  Morton  $15
AREA-7652-FCSA  Keyword: Health

Dealing with Falls
April 12  Th  6:30-8 p.m.
Falls City, FCLC, Main  Morton  $15
AREA-7652-FCSB  Keyword: Health

COPD Care
May 10  Th  6:30-8 p.m.
Falls City, FCLC, Main  Morton  $15
AREA-7652-FCSC  Keyword: Health

Digital Photography 101
Students will learn the basic functions of a digital camera. Class covers types of digital cameras, megapixels, optical vs. digital zoom, digital storage media, battery types, cost/value comparisons, memory management, red-eye reduction, and application presets. Beginning photographers interested in digital cameras and how to use them will enjoy this class.

Students are encouraged to bring their digital cameras/software and docking station to class if they have them for one-on-one time to understand the specific functions of their particular camera and software.

Jan. 11-25  Th  6-9 p.m.
Beatrice, KEN, 504  Applegarth  $49
BBBX-1067-BEWA  Keyword: Photography

Digital Photography 201
It is suggested that students take Digital Photography 101 first. Digital Photography 201 covers the actual applications of digital photography, including how to choose each function for a particular use; which resolution to use when; improving camera performance; how to avoid accidental erasure or degradation of your photos; when, why and how to turn the flash on (or off ); and problem solving to get predictable results.

Feb. 8-22  Th  6-9 p.m.
Beatrice, KEN, 504  Applegarth  $49
BBBX-1881-BEWA  Keyword: Photography

Digital Photography 301
It is suggested that students take Digital Photography 201 prior to 301. Digital Photography 301 is the study of various lighting techniques and contrast ratios, filters, special effects, and how to get those way-cool photographs of portraits, landscapes, night scenes, fireworks, time-exposures, and more. This class is for those who want to go beyond “automatic” mode and learn how to get those really cool shots!

March 8-22  Th  6-9 p.m.
Beatrice, KEN, 504  Applegarth  $49
BBBX-1814-BEWA  Keyword: Photography

NEW! Shutterfly Photo Book Memories
See page 11 for more information.

Tuition is due at time of registration for all non-credit classes.

For information on financial assistance options, visit www.southeast.edu/cefinaid

Day Designations:  M=Monday,  T=Tuesday,  W=Wednesday,  Th=Thursday,  F=Friday,  S=Saturday,  U=Sunday
SPORTS, RECREATION & FITNESS

Conestoga Cougars Volleyball Club
See page 27 for more information.

Learn Pinochle
Are you interested in learning Pinochle? Maybe you played a little bit, but just fumbled around not knowing what to do? If so, register right away. Come by yourself or sign up with a friend. Either way you will have a great time.

Jan. 6-27
Plattssmouth, HERB Mueller $39
AREA-8649-PLWA Keyword: Pinochle

Beginning Bridge Lessons
Students will learn or re-learn the fun game of Bridge. The basic rules and strategies of Bridge will be taught, illustrated and practiced in this class. It’s an oldie but goodie!

Jan. 10-31
NE City, NCLC, 101 Madison $39
AREA-6870-NCWA Keyword: Bridge

NEW! VIBE Dance
Vibe Dance class involves dance and aerobic movements choreographed to some of the hottest music around! If you like to let loose and dance while still getting in shape, this is for you!

Dress in appropriate attire: loose, comfortable clothing and shoes.

Jan. 10-Feb. 7
NE City, AWC, GroupX Driskell $29
AREA-8555-NCWA Keyword: Dance

Feb. 14-March 14
NE City, AWC, GroupX Driskell $29
AREA-8555-NCWB Keyword: Dance

Morning Mix-Up
A total body workout consisting of HIIT exercises, step, cardio and strength stations, spinning, body sculpture, and yoga.

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 8-Feb. 9
M, W, F 5:30-6:30 a.m.
NE City, AWC, GroupX Ban/DeFreece $49
AREA-8722-NCWA Keyword: Mix-Up

Feb. 12-March 16
M, W, F 5:30-6:30 a.m.
NE City, AWC, GroupX Ban/DeFreece $49
AREA-8722-NCWB Keyword: Mix-Up

Wake Up Cardio
This 45-minute class is formatted to include a variety of cardio segments, strength-training segments, cool-down, and stretch. A great way to jump-start your day!

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 15-Feb. 16
M, F 5:45-6:30 a.m.
Syracuse, FITP Rumery $49
AREA-8633-NCWA Keyword: Cardio

A.M. Boot Camp
This 45-minute class includes high-intensity cardio and strength exercises to challenge your strength and endurance while burning lots of calories. This workout moves quickly with little or no rest between exercises. Are you ready to enlist?

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 16-Feb. 15
T, Th 5:45-6:30 a.m.
Syracuse, FITP Rumery $49
AREA-8632-NCWA Keyword: Camp

Ab-Solution
This 30-minute class focuses strictly on strengthening the core muscles. This targeted workout will tighten, tone and firm your entire mid-section with effective and safe techniques.

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 15-Feb. 14
M, W 5-5:30 p.m.
Syracuse, FITP Hillman $29
AREA-8420-NCWA Keyword: Ab
Cardio Mix
This class is low-impact but offers high-intensity moves to raise your heart rate and burn those calories. This complete workout includes a warm-up, a cardio section which could be a step segment or an interval segment or low impact choreography, followed by a cool down, ending with stretches.

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 15-March 14 M, W 5:30-6:30 p.m.
Syracuse, FITP Hillman $49
AREA-8720-NCWA
Keyword: Cardio

HIIT
This High Intensity Interval Training is a 30-minute class that offers an exercise strategy alternating periods of short intense anaerobic exercise with less-intense recovery periods.

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 16-Feb. 15 T, Th 5:15-5:45 p.m.
Syracuse, FITP Hillman $29
AREA-8417-NCWA
Keyword: HIIT

Power P.U.M.P.
This class is for anyone who is looking to strength-train, trim, tone and sculpt their muscles.

This workout targets upper and lower-body muscle groups and core muscles. Hand weights of your choice, stability ball, tubing, Dyna-bands or weighted bars may be used. Class includes a warm-up and a stretch at the end for an overall effect toward raising your metabolism and gaining strength and definition. Remember, the more lean muscle tissue you have, the more fat you burn, even when you are at rest.

Come prepared to exercise in appropriate attire, including comfortable but supportive workout shoes.

Jan. 16-Feb. 15 T, Th 5:45-6:30 p.m.
Syracuse, FITP Hillman $49
AREA-8631-NCWA
Keyword: Power

BodyPump
BodyPump involves eight separate muscle groups through a series of squats, presses, dead lifts, etc. with the focus on muscle endurance using several repetitions. The classes are set to music using free weights, barbells and an aerobic step. Participants choose their weights based on personal goals.

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 9-Feb. 8 T, Th 8:30-9:30 a.m.
NE City, AWC, Group X Driskell $79
AREA-8721-NCWA
Keyword: BodyPump

Beatrice, JAC, Conf. Rm Coats $49
BBBX-1546-BEWA
Keyword: Kickboxing

Feb. 24-March 25 S, U See Desc.
Beatrice, JAC, Conf. Rm Coats $49
BBBX-1546-BEWB
Keyword: Kickboxing

Fit for Living
Energize with others while you enhance your stretching, cardio and core muscles. Strength and flexibility are key in this twelve-week session. Best price for your workout!

Bring a towel and your tennis shoes!

Jan. 3-March 26 M, W, F 9:30-10:30 a.m.
Plattsmonth, HS, Fitness Center Scanlan $65
AREA-8810-PLWA
Keyword: Fit

Tuition is due at time of registration for all non-credit classes.

For information on financial assistance options, visit www.southeast.edu/cefinaid

Day Designations: M=Monday, T=Tuesday, W=Wednesday, Th=Thursday, F=Friday, S=Saturday, U=Sunday
Intro to Yoga
Introduction to Yoga invites you to slow down and create space for stillness while nourishing the body and mind. You will learn to mindfully integrate movement and breath in this comfortably-paced flow class geared toward those new to yoga or preferring a slightly gentler class. We will break down sun salutations and other poses fundamental to a Vinyasa practice. Props and modifications are offered for proper alignment and ease in the postures. For those familiar with yoga, enjoy exploring a more challenging practice by taking basic poses to more advanced stages.

If you have blocks and/or straps feel free to bring them! Bring a yoga mat and towel.

Feb. 24 & March 24  S  9-11 a.m.
Falls City, Library, Multipurpose Room  Zimmerman  $19
AREA-8496-FCWA  Keyword: Yoga

Yoga
This class includes yoga poses and breathing exercises for better flexibility, strength and longevity while relaxing and energizing your spirit.

Come dressed in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 9-Feb. 6  T  6:30-7:30 p.m.
NE City, AWC, Group X  McNeely  $29
AREA-8419-NCWA  Keyword: Yoga

Jan. 9-Feb. 6  T  4:30-5 p.m.
Beatrice, FS  Schroller  $16
BBBX-1538-OCWA  Keyword: Yoga

Feb. 22-March 22  Th  7-7:55 p.m.
Platts­mouth, PCC  Brees  $29
AREA-8419-PLWB  Keyword: Yoga

Chair Yoga
“Hatha Vinyasa” yoga is gentle and calming. Learn modified yoga poses while seated in a chair.

Come dressed in appropriate attire: loose, comfortable clothing and comfortable shoes.

Jan. 9-Feb. 6  T  9:45-10:45 a.m.
NE City, AWC, Group X  Carlson  $29
AREA-8418-NCWA  Keyword: Yoga

Feb. 13-March 13  T  9:45-10:45 a.m.
NE City, AWC, Group X  Carlson  $29
AREA-8418-NCWB  Keyword: Yoga

Basic Flow Yoga
Basic Flow is designed for all levels of yoga. It’s the perfect way to unwind from a busy weekend and get energized for the coming week. This class offers the full spectrum of yoga benefits, including a vigorous workout, increased flexibility, balance and a bliss-filled mind.

Yoga mats, straps and blocks provided to assist you in receiving the maximum benefit from this class. Come dressed in appropriate attire: loose comfortable clothes suitable for movement.

Feb. 4-March 4  U  6-7 p.m.
Syracuse, FITP  Wellensiek  $29
AREA-8454-NCWA  Keyword: Yoga

Feb. 20-March 20  T  4:30-5 p.m.
Beatrice, FS  Schroller  $16
BBBX-1538-OCWB  Keyword: Yoga

Gentle Yoga
Enjoy a relaxing workout to restore balance to your body and mind while improving your health, decreasing common symptoms of your condition and reducing stress, all at the same time! This class can benefit those with a variety of health conditions such as diabetes, heart disease, fibromyalgia, as well as cancer survivors. The poses are modified for your comfort level and can be performed in a chair, standing or in mat position.

Appropriate for all ages and fitness levels.

Jan. 9-Feb. 6  T  4:30-5 p.m.
Beatrice, FS  Schroller  $16
BBBX-1538-OCWA  Keyword: Yoga

Feb. 20-March 20  T  4:30-5 p.m.
Beatrice, FS  Schroller  $16
BBBX-1538-OCWB  Keyword: Yoga

Class space is limited in all sections. Register early to avoid disappointment.
Yoga & Pilates
This introductory-level mat work class provides instruction on the fundamentals and concepts of yoga and Pilates. Enjoy a challenging, yet relaxing, workout composed of various poses to strengthen and tone your muscles while improving flexibility and balance. Restore balance to your body and mind while improving your health and reducing stress!

Wear loose clothing and bring a mat or thick towel to class. This class is appropriate for all fitness levels.

Silver Sneakers Classic
Have fun and move to the music through a variety of exercises designed to increase muscular strength, range of movement, and a variety of exercises designed to increase your endurance and balance. Restore balance to your body and mind while improving your health and reducing stress.

Tai Chi for Better Balance
Are you still searching for the perfect form of exercise? Come experience the graceful movements of this ancient practice combining exercise, concentration, and body awareness. This program is taught by a licensed physical therapist and is offered in 12 classes to allow for an introduction of the benefits of Tai Chi for Better Balance. This program involves weight-bearing exercise, postural correct movements, all performed in a slow, continuous, flowing manner.

Please wear comfortable clothing and tennis or light shoes. Chairs will be available as needed.

Silver Class Pass
Get the benefit of all three silver classes each week: Chair Yoga, Senior Zumba and Senior Stretch & Flex. Stay active and keep moving while having fun!

Dress in appropriate attire: loose, comfortable clothing and comfortable shoes.

Senior Stretch & Flex
Enjoy a morning workout and improve your health. This class will include stretching, cardio and the proper use of free weights. You will experience improved flexibility while seeing positive changes in your body.

ZUMBA®
ZUMBA® is perfect for everybody and every body! Each ZUMBA® class takes the “work” out of workout, by mixing low-intensity and high-intensity moves for an interval-style, calorie-burning dance fitness party. Once the Latin and World rhythms take over, you’ll see why ZUMBA® fitness classes are often called exercise in disguise. Super effective? Check. Super fun? Check.

Don’t want your class to cancel?
Sometimes a great class gets cancelled because we are one or two people short of the minimum. Sign up with your friends and co-workers—the more the merrier!
Senior ZUMBA®
This class is for active adults who are looking for a modified Zumba® class that recreates the original moves you love at a lower-intensity. Class focuses on all elements of fitness and balance! The energizing music will really get you moving toward a healthier, active lifestyle. Because you’ll be moving your whole body, the dance steps will help circulate your blood better through your entire body and raise your heart rate. This class is so much fun and very easy to follow.

Bring to class: Water bottle and hand towel. Dress in appropriate attire: loose, comfortable clothing and comfortable shoes. Dance shoes not required.

Jan. 11-Feb. 8     Th      9:45-10:45 a.m.
NE City, AWC, Group X Wetrosky $29
AREA-631-NCWA  Keyword: Zumba

Feb. 15-March 15    Th     9:45-10:45 a.m.
NE City, AWC, Group X Wetrosky $29
AREA-631-NCWB  Keyword: Zumba

Water Aerobics
Why exercise in water? Water offers much more resistance than air, allowing for a terrific cardiovascular workout, enhancing flexibility, strengthening and toning.

Swimming suits are required, while water shoes are recommended.

Jan. 8-Feb. 7      M, W      4:45-5:45 p.m.
NE City, AWC, Pool Schnitzer $49
AREA-8717-NCWA  Keyword: Water

Jan. 9-Feb. 8      T, Th      5:45-6:45 a.m.
NE City, AWC, Pool Osovski $49
AREA-8717-NCWB  Keyword: Water

Feb. 12-March 14   M, W      4:45-5:45 p.m.
NE City, AWC, Pool Schnitzer $49
AREA-8717-NCWB  Keyword: Water

Feb. 13-March 15   T, Th      5:45-6:45 a.m.
NE City, AWC, Pool Osovski $49
AREA-8717-NCWD  Keyword: Water

Co-Parenting: Working Together for Your Children
This three-hour workshop meets the requirements of the Nebraska Parenting Act. Topics include: stages of adjustment to parental separation/divorce for parents and children, conflict resolution, stress management and other co-parenting issues.

For more information or a detailed brochure, contact us at 800-828-0072, ext. 2712, or continuinged@southeast.edu.

Jan. 6          S     9 a.m.-Noon
Lincoln, CEC, 301     $45
LLLX-2400-CEWA  Keyword: Parent

Feb. 5          M     6-9 p.m.
Lincoln, CEC, 301     $45
LLLX-2400-CEWB  Keyword: Parent

March 3         S     9 a.m.-Noon
Lincoln, CEC, 301     $45
LLLX-2400-CEWC  Keyword: Parent

Professional Development Workshops for Nurses
• American Heart Association Nurse Conference (Feb. 17 in Lincoln)
• IV Therapy Basics (Jan. 16-Feb. 19 or April 9-May 11 Online)—See page 7 for more information.
• IV Therapy Basic Skills (Jan. 16-Feb. 19 Online + Skills in Beatrice or Plattsmouth OR April 9-May 11 Online + Skills in Falls City)—See page 8 for more information.

For more information on these and other workshops, visit http://bit.ly/cenursingprofessionals or call 402-437-2700 or email continuinged@southeast.edu.

NEW! Hula in the Coola Day
Perception is a state of mind and no matter where your body is physically, your mind is telling you you’re in Hawaii. Come and learn to HULA! No grass skirt needed, just come and have fun!

Feb. 1          Th      6-8 p.m.
Lincoln, CEC, 304 Gregg $20
LLLX-1535-CEWA  Keyword: Hula

Tuition is due at time of registration for all non-credit classes.

Class space is limited in all sections. Register early to avoid disappointment.
NEW! Jigsaw Puzzle Tournament
Grab your friends, neighbors and family for a fun day of puzzling and friendly competition! The Puzzle Derby is our first ever-timed jigsaw puzzle race. Register as a four-person team, two-person team or individual (must be 16 years or older to participate). The first team in each division to complete their puzzle will get “bragging rights!”

Each team category will compete using identical puzzles, provided by the college. All details of the puzzle derby (rules, registration forms, deadlines and more) are available online at http://bit.ly/sccpuzzletournament2017. Registration deadline is Jan. 22 or until the room is full (whichever comes first).

**Four-Person Team**
- Feb. 3: Lincoln, CEC, 302 $12:15-5 p.m. $49

**Two-Person Team**
- Feb. 3: Lincoln, CEC, 302 $12:15-5 p.m. $29

**Individual**
- Feb. 3: Lincoln, CEC, 302 $12:15-5 p.m. $15

NEW! The Elusive Morel Mushrooms
Increase your odds of finding the elusive morel mushroom as Dave Sanders shares tips and tricks to help you with your search. Join class and discover:
- Signs from Mother Nature that signal the start of the morel season
- How to identify places to hunt and find morels
- The dangers of false morels
- Morel identification
- Methods of preparing and cooking morels
- Other types edible Nebraska wild mushrooms

**March 10**
- Lincoln, CEC, 302 $9:30-11:30 a.m. Sanders $15 LLLX-2354-CEWA

**March 31**
- Lincoln, CEC, 302 $9:30-11:30 a.m. Sanders $15 LLLX-2354-CEWA

NEW! Our Unique Unicameral
Our Nebraska unicameral is the ONLY one-house legislative body in the United States. It occupies a unique place in state government. Come explore with us the history, how laws live or die and what happens to them, what a lobbyist does, and so much more.

**Jan. 24-31**
- Lincoln, CEC, TBA $6:30-8:30 p.m. Jensen $25 LLLX-0014-CEWA

NEW! That’s a Wrap
Take your gift-wrapping skills to the next level! We’ll be playing with different techniques to create more personalized effects that elevate the gift presentation. It’s definitely more fun to give than receive!

You will leave with five different samples to use or to serve as models for your future wrapping! Bring your scissors. There is a $12 supply fee payable to instructor in class. Cash or check only for supplies.

**March 21**
- Lincoln, CEC, 405 $6-7:30 p.m. Van Winkle $19 LLLX-0106-CEWA

Rocky Day Family Fun
Rock painting is one of the hottest trends around! Leave your rocks as inspiration for others, to decorate your home, give as a gift or let them serve as a bit of whimsy and fun. We will discuss several concepts, designs and options. Students will design and paint their own rocks...what will you do? Register as a family or individual.

**March 21**
- Lincoln, CEC, 102 $11:30 a.m.-1:30 p.m. Van Winkle $19 LLLX-0020-CEWA

Hammered Earrings
We will create gleaming hammered earrings using gold, copper or silver wire to reflect a fluid movement. You will have an opportunity to discover some interesting techniques and shapes for your free moving earrings.

**Feb. 5**
- Lincoln, CEC, 406 $7-9 p.m. Van Winkle $19 LLLX-0346-CEWA

**Feb. 7**
- Lincoln, CEC, 406 $7-9 p.m. Van Winkle $19 LLLX-0346-CEWA
Get Ready for Spring: Practical Knowledge for the Home Landscaper

This class will examine a wide range of subjects, including landscape design, choosing the right plants for your yard, mulch vs. rock, landscape border edging options (including the construction of short retaining walls), landscape bed preparation, and basic lawn care.

Feb. 6 T 6:30-9:30 p.m.
Lincoln, CEC, 404 Simmons $29
LLLX-0174-CEWA

New Year, New Vision

New Year, new vision board. A vision board represents what you want to attract into your life. Your board can focus on what you want to be, do, feel, or have. It is all yours and yours alone. You will create your vision board and learn tips to get more out of it. Why come to this class? It forces you to set aside time needed to create your vision board to draw positive things into your life. It might just be the most important thing you do for yourself this year!

Bring to class any special pictures (family, friends, pets), mementos that you may want to use, a pair of scissors and an open mind!

Jan. 23 T 6-8 p.m.
Lincoln, CEC, 401 Siefkes $19
LLLX-0123-CEWA

Nebraska Finishing Technologies Certification Program

This six-hour class uses state-of-the-art virtual reality technology to provide hands-on training on increasing transfer efficiencies, decreasing material usage, spray booth maintenance, safety procedures, and environmental regulations. This technology shows each finisher how well they do within 1 percent for transfer efficiency and .5 mil for finish thickness.

(0.6 CEUs) Participants completing this training by passing an exam will earn a five-year certification that can be used as an option to satisfy the federal certification standard and the Nebraska hazardous air pollutant best available control technology requirements.

March 17 S 8 a.m.-3 p.m.
Lincoln, CEC, 304 Weir $239
AUTOB-6101-CEWA

WINTER 2018 DATES

Quarter Dates ............... Jan. 4-March 16
Last day to add your name to a waitlist/Final Waitlist registration notices emailed..................Jan. 4
First 5-week classes begin..............Jan. 4
Waitlists are closed..........................Jan. 5
Last day to register online...................Jan. 5
Instructor signature required for adds........Jan. 6
Last day to add classes......................Jan. 11
College closed..............................Jan. 15
Graduation Application deadline .........Jan. 18
Last day to drop classes...................Feb. 26
Graduation (check dates/details online at www.southeast.edu/calendar)

Class space is limited in all sections. Register early to avoid disappointment.

Tuition is due at time of registration for all non-credit classes.
Snow Much Fun!

Earn Some Extra Money

Do you have a hobby or craft you want to teach to others?

SCC Continuing Education is accepting applications for persons to teach non-credit courses in one or more of the following communities:

Topics include:

- Babysitting (NE City)
- Ballroom Dance (Wahoo)
- Belly Dancing (Plattsmouth)
- Bird Watching (Beatrice)
- Book Club (Plattsmouth)
- Cake Decorating (Wahoo)
- Car Care Basics (Wahoo)
- Ceramics (NE City)
- Dancing (NE City)
- Dog Obedience (NE City)
- Dulcimer (NE City)
- Editing Photos Online (Falls City)
- Employment Law (NE City)
- Ethnic Cooking (Beatrice)
- Freezer Meals (Beatrice)
- Knitting (Plattsmouth, Wahoo)
- Landscape/Container Gardening (Beatrice)
- One-on-One Computer Training (NE City)
- Operating Drones (Plattsmouth)
- Play or Teach Instrument/Music Lessons (Falls City, Plattsmouth, Wahoo)
- Photoshop (Falls City)
- Rain Barrels (Beatrice)
- Sewing (Wahoo)
- Shiitake Mushrooms (NE City)
- Sign Language (NE City)
- Smartphone Photography (NE City)
- Social Media for Business (Wahoo)
- STEM Workshops for Kids (Beatrice)
- Turn Junk into Treasure (Pallets, Tires, Etc.) (NE City)
- Website/SEO (Wahoo)

Submit the classes you would like to teach by going online to:

**Nursing Assistant**

Completion of this class meets the Nebraska Department of Health requirement for employment as a Nursing Assistant. The course includes classroom, nursing lab, and clinical experience. State of Nebraska requires that Nursing Assistant students must be able to speak and understand English. Attendance to ALL class sessions is mandatory.

(6.0 quarter credits) SCC requires criminal background checks on students taking courses that include experience in patient care settings. For additional classes, visit [www.southeast.edu/Continuing/NursingAssistant](http://www.southeast.edu/Continuing/NursingAssistant).

This course does not qualify for financial aid. For other funding options, visit [www.southeast.edu/cefinassist](http://www.southeast.edu/cefinassist).

If you have questions, call 402-437-2700 or 800-828-0072. Tuition includes liability fee, credit class fee and background check fee. Required textbook can be purchased at the SCC Bookstore during regular business hours, by phone at 402-228-8285 or online at [www.sccbookstore.com](http://www.sccbookstore.com). Tuition is due at the time of registration.

Tuition: Nebraska Resident: $495/Non-Resident: $579

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<td><strong>Basic Medical Terminology (MEDA-1101)</strong></td>
<td></td>
</tr>
<tr>
<td>Jan. 8–March 12 M 5:30-7:25 p.m. 2.0 qtr credits</td>
<td>Learning Center at Plattsmouth</td>
</tr>
<tr>
<td><strong>Basic Nutrition (FSDT-1350)</strong></td>
<td></td>
</tr>
<tr>
<td>Jan. 9–March 13 T 5:30-7:25 p.m. 4.5 qtr credits</td>
<td>Learning Center at Falls City, NE City &amp; Wahoo</td>
</tr>
<tr>
<td><strong>Beginning Algebra (MATH-0950)</strong></td>
<td></td>
</tr>
<tr>
<td>Jan. 4–March 15 T, Th 3-4:55 p.m. 4.5 qtr credits</td>
<td>Learning Center at Plattsmouth</td>
</tr>
<tr>
<td><strong>English Composition I (ENGL-1010)</strong></td>
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</tr>
<tr>
<td>Jan. 8–March 14 M, W 5:30-7:25 p.m. 4.5 qtr credits</td>
<td>Learning Center at Falls City, NE City, &amp; Wahoo</td>
</tr>
<tr>
<td><strong>Intro to Entrepreneurship (ENTR-1050)</strong></td>
<td></td>
</tr>
<tr>
<td>Jan. 10–March 14 W 5:30-7:25 p.m. 4.5 qtr credits</td>
<td>Learning Center at Plattsmouth</td>
</tr>
</tbody>
</table>

**Introduction to Business (BSAD-1050)**
Jan. 8–March 12 M 3-4:55 p.m. 4.5 qtr credits
Learning Center at Falls City & NE City

**Introduction to Psychology (PSYC-1810)**
Jan. 4–March 15 Th 3-4:55 p.m.
Learning Center at Falls City & NE City

**Microsoft Applications (BSAD-1010)**
Jan. 4–March 15 T, Th 5:30-7:25 p.m.
Learning Center at Plattsmouth

**Personal Finance (ECON-1200)**
Jan. 4–March 15 5:30-7:25 p.m.
Learning Center at Falls City, NE City & Wahoo

**Public Speaking (SPCH-1110)**
Jan. 8–March 14 M, W 3-4:55 p.m.
Learning Center at Plattsmouth & Wahoo

**Nebaska City - Hybrid**
Feb. 13-April 24 Lab/Clinical Location: NCCF
Lab/Clinical Schedule: Staring Feb. 20 Tues. & Thurs. from 5-9 p.m.
NURA-1401-HBS1

**Plattsomth - Hybrid**
March 6-May 15 Lab/Clinical Location: TNMH
Lab/Clinical Schedule: Staring March 13 Tues. & Thurs. from 5-9 p.m.
NURA-1401-HBS10

**Wahoo - Hybrid**
Feb. 13-April 24 Lab/Clinical Location: SHLC
Lab/Clinical Schedule: Staring Feb. 20 Tues. & Thurs. from 5-9 p.m.
NURA-1401-HBS3

**EMT I & II**
These classes are now a part of the Paramedic program. For a complete list of classes offered, see the Credit Class schedule or contact Ryan Batenhorst at 402-437-2795; 800-642-4075, ext. 2795; or rbatenhorst@southeast.edu.

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For all credit classes, books can be ordered through the SCC Campus Store at [www.sccbookstore.com](http://www.sccbookstore.com).
Credit Classes

Credit Classes

Register Today!

Go to Index

Southeast community college

Learning Centers
Provide Credit Courses

Complete General Education, Dual-Credit and Health prerequisites at an SCC Learning Center, area high school or community library.

The next Practical Nursing class in Falls City and Geneva begins in January.

As the college submits and receives approval from the Nebraska Coordinating Commission for Post-Secondary Education to offer entire programs at each Learning Center the classes offered will expand.

The classes are delivered via technology to the Learning Center classrooms. Students are able to participate in the class as any student in the originating classroom. Some of the classes have an online component.

For a list of credit classes offered at each Learning Center for the upcoming term follow the Registration Information on page 49 and use the drop box for “location” to choose the Learning Center location you want.

Day Designations: M=Monday, T=Tuesday, W=Wednesday, Th=Thursday, F=Friday, S=Saturday, U=Sunday
Contact the Learning Center to schedule an appointment with a Transitions advisor or find out the next time one will be at your Learning Center.

Transitions advisors can help bridge you to academic, advising and support services at SCC. Do you feel overwhelmed with the thought of going to college? Do you have questions about going to college? Would you like to return to college but don’t know where to start? Has it been awhile since you took a math class? Do you need help with computers and technology? Do you need to learn study skills? Do you have test anxiety? Would you like to review your reading, writing and math skills? The SCC Transitions Lab and Advisors provides advising support and study resources to students who want to:

- Improve placement scores to meet admissions, program, or graduation requirements
- Save time by refreshing skills and testing out of classes
- Connect to academic and support resources at SCC
- Improve study skills, test-taking strategies and time management skills
- Improve computer skills
- Manage test anxiety

Contact the Learning Center at Falls City or Wahoo to schedule an appointment with a Transitions advisor or find out the next time one will be at your Learning Center.

Placement Testing: ACCUPLACER®

This is one of the placement tests utilized by SCC and other NE Community Colleges. The test determines academic readiness for Math and English courses.

Each of the SCC campuses and Learning Centers provides the first ACCUPLACER® test to individuals at no cost. Anyone desiring to take the ACCUPLACER® again will be charged $15.

Proctor Tests

The Learning Center staff proctor tests set up by SCC faculty for students in their class for free. Proctoring tests for other colleges is $25 per test.

Contact the Testing Center on the Beatrice, Lincoln or Milford campuses or the Learning Centers at Falls City, Hebron, Nebraska City, Plattsmouth, Wahoo and York for an appointment. Check the “How can we assist you?” list on page 46 for contact information.

Connection to SCC Services

The Learning Center staff are available to assist in making connections via phone or video with SCC services. In person meetings at the Learning Center also may be arranged.

- Admissions
- Advising
- Testing
- Financial Aid
- Registration
- Disability Services
- Career Services
- Academic Support Services
- Transitions Lab to improve writing, reading and math placement scores
- Student Success
- Tutoring

Need a Quiet Place to Study?

Contact the Learning Center at Falls City or Nebraska City to schedule a time to study.

Falls City: Call 402-323-3396
Email hcarr@southeast.edu

Nebraska City: Call 402-323-3636
Email cmeyer@southeast.edu
What can the SCC Entrepreneurship Center do for YOU?

The SCC Entrepreneurship Center is a full-service resource hub for entrepreneurs in all stages of business development. We offer a variety of services designed to educate, enhance and empower entrepreneurs, including office space, business coaching, networking, and educational opportunities.

Focus Suites
Focus Suites provides private office space in a community environment. Business owners have the opportunity to build or grow their venture with the option of on-site business coaching. Focus Suites offers flexible leasing and below market value rental rates to assist entrepreneurs in managing the risk of business ownership. More than 70 businesses have utilized the office space and resources since its launch in 2007.

Focus Coaching
Focus Coaching is a fee-based series of customized coaching sessions created to help entrepreneurs validate ideas, develop a business model, prepare for the rigors of business ownership, and create efficient operating systems.

Free Business Coaching
Free business coaching is available to the public. Topics may include idea development/validation, preparing for funding, buying/selling a business, marketing, expansion, and much more. On average, coaches conduct more than 1,200 free sessions a year.

Perk Up Thursdays
Join us Thursday mornings at 10 a.m. at the SCC Entrepreneurship Center, 285 S. 68th St. Place, Lincoln, for free refreshments and relaxed networking. Each week a featured speaker shares their business experiences. Perk Up Thursday events are open to the public and attendees range from aspiring entrepreneurs and current business owners to resource providers.

The Center is also home to Community Development Resources, SCORE, Junior Achievement, and Nebraska Main Street.

For more information, visit the Center website at https://www.southeast.edu/entrepreneurship/ or follow the Center on Facebook® and Twitter.

SCC LOCATIONS

Learning Center at Falls City
116 W. 19th St., Falls City, NE 68355-2011
800-828-0072, ext. 3396

Learning Center at Hebron
610 Jefferson Ave.
Hebron, NE 68355-2011
800-828-0072, ext. 5591

Learning Center at Nebraska City
819 Central Ave.
Nebraska City, NE 68410-2408
800-828-0072, ext. 3636

Learning Center at Plattsmouth
537 Main St.
Plattsmouth, NE 68048-1963
800-828-0072, ext. 2298

Learning Center at Wahoo
142 W. 11th St., Wahoo, NE 68066-1210
800-828-0072, ext. 5581

Learning Center at York
3130 Holen Ave., York, NE 68467-4809
800-828-0072, ext. 3634

Beatrice Campus
4771 W. Scott Road
Beatrice, NE 68310-7042
402-228-3468 | 800-233-5027
FAX: 402-228-2218

Lincoln Campus
8800 O St., Lincoln, NE 68520-1299
402-471-3333 | 800-642-4075
FAX: 402-471-2324

Milford Campus
600 State St., Milford, NE 68405-8498
402-761-2131 | 800-933-7223
FAX: 402-761-2324

Education Square (ESQ)
1111 O St., Ste 112, Lincoln, NE 68508-3614
402-323-3441 | 800-642-4075
FAX: 402-323-3453

Entrepreneurship Center
285 S. 68th St. Place
Lincoln, NE 68510-2572
402-323-3383 | 800-642-4075
FAX: 402-323-3399

Jack J. Huck Continuing Education Center
301 S. 68th St. Place
Lincoln, NE 68510-2449
402-437-2700 | 800-828-0072
FAX: 402-437-2703
HOW CAN WE ASSIST YOU?

Admissions
Beatrice .......................... 402-228-8214
Lincoln .......................... 402-437-2600
Milford .......................... 402-761-8243
............ Email: Admissions@southeast.edu

Bookstore
Beatrice .......................... 402-228-8267
Lincoln .......................... 402-437-2560
Milford .......................... 402-761-8214
............. Website: sccbookstore.com

Campus Tours
Beatrice .......................... 402-228-8252
Lincoln .......................... 402-437-2600
Milford .......................... 402-761-8243

Career Advising
Beatrice .......................... 402-228-8242
Lincoln .......................... 402-437-2620
Milford .......................... 402-761-8202

Continuing Education
Lincoln ... 402-437-2700, 800-828-0072
......... Email: continuinged@southeast.edu

Entrepreneurship Center
Lincoln .......................... 402-323-3383

Financial Aid
All campuses .................... 402-437-2610
......... Email: FinancialAid@southeast.edu

Learning Centers
Falls City............. 800-828-0072, ext. 3396
Nebraska City... 800-828-0072, ext. 3636
Plattsmouth .... 800-828-0072, ext. 2298
Wahoo ............ 800-828-0072, ext. 5581
See page 2 for additional contact information.

MoodleRoom Support
All campuses .................. 402-437-2815

Parents of All Ages Program (POAA)
Beatrice .......................... 402-228-3468 ext. 1350

Placement (graduates)
Beatrice .......................... 402-228-8216
Lincoln .......................... 402-437-2622
Milford .......................... 402-761-8242

Registration/Records
All campuses ...................... 402-437-2605
......... Email: Registration@southeast.edu

Student Accounts (Cashier/Tuition)
All campuses ...................... 402-437-2669

Student Services
Beatrice .......................... 402-228-8210
Lincoln .......................... 402-437-2799
Milford .......................... 402-761-8243

Veterans Services
All .................................. 402-437-2668

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**Registration Information**

**Register Online Using WebAdvisor**

**Non-Credit Classes**

NOTE: You must have an email address in order to register online. You must provide your Social Security Number.


2. Search for your class(es) by entering either a key word in the title OR the course number, "Submit" (Enter information in only one field for a broader search.)

3. Select the course you wish to register for, "Submit"

4. Enter your personal information, certify your identification, "Submit"

5. Enter your Additional Registration Information and "Submit" or just "Submit"

6. To “Pay for Classes,” choose “Register now” as your option and select your Payment Type, "Submit"

7. Enter your payment information, “Submit”

You will not be officially registered until you submit your payment. You will see a confirmation screen. Print this for your records. You will receive an email confirmation of your registration.

*The College requires a student’s Social Security number as a condition for enrollment. A student’s Social Security number information constitutes an “educational record” under FERPA.*

**Credit Classes**

1. Log into [thehub.southeast.edu](http://thehub.southeast.edu)

2. Enter your Username and Password
   - Your Username is your first initial + last initial + SCC ID number with no leading zeros
   - For example: John Smith, SCC ID number 0123456: js123456

   If this is the FIRST time you have logged in or if you would like more information, see the “login help” box below

3. Select “Student Registration”

4. Under the Registration section, select “Register for Sections”

5. Choose “Search and Register for Sections”
   - Enter the correct term and at least one variable about a class to search for a section – click submit. Leave course level blank.

6. This will produce a list of all the classes available given the variables you submitted. Click on the box in front of the class to select the course – click submit.

7. On the next screen, you will see a list of the courses you selected under Preferred Sections. Choose the action you want to perform from the drop down box in front of the class and click submit at the bottom of the page.

8. When you have successfully registered for a section, you will see a screen which confirms your request has been processed and all sections for which you are registered will be listed. When your schedule is final, click on “my schedule” at the bottom of the page and print your schedule.

**Why Can’t I Register Online?**

1. Do you owe the college money? (You must be free of any financial responsibility to the College in order to register)
2. Have you completed the prerequisite courses?
3. Have you filled out all the required information?
4. Does your information match what is on file?

**LogIn Help**

Don’t know your Username?

Go to thehub.southeast.edu and click on “change/forgot password.” You can find your Username by following the link to WebAdvisor.

Password:

The FIRST time you log in, your initial eight character password is Scc#___ ___ ___ (the last four digits of your social security number) (note the S is uppercase)

For example: if the last four digits of your social security number were 1234, your temporary password would be Scc1234

Passwords must:

- contain 7 - 16 characters
- have 1 uppercase and 1 lowercase letter
- have 1 numeric character :: 123467890
- have 1 special character :: !#$%^*()
- must NOT contain 3 or more characters of the username

**THIS PASSWORD BECOMES YOUR NEW PASSWORD. WRITE DOWN A HINT SO YOU CAN REMEMBER IT!!!**

No one at the college can see your password. If you forget your password, it will need to be reset, which may take some time. Passwords will be changed every 280 days.

Visit [http://helpdesk.southeast.edu](http://helpdesk.southeast.edu) for more information.
1. Complete the registration form entirely—Name, SS#, Method of Payment, signature, and total amount due. Payment is due at the time of registration.

2. MAIL the registration form with payment or letter of authorization to:
   Southeast Community College
   Continuing Education
   301 S. 68th St. Place
   Lincoln, NE 68510
   a. If your employer or government agency is paying for the course(s), attach a LETTER OF AUTHORIZATION on company letterhead from them, with tax exempt number or form if applicable, and we will bill. If charging books, three-business days advance notice is needed.
   Make a COPY of the completed form, or record the information for your reference.
   b. Registrations will be accepted through the first class meeting provided space is available. Enroll early as class size is limited. Enrollments are accepted on a “first come, first served” basis.
   c. Report to the first class session unless you are notified that the class is full or has been cancelled. Confirmations are not mailed.
   d. If your class choice is filled, your payment will be mailed back promptly.
   f. Cash, check, and charge card (Mastercard, American Express, Discover and Visa) payments are accepted.
   g. SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Access/Equity/Diversity Office.

**Register by Phone**

Non-credit Classes: Call your local coordinator to register. See page 2 for their contact information.

Credit Classes: If you wish to register for credit classes, you must register online or fill out the registration form and mail, fax, or bring completed form to the office.

**Confirmations**

All registered students must report to the first class session unless you are notified by the College that the class is full or has been cancelled. Paper confirmations are not mailed. Online registration will generate a confirmation email.

**Cancellation/Refund Policy**

**NON-CREDIT CLASSES**

The student is entitled to a 100% refund for any non-credit class if the class is dropped the day before class begins or by required drop date. If a student drops a class the day class begins or after, there will be no refund.

If you want to DROP A NON-CREDIT CLASS that you have registered for, contact the Continuing Education office at 800-828-0072.

**CREDIT CLASSES**

> To drop or withdraw from classes, you must submit an “Official Drop/Add Form For Credit Classes” to the Registration and Records Office

OR

> Drop the class using WebAdvisor on the Hub.

Failure to attend classes DOES NOT constitute a drop or withdrawal.

Students must submit an official drop form prior to the refund deadline to be eligible for a tuition refund. Failure to attend classes does not absolve the student of making complete payment for all tuition and fees associated with the student’s registration.

**Refund Policy for Credit Classes**

If you decide to discontinue your studies at SCC, refunds are prorated according to the refund formula:

\[
\text{Refund} = \frac{\text{Drop Date} - \text{Course Start Date}}{\text{Course End Date} - \text{Course Start Date}} \times 100
\]

The drop date will be the date you provide an “Official Drop/Add Form” to the Registration & Records office or Drop the class online and refunds are based on that date.

All days are included in the computation, including Saturdays, Sundays, holidays and week days. Students are entitled to a refund based on the Refund Table for Credit Classes.

**Refund Table**

<table>
<thead>
<tr>
<th>% elapsed</th>
<th>% of refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.000 - 12.499</td>
<td>100</td>
</tr>
<tr>
<td>12.5 and over</td>
<td>0</td>
</tr>
</tbody>
</table>

- Student activity fees are refundable only during the tuition refund period.
- Refunds will not be granted after deadlines have passed.
- Students who receive federal financial aid are subject to federal refund calculations.
- Students who register after the first class meeting and drop a course are subject to a refund based on the beginning dates of the course, not when they register.

Detailed information on tuition and refunds is published online in the SCC College Catalog.
Refunds for credit and non-credit classes cancelled by the College are automatically processed and students are not required to submit a drop or withdrawal form. Refund checks are mailed to the student's current address and usually take three to four weeks to process after notification.

SCC reserves the right to cancel classes that do not have sufficient enrollment. A full refund of tuition and fees will be processed.

Drop or Withdraw From A Class

“No-Show” Students

Failure to attend classes does not constitute a drop or withdrawal. “No Show” students will be billed and held responsible for full payment of the tuition and fees for the classes they are registered for because the “no show” student did not drop the class online using WebAdvisor or with an “Official Drop/Add Form For Classes” within the designated refund period.

General College Policies

Age Guidelines

SCC’s primary mission is to serve adults. However, youth are allowed to take classes under the following guidelines:

a.) Individuals 16 years or older are eligible to enroll in courses, provided they meet any stated prerequisites.

b.) Some classes are specifically designed for youth under 16 years of age, and/or for youth under 16 and adults in which both register and attend the class. Check course descriptions for details.

c.) Children not enrolled in class may not accompany adults to class or wait in the building unsupervised.

Social Security Number

The College requests, but does not require, a student provide their Social Security number during the admissions process. Students who do not provide a Social Security number during the admissions process will be required to provide one for Federal Student Aid.

Students who do not have a Social Security number or Tax Identification Number are eligible to take classes and be admitted to a Program of Study; however, students should be aware that they may not be able to complete specific courses, clinical, cooperative experience, internship, or practicum experiences, receive continuing education units, or graduate from a program of study due to the inability to complete special course and program requirements including, but not limited to, background checks and non-SCC agency requirements. Students who do not have a Social Security Number are also not eligible to receive financial aid.

A student’s Social Security number information constitutes an “educational record” under FERPA. The College will be privileged to re-disclose that information only with the consent of the student or in those very limited circumstances when consent is not required by FERPA. Questions regarding Social Security or tax ID numbers should be directed to the campus Registration and Records Office.

Animals

Presence and Use of Animals: Bona fide service animals may accompany students, employees and visitors with disabilities to all SCC events, activities and locations. Local, state and federal laws regulate the use of service animals at SCC locations and/or events. Pets and therapy animals are generally not permitted in College facilities or at SCC events. Complete guidelines are available for review at the campus office, from the division deans, or in the Library Resource Center at your location.

Limitations of Schedule

This schedule should not be considered a contract between SCC and any prospective student. The Board of Governors of SCC reserves the right to make changes in graduation requirements, costs, curriculum, course structure and content, and the calendar of operation during the life of the schedule and without notice.

ADA Reasonable Accommodations

SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Equal Opportunity/NonDiscrimination Policy

It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.

Declaración de política sobre equidad/ antidiscriminación:
La política publica de SCC es de proveer equidad, y prohíbe discriminación, en todos asuntos referentes a la admisión, participación, y empleo contra toda persona por motivo de raza, color, religión, sexo, edad, estado civil, origen nacional, etnia, condición de veterano, orientación sexual, incapacidad, u otros factores prohibidos por ley o política del Colegio. Preguntas relacionadas a la política sobre equidad/antidiscriminación de SCC deben dirigirse a: Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, o jsoto@southeast.edu.

SCC Board of Governors

Chairperson: Dale Kruse, Beatrice; Vice Chairperson: Nancy A. Seim, Lincoln; Secretary: James J. Garver, Lincoln; Treasurer: Robert J. Feit, Lincoln; Kathy Boelstorff, Johnson; Terrence L. Kubicek, Lincoln; Steven Ottmann, Dorchester; Edward C. Price, Lincoln; Donald Reiman, Virginia; Lynn Schluckebier, Seward; Kristin Yates, Lincoln; Pat Galitz, Faculty Representative, Lincoln (Jan. 2017)
### AGRICULTURE/FOOD/NATURAL RESOURCES DIVISION

- **Agriculture Business & Management Technology** (B) - AAS
  - Agribusiness focus, Agronomy focus, Diversified Agriculture focus, Livestock Production focus
- **Culinary/Hospitality** (L) - AAS/Dip
  - Baking/Pastry focus, Culinary Arts focus, Food Service Management focus, Culinary/Hospitality
- **Dietary Management** (L) - O-Cert
- **Horticulture & Turfgrass Management** (B) - AAS
  - Golf and Sports Turf Management focus, Horticulture focus

### ARTS & SCIENCES DIVISION

- **Academic Transfer** (All) - O-AA/AS

### BUSINESS DIVISION

- **Business Administration** (All) - O-AA/AS/Dip/Cert
  - Business Administration, Client Relations, Entrepreneurship, Event-Venue Operations Management
- **Long Term Care Administration** (L) - O*-AAS/Cert
  - Long Term Care Administration, Assisted Living focus, Nursing Home Administration focus
- **Office Professional** (B) - O-AA/Dip/Cert
  - Administrative Office focus, Legal Office focus, Medical Office focus, General Office, Microsoft Office

### COMMUNICATIONS & INFORMATION TECHNOLOGY DIVISION

- **Computer Information Technology** (L) - AAS/Cert
  - Applications Development focus; Networking, Security & Support focus; Computer Information Technology
- **Graphic Design/Media Arts** (Q) - AAS

### COMMUNITY SERVICES & RESOURCES DIVISION

- **Adult & Juvenile Services** (B/Q) - AAS
- **Criminal Justice** (B/Q) - AAS
- **Early Childhood Education** (L) - O*-AAS/Dip/Cert
  - Early Childhood Education, Entrepreneurship focus, Child Care Professional, In-Home Child Care
- **Fire and Emergency Services**
  - (L) - O-Cert
  - (L) - AAS/Cert
  - (L) - AAS/Cert
- **Law Enforcement & Homeland Security** (B/Q) - AAS
  - Law Enforcement focus, Homeland Security focus

### CONSTRUCTION & ELECTRONICS DIVISION

- **Building Construction Technology** (M) - AAS/Cert
  - Building Construction, Masonry Construction, Carpenter & Cabinet-Making Construction
- **Design & Drafting Technology** (L/M) - AAS/Dip/Cert
  - Architectural Design focus, Computer Aided Design Drafting focus, Architectural, Mechanical/Electrical, Residential Design, Structural, Designing Software

### ELECTRICAL & ELECTROMECHANICAL TECHNICIAN DIVISION

**Electrical & Electromechanical Technology** (M) - O*-AAS/Dip
- Electrical Systems focus, Electromechanical Systems focus, Electrician Construction - IBEW Option, Construction Electrician

### ELECTRONIC SYSTEMS TECHNOLOGY DIVISION

**Electronic Systems Technology** (L) - AAS
- Cisco Networking/Security focus, Robotics and Automation focus, Electronic Systems Technician focus, Military Transfer (Advanced Placement)

### ENERGY GENERATION OPERATIONS DIVISION

**Energy Generation Operations** (M) - AAS
- Nuclear focus, Industrial Process Operations focus, Energy Generation Military focus, Nuclear Uniform Curriculum Program

### GEOGRAPHIC INFORMATION SYSTEMS TECHNOLOGY DIVISION

**Geographic Information System Technology** (L) - O-Cert
- Heating, Ventilation, Air Conditioning & Refrigeration Technology (M) - AAS

### HEALTH SCIENCES DIVISION

- **Associate Degree Nursing** (B/L) - AAS
- **Dental Assisting** (L) - O*-Dip
- **Medical Assisting** (L) - AAS
- **Medical Laboratory Technology** (L) - AAS
- **Paramedic** (L) - AAS
- **Pharmacy Technician** (Q) - O*-Dip
- **Physical Therapist Assistant** (L) - AAS
- **POLYSONOMIC TECHNOLOGY** (L) - O*-Cert
- **Practical Nursing** (B/L) - Dip
- **Radiologic Technology** (L) - O*-AAS
- **Respiratory Care** (L) - O*-AAS
- **Surgical Technology** (L) - O*-AAS

### TRANSPORTATION & MANUFACTURING DIVISION

- **Auto Collision Repair Technology** (M) - AAS
- **Automotive Technology** (L/M) - AAS
- **Deere Construction & Forestry Equipment Technology** (M) - AAS
- **Diesel-Ag Equipment Service Tech.** (M) - AAS
- **Diesel Technology-Track** (M) - AAS
- **Ford Automotive Student Service Education Training** (M) - AAS
- **General Motors Automotive Service Education Program** (M) - AAS
- **John Deere Tech** (M) - AAS
- **Manufacturing Engineering Tech.** (M) - AAS
- **MOPAR-Chrysler/Dodge/Ram/Jeep College Automotive Program** (M) - AAS
- **Motorcycle, ATV & Personal Watercraft Technology** (M) - AAS
- **Nondestructive Testing Technology** (L) - Dip
- **Precision Machining and Automation Technology** (M) - AAS/Dip
- **Professional Truck Driver Training** (M) - O*-Cert
- **Welding Technology** (L) - Dip/Cert

### For more information on SCC's Programs of Study, visit us online at [www.southeast.edu](http://www.southeast.edu)

To request a credit class schedule or to speak with an Admissions representative, please contact us at one of the numbers listed below.

**BEATRICE CAMPUS ADMISSIONS**

- **4771 W. Scott Road**
  - Beatrice, NE 68310-7042
  - Phone: 800-233-5027 x1214, 402-228-8214

**LINCOLN CAMPUS ADMISSIONS**

- **8800 O Street**
  - Lincoln, NE 68520-1299
  - Phone: 800-642-4075 x2600, 402-437-2600

**MILFORD CAMPUS ADMISSIONS**

- **600 State Street**
  - Milford, NE 68405-8498
  - Phone: 800-933-7223, x8243, 402-761-8243

TDD: 402-437-2702 (for hearing impaired)
Complete this form with payment information and send via FAX or mail to:
Southeast Community College, Continuing Education
301 S. 68th St. Place, Lincoln, NE 68510
FAX: 402-437-2703

Social Security Number OR SCC Student ID Number
Name: Last First Middle Initial Email address
Residence Mailing Address
City State Zip County #
Birth Date Gender Ethnicity (select one): Race (select one or more):
Male Hispanic or Latino White
Female Not Hispanic or Latino Black or African American American/Indian or Alaska Native

Course Number Title Start Date Cost

2018 QUARTER
__ SUMMER __ WINTER __ FALL __ SPRING

Social Security Number OR SCC Student ID Number
Name: Last First Middle Initial Email address
Residence Mailing Address
City State Zip County #
Birth Date Gender Ethnicity (select one): Race (select one or more):
Male Hispanic or Latino White
Female Not Hispanic or Latino Black or African American American/Indian or Alaska Native

Course Number Title Start Date Cost

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

PLEASE PRINT

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop or withdraw any non-credit classes, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that should I officially drop or withdraw from any credit classes, I must submit an “Official Drop/Add Form for Credit Classes” in writing to the Registration Office located in Student Services or drop the classes using Web Advisor; 4) that failure to attend a course does not constitute an official drop/withdrawal; 5) the personal information contained herein is correct as shown; and 6) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301S. 68th St. Place, Lincoln, NE 68510, or jsoto@southeast.edu.